

Proposed Budget

Carpenter Water & Sewer District	
Budget Hearing Information	
P. O. Box 433	Location: Carpenter Elementary School
Carpenter WY 82054	Date:
307-631-8257	Time: 7:00 PM
Laramie County	Budget Prepared by: Yvonne Ware

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>In October of 2017 there was an accident involving damages done to blowout, bollards and hydrant, check was received from Farmer's Insurance in the amount of \$10752.00 for repairs. Amount shown as paid under repairs to Town & Country Plumbing, and shown as revenue under insurance claim. It was a wash. We also had Blue Locker Diving spot paint our tank, giving us another 10 years before any work should have to be done to our tank. The Board has also voted to raise water base rates from \$39.60 to \$45.00 per month, helping to keep up with costs. Rates have never been raised since startup.</p>		

S-B	RESERVE DESCRIPTION
<p>The District has several CD's at Wyoming Bank and Trust</p>	

S-C																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 65%;">Names of Board Members</th> <th style="width: 35%;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Dale Martin</td><td>1/1/19</td></tr> <tr><td>Paul Poelma</td><td>1/1/19</td></tr> <tr><td>Larry Williams</td><td>1/1/22</td></tr> <tr><td>Keenan Brown</td><td>1/1/22</td></tr> <tr><td>Paul Gonzalez</td><td>1/1/22</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Dale Martin	1/1/19	Paul Poelma	1/1/19	Larry Williams	1/1/22	Keenan Brown	1/1/22	Paul Gonzalez	1/1/22													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; font-size: small;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;">No</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table> <p style="margin-top: 10px; font-size: small;">If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="width: 20%; text-align: center;">Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	No																								Yes
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Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$23,468	\$38,452	\$27,050	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$190,612	\$192,944	\$220,505	
S-5	<i>Amount requested from County Commissioners</i>	\$6,348	\$6,441	\$7,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$18,241	\$20,620	\$22,520	
S-8	Tax levy (From the County Treasurer)	\$6,348	\$6,441	\$7,000	
S-9	Government Support	\$0	\$0	\$0	
S-10	Grants	\$0	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$740	\$600	\$11,352	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	

S-14 **Total Revenue** \$25,329 \$27,661 \$40,872

FY 7/1/18-6/30/19 Carpenter Water & Sewer District

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$2,782	\$3,000	\$3,150	
S-18	Operations	\$20,686	\$31,651	\$19,900	
S-19	Indirect Costs	\$0	\$3,801	\$4,000	

S-20 **Total Expenditures** \$23,468 \$38,452 \$27,050

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$165,283	\$165,283	\$179,633	

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total Reserves (a+b+c)	\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	Total to be added (a+b+c)	\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. Box 433
Carpenter WY 82054

DISTRICT PHONE: 307-631-8257

PREPARED BY: Yvonne Ware

Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$6,348	\$6,441	\$7,000	
R-1.2	Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid			\$0	
R-2.2	Additional County Aid (non-treasurer)			\$0	
R-2.3	City (or Town) Aid			\$0	
R-2.4	Other (Specify)			\$0	
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges		\$1,600	\$0	
R-3.2	Sales of Goods or Services	\$17,341	\$18,120	\$21,520	
R-3.3	Other Assessments	\$900	\$900	\$1,000	
R-3.4	Total Operating Revenues	\$18,241	\$20,620	\$22,520	\$22,520
R-4	Grants				
R-4.1	Direct Federal Grants			\$0	
R-4.2	Federal Grants thru State Agencies			\$0	
R-4.3	Grants from State Agencies			\$0	
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$740	\$600	\$600	
R-5.2	Other: Specify <u>Insurance claim-Farmer's</u>			\$10,752	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$740	\$600	\$11,352	\$11,352
R-5.5	Total Forecasted Revenue	\$18,981	\$21,220	\$33,872	\$33,872
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$0	\$0	
E-1.2	Vehicles		\$0	\$0	
E-1.3	Office Equipment		\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$2,720	\$3,000	\$3,000	
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel			\$0	
E-3.2	Mileage			\$0	
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$62		\$150	
E-5.2	Office equipment, rent & repair			\$0	
E-5.3	Education			\$0	
E-5.4	Registrations			\$0	
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$2,782	\$3,000	\$3,150	\$3,150

Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2019

OPERATIONS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$0	\$0	\$0	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage			\$0	
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	meters		\$0	\$1,000	
E-9.2	town & Country Plumbing		\$10,623	\$0	
E-9.3	repairs	\$5,807			
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	certified water specialists	\$10,618	\$13,292	\$14,200	
E-10.2	meter reader	\$600	\$600	\$600	
E-10.3	High West Energy	\$3,661	\$3,756	\$4,100	
E-10.4	Blue locker Diving		\$3,250	\$0	
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	rental		\$130	\$0	
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$20,686	\$31,651	\$19,900	\$19,900

Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability			\$600	\$600	
E-14.2	Buildings and vehicles			\$3,201	\$3,400	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes			\$0	\$0	
E-15.2	Workers Compensation			\$0	\$0	
E-15.3	Unemployment Taxes			\$0	\$0	
E-15.4	Retirement			\$0	\$0	
E-15.5	Health Insurance			\$0	\$0	
E-15.6	Other (Specify)			\$0	\$0	
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$0	\$3,801	\$4,000	\$4,000

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$0	\$0	\$0	
D-1.3	Fees		\$0	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Carpenter Water & Sewer District
 NAME OF DISTRICT/BOARD

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	Pending Approval
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$48,329	\$48,329	\$62,268	\$62,268
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance	\$116,954	\$116,954	\$117,365	\$117,365
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$165,283	\$165,283	\$179,633	\$179,633
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$165,283	\$165,283	\$179,633	\$179,633

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0