

| Carpenter Water & Sewer District |   |
|----------------------------------|---|
|                                  | Budget Hearing Information              |
| PO Box 433                       | Location: Fire District #4 Carpenter Wy |
| Carpenter WY 82054               | Date: 6/2/2025                          |
| 307-630-8008                     | Time: 7:00 PM                           |
| Laramie County                   | Budget Prepared by: Karen Goehring      |

W.S. 16-12-403 ( c )

All CD's and checking account are held at Wyoming Bank and Trust as general fund accounts. The balance in the checking account is \$19359.80. The total of the CD balances is \$112699.70

[illegible]

Yes

|                    |                                       |
|--------------------|---------------------------------------|
| Address of office: | 4819 Monroe Ave                       |
| City, State, Zip:  | Carpenter WY 82054                    |
| Phone Number:      | 307-630-8008                          |
| Hours Open:        | Mon 8am-5pm, Wed 3pm-6pm, Fri 8am-5pm |

Carpenter Fire District #4

# PROPOSED BUDGET SUMMARY

| OVERVIEW                 |  | 2023-2024<br>Actual              | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|--------------------------|--|----------------------------------|------------------------|-----------------------|---------------------|
| S-1                      | Total Budgeted Expenditures                          | \$78,256                         | \$62,565               | \$34,845              | \$34,845            |
| S-2                      | Total Principal to Pay on Debt                       | \$0                              | \$0                    | \$0                   | \$0                 |
| S-3                      | Total Change to Restricted Funds                     | \$0                              | \$0                    | \$0                   | \$0                 |
| S-4                      | Total General Fund and Forecasted Revenues Available | \$198,452                        | \$196,440              | \$163,300             | \$163,300           |
| S-5                      | Amount requested from County Commissioners           | \$7,465                          | \$7,500                | \$7,000               | \$7,000             |
| S-6                      | Additional Funding Needed :                          |                                  |                        | \$0                   | \$0                 |
|                          | Projected Surplus:                                   |                                  |                        | \$128,455             | \$128,455           |
| REVENUE SUMMARY          |  | 2023-2024<br>Actual              | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
| S-7                      | Operating Revenues                                   | \$27,847                         | \$26,000               | \$26,000              | \$26,000            |
| S-8                      | Tax levy (From the County Treasurer)                 | \$7,465                          | \$7,500                | \$7,000               | \$7,000             |
| S-9                      | Government Support                                   | \$0                              | \$0                    | \$0                   | \$0                 |
| S-10                     | Grants   | \$0                              | \$0                    | \$0                   | \$0                 |
| S-11                     | Other County Support (Not from Co. Treas.)           | \$0                              | \$0                    | \$0                   | \$0                 |
| S-12                     | Miscellaneous  | \$3,800                          | \$3,600                | \$3,600               | \$3,600             |
| S-13                     | Other Forecasted Revenue                             | \$0                              | \$0                    | \$0                   | \$0                 |
| S-14                     | Total Revenue  | \$39,112                         | \$37,100               | \$36,600              | \$36,600            |
| FY 7/1/25-6/30/26        |  | Carpenter Water & Sewer District |                        |                       |                     |
