

# STATEMENT OF FORMATION

Candidate's Campaign Committee

W.S. 22-25-102(b)

**Note:** A candidate is not required to have a campaign committee. However, if two or more persons join together for the purpose of raising, collecting or expending money to assist and aid the election of a specific candidate for public office, they meet the definition of a candidate's campaign committee. **See instructions on next page.**

## 1. Who must submit this form?

Persons forming a campaign committee to support a candidate for a county of municipal office, a district attorney, magistrate, school or community college trustee.

## 2. Do you currently have a campaign committee that has not yet terminated?

YES

NO

a. If yes, please submit the [Amended Statement of Formation](#) form to update any changes.

b. If no, please provide the information listed below (sections 3-6).

## 3. New Campaign Committee Information

New Committee Name: \_\_\_\_\_ Date Committee Formed: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

(Street Address)

Website: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

(City, State, Zip)

Name of Chairman: \_\_\_\_\_ Name of Treasurer: \_\_\_\_\_

Chairman Address: \_\_\_\_\_ Treasurer Address: \_\_\_\_\_

(Street Address)

(Street Address)

\_\_\_\_\_

(City, State, Zip)

(City, State, Zip)

(\*Note: The chairman and treasurer must be separate individuals.)

## 4. Purpose of formation (Please select one option.)

Committee formed **before** an election to support the following candidate:

Name: \_\_\_\_\_

Party Affiliation: \_\_\_\_\_

Office Sought: \_\_\_\_\_

Committee formed **after** an election to defray campaign expenses for the following candidate:

Name: \_\_\_\_\_

Party Affiliation: \_\_\_\_\_

Office Sought: \_\_\_\_\_

## 5. Signature Required

I certify that I have examined this statement and, to the best of my knowledge and belief, it is true, correct, and complete.

\_\_\_\_\_  
*Signature of Chairman or Treasurer*

\_\_\_\_\_  
*Date*

## 6. Where do I file?

- **File:** Office of your local County Clerk.
  - Please visit <https://sos.wyo.gov/Elections/Docs/WYCountyClerks.pdf> for office information.

# INSTRUCTIONS

## 1. Candidate's Campaign Committee Defined - W.S. 22-1-102 (a)(vii)

- "Candidate's Campaign Committee" means every group of two or more persons who join together for the purpose of raising, collecting or expending money to be used in the aid of the election of a specific candidate for public office.
- If more than one committee forms to support the candidate, the candidate shall designate which committee shall be his or her principal campaign committee.

## 2. Organization of a Candidate's Campaign Committee - W.S. 22-25-101(b)

- A statement of formation is required when a candidate's campaign committee is formed, whether before the election to aid in the campaign, or after an election to defray campaign expenses.
- The statement of formation shall include:
  - (a) name and mailing address of the committee;
  - (b) name and residence address of committee chairman and treasurer, who must be separate individuals;
  - (c) date committee formed; and
  - (d) the purpose of the committee.

## 3. Filing Date - W.S. 22-25-101(b)

- Within ten (10) days after formation of the committee

## 4. Filing Office - W.S. 22-25-107

- **County Clerk** – Candidates and candidate's campaign committees for district attorney, county and municipal offices, magistrates, school and community college district trustees file with the county clerk.
  - *Note:* Candidates and candidate's campaign committees for statewide office, the state legislature, circuit, district or Supreme Court are required to file electronically at <https://www.wycampaignfinance.gov>. This form may not be used.

## 5. Amendments to Statement of Formation - W.S. 22-25-106(e)

- File amendments to reflect any changes, such as change of chairman or treasurer, change of address, or change of name, with the respective filing office.

## 6. Penalties - W.S. 22-26-112(a)(ix)

- (a) Unless a different penalty is specifically provided in this code, the following acts, if knowingly and willfully committed, are misdemeanor offenses punishable by not more than six (6) months in a county jail or a fine of not more than one thousand dollars (\$1000), or both:
  - ...(ix) Violating W.S. 22-25-101 through 22-25-115