Cheyenne / Laramie County
Emergency Medical Services
Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Agenda

June 11, 2024

Annual Meeting

1. Annual Budget Review

Regular Meeting

2. Previous Meeting Minutes
3. Finances
    a. Funding Requests
4. Monthly Reports
    a. Narva & Associates
    b. AMR
5. Medical Directors
6. Cheyenne Regional Medical Center
7. LifeLine
8. Dispatch
9. Eastern LC EMS (Albin, Pine Bluffs)
10. FE Warren AFB/VA Medical Center
11. Cheyenne Fire Rescue
12. County Fire Districts
13. Information Technology
14. Old Business
    a. ImageTrend Update
15. New Business

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009

Minutes for Tuesday June 11, 2024

Board Members:

Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center
Titus Norris, Cheyenne Fire Rescue

Meeting Attendees:

Jon Narva, Narva & Associates
Cody Schilling, AMR
Derek Hendren, AMR
Jenn Kerr, Lifeline
Amber Young, LCCCC
Brice Jacobsen, CFR
Dominic Davis, LC IT
Samuel Walker, LC IT
Linda Heath, County Commissioner
Matt Butler, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA and via Zoom beginning at 1:33pm. Chief Kopper began the meeting by welcoming everyone.

1. Previous Meeting Minutes

   Minutes for the May meeting were sent out prior to the meeting for the Boards' review. Jared Skagen made a motion to accept the minutes. Titus Norris seconded the motion. All board members voted in favor.

2. Finances

   Chief Kopper provided the report with normal expenses and deposits for the month being made. No funding requests were received. Jared Skagen made a motion to accept the financial report. Titus Norris seconded the motion. All board members voted in favor.

3. Monthly Reports

   a. Narva & Associates: Jon Narva provided a review of the monthly report which will be included with the minutes. AMR was compliant for the month with 1151 completed calls. It was noted that Josh Van Vlack was in attendance and the meeting was transferred to him.

b. AMR: Cody Schilling provided a review of the monthly report to the group which will be included with the minutes. He noted that several call types had increased for the month. Cody reviewed their staffing and are preparing for the CFD schedule. MS154 is still out of service while waiting for a new Type 1 and MS160 is continuing to have issues with the lights. He then reviewed the rest of the report.

4. Medical Directors

Dr. Schmitz was unable to attend the meeting. His report was provided to the Board and will be included with the minutes.

5. CRMC

Jared reported that the helipad plans have been approved and construction is underway.

6. LifeLine

Nothing to report.

7. Dispatch

Amber Young reported that there were 12,943 calls for service with 1,271 EMS calls for service. Amber added that they are at 50% usage of overtime at this time last year. Amber was pleased to announce that her SOP for Peer Support was approved today.

8. Eastern LC EMS (Albin, Pine Bluffs)

See Medical Director report.

9. FE Warren AFB/VA Medical Center

Not in attendance.

10. Cheyenne Fire Rescue

Chief Kopper reported that they are doing interviews for the fall academy and getting ready for the upcoming events.

11. County Fire Districts

Josh Van Vlack reported that they are also preparing for the upcoming events and fire season.

12. Information Technology

Samuel Walker reported that they will be busy with preparing for the upcoming elections.

13. Old Business

a. ImageTrend: Josh reported that he had not heard anything else from Scott Logan concerning the letter. He did want to bring up for discussion a tool they have which allows the districts to upload the start of their reports and then be transferred to AMR for continued response reporting. There was a quote for the whole county with a one time fee of $700 for setup and an annual fee of $3500 to link the reports. Josh proposed that they setup a Zoom meeting with the company to review the tool and decide at the next JPB if funds could be used to cover the expense. There was discussion about the contract agreements and ease of use of the tool. They will followup with ImageTrend.

14. New Business

Matt Butler brought up on behalf of Jeanine West that the Southeast Wyoming Healthcare Coalition will be going out for bid for a new contractor and if anyone is interested the job announcement will be posted on Indeed soon. Anyone with questions can contact Jeanine or Sarah Lentz at CLCPH.