| EXPENDITURE SUMMARY      |  | 2023-2024<br>Actual              | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
| S-15                     | Capital Outlay                                       | \$17,412                         | \$0                    | \$0                   | \$0                 |
| S-16                     | Interest and Fees On Debt                            | \$0                              | \$0                    | \$0                   | \$0                 |
| S-17                     | Administration                                       | \$31,945                         | \$39,115               | \$8,995               | \$8,995             |
| S-18                     | Operations   | \$23,361                         | \$17,450               | \$19,950              | \$19,950            |
| S-19                     | Indirect Costs                                       | \$5,538                          | \$6,000                | \$5,900               | \$5,900             |
| S-20R                    | Expenditures paid by Reserves                        | \$0                              | \$0                    | \$0                   | \$0                 |
| S-20                     | Total Expenditures                                   | \$78,256                         | \$62,565               | \$34,845              | \$34,845            |
| DEBT SUMMARY             |  | 2023-2024<br>Actual              | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
| S-21                     | Principal Paid on Debt                               | \$0                              | \$0                    | \$0                   | \$0                 |
| CASH AND INVESTMENTS     |  | 2023-2024<br>Actual              | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
| S-22                     | TOTAL GENERAL FUNDS                                  | \$159,340                        | \$159,340              | \$126,700             | \$126,700           |
| Summary of Reserve Funds |  |                                  |                        |                       |                     |
| S-23                     | Beginning Balance in Reserve Accounts                |                                  |                        |                       |                     |
| S-24                     | a. Sinking and Debt Service Funds                    | \$0                              | \$0                    | \$0                   | \$0                 |
| S-25                     | b. Reserves  | \$0                              | \$0                    | \$0                   | \$0                 |
| S-26                     | c. Bond Funds  | \$0                              | \$0                    | \$0                   | \$0                 |
|                          | Total Reserves (a+b+c)                               | \$0                              | \$0                    | \$0                   | \$0                 |
| S-27                     | Amount to be added                                   |                                  |                        |                       |                     |
| S-28                     | a. Sinking and Debt Service Funds                    | \$0                              | \$0                    | \$0                   | \$0                 |
| S-29                     | b. Reserves  | \$0                              | \$0                    | \$0                   | \$0                 |
| S-30                     | c. Bond Funds  | \$0                              | \$0                    | \$0                   | \$0                 |
|                          | Total to be added (a+b+c)                            | \$0                              | \$0                    | \$0                   | \$0                 |
| S-31                     | Subtotal   | \$0                              | \$0                    | \$0                   | \$0                 |
| S-32                     | Less Total to be spent                               | \$0                              | \$0                    | \$0                   | \$0                 |
| S-33                     | TOTAL RESERVES AT END OF FISCAL YEAR                 | \$0                              | \$0                    | \$0                   | \$0                 |

