

Proposed Budget

Laramie County Fire District #1	
Budget Hearing Information	
207 East Allison Road	Location: 6805 Winchester Hills Blvd
Cheyenne, WY 82007	Date: TBD
307-632-1696	Time: TBD
Laramie County	Budget Prepared by: Darrick Mittlestadt, Chief, Dena Hansen

S-A BUDGET MESSAGE W.S. 16-4-104(d)

LCFD 1 is following through in FY21 with its SPOT revenues and Bonding for the construction, and outfitting of Station 3. Bond fund receipts are expected of \$3,100,000 with an eligible disbursement of \$750,000 expected in FY21. Additionally, the SPOT receipts from prior years, and the upcoming year will be utilized for the \$2,000,000 construction of the building. Additional capital outlays are expected for replacement radios, bunker gear, rescue equipment and other needed capital items. The operations budget includes provisions for the upcoming budget year operations of Station 1 and 2, as well as the expected operational expenses of Station 3.

S-B RESERVE DESCRIPTION

Reserve funds are held by the bond trustee, as they are only eligible for disbursement for the purchases outlined in the bonding document.

S-C

Names of Board Members	Date of End of Term
Randy Morris, Chairman	11/1/22
Sheri Morris, Treasurer	11/1/22
Ben Laws, Secretary	11/3/20
Everett Young, Director	11/3/20
Kimberly Blew	11/3/20

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	207 East Allison Road/ 6805 Winchester Hills Blvd.
City, State, Zip:	Cheyenne, WY 82007
Phone Number:	307-632-1696
Hours Open:	8:00 a.m. -- 5:00 p.m.

Where are the minutes of your board meeting available for public review?
 207 East Allison Road, Cheyenne WY 82007

How and where are the notices of meeting posted for the public?
 207 East Allison Road and 6805 Winchester Hills Blvd -- Signs

Where are the public meetings held?
 6805 Winchester Hills Blvd, Cheyenne, WY 82007

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,011,116	\$1,685,382	\$5,462,661	\$5,462,661
S-2	Total Principal to Pay on Debt	\$32,334	\$30,915	\$25,689	\$25,689
S-3	Total Change to Restricted Funds	\$0	\$0	\$2,350,000	\$2,350,000
S-4	Total General Fund and Forecasted Revenues Available	\$2,699,461	\$4,109,994	\$7,839,272	\$7,839,272
S-5	<i>Amount requested from County Commissioners</i>	\$1,361,537	\$1,808,513	\$1,872,537	\$1,872,537
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$805,325	\$1,236,043	\$1,282,537	\$1,282,537
S-9	Government Support	\$0	\$232,909	\$0	\$0
S-10	Grants	\$0	\$525,851	\$40,000	\$40,000
S-11	Other County Support (Not from Co. Treas.)	\$556,212	\$572,470	\$590,000	\$590,000
S-12	Miscellaneous	\$113,908	\$301,395	\$323,049	\$323,049
S-13	Other Forecasted Revenue	\$112,471	\$129,781	\$3,210,000	\$3,210,000

S-14	Total Revenue	\$1,587,916	\$2,998,449	\$5,445,586	\$5,445,586
FY 7/1/20-6/30/21		Laramie County Fire District #1			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$135,223	\$590,704	\$3,931,000	\$3,931,000
S-16	Interest and Fees On Debt	\$1,750	\$1,246	\$1,061	\$1,061
S-17	Administration	\$70,090	\$78,263	\$461,400	\$461,400
S-18	Operations	\$700,601	\$880,600	\$925,500	\$925,500
S-19	Indirect Costs	\$103,452	\$134,569	\$143,700	\$143,700
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,011,116	\$1,685,382	\$5,462,661	\$5,462,661

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$32,334	\$30,915	\$25,689	\$25,689

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,111,545	\$1,111,545	\$2,393,686	\$2,393,686

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$2,350,000	\$2,350,000
	Total to be added (a+b+c)	\$0	\$0	\$2,350,000	\$2,350,000
S-31	Subtotal	\$0	\$0	\$2,350,000	\$2,350,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$2,350,000	\$2,350,000

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 207 East Allison Road
Cheyenne, WY 82007

PREPARED BY: Darrick Mittlestadt, Chief, Dena H.

