Cheyenne / Laramie County
Emergency Medical Services
Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Agenda

May 13, 2025

Regular Meeting

1. Previous Meeting Minutes

2. Finances
    a. Funding Requests
        i. Pine Bluffs EMS-Cadaver Lab
    b. Proposed Budget due June 1st

3. Monthly Reports
    a. Narva & Associates
        i. Certification Verification
    b. AMR

4. Medical Directors
    a. Eastern LC EMS (Albin, Pine Bluffs)

5. Cheyenne Regional Medical Center

6. LifeLine

7. Dispatch

8. FE Warren AFB/VA Medical Center
    a. FE Warren Gate Access Update

9. Cheyenne Fire Rescue

10. County Fire Districts

11. Information Technology

12. Old Business

13. New Business
    a. Plaque Presentation

Cheyenne / Laramie County
Emergency Medical Services
Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Minutes for Tuesday May 15, 2025

Board Members:

Chair: Jeanine West, CLC Emergency Management Agency
Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Andrew Dykshorn, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center
Ex-officio: Maj Joshua Berg, FE Warren Air Force Base

Meeting Attendees:

Jon Narva, Narva & Associates
Cody Schilling, AMR
Chris Gutierrez, AMR
Larry Jones, AMR
Pat Currie, Pine Bluffs EMS
Amber Young, LCCCC
Brice Jacobsen, CFR
Josh Vallee, LCFD #1
Linda Heath, County Commissioner
Matt Butler, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA beginning at 1:30pm. Jeanine West began the meeting by welcoming everyone.

1. Previous Meeting Minutes

   Minutes for the April meeting were sent out prior to the meeting for the Boards' review. Chief Kopper made a motion to accept the minutes. Andrew Dykshorn seconded the motion. All board members voted in favor.

2. Finances

   Chief Kopper provided the report with normal expenses and deposits for the month of April being made. One funding request was received. Chief Kopper announced that the annual budget is due. Jeanine added that Beth Harris will be compiling the documents for the next meeting which will be our public annual budget meeting. Andrew Dykshorn made a motion to accept the financial report. Josh Van Vlack seconded the motion. All board members voted in favor.

a. Funding Requests
    i. Pine Bluffs EMS-Cadaver Lab: Chief Kopper introduced the request along with the 2 quotes from the Colorado company, 1 for transporting to Cheyenne and the other to travel to Aurora for the training. It was discussed that the lab would be for everyone in the county who are EMTs or Paramedics and hopefully could become an annual training. Cody Schilling provided information a quote that he received for the same idea but the quote was more expensive. The training would be 1 day with 2 specimens. The group continued to discuss the logistics for conducting the training. Chief Kopper made a recommendation that Brice, Larry and Pat meet to decide on a timeframe for the class, a list of departments that could participate, and what supplies they would need. Jeanine stated that whe could talk to the County Coroner to use their facility and Larry Jones offered a location at LCCC if needed. Pat Currie will be the main contact for Laramie County for arrangements. Andrew Dykshorn asked if there was a threshold for the quote. Jeanine responded that there have not been any system enhancement purchases made recently and therefore there are funds available. The group continued their discussion on logistics to include student registration and possible education contacts to promote the class. Andrew Dykshorn made a motion to spend $20,370 through Science Care with Pat Currie facilitating the education. Chief Kopper seconded the motion. Josh Van Vlack proposed an amendment to increase the approval amount to account for additional fees. The group discussed the details of the quote further. Andrew Dykshorn amended the motion to approve up to $25,000. Chief Kopper seconded the motion. Jeanine requested a new quote by the next meeting along with a plan for conducting the training. All voted in favor.

3. Monthly Reports

a. Narva & Associates: Jon Narva provided an overview of the system's performance for April. He reported that there has been a lot of progress on cleaning up the data and was able to review last month's data in addition to this month's data. There were 15 exemption requests with 1 denied, 14 approved. There were only 3 extended delays. The entire reports were provided to the Board and are attached to the minutes.
    i. Certification Verification: Jon reported that they have completed compiling the documentation and is being reviewed by Dr. Schmitz for final approval. He added that everyone will be informed if there are any people whose credentials are not valid. Jon did apologize that the civilians on the Guard base were not included originally, but they have turned in all of their certifications as well. Jeanine added that over the next year, there will be discussions on possibly having every provider covered by the Medical Director sign an agreement if they wish to continue being covered under the Board's Medical Director. The group discussed the challenges every year with other agencies who do not turn in the required certifications for review.

ii. Protocol Committee: Brice provided an update on the changes made during Protocol Committee. Final changes were made on 9 protocols and 8 had suggestions made. They will continue to discuss and make changes to the protocols.