Chief Kopper brought up the funding request from last year for the ALTO Project. The State Fire Marshal's Office had inquired if there was any data collected over the last year. Brice Jacobsen stated that they had been collecting data for the past 2 years. Chief Kopper asked if a report could be provided to the Board at the next meeting. Brice replied that he would be able to provide the numbers.

The meeting was adjourned at 1:58pm.

CHEYENNE / LARAMIE COUNTY
EMERGENCY MANAGEMENT AGENCY
Emergency Management • Fire Warden
Jeanine West, Director
Matthew Butler, Operations/Fire Warden
Beth Harris, Planning/Administration Coordinator

June 11, 2024

Cheyenne/Laramie County EMS
Joint Powers Board

RE: Proxy Representative

Board Members,

I will not be in attendance during the June 2024 meeting. Matt Butler will take my place as a board member for this meeting. I would like to assign Matt the capability to act on my behalf for any official board business during this meeting to ensure there is a quorum to conduct business. I look forward to seeing you all at the April meeting.

Respectfully,

Jeanine West, Director
EMS Board Chair
Cheyenne/Laramie County Emergency Management

3962 Archer Parkway • Cheyenne WY 82009
(307) 633-4333 Fax: (307) 633-4337

Cheyenne-Laramie County EMS Joint Powers Board

6/3/2024 11:15 AM

Register: Wyoming Bank & Trust

From 07/01/2023 through 06/04/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2023			Contract Payment	July Payment		X	26,083.33	144,641.88
07/05/2023		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,008.33	X		138,633.55
07/06/2023	1019	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		134,883.55
07/25/2023		Laramie County Trea...	Program Admin Reimb...	Aug Comb Am...	14,000.00	X		120,883.55
07/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Aug Medical D...	5,000.00	X		115,883.55
07/31/2023			Contract Payment	August Payment		X	26,083.33	141,966.88
07/31/2023			Investments	Interest		X	139.30	142,106.18
08/01/2023		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,008.33	X		136,097.85
08/25/2023		Laramie County Trea...	Program Admin Reimb...	Sept Comb Am...	14,000.00	X		122,097.85
08/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Sept Medical D...	5,000.00	X		117,097.85
08/31/2023			Investments	Interest		X	140.90	117,238.75
09/11/2023			Contract Payment	September Pay...		X	26,083.33	143,322.08
09/13/2023		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,008.33	X		137,313.75
09/25/2023		Laramie County Trea...	Program Admin Reimb...	Oct Comb Am...	14,000.00	X		123,313.75
09/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Oct Medical Di...	5,000.00	X		118,313.75
09/28/2023			Contract Payment	October Payment		X	26,083.33	144,397.08
09/30/2023			Investments	Interest		X	143.86	144,540.94
10/11/2023		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,008.33	X		138,532.61
10/25/2023		Laramie County Trea...	Program Admin Reimb...	Nov Comb Am...	14,000.00	X		124,532.61
10/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	Nov Medical D...	5,000.00	X		119,532.61
10/30/2023			Contract Payment	November Pay...		X	26,083.33	145,615.94
10/31/2023			Investments	Interest		X	169.47	145,785.41
11/07/2023		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,008.33	X		139,777.08
11/24/2023		Laramie County Trea...	Program Admin Reimb...	Dec Comb Am...	14,000.00	X		125,777.08
11/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	Dec Medical D...	5,000.00	X		120,777.08
11/30/2023			Contract Payment	December Pay...		X	26,083.33	146,860.41
11/30/2023			Investments	Interest		X	158.12	147,018.53
12/06/2023		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,008.33	X		141,010.20
12/22/2023		Laramie County Trea...	Program Admin Reimb...	Jan Comb Amb...	14,000.00	X		127,010.20
12/22/2023		Dr. Gary Schmitz	Program Admin Reimb...	Jan Medical Di...	5,000.00	X		122,010.20
12/27/2023			-split-	Deposit		X	41,083.33	163,093.53
12/27/2023	1020	APG Media of The R...	Operations:Legal Adve...	AD# 454183 A...	71.67	X		163,021.86
12/31/2023			Investments	Interest		X	156.90	163,178.76
01/03/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,188.58	X		156,990.18
01/22/2024		Yearli - Greatland	Contract Services:Prof...	Medical Direct...	11.98	X		156,978.20
01/25/2024		Laramie County Trea...	Program Admin Reimb...	Feb Comb Am...	14,000.00	X		142,978.20
01/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	Feb Medical Di...	5,000.00	X		137,978.20
01/30/2024			Contract Payment	February Paym...		X	26,083.33	164,061.53
01/31/2024			Investments	Interest		X	196.57	164,258.10
02/14/2024		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,188.58	X		158,069.52