DISTRICT PHONE: 307-632-1696

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$805,325	\$1,236,043	\$1,282,537	\$1,282,537
R-1.2	Other County Support	\$556,212	\$572,470	\$590,000	\$590,000

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>LCFD #8 Grant</u>		\$232,909		
R-2.5	Total Government Support	\$0	\$232,909	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants		\$350,851	\$20,000	\$20,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies		\$175,000	\$20,000	\$20,000
R-4.4	Total Grants	\$0	\$525,851	\$40,000	\$40,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$787	\$1,655	\$1,000	\$1,000
R-5.2	Other: Specify <u>Round House Energy</u>		\$257,640	\$322,049	\$322,049
R-5.3	Other: See Additional	\$113,121	\$42,100		
R-5.4	Total Miscellaneous	\$113,908	\$301,395	\$323,049	\$323,049
R-5.5	Total Forecasted Revenue	\$113,908	\$1,060,155	\$363,049	\$363,049
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Motor Vehicle Property Tax</u>	\$112,471	\$129,781	\$110,000	\$110,000
R-6.4	<u>Bond Proceeds</u>			\$3,100,000	\$3,100,000
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$112,471	\$129,781	\$3,210,000	\$3,210,000

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$25,497	\$184,190	\$569,000	\$569,000
E-1.3	Office Equipment	\$2,535			
E-1.4	Other (Specify)				
E-1.5	Station 3 Building			\$2,000,000	\$2,000,000
E-1.6	Station 3 Trucks D/P			\$750,000	\$750,000
E-1.7	see additional details	\$107,191	\$406,514	\$612,000	\$612,000
E-1.8	TOTAL CAPITAL OUTLAY	\$135,223	\$590,704	\$3,931,000	\$3,931,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$17,600	\$18,515	\$17,600	\$17,600
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	see additional details	\$21,027	\$16,837	\$380,000	\$380,000
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Election Expense	\$226		\$200	\$200
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$13,987	\$18,254	\$25,000	\$25,000
E-4.2	Accounting/Auditing	\$10,713	\$13,995	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,700	\$1,899	\$3,000	\$3,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Computer/Copier/Softwar	\$2,428	\$3,377	\$5,000	\$5,000
E-5.7	Water/Sewer	\$1,145	\$1,233	\$5,000	\$5,000
E-5.8	see additional details	\$264	\$4,153	\$10,600	\$10,600
E-6	TOTAL ADMINISTRATION	\$70,090	\$78,263	\$461,400	\$461,400

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$255,317	\$260,261	\$325,000	\$325,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Fire Chief	\$70,133	\$72,600	\$80,000	\$80,000
E-7.5	Overtime	\$13,450	\$16,711	\$25,000	\$25,000
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Truck & Auto	\$94,125	\$80,437	\$65,000	\$65,000
E-9.2	Radio Expense	\$14,503	\$245	\$15,000	\$15,000
E-9.3	Medical Supplies	\$2,688	\$59,687	\$75,000	\$75,000
E-9.4	Fuel	\$20,059	\$16,667	\$22,500	\$22,500
E-9.5					
E-10	Program Services (List)				
E-10.1	Volunteer Services	\$19,166	\$17,600	\$25,000	\$25,000
E-10.2	Physical Fitness	\$3,529	\$5,023	\$20,000	\$20,000
E-10.3	Training	\$29,652	\$18,692	\$100,000	\$100,000
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Uniforms	\$61,187	\$50,241	\$95,000	\$95,000
E-12.2	Meals & Meetings	\$4,446	\$4,110	\$5,000	\$5,000
E-12.3	Misc. Items	\$486	\$2,332	\$2,000	\$2,000
E-12.4	Office and Grounds	\$11,052	\$13,120	\$20,000	\$20,000
E-12.5	see additional details	\$100,808	\$262,874	\$51,000	\$51,000
E-13	TOTAL OPERATIONS	\$700,601	\$880,600	\$925,500	\$925,500

Proposed Budget

Laramie County Fire District #1

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles		\$20,219	\$39,615	\$35,000	\$35,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Surety Bonds		\$200	\$200	\$200	\$200
E-14.6	Election Bonding			\$8,015	\$2,500	\$2,500
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$27,272	\$28,171	\$30,000	\$30,000
E-15.2	Workers Compensation		\$16,923	\$18,928	\$20,000	\$20,000
E-15.3	Unemployment Taxes			\$0	\$10,000	\$10,000
E-15.4	Retirement		\$270	\$0	\$2,000	\$2,000
E-15.5	Health Insurance		\$38,568	\$39,640	\$44,000	\$44,000
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$103,452	\$134,569	\$143,700	\$143,700

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$32,334	\$30,915	\$25,689	\$25,689
D-1.2	Interest		\$1,750	\$1,246	\$1,061	\$1,061
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$34,084	\$32,161	\$26,750	\$26,750

Proposed Budget

Laramie County Fire District #1
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$295,579	\$295,579	\$1,005,251	\$1,005,251
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds	\$815,966	\$815,966	\$1,388,435	\$1,388,435
C-1.5	Reserves (From Below)	\$0	\$0	\$2,350,000	\$2,350,000
C-1.6	Total Estimated Cash and Investments on Hand	\$1,111,545	\$1,111,545	\$4,743,686	\$4,743,686
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$2,350,000	\$2,350,000
C-2.3	Total Deductions (a+b)	\$0	\$0	\$2,350,000	\$2,350,000
C-2.4	Estimated Non-Restricted Funds Available	\$1,111,545	\$1,111,545	\$2,393,686	\$2,393,686

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve			\$2,350,000	\$2,350,000
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$2,350,000	\$2,350,000
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$2,350,000	\$2,350,000
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