b. AMR: Cody Schilling reviewed the report that is included with the minutes. Cody did adjust the format of the report. For call types, there was a correction where LDT should read 54 and IFT should read 98. He added that they are down 2 fulltime paramedics and 3 fulltime EMTs. There were 3 clinical investigations completed. The MOU between AMR and LCCCC is still in the County Attorney's office. AMR is working on doing more visits with Lucas. Commissioner Heath asked what the trend was for the past year on the response for overdose and psychiatric patients. Cody replied that they were down for overdoses. Jon asked if the QA/QI data could be shared with the Board as it comes in. Do to some changes in obtaining data from patients and compiling other feedback needs to be refined. However, they have started an internal reporting that includes "kudos" which is shared with all of the staff. They are still determining what data can be included to satisfy CAAS requirements. Chief Kopper asked where the information on feedback goes to. Amber replied that it is a CPD program, so only if an agency is mentioned specifically, will that agency receive it. The group discussed the QA/QI data that can be collected.

During the report, Larry Jones was presented a plaque by Chief Kopper from the Board for his years of service to Laramie County.

4. Medical Directors

Dr. Schmitz was unable to attend, Jeanine provided the report. He met with AMR and discussed the newsletter. They reviewed cardiac arrest matrix supported by AMR. The Case Reviews were well attended. In Pine Bluffs, EMT classes were coming to an end and discussed a complex run review which was handled well. For Albin, they talked about equipment and writing a grant for a lift cart. There will also be fundraiser on May 24th at the Albin Community Center. One EMT has been recruited to the Albin service.

a. Eastern LC EMS (Albin, Pine Bluffs)
See Medical Director report.

5. CRMC

Jared said thank you to Cody and Andy for participating in the trauma survey which CRMC did pass.

6. LifeLine

Nothing to report.

7. Dispatch

Amber Young reported that there were 11,481 calls for service with 1,173 being EMS. She thanked Cody for the gifts they provided to dispatch during telecommunicators week.

8. FE Warren AFB/VA Medical Center

Dr. Berg asked if the meeting went well. It was reported that the meeting was not well attended. Cody did provide a presentation with the response data and their response times. There were corrections suggested, but Gate 1 would still be ideal. Dr. Berg asked for the presentation to review and send it to the Commander before he leaves. The group discussed the gates and options available. Jeanine wanted to followup on the mutual aid agreements and that Nate Murray with the base Emergency Management will send it over to her. She has not received it, but will followup with him. Dr. Berg also can followup with him and he will look at the MOU from AMR. He said that he will send it to legal, but it may be delayed. He added that they will be doing a Health Fair at the base on June 13th.

9. Cheyenne Fire Rescue

Chief Kopper reported they conducted their budget presentation.

10. County Fire Districts

Josh Vallee from LCFD #1 provided a report to the group. He announced that they have 3 members going through the EMT class. LCFD #1 started a new academy with 8 recruits graduating in June. Josh also reviewed several changes and additions to the LCFD #1 medical program over the next year. They are looking at October to host an EMR class for the district for 14 students to include wildland teams.

11. Information Technology

Nothing to report.

12. Old Business

There was nothing to discuss.

13. New Business

a. Board Resignation: Josh Van Vlack announced that he will be moving to Rapid City in June and will be resigning from the Board. He said that he will stay on until the Board finds a replacement and can attend via Zoom. Jeanine requested a resignation letter from Josh. The group discussed the purpose of this position as a member at large position. Elections will need to be done to update the positions. Chief Kopper made a motion to post the application for interest. Andrew Dykshorn seconded the motion. All voted in favor. Jeanine will send out the application next week.

The meeting was adjourned at 3:17pm.