Register: Wyoming Bank & Trust

From 07/01/2023 through 06/04/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/23/2024		Laramie County Trea...	Program Admin Reimb...	Mar Comb Am...	14,000.00	X		144,069.52
02/23/2024		Dr. Gary Schmitz	Program Admin Reimb...	Mar Medical D...	5,000.00	X		139,069.52
02/29/2024			Contract Payment	March Payment		X	26,083.33	165,152.85
02/29/2024			Investments	Interest		X	174.81	165,327.66
03/01/2024		Narva & Associates, ...	Program Admin Reimb...	March Contract...	6,188.58	X		159,139.08
03/05/2024	1021	American Medical R...	Equipment Reserve	Kangoofix Fun...	10,935.00	X		148,204.08
03/11/2024		Quickbooks	Operations:Supplies	Account Mana...	687.94	X		147,516.14
03/25/2024		Laramie County Trea...	Program Admin Reimb...	April Comb A...	14,000.00	X		133,516.14
03/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	5,000.00	X		128,516.14
03/26/2024			Contract Payment	April Payment		X	26,083.33	154,599.47
03/31/2024			Investments	Interest		X	174.77	154,774.24
04/02/2024		Narva & Associates, ...	Program Admin Reimb...	April Contract ...	6,188.58	X		148,585.66
04/25/2024		Laramie County Trea...	Program Admin Reimb...	May Comb Am...	14,000.00	X		134,585.66
04/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	May Medical D...	5,000.00	X		129,585.66
04/30/2024			Investments	Interest		X	178.71	129,764.37
05/02/2024			Contract Payment	May Payment		X	26,083.33	155,847.70
05/06/2024		Narva & Associates, ...	Program Admin Reimb...	May Contract ...	6,188.58	X		149,659.12
05/24/2024		Laramie County Trea...	Program Admin Reimb...	June Comb Am...	14,000.00	X		135,659.12
05/24/2024		Dr. Gary Schmitz	Program Admin Reimb...	June Medical ...	5,000.00	X		130,659.12
05/29/2024			Contract Payment	June Payment		X	26,083.33	156,742.45
05/31/2024			Investments	Interest		X	175.31	156,917.76
06/04/2024		Narva & Associates, ...	Program Admin Reimb...	June Contract ...	6,188.58			150,729.18