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: PO Box 433  
Carpenter WY 82054

PREPARED BY: Karen Goehring

DISTRICT PHONE: 307-630-8008

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

|            | DOA Chart<br>of Accounts                       | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|------------|--|---------------------|------------------------|-----------------------|---------------------|
| <b>R-1</b> | <b>Property Taxes and Assessments Received</b> |                     |                        |                       |                     |
| R-1.1      | <b>Tax Levy (From the County Treasurer)</b>    | 4001                | \$7,465                | \$7,500               | \$7,000             |
| R-1.2      | Other County Support (see note on the right)   | 4005                |                        |                       |                     |

## FORECASTED REVENUE

|            | DOA Chart<br>of Accounts                     | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|------------|--|---------------------|------------------------|-----------------------|---------------------|
| <b>R-2</b> | <b>Revenues from Other Governments</b>       |                     |                        |                       |                     |
| R-2.1      | State Aid                                    | 4211                |                        |                       |                     |
| R-2.2      | Additional County Aid (non-treasurer)        | 4237                |                        |                       |                     |
| R-2.3      | City (or Town) Aid                           | 4237                |                        |                       |                     |
| R-2.4      | Other (Specify)                              | 4237                |                        |                       |                     |
| R-2.5      | <b>Total Government Support</b>              |                     | \$0                    | \$0                   | \$0                 |
| <b>R-3</b> | <b>Operating Revenues</b>                    |                     |                        |                       |                     |
| R-3.1      | Customer Charges                             | 4300                | \$27,847               | \$26,000              | \$26,000            |
| R-3.2      | Sales of Goods or Services                   | 4300                |                        |                       |                     |
| R-3.3      | Other Assessments                            | 4503                |                        |                       |                     |
| R-3.4      | <b>Total Operating Revenues</b>              |                     | \$27,847               | \$26,000              | \$26,000            |
| <b>R-4</b> | <b>Grants</b>                                |                     |                        |                       |                     |
| R-4.1      | Direct Federal Grants                        | 4201                |                        |                       |                     |
| R-4.2      | Federal Grants thru State Agencies           | 4201                |                        |                       |                     |
| R-4.3      | Grants from State Agencies                   | 4211                |                        |                       |                     |
| R-4.4      | <b>Total Grants</b>                          |                     | \$0                    | \$0                   | \$0                 |
| <b>R-5</b> | <b>Miscellaneous Revenue</b>                 |                     |                        |                       |                     |
| R-5.1      | Interest                                     | 4501                | \$2,900                | \$2,700               | \$2,700             |
| R-5.2      | Other: Specify tower lease                   | 4500                | \$900                  | \$900                 | \$900               |
| R-5.3      | Other: Additional                            |                     |                        |                       |                     |
| R-5.4      | <b>Total Miscellaneous</b>                   |                     | \$3,800                | \$3,600               | \$3,600             |
| R-5.5      | <b>Total Forecasted Revenue</b>              |                     | \$31,647               | \$29,600              | \$29,600            |
| <b>R-6</b> | <b>Other Forecasted Revenue</b>              |                     |                        |                       |                     |
| R-6.1      | a. Other past due as estimated by Co. Treas. | 4004                |                        |                       |                     |
| R-6.2      | b. Other forecasted revenue (specify):       |                     |                        |                       |                     |
| R-6.3      |  | 4500                |                        |                       |                     |
| R-6.4      |  | 4500                |                        |                       |                     |
| R-6.5      |  |                     |                        |                       |                     |
| R-6.6      | <b>Total Other Forecasted Revenue (a+b)</b>  |                     | \$0                    | \$0                   | \$0                 |

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

|                                   | DOA Chart<br>of Accounts | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|-----------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>E-1 Capital Outlay</b>         |                          |                     |                        |                       |                     |
| E-1.1 Real Property               | 6201                     |                     |                        |                       |                     |
| E-1.2 Vehicles                    | 6210                     |                     |                        |                       |                     |
| E-1.3 Office Equipment            | 6211                     |                     |                        |                       |                     |
| E-1.4 Other (Specify)             |                          |                     |                        |                       |                     |
| E-1.5 new generator               | 6200                     | \$17,412            |                        |                       |                     |
| E-1.6                             | 6200                     |                     |                        |                       |                     |
| E-1.7                             |                          |                     |                        |                       |                     |
| E-1.8 <b>TOTAL CAPITAL OUTLAY</b> |                          | \$17,412            | \$0                    | \$0                   | \$0                 |