Cheyenne-Laramie County EMS Joint Powers Board

5/12/2025 10:09 AM

Register: Wyoming Bank & Trust

From 07/01/2024 through 05/12/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2024	1022	APG Media of The R...	Operations:Legal Adve...	Annual Budget...	226.68	X		157,748.51
07/02/2024		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,188.58	X		151,559.93
07/03/2024	1023	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		147,809.93
07/25/2024		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		133,809.93
07/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	5,000.00	X		128,809.93
07/29/2024			Contract Payment	August Payment		X	26,083.33	154,893.26
07/30/2024		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,188.58	X		148,704.68
07/31/2024			Investments	Interest		X	187.04	148,891.72
08/23/2024		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		134,891.72
08/23/2024		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	5,000.00	X		129,891.72
08/31/2024			Investments	Interest		X	165.50	130,057.22
09/04/2024		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,188.58	X		123,868.64
09/05/2024			Contract Payment	September Pay...		X	26,083.33	149,951.97
09/25/2024		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		135,951.97
09/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	5,000.00	X		130,951.97
09/30/2024			Investments	Interest		X	162.34	131,114.31
10/08/2024			Contract Payment	October Payment		X	26,083.33	157,197.64
10/09/2024		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,188.58	X		151,009.06
10/25/2024		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		137,009.06
10/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	5,000.00	X		132,009.06
10/31/2024			Contract Payment	November Pay...		X	26,083.33	158,092.39
10/31/2024			Investments	Interest		X	127.59	158,219.98
10/31/2024		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,188.58	X		152,031.40
11/25/2024		Laramie County Trea...	Program Admin Reimb...	December Com...	14,000.00	X		138,031.40
11/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	5,000.00	X		133,031.40
11/26/2024			Contract Payment	December Pay...		X	26,083.33	159,114.73
11/30/2024			Investments	Interest		X	127.10	159,241.83
12/03/2024		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,188.58	X		153,053.25
12/24/2024		Laramie County Trea...	Program Admin Reimb...	January Comb ...	14,000.00	X		139,053.25
12/24/2024		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	5,000.00	X		134,053.25
12/31/2024			Contract Payment	January Payment		X	26,083.33	160,136.58
12/31/2024			Investments	Interest		X	137.62	160,274.20
12/31/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,374.25	X		153,899.95
01/15/2025		Yearli - Greatland	Contract Services:Prof...	2024 1099-NE...	6.29	X		153,893.66
01/15/2025			Equipment Reserve	2025 Clinical ...		X	15,000.00	168,893.66
01/24/2025		Laramie County Trea...	Program Admin Reimb...	February Comb...	14,000.00	X		154,893.66
01/24/2025		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	5,000.00	X		149,893.66
01/30/2025			Contract Payment	February Paym...		X	26,083.33	175,976.99
01/31/2025			Investments	Interest		X	141.52	176,118.51
01/31/2025		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,374.25	X		169,744.26

Register: Wyoming Bank & Trust
From 07/01/2024 through 05/12/2025
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2025		Laramie County Trea...	Program Admin Reimb...	March Comb A...	14,000.00	X		155,744.26
02/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	March Medical...	5,000.00	X		150,744.26
02/28/2025			Investments	Interest		X	134.54	150,878.80
03/03/2025			Contract Payment	March Payment		X	26,083.33	176,962.13
03/04/2025		Narva & Associates, ...	Program Admin Reimb...	March Contract...	6,374.25	X		170,587.88
03/10/2025		Quickbooks	Operations:Supplies	Annual Subscri...	1,058.94	X		169,528.94
03/25/2025		Laramie County Trea...	Program Admin Reimb...	April Comb am...	14,000.00	X		155,528.94
03/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	5,000.00	X		150,528.94
03/31/2025			Contract Payment	April Payment		X	26,083.33	176,612.27
03/31/2025			Investments	Interest		X	147.43	176,759.70
04/01/2025		Narva & Associates, ...	Program Admin Reimb...	April Contract ...	6,374.25	X		170,385.45
04/25/2025		Laramie County Trea...	Program Admin Reimb...	May Comb Am...	14,000.00	X		156,385.45
04/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	May Medical D...	5,000.00	X		151,385.45
04/30/2025			Contract Payment	May Payment		X	26,083.33	177,468.78
04/30/2025			Investments	Interest		X	144.52	177,613.30
05/06/2025		Narva & Associates, ...	Program Admin Reimb...	May Contract ...	6,374.25			171,239.05

