Cheyenne / Laramie County
Emergency Medical Services
Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Agenda

June 10, 2025

Annual Meeting

1. Annual Budget Review

Regular Meeting

2. Previous Meeting Minutes
3. Finances
    a. Funding Requests
        i. Cadaver Lab Update
4. Monthly Reports
    a. Narva & Associates
    b. AMR
5. Medical Directors
6. Cheyenne Regional Medical Center
7. LifeLine
8. Dispatch
9. Eastern LC EMS (Albin, Pine Bluffs)
10. FE Warren AFB/VA Medical Center
11. Cheyenne Fire Rescue
12. County Fire Districts
13. Information Technology
14. Old Business
15. New Business

Cheyenne / Laramie County
Emergency Medical Services
Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Minutes for Tuesday June 10, 2025

Board Members:

Chair: Jeanine West, CLC Emergency Management Agency
Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Andrew Dykshorn, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center
Ex-officio: Maj Joshua Berg, FE Warren Air Force Base

Meeting Attendees:

Jon Narva, Narva & Associates
Cody Schilling, AMR
Chris Gutierrez, AMR
Jenn Kerr, LifeLine
Amber Young, LCCCC
Brice Jacobsen, CFR
Josh Vallee, LCFD #1
Linda Heath, County Commissioner
Matt Butler, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA beginning at 1:32pm. Jeanine West began the meeting by welcoming everyone.

1. Previous Meeting Minutes

   Minutes for the May meeting were not presented and will be submitted at the July meeting for approval.

2. Finances

   Chief Kopper provided the report with normal expenses and deposits for the month of May being made. A payment was made for the purchase of the retirement plaque for Larry Jones that was presented at last month's meeting. Jared Skagen made a motion to accept the financial report. Josh Van Vlack seconded the motion. All board members voted in favor.

a. Funding Requests

i. Cadaver Lab: Jeanine reported that coroner's office will take care of storage and transportation. They will need advanced notice so that they can schedule appropriately. Pat Currie emailed Jeanine that they would like to conduct the class the last week in August or 1st week in September after Labor Day. He is working with Larry on details from LCCC. Pat was not able to get another quote for 6 specimen fees; disposition and the shipping was not included. It was reiterated that the Board did approve up to $25.000 to do this. Jeanine will forward any additional information out to the board as it is received. If there is anything else that needs to be approved it will need to be at the July meeting. Jared asked if they were working with Dr. Schmitz on the dates? Jeanine responded that they are.

3. Monthly Reports

a. Narva & Associates: Jon Narva reported that there was nothing out of the ordinary for the past month and that it was a stable system. AMR was fully compliant in all zones and priorities. The report is included with the minutes for further details.

i. Protocol committee: Jon and Brice Jacobsen reported that the committee continues to make updates to the protocols. It was asked who was represented on the committee. Brice responded that it was Pat Currie, Mike Phelps, 3 CFD, 3 AMR, and Jon Narva working on the protocols with direction from Dr. Schmitz. Brice stated that the committee will be working through several updates over the next few months.

b. AMR: Cody reported that AMR was compliant. He noted that there were several calls bumped for higher priority calls. Cody stated that there were 1114 calls for service with 823 transports. He reviewed the delays by hour and specific all types with 4 ROSC and 2 of them were discharged. AMR was fully staffed with EMTs and 4 are in paramedic school. Cody noted that there were several events completed and being planned for. Last month there was 1 clinical investigation open and they recently added 2 new FTOs for a total of 4 FTOs. For partner agencies, the LCCCC MOU has been signed and it was stated that the CRMC MOU will be followed up on by next month. Cody wanted to thank everyone for the National EMS procession. He added that the Drivecam behavior is improving and they have 2 Type 1s in production. AMR has submitted their CAAS recertification for review in the fall and the revised SOPs were implemented this week.

