

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3	
Budget Hearing Information	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/12/2022
307-245-3207	Time: 5:30 PM
LARAMIE COUNTY	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The budget for the LCFD #3 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase over prior year actual expenditures of \$690130. The reserve accounts for the 2021-2022 year have a budgeted increase of \$80,303 to cash reserve and \$100,000 for depreciation reserve. The budget for administrative cost increased by \$5,515, operations budget increased by \$13,895 and indirect costs increased by \$884, capital outlay budget decreased by \$417,617, all of these are over prior year estimated expenditures.

S-B RESERVE DESCRIPTION

Year end cash reserve will have a balance of \$225,936 and year end depreciation reserve will be \$236,259.

S-C

Names of Board Members	Date of End of Term
DEAN ANDERSON	12/31/24
LEE WILLERT	12/31/22
MIKE PETERSON	12/31/24
ROWDY PETSCH	12/31/24
CARRIE DESELMs	12/31/22

Does the district have regular office hours exceeding 20 hours per week? **No**

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

How and where are the notices of meeting posted for the public?
 HUNG IN THE ALBIN FIRE HALL STATION 1 AND THE PINE BLUFFS POST

Where are the public meetings held?
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$106,158	\$485,248	\$1,175,378	\$1,175,378
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$738	\$1,213,030	-\$907,150	-\$907,150
S-4	Total General Fund and Forecasted Revenues Available	\$550,565	\$2,012,534	\$1,866,675	\$1,866,675
S-5	Amount requested from County Commissioners	\$126,336	\$116,376	\$130,588	\$130,588
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$110,985	\$107,453	\$114,551	\$114,551
S-9	Government Support	\$60,702	\$0	\$0	\$0
S-10	Grants	\$4,339	\$0	\$26,000	\$26,000
S-11	Other County Support (Not from Co. Treas.)	\$15,351	\$8,923	\$16,037	\$16,037
S-12	Miscellaneous	\$3,264	\$1,540,233	\$182,800	\$182,800
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$194,641	\$1,656,609	\$339,388	\$339,388

FY 7/1/22-6/30/23 LARAMIE COUNTY FIRE DISTRICT #3

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$61,751	\$435,217	\$17,600	\$17,600
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,056	\$6,610	\$12,125	\$12,125
S-18	Operations	\$27,274	\$28,605	\$42,500	\$42,500
S-19	Indirect Costs	\$14,077	\$14,816	\$15,700	\$15,700
S-20R	Expenditures paid by Reserves	\$0	\$0	\$1,087,453	\$1,087,453
S-20	Total Expenditures	\$106,158	\$485,248	\$1,175,378	\$1,175,378

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$355,924	\$355,924	\$1,527,287	\$1,527,287

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$155,577	\$156,315	\$1,369,345	\$1,369,345
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$155,577	\$156,315	\$1,369,345	\$1,369,345
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$738	\$1,213,030	\$180,303	\$180,303
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$738	\$1,213,030	\$180,303	\$180,303
S-31	Subtotal	\$156,315	\$1,369,345	\$1,549,648	\$1,549,648
S-32	Less Total to be spent	\$0	\$0	\$1,087,453	\$1,087,453
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$156,315	\$1,369,345	\$462,195	\$462,195

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District: _____

DISTRICT ADDRESS: PO BOX 131
ALBIN, WY 82050

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2023

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$110,985	\$107,453	\$114,551	\$114,551
R-1.2 Other County Support (see note on the right)	4005	\$15,351	\$8,923	\$16,037	\$16,037

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$60,702	\$0	\$0	
R-2.5 Total Government Support		\$60,702	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$4,339	\$0	\$26,000	\$26,000
R-4.4 Total Grants		\$4,339	\$0	\$26,000	\$26,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$594	\$378	\$450	\$450
R-5.2 Other: Specify <u>Loan proceeds</u>	4500	\$0	\$1,522,670	\$150,000	\$150,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$2,670	\$17,185	\$32,350	\$32,350
R-5.4 Total Miscellaneous		\$3,264	\$1,540,233	\$182,800	\$182,800
R-5.5 Total Forecasted Revenue		\$68,305	\$1,540,233	\$208,800	\$208,800
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Firestation	6200				
E-1.6	6200				
E-1.7 see additional details		\$61,751	\$435,217	\$17,600	\$17,600
E-1.8 TOTAL CAPITAL OUTLAY		\$61,751	\$435,217	\$17,600	\$17,600