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 4, 2024

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						118,558.55
Deposit	07/05/2023			July Payment	26,083.33	144,641.88
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	-6,008.33	138,633.55
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	-3,750.00	134,883.55
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	-14,000.00	120,883.55
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	-5,000.00	115,883.55
Deposit	07/31/2023			August Payment	26,083.33	141,966.88
Deposit	07/31/2023			Interest	139.30	142,106.18
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	-6,008.33	136,097.85
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	-14,000.00	122,097.85
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	-5,000.00	117,097.85
Deposit	08/31/2023			Interest	140.90	117,238.75
Deposit	09/11/2023			September Payment	26,083.33	143,322.08
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	-6,008.33	137,313.75
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	-14,000.00	123,313.75
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	-5,000.00	118,313.75
Deposit	09/28/2023			October Payment	26,083.33	144,397.08
Deposit	09/30/2023			Interest	143.86	144,540.94
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	-6,008.33	138,532.61
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	-14,000.00	124,532.61
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	-5,000.00	119,532.61
Deposit	10/30/2023			November Payment	26,083.33	145,615.94
Deposit	10/31/2023			Interest	169.47	145,785.41
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	-6,008.33	139,777.08
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	-14,000.00	125,777.08
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	-5,000.00	120,777.08
Deposit	11/30/2023			December Payment	26,083.33	146,860.41
Deposit	11/30/2023			Interest	158.12	147,018.53
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	-6,008.33	141,010.20
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	-14,000.00	127,010.20
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	-5,000.00	122,010.20
Deposit	12/27/2023			Deposit	41,083.33	163,093.53
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	-71.67	163,021.86
Deposit	12/31/2023			Interest	156.90	163,178.76
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	-6,188.58	156,990.18
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	-11.98	156,978.20
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	-14,000.00	142,978.20
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	-5,000.00	137,978.20
Deposit	01/30/2024			February Payment	26,083.33	164,061.53
Deposit	01/31/2024			Interest	196.57	164,258.10
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	-6,188.58	158,069.52
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	-14,000.00	144,069.52
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	-5,000.00	139,069.52
Deposit	02/29/2024			March Payment	26,083.33	165,152.85
Deposit	02/29/2024			Interest	174.81	165,327.66
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	-6,188.58	159,139.08
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	-10,935.00	148,204.08
Check	03/11/2024		Quickbooks	Account Management Software	-687.94	147,516.14
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	-14,000.00	133,516.14
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	-5,000.00	128,516.14
Deposit	03/26/2024			April Payment	26,083.33	154,599.47
Deposit	03/31/2024			Interest	174.77	154,774.24
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	-6,188.58	148,585.66
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	134,585.66
Check	04/25/2024		Dr. Gary Schmitz	May Medical Director	-5,000.00	129,585.66
Deposit	04/30/2024			Interest	178.71	129,764.37
Deposit	05/02/2024			May Payment	26,083.33	155,847.70
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	-6,188.58	149,659.12
Check	05/24/2024		Laramie County Treasurer	June Comb Amb Dispatch	-14,000.00	135,659.12
Check	05/24/2024		Dr. Gary Schmitz	June Medical Director	-5,000.00	130,659.12
Deposit	05/29/2024			June Payment	26,083.33	156,742.45
Deposit	05/31/2024			Interest	175.31	156,917.76
Check	06/04/2024		Narva & Associates, Inc.	June Contract Admin	-6,188.58	150,729.18
Total Wyoming Bank & Trust					32,170.63	150,729.18
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 4, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Total Accounts Payable						0.00
Cash Reserve						
Total Cash Reserve						0.00
						0.00
Equipment Reserve						-51,026.98
Check	07/06/2023	1019	ACID Remap LLC	EMS Protocol App Invoice #1577	3,750.00	-47,276.98
Deposit	12/27/2023			Deposit	-15,000.00	-62,276.98
Check	03/05/2024	1021	American Medical Respo...	Kangoofix Funding Request Qty 15	10,935.00	-51,341.98
Total Equipment Reserve					-315.00	-51,341.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						50,807.31
Total Unrestricted Net Assets						50,807.31
Contract Payment						0.00
Deposit	07/05/2023			July Payment	-26,083.33	-26,083.33
Deposit	07/31/2023			August Payment	-26,083.33	-52,166.66
Deposit	09/11/2023			September Payment	-26,083.33	-78,249.99
Deposit	09/28/2023			October Payment	-26,083.33	-104,333.32
Deposit	10/30/2023			November Payment	-26,083.33	-130,416.65
Deposit	11/30/2023			December Payment	-26,083.33	-156,499.98
Deposit	12/27/2023			Deposit	-26,083.33	-182,583.31
Deposit	01/30/2024			February Payment	-26,083.33	-208,666.64
Deposit	02/29/2024			March Payment	-26,083.33	-234,749.97
Deposit	03/26/2024			April Payment	-26,083.33	-260,833.30
Deposit	05/02/2024			May Payment	-26,083.33	-286,916.63
Deposit	05/29/2024			June Payment	-26,083.33	-312,999.96
Total Contract Payment					-312,999.96	-312,999.96
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/31/2023			Interest	-139.30	-139.30
Deposit	08/31/2023			Interest	-140.90	-280.20
Deposit	09/30/2023			Interest	-143.86	-424.06
Deposit	10/31/2023			Interest	-169.47	-593.53
Deposit	11/30/2023			Interest	-158.12	-751.65
Deposit	12/31/2023			Interest	-156.90	-908.55
Deposit	01/31/2024			Interest	-196.57	-1,105.12
Deposit	02/29/2024			Interest	-174.81	-1,279.93
Deposit	03/31/2024			Interest	-174.77	-1,454.70
Deposit	04/30/2024			Interest	-178.71	-1,633.41
Deposit	05/31/2024			Interest	-175.31	-1,808.72
Total Investments - Other					-1,808.72	-1,808.72
Total Investments					-1,808.72	-1,808.72
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Total Miscellaneous Revenue						0.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
Performance Assessments						0.00
Total Performance Assessments						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 4, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Bank Error						0.00
Total Bank Error						0.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Check	01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services					11.98	11.98
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					11.98	11.98
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	12/27/2023	1020	APG Media of The Rocki...	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising					71.67	71.67
Meeting Expenses						0.00
Total Meeting Expenses						0.00
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/11/2024		Quickbooks	Account Management Software	687.94	687.94
Total Supplies					687.94	687.94
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawl for New Check Charge						0.00
Total Withdrawl for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					759.61	759.61
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
Check	07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
Check	07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
Check	08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
As of June 4, 2024