4. Medical Directors

Dr. Schmitz was unable to attend the meeting. Beth Harris provided the report. In Albin, they met to discuss education and run reviews, but no significant issues were identified. It was also reported that their fundraiser was very successful and the funds are being used for equipment for the second ambulance. For Pine Bluffs, the met to discuss education and run reviews, but no significant issues were identified. Their EMT course is over and all students passed their

EMT practicals. It was also reported that the case reviews are well attended with engagement from Paramedics and EMTs. During meeting with AMR, they held a case review and addressed some minor issues. Dr. Schmitz met with Governor Mead on May 6th for the declaration of Trauma Awareness Month and EMS week.

a. Eastern LC EMS (Albin, Pine Bluffs)
See Medical Director report.

5. Cheyenne Regional Medical Center

Jared reported that they will be conducting an MCI drill next week. Cody said that he needed to know how many patients are needed after meeting. Jared added that the MOU signatures are being worked on.

6. LifeLine

Nothing to report.

7. Dispatch:

Amber Young thanked everyone for their support during Telecommunicators Week. She reported that there were 13,799 calls for service with 1,281 EMS related.

8. FE Warren AFB/VA Medical Center

Dr. Berg was unable to stay in attendance via Zoom.

9. Cheyenne Fire Rescue

Chief Kopper announced that the academy graduation will be June 19th. They did have a lateral hire from Sheridan and there are a lot of events going on. City council is continuing to work on annexation. He thanked dispatch for working through the annexation changes with them. Chief Kopper announced that his last day is June 30th, the change of command will be on June 26th to transfer command to Andrew Dykshorn. He added that there will be an appointment letter by next meeting. Chief Kopper thanked everyone for the opportunity to be on the board.

10. County Fire Districts

Josh Vallee with LCFD #1 reported that they will have new SOPs coming out for review with EMS related sections. Matt Butler had mention there was some discussion at the Fire Chiefs' Association meeting about AMR being on fire channels but this conversation was brought up in the LCCCC Comm Board meeting.

11. Information Technology

Nothing to report.

12. Old Business

a. Vacant Board Positions: Jeanine stated that the Board will select 3 out of the 6 applicants to have interviews with before a final decision is made.

13. New Business

The meeting was adjourned at 2:00pm.

Cheyenne-Laramie County EMS Joint Powers Board

6/10/2025 11:37 AM

Register: Wyoming Bank & Trust

From 07/01/2024 through 06/10/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2024	1022	APG Media of The R...	Operations:Legal Adve...	Annual Budget...	226.68	X		157,748.51
07/02/2024		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,188.58	X		151,559.93
07/03/2024	1023	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		147,809.93
07/25/2024		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		133,809.93
07/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	5,000.00	X		128,809.93
07/29/2024			Contract Payment	August Payment		X	26,083.33	154,893.26
07/30/2024		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,188.58	X		148,704.68
07/31/2024			Investments	Interest		X	187.04	148,891.72
08/23/2024		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		134,891.72
08/23/2024		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	5,000.00	X		129,891.72
08/31/2024			Investments	Interest		X	165.50	130,057.22
09/04/2024		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,188.58	X		123,868.64
09/05/2024			Contract Payment	September Pay...		X	26,083.33	149,951.97
09/25/2024		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		135,951.97
09/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	5,000.00	X		130,951.97
09/30/2024			Investments	Interest		X	162.34	131,114.31
10/08/2024			Contract Payment	October Payment		X	26,083.33	157,197.64
10/09/2024		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,188.58	X		151,009.06
10/25/2024		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		137,009.06
10/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	5,000.00	X		132,009.06
10/31/2024			Contract Payment	November Pay...		X	26,083.33	158,092.39
10/31/2024			Investments	Interest		X	127.59	158,219.98
10/31/2024		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,188.58	X		152,031.40
11/25/2024		Laramie County Trea...	Program Admin Reimb...	December Com...	14,000.00	X		138,031.40
11/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	5,000.00	X		133,031.40
11/26/2024			Contract Payment	December Pay...		X	26,083.33	159,114.73
11/30/2024			Investments	Interest		X	127.10	159,241.83
12/03/2024		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,188.58	X		153,053.25
12/24/2024		Laramie County Trea...	Program Admin Reimb...	January Comb ...	14,000.00	X		139,053.25
12/24/2024		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	5,000.00	X		134,053.25
12/31/2024			Contract Payment	January Payment		X	26,083.33	160,136.58
12/31/2024			Investments	Interest		X	137.62	160,274.20
12/31/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,374.25	X		153,899.95
01/15/2025		Yearli - Greatland	Contract Services:Prof...	2024 1099-NE...	6.29	X		153,893.66
01/15/2025			Equipment Reserve	2025 Clinical ...		X	15,000.00	168,893.66
01/24/2025		Laramie County Trea...	Program Admin Reimb...	February Comb...	14,000.00	X		154,893.66
01/24/2025		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	5,000.00	X		149,893.66
01/30/2025			Contract Payment	February Paym...		X	26,083.33	175,976.99
01/31/2025			Investments	Interest		X	141.52	176,118.51
01/31/2025		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,374.25	X		169,744.26

