

Proposed Budget

Laramie County Fire District #2	
Budget Hearing Information	
5800 N College Drive	Location: 5800 N. College Drive
Cheyenne, WY 82009	Date: 7/8/2019
307-632-5400	Time: 7:00 PM
Laramie County	Budget Prepared by: Lisa Yardley

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Please view the proposed budget for fiscal year 2019 -2020 which reflects the daily operations of Laramie County Fire District #2 as well as special projects and programs.</p>		

S-B	RESERVE DESCRIPTION
<p>Laramie County Fire District #2 has three reserve accounts. The emergency reserve is in a savings account at Western States Bank. The apparatus and equipment capital outlay reserve account is at Wyoming Bank & Trust while the station capital outlay reserve account is held at Cheyenne State Bank.</p>	

Names of Board Members	Date of End of Term
Angela Moffett	11/1/22
Steve Price	11/1/22
Anita Benton	11/1/20
Kevin Brookshire	11/1/20
Brenda Hammock	11/1/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	5800 N. College Drive
City, State, Zip:	Cheyenne, WY 82009
Phone Number:	307-632-5400
Hours Open:	8:00 AM to 5:00 PM

Where are the minutes of your board meeting available for public review?
 Minutes are available at www.lcf2.net/board-of-directors and in the administrative office during business hours.

How and where are the notices of meeting posted for the public?
 Public meeting notices are featured in the Wyoming Eagle Tribune in the legals section and posted on www.lcf2.net.

Where are the public meetings held?
 Public meetings are held at Fire Station #1 classroom located at 5800 North College Drive.

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,626,479	\$3,616,202	\$2,541,210	\$2,541,210
S-2	Total Principal to Pay on Debt	\$0	\$342,823	\$335,000	\$335,000
S-3	Total Change to Restricted Funds	-\$277,292	\$517,443	-\$477,531	-\$477,531
S-4	Total General Fund and Forecasted Revenues Available	\$4,718,701	\$2,868,979	\$2,870,506	\$2,870,506
S-5	<i>Amount requested from County Commissioners</i>	\$1,392,119	\$1,785,259	\$1,943,920	\$1,943,920
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$2,250	\$500	\$20,000	\$20,000
S-8	Tax levy (From the County Treasurer)	\$1,392,119	\$1,785,259	\$1,943,920	\$1,943,920
S-9	Government Support	\$0	\$90,000	\$0	\$0
S-10	Grants	\$97,125	\$163,675	\$363,769	\$363,769
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$187,456	\$289,794	\$187,100	\$187,100
S-13	Other Forecasted Revenue	\$2,500,000	\$0	\$0	\$0

S-14	Total Revenue	\$4,178,950	\$2,329,228	\$2,514,789	\$2,514,789
FY 7/1/19-6/30/20		Laramie County Fire District #2			

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$8,630	\$19,090	\$47,000	\$47,000
S-16	Interest and Fees On Debt	\$2,253	\$56,458	\$58,600	\$58,600
S-17	Administration	\$161,981	\$174,506	\$190,750	\$190,750
S-18	Operations	\$871,595	\$1,124,063	\$1,263,800	\$1,263,800
S-19	Indirect Costs	\$126,328	\$145,096	\$201,060	\$201,060
S-20R	Expenditures paid by Reserves	\$455,692	\$2,096,988	\$780,000	\$780,000
S-20	Total Expenditures	\$1,626,479	\$3,616,202	\$2,541,210	\$2,541,210

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$342,823	\$335,000	\$335,000

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$539,751	\$539,751	\$355,717	\$355,717

Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$176,383	-\$115,909	\$156,503	\$156,503
S-25	b. Reserves	\$379,469	\$394,469	\$639,500	\$639,500
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$555,852	\$278,560	\$796,003	\$796,003
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$163,400	\$2,369,400	\$35,000	\$35,000
S-29	b. Reserves	\$15,000	\$245,031	\$267,469	\$267,469
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$178,400	\$2,614,431	\$302,469	\$302,469
S-31	Subtotal	\$734,252	\$2,892,991	\$1,098,472	\$1,098,472
S-32	Less Total to be spent	\$455,692	\$2,096,988	\$780,000	\$780,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$278,560	\$796,003	\$318,472	\$318,472

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 5800 N College Drive
Cheyenne, WY 82009