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of May 12, 2025

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						157,975.19
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	-226.68	157,748.51
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	-6,188.58	151,559.93
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	-3,750.00	147,809.93
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	133,809.93
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	-5,000.00	128,809.93
Deposit	07/29/2024			August Payment	26,083.33	154,893.26
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	-6,188.58	148,704.68
Deposit	07/31/2024			Interest	187.04	148,891.72
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	134,891.72
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	-5,000.00	129,891.72
Deposit	08/31/2024			Interest	165.50	130,057.22
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	-6,188.58	123,868.64
Deposit	09/05/2024			September Payment	26,083.33	149,951.97
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	135,951.97
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	-5,000.00	130,951.97
Deposit	09/30/2024			Interest	162.34	131,114.31
Deposit	10/08/2024			October Payment	26,083.33	157,197.64
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	-6,188.58	151,009.06
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	137,009.06
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	-5,000.00	132,009.06
Deposit	10/31/2024			November Payment	26,083.33	158,092.39
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	-6,188.58	151,903.81
Deposit	10/31/2024			Interest	127.59	152,031.40
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	-14,000.00	138,031.40
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	-5,000.00	133,031.40
Deposit	11/26/2024			December Payment	26,083.33	159,114.73
Deposit	11/30/2024			Interest	127.10	159,241.83
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	-6,188.58	153,053.25
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	-14,000.00	139,053.25
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	-5,000.00	134,053.25
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	-6,374.25	127,679.00
Deposit	12/31/2024			January Payment	26,083.33	153,762.33
Deposit	12/31/2024			Interest	137.62	153,899.95
Check	01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Dire...	-6.29	153,893.66
Transfer	01/15/2025			2025 Clinical Upgrade Payment	15,000.00	168,893.66
Check	01/24/2025		Laramie County Treasurer	February Comb Amb Dispatch	-14,000.00	154,893.66
Check	01/24/2025		Dr. Gary Schmitz	February Medical Director	-5,000.00	149,893.66
Deposit	01/30/2025			February Payment	26,083.33	175,976.99
Check	01/31/2025		Narva & Associates, Inc.	February Contract Admin	-6,374.25	169,602.74
Deposit	01/31/2025			Interest	141.52	169,744.26
Check	02/25/2025		Laramie County Treasurer	March Comb Amb Dispatch	-14,000.00	155,744.26
Check	02/25/2025		Dr. Gary Schmitz	March Medical Director	-5,000.00	150,744.26
Deposit	02/28/2025			Interest	134.54	150,878.80
Deposit	03/03/2025			March Payment	26,083.33	176,962.13
Check	03/04/2025		Narva & Associates, Inc.	March Contract Admin	-6,374.25	170,587.88
Check	03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514...	-1,058.94	169,528.94
Check	03/25/2025		Laramie County Treasurer	April Comb am Dispatch	-14,000.00	155,528.94
Check	03/25/2025		Dr. Gary Schmitz	April Medical Director	-5,000.00	150,528.94
Deposit	03/31/2025			April Payment	26,083.33	176,612.27
Deposit	03/31/2025			Interest	147.43	176,759.70
Check	04/01/2025		Narva & Associates, Inc.	April Contract Admin	-6,374.25	170,385.45
Check	04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	156,385.45
Check	04/25/2025		Dr. Gary Schmitz	May Medical Director	-5,000.00	151,385.45
Deposit	04/30/2025			May Payment	26,083.33	177,468.78
Deposit	04/30/2025			Interest	144.52	177,613.30
Check	05/06/2025		Narva & Associates, Inc.	May Contract Admin	-6,374.25	171,239.05
Total Wyoming Bank & Trust					13,263.86	171,239.05
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-51,341.98
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	3,750.00	-47,591.98