Register: Wyoming Bank & Trust

From 07/01/2024 through 06/10/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2025		Laramie County Trea...	Program Admin Reimb...	March Comb A...	14,000.00	X		155,744.26
02/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	March Medical...	5,000.00	X		150,744.26
02/28/2025			Investments	Interest		X	134.54	150,878.80
03/03/2025			Contract Payment	March Payment		X	26,083.33	176,962.13
03/04/2025		Narva & Associates, ...	Program Admin Reimb...	March Contract...	6,374.25	X		170,587.88
03/10/2025		Quickbooks	Operations:Supplies	Annual Subscri...	1,058.94	X		169,528.94
03/25/2025		Laramie County Trea...	Program Admin Reimb...	April Comb am...	14,000.00	X		155,528.94
03/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	5,000.00	X		150,528.94
03/31/2025			Contract Payment	April Payment		X	26,083.33	176,612.27
03/31/2025			Investments	Interest		X	147.43	176,759.70
04/01/2025		Narva & Associates, ...	Program Admin Reimb...	April Contract ...	6,374.25	X		170,385.45
04/25/2025		Laramie County Trea...	Program Admin Reimb...	May Comb Am...	14,000.00	X		156,385.45
04/25/2025		Dr. Gary Schmitz	Program Admin Reimb...	May Medical D...	5,000.00	X		151,385.45
04/30/2025			Contract Payment	May Payment		X	26,083.33	177,468.78
04/30/2025			Investments	Interest		X	144.52	177,613.30
05/06/2025		Narva & Associates, ...	Program Admin Reimb...	May Contract ...	6,374.25	X		171,239.05
05/13/2025		Wyoming Trophey &...	Operations:Meeting Ex...	Retirement Pla...	126.69	X		171,112.36
05/23/2025		Laramie County Trea...	Program Admin Reimb...	June Comb Am...	14,000.00	X		157,112.36
05/23/2025		Dr. Gary Schmitz	Program Admin Reimb...	June Medical ...	5,000.00	X		152,112.36
05/29/2025			Contract Payment	June Payment		X	26,083.33	178,195.69
05/30/2025			Investments	Interest		X	145.76	178,341.45
06/10/2025		Qdoba	Operations:Meeting Ex...	June Executive ...	138.72			178,202.73