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5	7005				
E-2.6	7005				
E-2.7					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Annual Meeting	7013	\$59	\$1,776	\$1,500	\$1,500
E-3.5	7013				
E-3.6					
E-4 Contractual Services					
E-4.1 Legal	7021	\$368	\$0	\$500	\$500
E-4.2 Accounting/Auditing	7022	\$1,631	\$1,683	\$2,000	\$2,000
E-4.3 Other (Specify)					
E-4.4 Election Judges	7023				
E-4.5	7023				
E-4.6 see additional details		\$310	\$2,653	\$7,325	\$7,325
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$408	\$73	\$500	\$500
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6	7035				
E-5.7	7035				
E-5.8 see additional details		\$280	\$425	\$300	\$300
E-6 TOTAL ADMINISTRATION		\$3,056	\$6,610	\$12,125	\$12,125

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211		\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Lodging	7212		\$500	\$500
E-8.4	_____	7212			
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	7220	\$480	\$0	\$1,000
E-9.2	Supplies	7220	\$2,239	\$3,625	\$4,000
E-9.3	Gas/Oil	7220	\$324	\$100	\$850
E-9.4	Other	7220	\$900	\$252	\$500
E-9.5	see additional details		\$4,788	\$5,000	\$5,000
E-10	Program Services (List)				
E-10.1	Truck Maintenance	7230	\$6,747	\$7,186	\$10,100
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Rent	7400	\$0	\$100	\$100
E-11.2	Emergency Response	7400	\$1,924	\$1,924	\$2,000
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Utilities	7450	\$10,156	\$10,417	\$10,500
E-12.2	Training	7450	\$4,504	\$145	\$2,700
E-12.3	Building Repairs	7450			
E-12.4	Other	7450	87+220	\$68	\$1,750
E-12.5	see additional details			\$3,000	\$3,000
E-13	TOTAL OPERATIONS		\$27,274	\$28,605	\$42,500

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$8,577	\$8,602	\$8,600	\$8,600
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bonds	7505	\$100	\$100	\$100	\$100
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$1,811	\$2,158	\$3,000	\$3,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$3,589	\$3,956	\$4,000	\$4,000
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$14,077	\$14,816	\$15,700	\$15,700

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021	2021-2022	2022-2023	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$325,569	\$325,569	\$1,493,878	\$1,493,878
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050	\$29,113	\$29,113	\$29,113	\$29,113
C-1.4	All Other Funds	1020	\$1,242	\$1,242	\$4,296	\$4,296
C-1.5	Reserves (From Below)		\$156,315	\$156,315	\$462,195	\$462,195
C-1.6	Total Estimated Cash and Investments on Hand		\$512,239	\$512,239	\$1,989,482	\$1,989,482
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				
C-2.2	b. Reserves		\$156,315	\$1,369,345	\$462,195	\$462,195
C-2.3	Total Deductions (a+b)		\$156,315	\$1,369,345	\$462,195	\$462,195
C-2.4	Estimated Non-Restricted Funds Available		\$355,924	-\$857,106	\$1,527,287	\$1,527,287

DOA Chart of Accounts
1070

SINKING & DEBT SERVICE FUNDS

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
----------	------

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$155,577	\$156,315	\$1,369,345	\$1,369,345
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$738	\$1,213,030	\$180,303	\$180,303
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$156,315	\$1,369,345	\$1,549,648	\$1,549,648
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Firestation _____			\$1,087,453	\$1,087,453
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$1,087,453	\$1,087,453
C-4.12	Balance to be retained	\$156,315	\$1,369,345	\$462,195	\$462,195

BOND FUNDS	1060
------------	------

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$1,087,453	\$1,087,453