## ADMINISTRATION BUDGET

|  | DOA Chart<br>of Accounts | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|--|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>E-2 Personnel Services</b>            |                          |                     |                        |                       |                     |
| E-2.1 Administrator                      | 7002                     | \$4,400             | \$4,800                | \$2,500               | \$2,500             |
| E-2.2 Secretary                          | 7003                     |                     |                        |                       |                     |
| E-2.3 Clerical                           | 7004                     |                     |                        |                       |                     |
| E-2.4 Other (Specify)                    |                          |                     |                        |                       |                     |
| E-2.5                                    | 7005                     |                     |                        |                       |                     |
| E-2.6                                    | 7005                     |                     |                        |                       |                     |
| E-2.7                                    |                          |                     |                        |                       |                     |
| <b>E-3 Board Expenses</b>                |                          |                     |                        |                       |                     |
| E-3.1 Travel                             | 7011                     |                     |                        |                       |                     |
| E-3.2 Mileage                            | 7012                     |                     |                        |                       |                     |
| E-3.3 Other (Specify)                    |                          |                     |                        |                       |                     |
| E-3.4                                    | 7013                     |                     |                        |                       |                     |
| E-3.5                                    | 7013                     |                     |                        |                       |                     |
| E-3.6                                    |                          |                     |                        |                       |                     |
| <b>E-4 Contractual Services</b>          |                          |                     |                        |                       |                     |
| E-4.1 Legal                              | 7021                     | \$26,833            | \$32,920               | \$5,000               | \$5,000             |
| E-4.2 Accounting/Auditing                | 7022                     |                     |                        |                       |                     |
| E-4.3 Other (Specify)                    |                          |                     |                        |                       |                     |
| E-4.4                                    | 7023                     |                     |                        |                       |                     |
| E-4.5                                    | 7023                     |                     |                        |                       |                     |
| E-4.6                                    |                          |                     |                        |                       |                     |
| <b>E-5 Other Administrative Expenses</b> |                          |                     |                        |                       |                     |
| E-5.1 Office Supplies                    | 7031                     | \$237               | \$300                  | \$400                 | \$400               |
| E-5.2 Office equipment, rent & repair    | 7032                     |                     |                        |                       |                     |
| E-5.3 Education                          | 7033                     |                     |                        |                       |                     |
| E-5.4 Registrations                      | 7034                     | \$475               | \$475                  | \$475                 | \$475               |
| E-5.5 Other (Specify)                    |                          |                     |                        |                       |                     |
| E-5.6 publication add                    | 7035                     |                     | \$20                   | \$20                  | \$20                |
| E-5.7 computer program                   | 7035                     |                     | \$600                  | \$600                 | \$600               |
| E-5.8                                    |                          |                     |                        |                       |                     |
| <b>E-6 TOTAL ADMINISTRATION</b>          |                          | \$31,945            | \$39,115               | \$8,995               | \$8,995             |

# Proposed Budget

Carpenter Water & Sewer District

FYE 6/30/2026

## OPERATIONS BUDGET

### E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4 water operator

E-7.5 meter reader

E-7.6

### E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3

E-8.4

E-8.5

### E-9 Operating supplies (List)

E-9.1 tank & propane

E-9.2 meters

E-9.3 meter wand

E-9.4 repaid & maint

E-9.5

### E-10 Program Services (List)

E-10.1

E-10.2

E-10.3

E-10.4

E-10.5

### E-11 Contractual Arrangements (List)

E-11.1 High West Energy

E-11.2

E-11.3

E-11.4

E-11.5

### E-12 Other operations (Specify)

E-12.1

E-12.2

E-12.3

E-12.4

E-12.5

### E-13 TOTAL OPERATIONS

| DOA Chart of Accounts | 2023-2024 Actual | 2024-2025 Estimated | 2025-2026 Proposed | Pending Approval |
|-----------------------|------------------|---------------------|--------------------|------------------|
| 7202                  |                  |                     |                    |                  |
| 7203                  |                  |                     |                    |                  |
| 7204                  | \$7,902          | \$7,000             | \$9,500            | \$9,500          |
| 7204                  | \$600            | \$600               | \$600              | \$600            |
| 7211                  |                  |                     |                    |                  |
| 7212                  |                  |                     |                    |                  |
| 7212                  |                  |                     |                    |                  |
| 7220                  | \$1,454          | \$850               | \$850              | \$850            |
| 7220                  | \$4,276          |                     |                    |                  |
| 7220                  | \$1,867          |                     |                    |                  |
| 7220                  | \$4,293          | \$6,000             | \$6,000            | \$6,000          |
| 7230                  |                  |                     |                    |                  |
| 7230                  |                  |                     |                    |                  |
| 7230                  |                  |                     |                    |                  |
| 7230                  |                  |                     |                    |                  |
| 7400                  | \$2,969          | \$3,000             | \$3,000            | \$3,000          |
| 7400                  |                  |                     |                    |                  |
| 7400                  |                  |                     |                    |                  |
| 7400                  |                  |                     |                    |                  |
| 7450                  |                  |                     |                    |                  |
| 7450                  |                  |                     |                    |                  |
| 7450                  |                  |                     |                    |                  |
| 7450                  |                  |                     |                    |                  |
|                       | \$23,361         | \$17,450            | \$19,950           | \$19,950         |

