



Laramie County Public Works Permit Application

13797 Prairie Center Circle, Cheyenne, WY 82009

Phone: (307) 633-4302 Email: permits@laramiecountywy.gov

Hours of Operation: Mon – Thurs, 6:00 am – 4:30 pm

PERMIT TYPE

Access/Approach
 Utility Crossing
 Right-of-Way/Grading
 Road Construction
 Signage or Mailbox
 Other

Start Date: _____

Completion Date: _____

APPLICANT CONTACT INFORMATION

Owner Name _____
 Address _____
 City _____ State _____
 Zip _____ Phone _____
 Email _____

 Contractor _____
 Address _____
 City _____ State _____
 Zip _____ Phone _____
 Email _____

LOCATION OF PROJECT

Subdivision Name: _____ Lot/Tract: _____

Physical Address: _____ City _____

Section/Township/Range: _____ Building Permit # _____

DESCRIPTION OF WORK

(Attach applicable documents: copy of site/plot plan, construction drawings, traffic control plan, etc.)

SIGNATURE REQUIRED

I acknowledge that I have read and understand the General Conditions (included with this application) and special conditions of this permit; have authority to sign for and bind the Applicant; will comply with all regulations and conditions of this permit if approved; grant Laramie County the right of ingress/egress as reasonably necessary to determine compliance; and certify that the information provided with this application is true and correct.

Signature of Applicant

Date



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TO BE COMPLETED BY COUNTY REPRESENTATIVE

PERMIT # _____ **Approved by:** _____ **Date:** _____

Date application received: _____ Permit Fee _____ Paid via _____

Permit Details Required Culvert Diameter: _____ Culvert not required: _____

Additional Documents required: Traffic Control Plan Site Plan Construction Drawings

Comments _____

Date of initial inspection _____ Notes _____
 Date of final inspection _____ Notes _____

This permit Shall not expire. Shall expire _____ months past approval date.

Permit Fee includes application processing and TWO (2) inspections

1. *Initial inspection to determine size, location, requirements, etc.*
2. *Final inspection to determine conformance and completion to standards.*

GENERAL CONDITIONS

1. The permit holder shall notify Public Works prior to beginning and at completion of work.
2. All construction shall comply with the Wyoming Public Works Standard Specifications, latest edition, and current Laramie County Standards and Specifications. All cuts and/or holes will have an asphalt patch within one week after completion of the project. If weather will not allow, Owner/permittee will patch temporary and monitor until such time as a permanent patch can be placed. Permittee agrees that if these conditions are not met the County will finish the work and the owner/permittee will be billed for all associated costs.
3. A traffic control plan may be required. Determination shall be made by the County and shall be provided three (3) days prior to work beginning, for all work on public rights-of-way pursuant to the Manual of Uniform Traffic Control Devices, Federal Highway Administration, latest edition.
4. Laramie County does not waive its Government/Sovereign Immunity, as provided by any applicable law including W.S. §1-39-101 et seq., issuing this permit. Laramie County retains all immunities and defenses provided by law regarding any action, whether in tort, contract or any other theory of law, based on this permit. Further, the applicant shall indemnify, defend and hold harmless Laramie County for any and all liability for injury, claim or damage which may arise out of the negligent operation, action or omission of the applicant, its officers, agents and employees, during the performance of the duties under this agreement.
5. All provisions of laws and ordinances governing the above-described type of work shall be complied with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the authority of any Governing Body.
6. Call the Public Works department (307-633-4302) before backfilling in roadway. Mechanical compaction with material placed in lifts will be required.