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 10, 2025

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						157,975.19
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	-226.68	157,748.51
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	-6,188.58	151,559.93
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	-3,750.00	147,809.93
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	133,809.93
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	-5,000.00	128,809.93
Deposit	07/29/2024			August Payment	26,083.33	154,893.26
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	-6,188.58	148,704.68
Deposit	07/31/2024			Interest	187.04	148,891.72
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	134,891.72
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	-5,000.00	129,891.72
Deposit	08/31/2024			Interest	165.50	130,057.22
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	-6,188.58	123,868.64
Deposit	09/05/2024			September Payment	26,083.33	149,951.97
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	135,951.97
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	-5,000.00	130,951.97
Deposit	09/30/2024			Interest	162.34	131,114.31
Deposit	10/08/2024			October Payment	26,083.33	157,197.64
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	-6,188.58	151,009.06
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	137,009.06
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	-5,000.00	132,009.06
Deposit	10/31/2024			November Payment	26,083.33	158,092.39
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	-6,188.58	151,903.81
Deposit	10/31/2024			Interest	127.59	152,031.40
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	-14,000.00	138,031.40
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	-5,000.00	133,031.40
Deposit	11/26/2024			December Payment	26,083.33	159,114.73
Deposit	11/30/2024			Interest	127.10	159,241.83
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	-6,188.58	153,053.25
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	-14,000.00	139,053.25
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	-5,000.00	134,053.25
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	-6,374.25	127,679.00
Deposit	12/31/2024			January Payment	26,083.33	153,762.33
Deposit	12/31/2024			Interest	137.62	153,899.95
Check	01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Dire...	-6.29	153,893.66
Transfer	01/15/2025			2025 Clinical Upgrade Payment	15,000.00	168,893.66
Check	01/24/2025		Laramie County Treasurer	February Comb Amb Dispatch	-14,000.00	154,893.66
Check	01/24/2025		Dr. Gary Schmitz	February Medical Director	-5,000.00	149,893.66
Deposit	01/30/2025			February Payment	26,083.33	175,976.99
Check	01/31/2025		Narva & Associates, Inc.	February Contract Admin	-6,374.25	169,602.74
Deposit	01/31/2025			Interest	141.52	169,744.26
Check	02/25/2025		Laramie County Treasurer	March Comb Amb Dispatch	-14,000.00	155,744.26
Check	02/25/2025		Dr. Gary Schmitz	March Medical Director	-5,000.00	150,744.26
Deposit	02/28/2025			Interest	134.54	150,878.80
Deposit	03/03/2025			March Payment	26,083.33	176,962.13
Check	03/04/2025		Narva & Associates, Inc.	March Contract Admin	-6,374.25	170,587.88
Check	03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514...	-1,058.94	169,528.94
Check	03/25/2025		Laramie County Treasurer	April Comb am Dispatch	-14,000.00	155,528.94
Check	03/25/2025		Dr. Gary Schmitz	April Medical Director	-5,000.00	150,528.94
Deposit	03/31/2025			April Payment	26,083.33	176,612.27
Deposit	03/31/2025			Interest	147.43	176,759.70
Check	04/01/2025		Narva & Associates, Inc.	April Contract Admin	-6,374.25	170,385.45
Check	04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	156,385.45
Check	04/25/2025		Dr. Gary Schmitz	May Medical Director	-5,000.00	151,385.45
Deposit	04/30/2025			May Payment	26,083.33	177,468.78
Deposit	04/30/2025			Interest	144.52	177,613.30
Check	05/06/2025		Narva & Associates, Inc.	May Contract Admin	-6,374.25	171,239.05
Check	05/13/2025		Wyoming Trophey & En...	Retirement Plaque	-126.69	171,112.36
Check	05/23/2025		Laramie County Treasurer	June Comb Amb Dispatch	-14,000.00	157,112.36
Check	05/23/2025		Dr. Gary Schmitz	June Medical Director	-5,000.00	152,112.36
Deposit	05/29/2025			June Payment	26,083.33	178,195.69
Deposit	05/30/2025			Interest	145.76	178,341.45
Check	06/10/2025		Qdoba	June Executive Meeting	-138.72	178,202.73