Type	Date	Num	Name	Memo	Amount	Balance
Check	08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
Check	08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
Check	09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
Check	09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
Check	09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
Check	10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
Check	10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
Check	10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
Check	11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
Check	11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
Check	11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
Check	12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
Check	12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
Check	12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
Check	01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
Check	01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
Check	01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
Check	02/14/2024		Narva & Associates, Inc.	February Contract Admin	6,188.58	181,427.14
Check	02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	14,000.00	195,427.14
Check	02/23/2024		Dr. Gary Schmitz	Mar Medical Director	5,000.00	200,427.14
Check	03/01/2024		Narva & Associates, Inc.	March Contract Admin	6,188.58	206,615.72
Check	03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	220,615.72
Check	03/25/2024		Dr. Gary Schmitz	April Medical Director	5,000.00	225,615.72
Check	04/02/2024		Narva & Associates, Inc.	April Contract Admin	6,188.58	231,804.30
Check	04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	245,804.30
Check	04/25/2024		Dr. Gary Schmitz	May Medical Director	5,000.00	250,804.30
Check	05/06/2024		Narva & Associates, Inc.	May Contract Admin	6,188.58	256,992.88
Check	05/24/2024		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	270,992.88
Check	05/24/2024		Dr. Gary Schmitz	June Medical Director	5,000.00	275,992.88
Check	06/04/2024		Narva & Associates, Inc.	June Contract Admin	6,188.58	282,181.46
Total Program Admin Reimbursements					282,181.46	282,181.46
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No accnt						0.00
Total no accnt						0.00
TOTAL					**0.00**	**0.00**

