

Proposed Budget

Laramie County Fire District #2	
Budget Hearing Information	
5800 N. College Dr.	Location: 5800 N. College Dr.
Cheyenne, WY 82009	Date: 6/14/2021
307-632-5400	Time: 7:00pm
Laramie County	Budget Prepared by: Jordyn Little

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Please view the budget for fiscal year 2021-2022 which reflects the daily operations of Laramie County Fire District #2 as well as special projects and programs. Laramie County Fire District #2 continues to grow in call volume and personnel while improving its operations and training divisions. This new fiscal year includes the remaining payments of a new medium duty rescue as well as a new reserve engine. The total budget is expected to be smaller this year in relation to the lower income expected as an outcome from COVID19.</p>		

S-B	RESERVE DESCRIPTION
<p>Laramie County District #2 will hold \$XXXXXXX in reserve to pay the remaining debt on the Station #2 loan through First Interstate Bank. Reserves are also being held for future grants that require 50/50 funding.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
	Date of End of Term	<input type="checkbox"/> Yes
Names of Board Members		
Steve Price	11/1/22	
Kevin Brookshire		
Angela Moffett	11/1/22	
Brenda Hammock	11/1/22	
Clifford Smith		

If Yes, enter

Address of office: 5800 N. College Dr

City, State, Zip: Cheyenne, WY 82009

Phone Number: 307-632-5400

Hours Open: 8:00am - 5:00pm

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,901,633	\$3,124,620	\$1,722,650	\$1,722,650
S-2	Total Principal to Pay on Debt	\$364,085	\$370,000	\$375,000	\$375,000
S-3	Total Change to Restricted Funds	\$0	\$225,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$4,701,381	\$4,662,823	\$3,447,968	\$3,447,968
S-5	Amount requested from County Commissioners	\$1,809,952	\$1,329,043	\$1,662,800	\$1,662,800
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$20,000	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$1,809,952	\$1,329,043	\$1,662,800	\$1,662,800
S-9	Government Support	\$0	\$14,000	\$0	\$0
S-10	Grants	\$481,535	\$248,069	\$100,000	\$100,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$772,998	\$659,270	\$335,520	\$335,520
S-13	Other Forecasted Revenue	\$110,269	\$905,814	\$0	\$0

S-14	Total Revenue	\$3,194,755	\$3,156,196	\$2,098,320	\$2,098,320
FY 7/1/21-6/30/22		Laramie County Fire District #2			

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$5,955	\$0	\$3,200	\$3,200
S-16	Interest and Fees On Debt	\$29,268	\$25,000	\$25,000	\$25,000
S-17	Administration	\$116,174	\$64,484	\$112,100	\$112,100
S-18	Operations	\$2,523,692	\$2,780,349	\$1,348,100	\$1,348,100
S-19	Indirect Costs	\$226,544	\$254,788	\$234,250	\$234,250
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,901,633	\$3,124,620	\$1,722,650	\$1,722,650

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$364,085	\$370,000	\$375,000	\$375,000

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,506,627	\$1,506,627	\$1,349,648	\$1,349,648

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$388,414	\$388,414	\$441,097	\$441,097
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$388,414	\$388,414	\$441,097	\$441,097
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$225,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$225,000	\$0	\$0
S-31	Subtotal	\$388,414	\$613,414	\$441,097	\$441,097
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$388,414	\$613,414	\$441,097	\$441,097

End of Summary

_____ Date adopted by Special District _____
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 5800 N. College Dr. _____ **PREPARED BY:** Jordyn Little _____
 Cheyenne, WY 82009 _____

DISTRICT PHONE: 307-632-5400 _____

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,809,952	1,329,042.85	\$1,662,800	\$1,662,800
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237		\$14,000		
R-2.5 Total Government Support		\$0	\$14,000	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$20,000			
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$20,000	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$329,102	\$122,970	\$95,000	\$95,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$152,433	\$125,099	\$5,000	\$5,000
R-4.4 Total Grants		\$481,535	\$248,069	\$100,000	\$100,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$1,775	\$692	\$420	\$420
R-5.2 Other: Specify <u>Reserve</u>	4500			\$285,000	\$285,000
R-5.3 Other: See Additional		\$771,223	\$658,577	\$50,100	\$50,100
R-5.4 Total Miscellaneous		\$772,998	\$659,270	\$335,520	\$335,520
R-5.5 Total Forecasted Revenue		\$1,274,533	\$921,339	\$435,520	\$435,520
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Wildland Income</u>	4500	\$106,233	\$905,814	\$0	
R-6.4 <u>HTLC</u>	4500	\$4,036	\$0	\$0	
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$110,269	\$905,814	\$0	\$0

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Station #2 Lease	6200	\$5,955		\$3,200	\$3,200
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$5,955	\$0	\$3,200	\$3,200