PREPARED BY: Lisa Yardley

DISTRICT PHONE: 307-632-5400

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$1,392,119	\$1,785,259	\$1,943,920	\$1,943,920
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$0	\$90,000	\$0	
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$90,000	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$2,250	\$500	\$20,000	\$20,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$2,250	\$500	\$20,000	\$20,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$72,210	\$37,840	\$216,300	\$216,300
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$24,915	\$125,835	\$147,469	\$147,469
R-4.4	Total Grants	\$97,125	\$163,675	\$363,769	\$363,769
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,149	\$1,695	\$1,100	\$1,100
R-5.2	Other: Specify Donations	\$4,304	\$9,709	\$1,000	\$1,000
R-5.3	Other: See Additional	\$182,004	\$278,390	\$185,000	\$185,000
R-5.4	Total Miscellaneous	\$187,456	\$289,794	\$187,100	\$187,100
R-5.5	Total Forecasted Revenue	\$286,831	\$543,969	\$570,869	\$570,869
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Loan - First Interstate Bank - Fire Stati</u>	\$2,500,000	\$0	\$0	
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$2,500,000	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$123,600	\$187,624	\$278,000	\$278,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Volunteer stipends	\$102,362	\$100,212	\$105,000	\$105,000
E-7.5	Residency program	\$27,925	\$43,200	\$54,000	\$54,000
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Chief travel expenses	\$12,635	\$14,576	\$10,000	\$10,000
E-8.4	Fuel	\$31,448	\$38,576	\$35,000	\$35,000
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Supplies	\$32,376	\$28,736	\$53,550	\$53,550
E-9.2	New equipment	\$61,751	\$160,166	\$62,000	\$62,000
E-9.3	Equip & apparatus mainte	\$108,655	\$116,728	\$114,800	\$114,800
E-9.4	Building maintenance	\$24,737	\$31,265	\$38,000	\$38,000
E-9.5					
E-10	Program Services (List)				
E-10.1	Retention & Recruitment	\$21,723	\$22,344	\$26,000	\$26,000
E-10.2	Public Education	\$13,188	\$4,291	\$7,500	\$7,500
E-10.3	Training/Education	\$66,274	\$70,848	\$117,500	\$117,500
E-10.4	Residency Program	\$17,902	\$10,725	\$36,000	\$36,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Utilities	\$44,975	\$45,965	\$57,450	\$57,450
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Personnel Equipment	\$64,047	\$61,348	\$89,000	\$89,000
E-12.2	SLIB Water Cisterns	\$20,000	\$0	\$0	
E-12.3	Wildland Fire Program	\$97,294	\$166,684	\$160,000	\$160,000
E-12.4	Supplies for New St#2	\$703	\$20,775	\$20,000	\$20,000
E-12.5					
E-13	TOTAL OPERATIONS	\$871,595	\$1,124,063	\$1,263,800	\$1,263,800

Proposed Budget

Laramie County Fire District #2

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$5,560	\$8,079	\$6,400	\$6,400
E-14.2	Buildings and vehicles		\$17,206	\$21,836	\$28,600	\$28,600
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$16,421	\$17,427	\$22,000	\$22,000
E-15.2	Workers Compensation		\$22,359	\$26,955	\$35,000	\$35,000
E-15.3	Unemployment Taxes		\$797	\$648	\$1,000	\$1,000
E-15.4	Retirement		\$34,104	\$39,620	\$58,060	\$58,060
E-15.5	Health Insurance		\$29,881	\$30,531	\$50,000	\$50,000
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$126,328	\$145,096	\$201,060	\$201,060

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$342,823	\$335,000	\$335,000
D-1.2	Interest		\$0	\$56,458	\$58,600	\$58,600
D-1.3	Fees		\$2,253	\$0	\$0	
D-2	TOTAL DEBT SERVICE		\$2,253	\$399,281	\$393,600	\$393,600

Proposed Budget

Laramie County Fire District #2
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	End of Year 2017-2018 Actual	Beginning 2018-2019 Estimated	Beginning	
			2019-2020 Proposed	Pending Approval
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$539,751	\$539,751	\$355,717	\$355,717
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$278,560	\$278,560	\$318,472	\$318,472
C-1.6 Total Estimated Cash and Investments on Hand	\$818,311	\$818,311	\$674,189	\$674,189
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$278,560	\$796,003	\$318,472	\$318,472
C-2.3 Total Deductions (a+b)	\$278,560	\$796,003	\$318,472	\$318,472
C-2.4 Estimated Non-Restricted Funds Available	\$539,751	\$22,308	\$355,717	\$355,717

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$176,383	-\$115,909	\$156,503	\$156,503
C-3.2 Date of Reserve Approval in Minutes: 12/16/2015				
C-3.3 Amount to be added to the reserve	\$163,400	\$2,369,400	\$35,000	\$35,000
C-3.4 Date of Reserve Approval in Minutes: 2/11/2019				
C-3.5 SUB-TOTAL	\$339,783	\$2,253,491	\$191,503	\$191,503
C-3.6 Identify the amount and project to be spent				
C-3.7 a. <u>New Fire Station 2 Proje</u>	\$455,692	\$2,096,988	\$100,000	\$100,000
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$455,692	\$2,096,988	\$100,000	\$100,000
C-3.12 Balance to be retained	-\$115,909	\$156,503	\$91,503	\$91,503

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$379,469	\$394,469	\$639,500	\$639,500
C-4.2 Date of Reserve Approval in Minutes: 12/1/2015				
C-4.3 Amount to be added to the reserve	\$15,000	\$245,031	\$267,469	\$267,469
C-4.4 Date of Reserve Approval in Minutes: 2/11/2019				
C-4.5 SUB-TOTAL	\$394,469	\$639,500	\$906,969	\$906,969
C-4.6 Identify the amount and project to be spent				
C-4.7 a. <u>Engine Replacement</u>			\$580,000	\$580,000
C-4.8 b. <u>Septic (Emergency Func</u>			\$100,000	\$100,000
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$680,000	\$680,000
C-4.12 Balance to be retained	\$394,469	\$639,500	\$226,969	\$226,969

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$455,692	\$2,096,988	\$780,000	\$780,000