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2023 through June 4, 2024

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/05/2023			July Payment	26,083.33	26,083.33
07/31/2023			August Payment	26,083.33	52,166.66
09/11/2023			September Payment	26,083.33	78,249.99
09/28/2023			October Payment	26,083.33	104,333.32
10/30/2023			November Payment	26,083.33	130,416.65
11/30/2023			December Payment	26,083.33	156,499.98
12/27/2023			Deposit	26,083.33	182,583.31
01/30/2024			February Payment	26,083.33	208,666.64
02/29/2024			March Payment	26,083.33	234,749.97
03/26/2024			April Payment	26,083.33	260,833.30
05/02/2024			May Payment	26,083.33	286,916.63
05/29/2024			June Payment	26,083.33	312,999.96
Total Contract Payment				312,999.96	312,999.96
Investments					
07/31/2023			Interest	139.30	139.30
08/31/2023			Interest	140.90	280.20
09/30/2023			Interest	143.86	424.06
10/31/2023			Interest	169.47	593.53
11/30/2023			Interest	158.12	751.65
12/31/2023			Interest	156.90	908.55
01/31/2024			Interest	196.57	1,105.12
02/29/2024			Interest	174.81	1,279.93
03/31/2024			Interest	174.77	1,454.70
04/30/2024			Interest	178.71	1,633.41
05/31/2024			Interest	175.31	1,808.72
Total Investments				1,808.72	1,808.72
Total Income				314,808.68	314,808.68
Expense					
Contract Services					
Professional Services					
01/22/2024		Yearli - Greatland	Medical Director Taxe Filings	11.98	11.98
Total Professional Services				11.98	11.98
Total Contract Services				11.98	11.98
Operations					
Legal Advertising					
12/27/2023	1020	APG Media of The Rockies	AD# 454183 Amended Budget Notice	71.67	71.67
Total Legal Advertising				71.67	71.67
Supplies					
03/11/2024		Quickbooks	Account Management Software	687.94	687.94
Total Supplies				687.94	687.94
Total Operations				759.61	759.61
Program Admin Reimbursements					
07/05/2023		Narva & Associates, Inc.	July Contract Admin	6,008.33	6,008.33
07/25/2023		Laramie County Treasurer	Aug Comb Amb Dispatch	14,000.00	20,008.33
07/25/2023		Dr. Gary Schmitz	Aug Medical Director	5,000.00	25,008.33
08/01/2023		Narva & Associates, Inc.	August Contract Admin	6,008.33	31,016.66
08/25/2023		Laramie County Treasurer	Sept Comb Amb Dispatch	14,000.00	45,016.66
08/25/2023		Dr. Gary Schmitz	Sept Medical Director	5,000.00	50,016.66
09/13/2023		Narva & Associates, Inc.	September Contract Admin	6,008.33	56,024.99
09/25/2023		Laramie County Treasurer	Oct Comb Amb Dispatch	14,000.00	70,024.99
09/25/2023		Dr. Gary Schmitz	Oct Medical Director	5,000.00	75,024.99
10/11/2023		Narva & Associates, Inc.	October Contract Admin	6,008.33	81,033.32
10/25/2023		Laramie County Treasurer	Nov Comb Amb Dispatch	14,000.00	95,033.32
10/25/2023		Dr. Gary Schmitz	Nov Medical Director	5,000.00	100,033.32
11/07/2023		Narva & Associates, Inc.	November Contract Admin	6,008.33	106,041.65
11/24/2023		Laramie County Treasurer	Dec Comb Amb Dispatch	14,000.00	120,041.65
11/24/2023		Dr. Gary Schmitz	Dec Medical Director	5,000.00	125,041.65
12/06/2023		Narva & Associates, Inc.	December Contract Admin	6,008.33	131,049.98
12/22/2023		Laramie County Treasurer	Jan Comb Amb Dispatch	14,000.00	145,049.98
12/22/2023		Dr. Gary Schmitz	Jan Medical Director	5,000.00	150,049.98
01/03/2024		Narva & Associates, Inc.	January Contract Admin	6,188.58	156,238.56
01/25/2024		Laramie County Treasurer	Feb Comb Amb Dispatch	14,000.00	170,238.56
01/25/2024		Dr. Gary Schmitz	Feb Medical Director	5,000.00	175,238.56
02/14/2024		Narva & Associates, Inc.	February Contract Admin	6,188.58	181,427.14
02/23/2024		Laramie County Treasurer	Mar Comb Amb Dispatch	14,000.00	195,427.14
02/23/2024		Dr. Gary Schmitz	Mar Medical Director	5,000.00	200,427.14

Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail
July 1, 2023 through June 4, 2024

Date	Num	Name	Memo	Amount	Balance
03/01/2024		Narva & Associates, Inc.	March Contract Admin	6,188.58	206,615.72
03/25/2024		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	220,615.72
03/25/2024		Dr. Gary Schmitz	April Medical Director	5,000.00	225,615.72
04/02/2024		Narva & Associates, Inc.	April Contract Admin	6,188.58	231,804.30
04/25/2024		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	245,804.30
04/25/2024		Dr. Gary Schmitz	May Medical Director	5,000.00	250,804.30
05/06/2024		Narva & Associates, Inc.	May Contract Admin	6,188.58	256,992.88
05/24/2024		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	270,992.88
05/24/2024		Dr. Gary Schmitz	June Medical Director	5,000.00	275,992.88
06/04/2024		Narva & Associates, Inc.	June Contract Admin	6,188.58	282,181.46
Total Program Admin Reimbursements				282,181.46	282,181.46
Total Expense				282,953.05	282,953.05
Net Income				**31,855.63**	**31,855.63**