

# Final Budget

<b>LARAMIE COUNTY FIRE DISTRICT #3</b>	
<small>Budget Hearing Information</small>	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/10/2023
307-245-3207	Time: 5:30 PM
LARAMIE COUNTY	Budget Prepared by: VICKIE SCHINZEL

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The budget for the LCFD #3 requires the maximum three mill tax levy and motor vehicle fees. The overall expenditures reflect a significant decrease due to the fact that the new fire station has been completed. \$150,000 has been allocated for concrete pads and curbs, landscaping the station and installing an automated sprinkler system. The size of the new station will also increase the required utilities. The new facility has also caused their insurance premiums to go up and have increased that amount to \$15,000. Due to increased funding, there is an increase of \$12,500 in the accounting category. Another large expense will be paying the principal and interest on the new station in the amount of \$239,000.

The board plans on spending nearly \$250,000 for additional trucks, an air trailer, bunker gear, monitors, thermal imaging camera, pagers, etc., to expand, replace and upgrade current equipment that is aging out. Since some of the equipment is older, they expect that there will be more repairs. They also expect to spend another \$45,000 to replace hoses, SCBA's, and fire-fighting tools.

They have several new members and would like to do more training opportunities this year which could cost up to \$5,000. Since the district has received additional funding, they will also have to plan for those expenses.

**S-B RESERVE DESCRIPTION**

No reserves have been designated for FY24. The previous designated reserves in the amount of \$1,231,783 were used for the new fire station that was completed in FY 2023 leaving a reserve of \$281,892.

**S-C**

Names of Board Members	Date of End of Term	
Dean Anderson	12/31/24	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Mike Peterson	12/31/24	
Rowdy Petsch	12/31/24	
Greg Hansen	12/31/26	
Jason McLaughlin	12/31/26	

W.S.16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?  
 Albin Fire Station #1 located at 6131 State Hwy 216, Albin, WY 82050

How and where are the notices of meeting posted for the public?  
 Posted in the Albin Fire Station #1 and the Albin Post Office and on the LCFD#3 Website

Where are the public meetings held?  
 Albin Fire Station #1 located at 6131 State Hwy 216, Albin, WY 82050

## FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$571,172	\$2,967,523	\$617,880	\$648,627
S-2	Total Principal to Pay on Debt	\$10,385	\$204,464	\$206,000	\$206,000
S-3	Total Change to Restricted Funds	\$125,577	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,429,243	\$3,041,156	\$2,687,380	\$2,597,925
S-5	Amount requested from County Commissioners	\$217,197	\$955,962	\$935,000	\$935,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$1,863,500	\$1,743,298

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$206,895	\$944,052	\$925,000	\$925,000
S-9	Government Support	\$60,069	\$428,904	\$325,000	\$325,000
S-10	Grants	\$0	\$0	\$157,500	\$157,500
S-11	Other County Support (Not from Co. Treas.)	\$10,302	\$11,910	\$10,000	\$10,000
S-12	Miscellaneous	\$1,573,207	\$77,520	\$128,900	\$128,900
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,850,473	\$1,462,386	\$1,546,400	\$1,546,400

FY 7/1/23-6/30/24 LARAMIE COUNTY FIRE DISTRICT #3

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$497,453	\$1,549,532	\$382,030	\$399,027
S-16	Interest and Fees On Debt	\$9,326	\$32,078	\$33,000	\$33,000
S-17	Administration	\$4,458	\$33,379	\$22,900	\$39,400
S-18	Operations	\$47,292	\$101,607	\$156,200	\$153,200
S-19	Indirect Costs	\$12,643	\$19,144	\$23,750	\$24,000
S-20R	Expenditures paid by Reserves	\$0	\$1,231,783	\$0	\$0
S-20	Total Expenditures	\$571,172	\$2,967,523	\$617,880	\$648,627

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$10,385	\$204,464	\$206,000	\$206,000

