

## Proposed Budget

Laramie County Fire District #1	
Budget Hearing Information	
207 East Allison Road	Location: 6805 Winchester Hills Blvd.
Cheyenne, Wyoming 82007	Date: TBD
307-632-1696	Time: TBD
Laramie County	Budget Prepared by: Darrick Mittlestadt, Chief, Dena Hansen

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

LCFD 1 is following through in FY23 with its SPOT revenues and Bonding for the construction, and outfitting of Station 3. The SPOT receipts from prior years will be utilized for the \$2,000,000 construction of the building. Additional capital outlays are expected for replacement radios, bunker gear, rescue equipment and other needed capital items. The operations budget includes provisions for the upcoming budget year operations of Station 1 and 2, as well as the expected operational expenses of Station 3. This budget is considered preliminary, as board members and the Fire Chief further develop the plan for a cash positive FY23, using the final results of FY22, detailed planning for the coming year, and pending estimates for capital outlay and projects develop.

**S-B RESERVE DESCRIPTION**

Reserve funds are held by the bond trustee, as they are only eligible for disbursement for the purchases outlined in the bonding document. However, though incoming amounts maintain this reserve classification, no amounts are currently under deposit. A formal reserve has not been made for SPOT funds, though their use is limited to their original designation as well.

**S-C** T

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Randy Morris, Chairman	11/1/22	<input checked="" type="checkbox"/> Yes
Sheri Morris, Treasurer	11/1/22	
Robert Rowe, Director	11/1/24	
Kyle Wall, Director	11/1/24	
Kimberly Blew, Secretary	11/1/24	

If Yes, enter

Address of office: 207 East Allison Road

City, State, Zip: Cheyenne, WY 82007

Phone Number: 307-632-1696

Hours Open: 8 a.m. - 5 p.m.

Where are the minutes of your board meeting available for public review?  
 207 East Allison Road, Cheyenne WY 82007

How and where are the notices of meeting posted for the public?  
 207 East Allison Road and 6805 Winchester Hills Blvd. - - Signs

Where are the public meetings held?  
 6805 Winchester Hills Blvd, Cheyenne WY 82007

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$6,074,041	\$4,415,898	\$1,236,553	\$1,236,553
S-2	Total Principal to Pay on Debt	\$168,567	\$575,000	\$600,000	\$600,000
S-3	Total Change to Restricted Funds	\$0	-\$1,006,588	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,084,454	\$3,015,591	\$1,836,553	\$1,836,553
S-5	Amount requested from County Commissioners	\$1,262,480	\$989,431	\$989,431	\$989,431
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$1,262,480	\$989,431	\$989,431	\$989,431
S-9	Government Support	\$611,013	\$629,017	\$650,107	\$650,107
S-10	Grants	\$70,000	\$552,798	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$300,272	\$28,682	\$28,682	\$28,682
S-13	Other Forecasted Revenue	\$153,510	\$128,485	\$128,485	\$128,485
S-14	Total Revenue	\$2,397,275	\$2,328,412	\$1,796,704	\$1,796,704

FY 7/1/22-6/30/23 Laramie County Fire District #1

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$4,929,564	\$2,256,822	\$140,774	\$140,774
S-16	Interest and Fees On Debt	\$0	\$27,190	\$23,280	\$23,280
S-17	Administration	\$151,697	\$192,430	\$206,021	\$206,021
S-18	Operations	\$846,411	\$798,483	\$712,020	\$712,020
S-19	Indirect Costs	\$146,369	\$134,384	\$154,457	\$154,457
S-20R	Expenditures paid by Reserves	\$0	\$1,006,588	\$0	\$0
S-20	Total Expenditures	\$6,074,041	\$4,415,898	\$1,236,553	\$1,236,553

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$168,567	\$575,000	\$600,000	\$600,000

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$687,179	\$687,179	\$39,849	\$39,849

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$1,006,588	\$1,006,588	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$1,006,588	\$1,006,588	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$1,006,588	\$1,006,588	\$0	\$0
S-32	Less Total to be spent	\$0	\$1,006,588	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,006,588	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_ Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 207 East Allison Road  
Cheyenne, Wyoming 82007

PREPARED BY: Darrick Mittlestadt, Chief, Dena

DISTRICT PHONE: 307-632-1696



## Proposed Budget

Laramie County Fire District #1

FYE 6/30/2023

NAME OF DISTRICT/BOARD

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,262,480	\$989,431	\$989,431	\$989,431
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237	\$611,013	\$26,827	\$26,827	\$26,827
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$0	\$602,190	\$623,280	\$623,280
R-2.5 Total Government Support		\$611,013	\$629,017	\$650,107	\$650,107
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$65,000	\$507,427	\$0	
R-4.2 Federal Grants thru State Agencies	4201		\$20,000	\$0	
R-4.3 Grants from State Agencies	4211	\$5,000	\$25,371	\$0	
R-4.4 Total Grants		\$70,000	\$552,798	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$1,435	\$1,225	\$1,225	\$1,225
R-5.2 Other: Specify <u>Round House Energy</u>	4500	\$250,483	\$0	\$0	
R-5.3 Other: See Addition <u>See Additional Details</u>		\$48,353	\$27,456	\$27,456	\$27,456
R-5.4 Total Miscellaneous		\$300,272	\$28,682	\$28,682	\$28,682
R-5.5 Total Forecasted Revenue		\$981,285	\$1,210,496	\$678,788	\$678,788
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Motor Vehicle Property Tax	4500	\$117,451	\$96,135	\$96,135	\$96,135
R-6.4 <u>Special Events</u>	4500	\$36,059	\$32,350	\$32,350	\$32,350
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$153,510	\$128,485	\$128,485	\$128,485