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of May 12, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Transfer	01/15/2025			2025 Clinical Upgrade Payment	-15,000.00	-62,591.98
Total Equipment Reserve					-11,250.00	-62,591.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						11,705.67
Total Unrestricted Net Assets						11,705.67
Contract Payment						0.00
Deposit	07/29/2024			August Payment	-26,083.33	-26,083.33
Deposit	09/05/2024			September Payment	-26,083.33	-52,166.66
Deposit	10/08/2024			October Payment	-26,083.33	-78,249.99
Deposit	10/31/2024			November Payment	-26,083.33	-104,333.32
Deposit	11/26/2024			December Payment	-26,083.33	-130,416.65
Deposit	12/31/2024			January Payment	-26,083.33	-156,499.98
Deposit	01/30/2025			February Payment	-26,083.33	-182,583.31
Deposit	03/03/2025			March Payment	-26,083.33	-208,666.64
Deposit	03/31/2025			April Payment	-26,083.33	-234,749.97
Deposit	04/30/2025			May Payment	-26,083.33	-260,833.30
Total Contract Payment					-260,833.30	-260,833.30
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/31/2024			Interest	-187.04	-187.04
Deposit	08/31/2024			Interest	-165.50	-352.54
Deposit	09/30/2024			Interest	-162.34	-514.88
Deposit	10/31/2024			Interest	-127.59	-642.47
Deposit	11/30/2024			Interest	-127.10	-769.57
Deposit	12/31/2024			Interest	-137.62	-907.19
Deposit	01/31/2025			Interest	-141.52	-1,048.71
Deposit	02/28/2025			Interest	-134.54	-1,183.25
Deposit	03/31/2025			Interest	-147.43	-1,330.68
Deposit	04/30/2025			Interest	-144.52	-1,475.20
Total Investments - Other					-1,475.20	-1,475.20
Total Investments					-1,475.20	-1,475.20
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Total Miscellaneous Revenue						0.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00
Total Bank Error						0.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of May 12, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Check	01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Dire...	6.29	6.29
Total Professional Services					6.29	6.29
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					6.29	6.29
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising					226.68	226.68
Meeting Expenses						0.00
Total Meeting Expenses						0.00
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514...	1,058.94	1,058.94
Total Supplies					1,058.94	1,058.94
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawl for New Check Charge						0.00
Total Withdrawl for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					1,285.62	1,285.62
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of May 12, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73
Check	01/24/2025		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	171,505.73
Check	01/24/2025		Dr. Gary Schmitz	February Medical Director	5,000.00	176,505.73
Check	01/31/2025		Narva & Associates, Inc.	February Contract Admin	6,374.25	182,879.98
Check	02/25/2025		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	196,879.98
Check	02/25/2025		Dr. Gary Schmitz	March Medical Director	5,000.00	201,879.98
Check	03/04/2025		Narva & Associates, Inc.	March Contract Admin	6,374.25	208,254.23
Check	03/25/2025		Laramie County Treasurer	April Comb am Dispatch	14,000.00	222,254.23
Check	03/25/2025		Dr. Gary Schmitz	April Medical Director	5,000.00	227,254.23
Check	04/01/2025		Narva & Associates, Inc.	April Contract Admin	6,374.25	233,628.48
Check	04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	247,628.48
Check	04/25/2025		Dr. Gary Schmitz	May Medical Director	5,000.00	252,628.48
Check	05/06/2025		Narva & Associates, Inc.	May Contract Admin	6,374.25	259,002.73
Total Program Admin Reimbursements					259,002.73	259,002.73
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No accnt						0.00
Total no accnt						0.00
TOTAL					**0.00**	**0.00**

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2024 through May 12, 2025

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/29/2024			August Payment	26,083.33	26,083.33
09/05/2024			September Payment	26,083.33	52,166.66
10/08/2024			October Payment	26,083.33	78,249.99
10/31/2024			November Payment	26,083.33	104,333.32
11/26/2024			December Payment	26,083.33	130,416.65
12/31/2024			January Payment	26,083.33	156,499.98
01/30/2025			February Payment	26,083.33	182,583.31
03/03/2025			March Payment	26,083.33	208,666.64
03/31/2025			April Payment	26,083.33	234,749.97
04/30/2025			May Payment	26,083.33	260,833.30
Total Contract Payment				260,833.30	260,833.30
Investments					
07/31/2024			Interest	187.04	187.04
08/31/2024			Interest	165.50	352.54
09/30/2024			Interest	162.34	514.88
10/31/2024			Interest	127.59	642.47
11/30/2024			Interest	127.10	769.57
12/31/2024			Interest	137.62	907.19
01/31/2025			Interest	141.52	1,048.71
02/28/2025			Interest	134.54	1,183.25
03/31/2025			Interest	147.43	1,330.68
04/30/2025			Interest	144.52	1,475.20
Total Investments				1,475.20	1,475.20
Total Income				262,308.50	262,308.50
Expense					
Contract Services					
Professional Services					
01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Director	6.29	6.29
Total Professional Services				6.29	6.29
Total Contract Services				6.29	6.29
Operations					
Legal Advertising					
07/01/2024	1022	APG Media of The Rockies	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising				226.68	226.68
Supplies					
03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514823	1,058.94	1,058.94
Total Supplies				1,058.94	1,058.94
Total Operations				1,285.62	1,285.62
Program Admin Reimbursements					
07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58
07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90
12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73
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02/25/2025		Dr. Gary Schmitz	March Medical Director	5,000.00	201,879.98
03/04/2025		Narva & Associates, Inc.	March Contract Admin	6,374.25	208,254.23
03/25/2025		Laramie County Treasurer	April Comb am Dispatch	14,000.00	222,254.23
03/25/2025		Dr. Gary Schmitz	April Medical Director	5,000.00	227,254.23

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2024 through May 12, 2025

Date	Num	Name	Memo	Amount	Balance
04/01/2025		Narva & Associates, Inc.	April Contract Admin	6,374.25	233,628.48
04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	247,628.48
04/25/2025		Dr. Gary Schmitz	May Medical Director	5,000.00	252,628.48
05/06/2025		Narva & Associates, Inc.	May Contract Admin	6,374.25	259,002.73
Total Program Admin Reimbursements				259,002.73	259,002.73
Total Expense				260,294.64	260,294.64
Net Income				**2,013.86**	**2,013.86**