## Proposed Budget

Carpenter Water &amp; Sewer District

FYE 6/30/2026

### INDIRECT COSTS BUDGET

|                                     | DOA Chart<br>of Accounts | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|-------------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>E-14 Insurance</b>               |                          |                     |                        |                       |                     |
| E-14.1 Liability                    | 7502                     | \$600               | \$900                  | \$900                 | \$900               |
| E-14.2 Buildings and vehicles       | 7503                     | \$4,938             | \$5,100                | \$5,000               | \$5,000             |
| E-14.3 Equipment                    | 7504                     |                     |                        |                       |                     |
| E-14.4 Other (Specify)              |                          |                     |                        |                       |                     |
| E-14.5                              | 7505                     |                     |                        |                       |                     |
| E-14.6                              | 7505                     |                     |                        |                       |                     |
| E-14.7                              |                          |                     |                        |                       |                     |
| <b>E-15 Indirect payroll costs:</b> |                          |                     |                        |                       |                     |
| E-15.1 FICA (Social Security) taxes | 7511                     |                     |                        |                       |                     |
| E-15.2 Workers Compensation         | 7512                     |                     |                        |                       |                     |
| E-15.3 Unemployment Taxes           | 7513                     |                     |                        |                       |                     |
| E-15.4 Retirement                   | 7514                     |                     |                        |                       |                     |
| E-15.5 Health Insurance             | 7515                     |                     |                        |                       |                     |
| E-15.6 Other (Specify)              |                          |                     |                        |                       |                     |
| E-15.7                              | 7516                     |                     |                        |                       |                     |
| E-15.8                              | 7516                     |                     |                        |                       |                     |
| E-15.9                              |                          |                     |                        |                       |                     |
| <b>E-17 TOTAL INDIRECT COSTS</b>    |                          | \$5,538             | \$6,000                | \$5,900               | \$5,900             |

### DEBT SERVICE BUDGET

|                               | DOA Chart<br>of Accounts | 2023-2024<br>Actual | 2024-2025<br>Estimated | 2025-2026<br>Proposed | Pending<br>Approval |
|-------------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------|
| <b>D-1 Debt Service</b>       |                          |                     |                        |                       |                     |
| D-1.1 Principal               | 6401                     |                     |                        |                       |                     |
| D-1.2 Interest                | 6410                     |                     |                        |                       |                     |
| D-1.3 Fees                    | 6420                     |                     |                        |                       |                     |
| <b>D-2 TOTAL DEBT SERVICE</b> |                          | \$0                 | \$0                    | \$0                   | \$0                 |



# Proposed Budget

Carpenter Water &amp; Sewer District

FYE 6/30/2026

NAME OF DISTRICT/BOARD

**GENERAL FUNDS**

|       |  | End of Year           | Beginning | Beginning |           |           |
|-------|--|-----------------------|-----------|-----------|-----------|-----------|
|       |  | 2023-2024             | 2024-2025 | 2025-2026 | Pending   |           |
|       |  | Actual                | Estimated | Proposed  | Approval  |           |
| C-1   | Balances at Beginning of Fiscal Year         | DOA Chart of Accounts |           |           |           |           |
| C-1.1 | General Fund Checking                        | 1010                  | \$35,006  | \$35,006  | \$18,500  | \$18,500  |
| C-1.2 | Savings and Investments                      | 1040                  |           | \$0       |           |           |
| C-1.3 | General Fund CD Balance                      | 1050                  | \$124,334 | \$124,334 | \$112,700 | \$112,700 |
| C-1.4 | All Other Funds                              | 1020                  |           | \$0       |           |           |
| C-1.5 | Reserves (From Below)                        |                       | \$0       | \$0       | \$0       | \$0       |
| C-1.6 | Total Estimated Cash and Investments on Hand |                       | \$159,340 | \$159,340 | \$131,200 | \$131,200 |
|       |  |                       |           |           |           |           |
| C-2   | General Fund Reductions:                     |                       |           |           |           |           |
| C-2.1 | a. Unpaid bills at FYE                       | 2010                  |           |           | \$4,500   | \$4,500   |
| C-2.2 | b. Reserves                                  |                       | \$0       | \$0       | \$0       | \$0       |
| C-2.3 | Total Deductions (a+b)                       |                       | \$0       | \$0       | \$4,500   | \$4,500   |
| C-2.4 | Estimated Non-Restricted Funds Available     |                       | \$159,340 | \$159,340 | \$126,700 | \$126,700 |

