

## Proposed Budget

Laramie County Fire District #1	
Budget Hearing Information	
207 East Allison Road	<b>Location:</b> 207 East Allison Road
Cheyenne, WY 82007	<b>Date:</b> TBD
307-632-1696	<b>Time:</b> TBD
Laramie County	<b>Budget Prepared by:</b> Dena Hansen

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	Fiscal Year 2019-2020 Budget reflects the daily operations of Laramie County Fire District #1. Safety Equipment and maintenance of emergency vehicles. And continued upgrades to Station 1 and Station 2.	

S-B	RESERVE DESCRIPTION
	Spot Account funds for new Archer Station have been classified in Reserve Funds

S-C		Does the district have regular office hours exceeding 20 hours per week?
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<input type="checkbox"/> Yes
Randy Morris, Chairman	11/1/22	If Yes, enter Address of office: 207 East Allison Road City, State, Zip: 205 East Allison Road, Cheyenne, WY 82007 Phone Number: 307-635-5608 Hours Open: 8 a.m. 5 p.m.
Sheri Morris, Treasurer	11/1/22	
Ben Laws, Secretary	11/1/20	
Everett Young, Director	11/1/20	
Kimberly Blew, Director	11/1/20	

Where are the minutes of your board meeting available for public review?  
 207 East Allison Road, Cheyenne, WY 82007

How and where are the notices of meeting posted for the public?  
 207 East Allison Road and 6805 Winchester Blvd., Cheyenne, WY 82007

Where are the public meetings held?  
 6805 Winchester Blvd. Cheyenne, WY 82007

## PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,014,547	\$1,004,068	\$1,574,550	\$1,574,550
S-2	<b>Total Principal to Pay on Debt</b>	\$6,383	\$31,496	\$32,250	\$32,250
S-3	<b>Total Change to Restricted Funds</b>	\$259,753	\$466,087	\$400,000	\$400,000
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$1,814,823	\$2,084,543	\$2,007,039	\$2,007,039
S-5	<i>Amount requested from County Commissioners</i>	\$773,080	\$836,289	\$980,700	\$980,700
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$773,080	\$836,289	\$980,700	\$980,700
S-9	<b>Government Support</b>	\$259,753	\$466,086	\$400,000	\$400,000
S-10	<b>Grants</b>	\$0	\$0	\$205,000	\$205,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$98,146	\$113,776	\$6,200	\$6,200
S-13	<b>Other Forecasted Revenue</b>	\$116,765	\$101,313	\$92,000	\$92,000

S-14	<b>Total Revenue</b>	\$1,247,745	\$1,517,464	\$1,683,900	\$1,683,900
FY 7/1/19-6/30/20		Laramie County Fire District #1			

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$159,442	\$95,697	\$255,500	\$255,500
S-16	<b>Interest and Fees On Debt</b>	\$2,138	\$3,504	\$2,750	\$2,750
S-17	<b>Administration</b>	\$72,665	\$67,307	\$96,000	\$96,000
S-18	<b>Operations</b>	\$674,488	\$722,460	\$1,075,500	\$1,075,500
S-19	<b>Indirect Costs</b>	\$105,814	\$115,100	\$144,800	\$144,800
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,014,547	\$1,004,068	\$1,574,550	\$1,574,550

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$6,383	\$31,496	\$32,250	\$32,250

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$567,078	\$567,078	\$323,139	\$323,139

Summary of Reserve Funds					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$259,753	\$725,840	\$725,840
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$0	\$259,753	\$725,840	\$725,840
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$259,753	\$466,087	\$400,000	\$400,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$259,753	\$466,087	\$400,000	\$400,000
S-31	<b>Subtotal</b>	\$259,753	\$725,840	\$1,125,840	\$1,125,840
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$259,753	\$725,840	\$1,125,840	\$1,125,840

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 207 East Allison Road  
Cheyenne, WY 82007

**PREPARED BY:** Dena Hansen

**DISTRICT PHONE:** 307-632-1696

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2020

NAME OF DISTRICT/BOARD

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$773,080	\$836,289	\$980,700	\$980,700
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>SPOT</u>	\$259,753	\$466,086	\$400,000	\$400,000
R-2.5	<b>Total Government Support</b>	\$259,753	\$466,086	\$400,000	\$400,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies			\$205,000	\$205,000
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$205,000	\$205,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$464	\$655	\$1,000	\$1,000
R-5.2	Other: Specify <u>Donations</u>	\$600	\$2,978	\$3,000	\$3,000
R-5.3	Other: See Additional	\$97,082	\$110,143	\$2,200	\$2,200
R-5.4	<b>Total Miscellaneous</b>	\$98,146	\$113,776	\$6,200	\$6,200
R-5.5	<b>Total Forecasted Revenue</b>	\$357,900	\$579,862	\$611,200	\$611,200
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Motor vehicle property taxes</u>	\$116,765	\$101,313	\$92,000	\$92,000
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$116,765	\$101,313	\$92,000	\$92,000