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,578,770	\$1,578,770	\$1,140,980	\$1,051,525

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$156,315	\$281,892	\$281,892	\$281,892
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$156,315	\$281,892	\$281,892	\$281,892
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$125,577	\$1,231,783	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$125,577	\$1,231,783	\$0	\$0
S-31	Subtotal	\$281,892	\$1,513,675	\$281,892	\$281,892
S-32	Less Total to be spent	\$0	\$1,231,783	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$281,892	\$281,892	\$281,892	\$281,892

End of Summary

\_\_\_\_\_  
Greg Hansen  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/10/2023

DISTRICT ADDRESS: PO BOX 131  
ALBIN, WY 82050

PREPARED BY: VICKIE SCHINZEL

DISTRICT PHONE: 307-245-3207

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$206,895	\$944,052	\$925,000	\$925,000
R-1.2 Other County Support (see note on the right)	4005	\$10,302	\$11,910	\$10,000	\$10,000

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237	\$60,069	\$428,904	\$325,000	\$325,000
R-2.5 Total Government Support		\$60,069	\$428,904	\$325,000	\$325,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201			\$157,500	\$157,500
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$157,500	\$157,500
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$585	\$10,304	\$19,000	\$19,000
R-5.2 Other: Specify <u>Loan Proceeds</u>	4500	\$1,522,670	\$0	\$0	
R-5.3 Other: See Additior <u>See Additional Details</u>		\$49,952	\$67,216	\$109,900	\$109,900
R-5.4 Total Miscellaneous		\$1,573,207	\$77,520	\$128,900	\$128,900
R-5.5 Total Forecasted Revenue		\$1,633,276	\$506,424	\$611,400	\$611,400
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	6201		\$50,000	\$150,000
E-1.2	Vehicles	6210	\$87,865	\$291,020	\$67,000
E-1.3	Office Equipment	6211	\$19,625	\$0	
E-1.4	Other (Specify)				
E-1.5	Firestation #1	6200	\$489,893	\$1,436,253	\$0
E-1.6		6200			
E-1.7	see additional details		\$7,560	\$5,789	\$41,010
E-1.8	TOTAL CAPITAL OUTLAY		\$497,453	\$1,549,532	\$382,030

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	7002			
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5		7005			
E-2.6		7005			
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	7011			
E-3.2	Mileage	7012			
E-3.3	Other (Specify)				
E-3.4	Annual Meetings/Events	7013	\$1,776	\$4,824	\$3,250
E-3.5	Community Events	7013			\$4,250
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	7021	\$0	\$1,000	\$5,000
E-4.2	Accounting/Auditing	7022	\$1,837	\$15,618	\$3,500
E-4.3	Other (Specify)				
E-4.4	Cleaning Services	7023	\$0	\$487	\$750
E-4.5	Election Judges	7023	\$0	\$400	\$400
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	7031	\$171	\$320	\$500
E-5.2	Office equipment, rent & repair	7032	\$0	\$6,196	\$5,000
E-5.3	Education	7033			
E-5.4	Registrations	7034			
E-5.5	Other (Specify)				
E-5.6	Advertising	7035	\$149	\$956	\$1,000
E-5.7	Website	7035	\$0	\$2,139	\$2,000
E-5.8	see additional details		\$525	\$1,439	\$1,500
E-6	TOTAL ADMINISTRATION		\$4,458	\$33,379	\$22,900