Total Wyoming Bank & Trust					20,227.54	178,202.73
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 10, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-51,341.98
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	3,750.00	-47,591.98
Transfer	01/15/2025			2025 Clinical Upgrade Payment	-15,000.00	-62,591.98
Total Equipment Reserve					-11,250.00	-62,591.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						11,705.67
Total Unrestricted Net Assets						11,705.67
Contract Payment						0.00
Deposit	07/29/2024			August Payment	-26,083.33	-26,083.33
Deposit	09/05/2024			September Payment	-26,083.33	-52,166.66
Deposit	10/08/2024			October Payment	-26,083.33	-78,249.99
Deposit	10/31/2024			November Payment	-26,083.33	-104,333.32
Deposit	11/26/2024			December Payment	-26,083.33	-130,416.65
Deposit	12/31/2024			January Payment	-26,083.33	-156,499.98
Deposit	01/30/2025			February Payment	-26,083.33	-182,583.31
Deposit	03/03/2025			March Payment	-26,083.33	-208,666.64
Deposit	03/31/2025			April Payment	-26,083.33	-234,749.97
Deposit	04/30/2025			May Payment	-26,083.33	-260,833.30
Deposit	05/29/2025			June Payment	-26,083.33	-286,916.63
Total Contract Payment					-286,916.63	-286,916.63
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/31/2024			Interest	-187.04	-187.04
Deposit	08/31/2024			Interest	-165.50	-352.54
Deposit	09/30/2024			Interest	-162.34	-514.88
Deposit	10/31/2024			Interest	-127.59	-642.47
Deposit	11/30/2024			Interest	-127.10	-769.57
Deposit	12/31/2024			Interest	-137.62	-907.19
Deposit	01/31/2025			Interest	-141.52	-1,048.71
Deposit	02/28/2025			Interest	-134.54	-1,183.25
Deposit	03/31/2025			Interest	-147.43	-1,330.68
Deposit	04/30/2025			Interest	-144.52	-1,475.20
Deposit	05/30/2025			Interest	-145.76	-1,620.96
Total Investments - Other					-1,620.96	-1,620.96
Total Investments					-1,620.96	-1,620.96
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Total Miscellaneous Revenue						0.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 10, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Total Bank Error						0.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Check	01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Dire...	6.29	6.29
Total Professional Services					6.29	6.29
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					6.29	6.29
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising					226.68	226.68
Meeting Expenses						0.00
Check	05/13/2025		Wyoming Trophey & En...	Retirement Plaque	126.69	126.69
Check	06/10/2025		Qdoba	June Executive Meeting	138.72	265.41
Total Meeting Expenses					265.41	265.41
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514...	1,058.94	1,058.94
Total Supplies					1,058.94	1,058.94
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawl for New Check Charge						0.00
Total Withdrawl for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					1,551.03	1,551.03
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 10, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73
Check	01/24/2025		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	171,505.73
Check	01/24/2025		Dr. Gary Schmitz	February Medical Director	5,000.00	176,505.73
Check	01/31/2025		Narva & Associates, Inc.	February Contract Admin	6,374.25	182,879.98
Check	02/25/2025		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	196,879.98
Check	02/25/2025		Dr. Gary Schmitz	March Medical Director	5,000.00	201,879.98
Check	03/04/2025		Narva & Associates, Inc.	March Contract Admin	6,374.25	208,254.23
Check	03/25/2025		Laramie County Treasurer	April Comb am Dispatch	14,000.00	222,254.23
Check	03/25/2025		Dr. Gary Schmitz	April Medical Director	5,000.00	227,254.23
Check	04/01/2025		Narva & Associates, Inc.	April Contract Admin	6,374.25	233,628.48
Check	04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	247,628.48
Check	04/25/2025		Dr. Gary Schmitz	May Medical Director	5,000.00	252,628.48
Check	05/06/2025		Narva & Associates, Inc.	May Contract Admin	6,374.25	259,002.73
Check	05/23/2025		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	273,002.73
Check	05/23/2025		Dr. Gary Schmitz	June Medical Director	5,000.00	278,002.73
Total Program Admin Reimbursements					278,002.73	278,002.73
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No accnt						0.00
Total no accnt						0.00
TOTAL					**0.00**	**0.00**