DOA Chart of Accounts

**SINKING & DEBT SERVICE FUNDS**

1070

|        |   | 2023-2024 | 2024-2025 | 2025-2026 | Pending  |
|--------|---|-----------|-----------|-----------|----------|
|        |   | Actual    | Estimated | Proposed  | Approval |
| C-3    |   |           |           |           |          |
| C-3.1  | Beginning Balance in Reserve Account (end of previous year) |           | \$0       | \$0       |          |
| C-3.2  | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-3.3  | Amount to be added to the reserve                           |           |           |           |          |
| C-3.4  | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-3.5  | <b>SUB-TOTAL</b>  | \$0       | \$0       | \$0       | \$0      |
| C-3.6  | Identify the amount and project to be spent                 |           |           |           |          |
| C-3.7  | a.  |           |           |           |          |
| C-3.8  | b.  |           |           |           |          |
| C-3.9  | c.  |           |           |           |          |
| C-3.10 | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-3.11 | <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>                         | \$0       | \$0       | \$0       | \$0      |
| C-3.12 | Balance to be retained                                      | \$0       | \$0       | \$0       | \$0      |

**RESERVES**

1090

|        |   | 2023-2024 | 2024-2025 | 2025-2026 | Pending  |
|--------|---|-----------|-----------|-----------|----------|
|        |   | Actual    | Estimated | Proposed  | Approval |
| C-4    |   |           |           |           |          |
| C-4.1  | Beginning Balance in Reserve Account (end of previous year) |           | \$0       | \$0       |          |
| C-4.2  | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-4.3  | Amount to be added to the reserve                           |           |           |           |          |
| C-4.4  | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-4.5  | <b>SUB-TOTAL</b>  | \$0       | \$0       | \$0       | \$0      |
| C-4.6  | Identify the amount and project to be spent                 |           |           |           |          |
| C-4.7  | a.  |           |           |           |          |
| C-4.8  | b.  |           |           |           |          |
| C-4.9  | c.  |           |           |           |          |
| C-4.10 | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-4.11 | <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>                   | \$0       | \$0       | \$0       | \$0      |
| C-4.12 | Balance to be retained                                      | \$0       | \$0       | \$0       | \$0      |

**BOND FUNDS**

1060

|       |   | 2023-2024 | 2024-2025 | 2025-2026 | Pending  |
|-------|---|-----------|-----------|-----------|----------|
|       |   | Actual    | Estimated | Proposed  | Approval |
| C-5   |   |           |           |           |          |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) |           | \$0       | \$0       |          |
| C-5.2 | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-5.3 | Amount to be added to the reserve                           |           |           |           |          |
| C-5.4 | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-5.5 | <b>SUB-TOTAL</b>  | \$0       | \$0       | \$0       | \$0      |
| C-5.6 | Identify the amount and project to be spent                 |           |           |           |          |
| C-5.7 | Date of Reserve Approval in Minutes:                        |           |           |           |          |
| C-5.8 | Balance to be retained                                      | \$0       | \$0       | \$0       | \$0      |
| C-5.9 | <b>TOTAL TO BE SPENT</b>                                    | \$0       | \$0       | \$0       | \$0      |