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2024

<b>OPERATIONS BUDGET</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211	\$135		
E-8.2	Other (Specify)				
E-8.3	Lodging	7212	\$84		
E-8.4	Meals	7212	\$38		
E-8.5	see additional details		\$607		
E-9	Operating supplies (List)				
E-9.1	Repairs & Maintenance	7220	\$9,320	\$22,240	\$32,000
E-9.2	Supplies	7220	\$3,019	\$16,850	\$20,000
E-9.3	Fuel/Oil	7220	\$170	\$2,144	\$3,000
E-9.4	Firefighting Special Supplies	7220	\$4,788	\$8,673	\$45,000
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____	7230			
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Rent	7400	\$100	\$200	\$200
E-11.2	Emergency Response Subscription	7400	\$1,924	\$1,619	\$3,000
E-11.3	Contract Firefighting	7400	\$16,118	\$19,480	\$20,000
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Utilities	7450	\$11,541	\$27,819	\$28,000
E-12.2	Training	7450	\$244	\$1,718	\$5,000
E-12.3	Bldg. Repair/Maintenance	7450			\$2,000
E-12.4	Other	7450	\$68		
E-12.5	_____				
E-13	<b>TOTAL OPERATIONS</b>		\$47,292	\$101,607	\$156,200

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	7502			
E-14.2	Buildings and vehicles	7503	\$8,602	\$10,164	\$15,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Bonds	7505	\$100	\$200	\$200
E-14.6		7505			
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes	7511			
E-15.2	Workers Compensation	7512	\$2,601	\$3,380	\$3,300
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514	\$1,340	\$5,400	\$5,500
E-15.5	Health Insurance	7515			
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17	<b>TOTAL INDIRECT COSTS</b>		<b>\$12,643</b>	<b>\$19,144</b>	<b>\$23,750</b>
				<b>\$24,000</b>	

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal	6401	\$10,385	\$204,464	\$206,000
D-1.2	Interest	6410	\$9,326	\$32,078	\$33,000
D-1.3	Fees	6420			
D-2	<b>TOTAL DEBT SERVICE</b>		<b>\$19,711</b>	<b>\$236,542</b>	<b>\$239,000</b>

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

<b>GENERAL FUNDS</b>				
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		End of Year	Beginning	Beginning		
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval	
C-1	Balances at Beginning of Fiscal Year					
C-1.1	General Fund Checking	1010	\$1,549,540	\$1,549,540	\$1,111,659	\$1,056,146
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050	\$29,230	\$29,230	\$29,321	\$29,321
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$281,892	\$281,892	\$281,892	\$281,892
C-1.6	Total Estimated Cash and Investments on Hand		\$1,860,662	\$1,860,662	\$1,422,872	\$1,367,359
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010				\$33,942
C-2.2	b. Reserves		\$281,892	\$281,892	\$281,892	\$281,892
C-2.3	Total Deductions (a+b)		\$281,892	\$281,892	\$281,892	\$315,834
C-2.4	Estimated Non-Restricted Funds Available		\$1,578,770	\$1,578,770	\$1,140,980	\$1,051,525

<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070			

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	Date of Reserve Approval in Minutes: _____				
C-3.2	Amount to be added to the reserve				
C-3.3	Date of Reserve Approval in Minutes: _____				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	Date of Reserve Approval in Minutes: _____				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>				
	1090			

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$156,315	\$281,892	\$281,892	\$281,892
C-4.1	Date of Reserve Approval in Minutes: _____				
C-4.2	Amount to be added to the reserve	\$125,577	\$1,231,783		
C-4.3	Date of Reserve Approval in Minutes: _____				
C-4.4	SUB-TOTAL	\$281,892	\$1,513,675	\$281,892	\$281,892
C-4.5	Identify the amount and project to be spent				
C-4.6	a. Firestation #1		\$1,231,783		
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	Date of Reserve Approval in Minutes: _____				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$1,231,783	\$0	\$0
C-4.11	Balance to be retained	\$281,892	\$281,892	\$281,892	\$281,892

<b>BOND FUNDS</b>				
	1060			

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Date of Reserve Approval in Minutes: _____				
C-5.2	Amount to be added to the reserve				
C-5.3	Date of Reserve Approval in Minutes: _____				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	Date of Reserve Approval in Minutes: _____				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8	TOTAL TO BE SPENT	\$0	\$1,231,783	\$0	\$0