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002	\$53,433	\$45,833	\$52,000	\$52,000
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011	\$6,937		\$7,000	\$7,000
E-3.2 Mileage	7012			\$0	
E-3.3 Other (Specify)					
E-3.4 Board Supplies	7013	\$1,291		\$1,000	\$1,000
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$117		\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$8,750		\$9,000	\$9,000
E-4.3 Other (Specify)					
E-4.4 Background check	7023	\$1,272		\$1,000	\$1,000
E-4.5 Bank Fees	7023	\$101		\$100	\$100
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$1,986		\$5,000	\$5,000
E-5.2 Office equipment, rent & repair	7032	\$7,192		\$1,000	\$1,000
E-5.3 Education	7033	\$10,533	\$358	\$14,000	\$14,000
E-5.4 Registrations	7034	\$3,337		\$3,500	\$3,500
E-5.5 Other (Specify)					
E-5.6 Postage	7035	\$311	\$399	\$1,500	\$1,500
E-5.7 Computer/IT	7035	\$20,914	\$17,894	\$14,000	\$14,000
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$116,174	\$64,484	\$112,100	\$112,100

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202 \$525,109	\$527,630	\$464,000	\$464,000
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Volunteer Stipend	7204 \$100,000	\$100,000	\$100,000	\$100,000
E-7.5	SAFER grant for missed work	7204 \$2,580		\$8,000	\$8,000
E-7.6					
E-8	Travel				
E-8.1	Mileage	7211 \$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	Fuel	7212 \$40,443	\$32,786	\$35,000	\$35,000
E-8.4		7212			
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Supplies	7220 \$136,400	\$140,826	\$130,100	\$130,100
E-9.2	New Equipment	7220 \$336,465	\$75,370	\$59,500	\$59,500
E-9.3	Equip/Apparatus Maintenance	7220 \$137,760	\$133,390	\$116,050	\$116,050
E-9.4	Building Maintenance	7220 \$100,041	\$35,372	\$31,000	\$31,000
E-9.5					
E-10	Program Services (List)				
E-10.1	Recruitment & Retention	7230 \$24,359	\$15,102	\$23,500	\$23,500
E-10.2	Training	7230 \$84,038	\$70,329	\$96,000	\$96,000
E-10.3	Residency	7230 \$25,934	\$18,101	\$64,000	\$64,000
E-10.4		7230			
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Utilities	7400 \$63,279	\$63,681	\$71,700	\$71,700
E-11.2	New Vehicles	7400 \$785,139	\$242,389	\$139,250	\$139,250
E-11.3	Rural Water	7400 \$0	\$105,740	\$0	
E-11.4		7400			
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Capital Improvements	7450 \$27,671	\$542,717	\$10,000	\$10,000
E-12.2	Wildland	7450 \$134,475	\$676,916	\$0	
E-12.3		7450			
E-12.4		7450			
E-12.5					
E-13	TOTAL OPERATIONS	\$2,523,692	\$2,780,349	\$1,348,100	\$1,348,100

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502			\$8,000	\$8,000
E-14.2 Buildings and vehicles	7503	\$50,579	\$606	\$32,000	\$32,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$16,437	\$33,266	\$18,000	\$18,000
E-15.2 Workers Compensation	7512	\$35,966	\$66,954	\$45,000	\$45,000
E-15.3 Unemployment Taxes	7513	\$496	\$3,267	\$500	\$500
E-15.4 Retirement	7514	\$58,749	\$74,123	\$61,750	\$61,750
E-15.5 Health Insurance	7515	\$55,814	\$63,036	\$59,000	\$59,000
E-15.6 Other (Specify)					
E-15.7 Medicare	7516	\$8,504	\$13,536	\$10,000	\$10,000
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$226,544	\$254,788	\$234,250	\$234,250

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$364,085	\$370,000	\$375,000	\$375,000
D-1.2 Interest	6410	\$29,268	\$25,000	\$25,000	\$25,000
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$393,353	\$395,000	\$400,000	\$400,000

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020	2020-2021	2021-2022	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$784,896	\$784,896	\$663,488	\$663,488
C-1.2	Savings and Investments	1040	\$721,731	\$721,731	\$261,033	\$261,033
C-1.3	General Fund CD Balance	1050		\$0	\$200,000	\$200,000
C-1.4	All Other Funds	1020			\$225,128	\$225,128
C-1.5	Reserves (From Below)		\$388,414	\$388,414	\$441,097	\$441,097
C-1.6	Total Estimated Cash and Investments on Hand		\$1,895,040	\$1,895,040	\$1,790,745	\$1,790,745

C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$388,414	\$613,414	\$441,097	\$441,097
C-2.3	Total Deductions (a+b)		\$388,414	\$613,414	\$441,097	\$441,097
C-2.4	Estimated Non-Restricted Funds Available		\$1,506,627	\$1,281,627	\$1,349,648	\$1,349,648

C-3	SINKING & DEBT SERVICE FUNDS	DOA Chart of Accounts
		1070

C-3		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	RESERVES	1090
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C-4		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$388,414	\$388,414	\$441,097	\$441,097
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve		\$225,000		
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$388,414	\$613,414	\$441,097	\$441,097
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$388,414	\$613,414	\$441,097	\$441,097

C-5	BOND FUNDS	1060
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C-5		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0