# Proposed Budget

Laramie County Fire District #1  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$978,312	\$1,033,387	\$100,000	\$100,000
E-1.2	Vehicles	\$3,090,146	\$0	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	see additional details	\$861,107	\$1,223,435	\$40,774	\$40,774
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$4,929,564</b>	<b>\$2,256,822</b>	<b>\$140,774</b>	<b>\$140,774</b>

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$19,890	\$19,892	\$19,896	\$19,896
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	see additional details	\$81,095	\$114,084	\$114,084	\$114,084
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Election Expense	\$200	\$0	\$0	
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$19,066	\$22,497	\$30,000	\$30,000
E-4.2	Accounting/Auditing	\$16,898	\$23,466	\$29,550	\$29,550
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,968	\$1,719	\$1,719	\$1,719
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Computer, Copier, Software	\$8,445	\$9,832	\$9,832	\$9,832
E-5.7	Water & Sewer	\$1,071	\$932	\$932	\$932
E-5.8	see additional details	\$63	\$7	\$7	\$7
E-6	<b>TOTAL ADMINISTRATION</b>	<b>\$151,697</b>	<b>\$192,430</b>	<b>\$206,021</b>	<b>\$206,021</b>

# Proposed Budget

<b>OPERATIONS BUDGET</b>
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		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$194,920	\$139,274	\$174,093	\$174,093
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	Fire Chief	7204	\$84,833	\$92,480	\$92,480	\$92,480
E-7.5	Overtime	7204	\$61,829	\$54,329	\$67,911	\$67,911
E-7.6						
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3		7212				
E-8.4		7212				
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Truck & Auto	7220	\$99,692	\$127,137	\$63,393	\$63,393
E-9.2	Radio	7220	\$2,005	\$12,532	\$12,532	\$12,532
E-9.3	Medical Supplies	7220	\$56,422	\$42,719	\$42,719	\$42,719
E-9.4	Fuel	7220	\$21,408	\$25,432	\$31,790	\$31,790
E-9.5						
E-10	Program Services (List)					
E-10.1	Volunteer Services	7230	\$8,090	\$33,063	\$33,063	\$33,063
E-10.2	Physical Fitness	7230	\$556	\$2,291	\$2,291	\$2,291
E-10.3	Training	7230	\$85,148	\$91,848	\$17,033	\$17,033
E-10.4		7230				
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1		7400				
E-11.2		7400				
E-11.3		7400				
E-11.4		7400				
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Uniforms	7450	\$95,744	\$24,929	\$20,000	\$20,000
E-12.2	Meals & Meetings	7450	\$4,871	\$4,962	\$4,962	\$4,962
E-12.3	Miscellaneous Items	7450	\$208	\$750	\$750	\$750
E-12.4	Office & Grounds	7450	\$15,884	\$11,580	\$11,580	\$11,580
E-12.5	see additional details		\$114,801	\$135,156	\$137,422	\$137,422
E-13	<b>TOTAL OPERATIONS</b>		<b>\$846,411</b>	<b>\$798,483</b>	<b>\$712,020</b>	<b>\$712,020</b>

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2023

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502				
E-14.2 Buildings and vehicles	7503	\$35,854	\$39,400	\$58,000	\$58,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Surety Bonds	7505	\$200	\$100	\$100	\$100
E-14.6 Election Bond	7505	\$9,800	\$0	\$0	
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$27,643	\$23,866	\$24,786	\$24,786
E-15.2 Workers Compensation	7512	\$33,890	\$34,315	\$33,418	\$33,418
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$467	\$441	\$441	\$441
E-15.5 Health Insurance	7515	\$38,516	\$36,262	\$37,712	\$37,712
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$146,369	\$134,384	\$154,457	\$154,457

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$168,567	\$575,000	\$600,000	\$600,000
D-1.2 Interest	6410		\$27,190	\$23,280	\$23,280
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$168,567	\$602,190	\$623,280	\$623,280

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2023

NAME OF DISTRICT/BOARD

<b>GENERAL FUNDS</b>				
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		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$687,179	\$687,179	\$39,849
C-1.2	Savings and Investments	1040	\$0		
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)		\$1,006,588	\$1,006,588	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$1,693,767	\$1,693,767	\$39,849
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$1,006,588	\$0	\$0
C-2.3	Total Deductions (a+b)		\$1,006,588	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$687,179	\$1,693,767	\$39,849

	DOA Chart of Accounts	
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070	

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Date of Reserve Approval in Minutes: _____				
C-3.2	Amount to be added to the reserve				
C-3.3	Date of Reserve Approval in Minutes: _____				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	Date of Reserve Approval in Minutes: _____				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0
C-3.12					

	DOA Chart of Accounts	
<b>RESERVES</b>	1090	

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$1,006,588	\$1,006,588	\$0	-0
C-4.1	Date of Reserve Approval in Minutes: _____				
C-4.2	Amount to be added to the reserve				
C-4.3	Date of Reserve Approval in Minutes: _____				
C-4.4	SUB-TOTAL	\$1,006,588	\$1,006,588	\$0	\$0
C-4.5	Identify the amount and project to be spent				
C-4.6	a. SPOT Expenditures		\$1,006,588		
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	Date of Reserve Approval in Minutes: _____				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$1,006,588	\$0	\$0
C-4.11	Balance to be retained	\$1,006,588	\$0	\$0	\$0
C-4.12					

	DOA Chart of Accounts	
<b>BOND FUNDS</b>	1060	

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Date of Reserve Approval in Minutes: _____				
C-5.2	Amount to be added to the reserve				
C-5.3	Date of Reserve Approval in Minutes: _____				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	Date of Reserve Approval in Minutes: _____				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8					
C-5.9	TOTAL TO BE SPENT	\$0	\$1,006,588	\$0	\$0