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2024 through June 10, 2025

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/29/2024			August Payment	26,083.33	26,083.33
09/05/2024			September Payment	26,083.33	52,166.66
10/08/2024			October Payment	26,083.33	78,249.99
10/31/2024			November Payment	26,083.33	104,333.32
11/26/2024			December Payment	26,083.33	130,416.65
12/31/2024			January Payment	26,083.33	156,499.98
01/30/2025			February Payment	26,083.33	182,583.31
03/03/2025			March Payment	26,083.33	208,666.64
03/31/2025			April Payment	26,083.33	234,749.97
04/30/2025			May Payment	26,083.33	260,833.30
05/29/2025			June Payment	26,083.33	286,916.63
Total Contract Payment				286,916.63	286,916.63
Investments					
07/31/2024			Interest	187.04	187.04
08/31/2024			Interest	165.50	352.54
09/30/2024			Interest	162.34	514.88
10/31/2024			Interest	127.59	642.47
11/30/2024			Interest	127.10	769.57
12/31/2024			Interest	137.62	907.19
01/31/2025			Interest	141.52	1,048.71
02/28/2025			Interest	134.54	1,183.25
03/31/2025			Interest	147.43	1,330.68
04/30/2025			Interest	144.52	1,475.20
05/30/2025			Interest	145.76	1,620.96
Total Investments				1,620.96	1,620.96
Total Income				288,537.59	288,537.59
Expense					
Contract Services					
Professional Services					
01/15/2025		Yearli - Greatland	2024 1099-NEC Filing Medical Director	6.29	6.29
Total Professional Services				6.29	6.29
Total Contract Services				6.29	6.29
Operations					
Legal Advertising					
07/01/2024	1022	APG Media of The Rockies	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising				226.68	226.68
Meeting Expenses					
05/13/2025		Wyoming Trophey & Engraving	Retirement Plaque	126.69	126.69
06/10/2025		Qdoba	June Executive Meeting	138.72	265.41
Total Meeting Expenses				265.41	265.41
Supplies					
03/10/2025		Quickbooks	Annual Subscription Inv#P1-103514823	1,058.94	1,058.94
Total Supplies				1,058.94	1,058.94
Total Operations				1,551.03	1,551.03
Program Admin Reimbursements					
07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58
07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90
12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2024 through June 10, 2025

Date	Num	Name	Memo	Amount	Balance
01/24/2025		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	171,505.73
01/24/2025		Dr. Gary Schmitz	February Medical Director	5,000.00	176,505.73
01/31/2025		Narva & Associates, Inc.	February Contract Admin	6,374.25	182,879.98
02/25/2025		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	196,879.98
02/25/2025		Dr. Gary Schmitz	March Medical Director	5,000.00	201,879.98
03/04/2025		Narva & Associates, Inc.	March Contract Admin	6,374.25	208,254.23
03/25/2025		Laramie County Treasurer	April Comb am Dispatch	14,000.00	222,254.23
03/25/2025		Dr. Gary Schmitz	April Medical Director	5,000.00	227,254.23
04/01/2025		Narva & Associates, Inc.	April Contract Admin	6,374.25	233,628.48
04/25/2025		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	247,628.48
04/25/2025		Dr. Gary Schmitz	May Medical Director	5,000.00	252,628.48
05/06/2025		Narva & Associates, Inc.	May Contract Admin	6,374.25	259,002.73
05/23/2025		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	273,002.73
05/23/2025		Dr. Gary Schmitz	June Medical Director	5,000.00	278,002.73
Total Program Admin Reimbursements				278,002.73	278,002.73
Total Expense				279,560.05	279,560.05
Net Income				**8,977.54**	**8,977.54**