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2020

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$0	\$8,000	\$120,000	\$120,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	see additional details	\$159,442	\$87,697	\$135,500	\$135,500
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$159,442	\$95,697	\$255,500	\$255,500

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary	\$17,600	\$17,600	\$17,600	\$17,600
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	see additional details	\$13,899	\$17,000	\$20,000	\$20,000
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Election Expense	\$0	\$227	\$1,000	\$1,000
E-3.5	Election Bonding				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$17,081	\$13,400	\$20,000	\$20,000
E-4.2	Accounting/Auditing	\$14,378	\$12,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$4,175	\$2,600	\$7,000	\$7,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Computer/Copier/Softwar	\$4,224	\$3,000	\$3,500	\$3,500
E-5.7	Water/Sewer	\$927	\$1,200	\$1,500	\$1,500
E-5.8	see additional details	\$381	\$280	\$10,400	\$10,400
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$72,665	\$67,307	\$96,000	\$96,000

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2020

<b>OPERATIONS BUDGET</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$246,527	\$255,000	\$325,000	\$325,000
E-7.2	Service Contracts	\$0	\$0	\$10,000	\$10,000
E-7.3	Other (Specify)				
E-7.4	Fire Chief	\$72,000	\$70,000	\$80,000	\$80,000
E-7.5	Overtime	\$10,872	\$14,000	\$25,000	\$25,000
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Truck & Auto	\$76,584	\$93,000	\$65,000	\$65,000
E-9.2	Radio Expense	\$19,803	\$12,500	\$15,000	\$15,000
E-9.3	Medical Supplies	\$640	\$1,000	\$40,000	\$40,000
E-9.4	Fuel	\$18,102	\$22,000	\$22,500	\$22,500
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Volunteer Services	\$15,871	\$20,000	\$25,000	\$25,000
E-10.2	Physical Fitness	\$3,272	\$155	\$3,000	\$3,000
E-10.3	Training	\$13,864	\$25,000	\$40,000	\$40,000
E-10.4					
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Uniforms	\$38,810	\$63,000	\$50,000	\$50,000
E-12.2	Meals & Meetings	\$2,918	\$4,200	\$5,000	\$5,000
E-12.3	Misc. Items	\$712	\$500	\$1,500	\$1,500
E-12.4	Office & Grounds	\$6,976	\$11,000	\$20,000	\$20,000
E-12.5	see additional details	\$147,538	\$131,105	\$348,500	\$348,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$674,488</b>	<b>\$722,460</b>	<b>\$1,075,500</b>	<b>\$1,075,500</b>

# Proposed Budget

Laramie County Fire District #1

FYE 6/30/2020

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles		\$31,283	\$30,000	\$32,000	\$32,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Surety Bonds		\$200	\$100	\$300	\$300
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$25,807	\$27,000	\$35,000	\$35,000
E-15.2	Workers Compensation		\$15,075	\$16,000	\$25,000	\$25,000
E-15.3	Unemployment Taxes		\$0	\$0	\$10,000	\$10,000
E-15.4	Retirement		\$0	\$0	\$500	\$500
E-15.5	Health Insurance		\$33,449	\$42,000	\$42,000	\$42,000
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$105,814</b>	<b>\$115,100</b>	<b>\$144,800</b>	<b>\$144,800</b>

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$6,383	\$31,496	\$32,250	\$32,250
D-1.2	Interest		\$2,138	\$3,504	\$2,750	\$2,750
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$8,521</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>

# Proposed Budget

Laramie County Fire District #1  
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$307,325	\$307,325	\$323,139	\$323,139
C-1.2	Savings and Investments Account Balance	\$259,753	\$259,753		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$259,753	\$259,753	\$1,125,840	\$1,125,840
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$826,831</b>	<b>\$826,831</b>	<b>\$1,448,979</b>	<b>\$1,448,979</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$259,753	\$725,840	\$1,125,840	\$1,125,840
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$259,753</b>	<b>\$725,840</b>	<b>\$1,125,840</b>	<b>\$1,125,840</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$567,078</b>	<b>\$100,991</b>	<b>\$323,139</b>	<b>\$323,139</b>

## SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$259,753	\$725,840	\$725,840
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve	\$259,753	\$466,087	\$400,000	\$400,000
C-4.4	Date of Reserve Approval in Minutes: 6/10/2019				
C-4.5	<b>SUB-TOTAL</b>	<b>\$259,753</b>	<b>\$725,840</b>	<b>\$1,125,840</b>	<b>\$1,125,840</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$259,753	\$725,840	\$1,125,840	\$1,125,840

## BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

