

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3	
Budget Hearing Information	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/8/2020
307-245-3207	Time: 5:00 PM
LARAMIE COUNTY	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The budget for the LCFD #3 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase over prior year estimated expenditures of \$43,495. The reserve accounts for the 2020-2021 year have a budgeted increase of \$23,195 into cash reserves. The budget for administrative costs increased by \$1,200, operations budget stayed the same, indirect costs increased by \$100 and capital outlay increased by \$100,000 due to a 5th penny revenue increase of \$100,000.

S-B RESERVE DESCRIPTION

Year end 6/30/2021 cash reserve will have a balance of \$52,513 and year end depreciation reserve will be \$126259.

S-C

Names of Board Members	Date of End of Term
DEAN ANDERSON	12/31/20
LEE WILLERT	12/31/22
MIKE PETERSON	12/31/20
ROWDY PETSCH	12/31/20
CARRIE DESELMs	12/31/22

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

How and where are the notices of meeting posted for the public?
HUNG IN THE ALBIN FIRE HALL STATION 1 AND IN THE PINE BLUFFS POST

Where are the public meetings held?
ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$40,616	\$108,454	\$151,950	\$151,950
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$6,723	\$23,195	\$23,195
S-4	Total General Fund and Forecasted Revenues Available	\$311,314	\$353,724	\$430,056	\$430,056
S-5	<i>Amount requested from County Commissioners</i>	\$75,676	\$60,546	\$83,063	\$83,063
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$65,719	\$53,112	\$72,862	\$72,862
S-9	Government Support	\$750	\$0	\$100,000	\$100,000
S-10	Grants	\$0	\$67,836	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$9,957	\$7,434	\$10,201	\$10,201
S-12	Miscellaneous	\$11,595	\$2,049	\$1,725	\$1,725
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$88,021	\$130,431	\$184,788	\$184,788
FY 7/1/20-6/30/21		LARAMIE COUNTY FIRE DISTRICT #3			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$74,333	\$100,000	\$100,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$3,624	\$3,962	\$9,950	\$9,950
S-18	Operations	\$22,992	\$16,154	\$27,800	\$27,800
S-19	Indirect Costs	\$14,000	\$14,005	\$14,200	\$14,200
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$40,616	\$108,454	\$151,950	\$151,950

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$223,293	\$223,293	\$245,268	\$245,268

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$148,854	\$148,854	\$155,577	\$155,577
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$148,854	\$148,854	\$155,577	\$155,577
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$6,723	\$23,195	\$23,195
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$6,723	\$23,195	\$23,195
S-31	Subtotal	\$148,854	\$155,577	\$178,772	\$178,772
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$148,854	\$155,577	\$178,772	\$178,772

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 131
ALBIN, WY 82050

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$65,719	\$53,112	\$72,862	\$72,862
R-1.2	Other County Support	\$9,957	\$7,434	\$10,201	\$10,201

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$750	\$0	\$100,000	\$100,000
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$750	\$0	\$100,000	\$100,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$0	\$67,836	\$0	
R-4.4	Total Grants	\$0	\$67,836	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$892	\$499	\$900	\$900
R-5.2	Other: Specify Insurance	\$7,984	\$0	\$0	
R-5.3	Other: See Additional	\$2,719	\$1,550	\$825	\$825
R-5.4	Total Miscellaneous	\$11,595	\$2,049	\$1,725	\$1,725
R-5.5	Total Forecasted Revenue	\$12,345	\$69,885	\$101,725	\$101,725
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>RADIOS</u>	\$0	\$74,333	\$0	
E-1.6	<u>LAND</u>	\$0	\$0	\$100,000	\$100,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$74,333	\$100,000	\$100,000

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$90	\$0	\$2,500	\$2,500
E-3.2	Mileage	\$224	\$0	\$500	\$500
E-3.3	Other (Specify)				
E-3.4	<u>Annual board meeting</u>	\$0	\$1,225	\$1,200	\$1,200
E-3.5	<u>Lodging</u>	\$102	\$0	\$500	\$500
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$515	\$300	\$300
E-4.2	Accounting/Auditing	\$1,858	\$1,380	\$3,000	\$3,000
E-4.3	Other (Specify)				
E-4.4	<u>Election Judges</u>	\$75	\$0	\$75	\$75
E-4.5	<u>Cleaning</u>	\$600	\$400	\$600	\$600
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$261	\$44	\$700	\$700
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$75	\$0	\$200	\$200
E-5.5	Other (Specify)				
E-5.6	<u>Advertising</u>	\$29	\$85	\$75	\$75
E-5.7	<u>Other</u>	\$310	\$313	\$300	\$300
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,624	\$3,962	\$9,950	\$9,950

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs/maintenance	\$1,913	\$1,141	\$2,500	\$2,500
E-9.2	Supplies	\$4,736	\$2,291	\$5,000	\$5,000
E-9.3	Gas/Oil	\$722	\$246	\$850	\$850
E-9.4	Other	\$174	\$509	\$400	\$400
E-9.5	see additional details	\$1,643	\$68	\$1,800	\$1,800
E-10	Program Services (List)				
E-10.1	Truck Maintenance	\$0	\$721	\$2,500	\$2,500
E-10.2	Other	\$0	\$0	\$100	\$100
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Dispatcher	\$1,713	\$1,713	\$1,750	\$1,750
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Building Utilities	\$8,242	\$8,037	\$8,400	\$8,400
E-12.2	Building Repairs	\$2,510	\$1,428	\$3,000	\$3,000
E-12.3	Other operations	\$1,339	\$0	\$1,500	\$1,500
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$22,992	\$16,154	\$27,800	\$27,800

Proposed Budget

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$8,589	\$8,593	\$8,600	\$8,600
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>Bond</u>	\$100	\$100	\$100	\$100
E-14.6					
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation	\$3,824	\$2,767	\$3,000	\$3,000
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$1,487	\$2,545	\$2,500	\$2,500
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-17	TOTAL INDIRECT COSTS	\$14,000	\$14,005	\$14,200	\$14,200

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$193,330	\$193,330	\$215,305	\$215,305
C-1.2	Savings and Investments Account Balance	\$1,330	\$1,330	\$1,330	\$1,330
C-1.3	General Fund CD Balance	\$28,633	\$28,633	\$28,633	\$28,633
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$148,854	\$148,854	\$178,772	\$178,772
C-1.6	Total Estimated Cash and Investments on Hand	\$372,147	\$372,147	\$424,040	\$424,040
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$148,854	\$155,577	\$178,772	\$178,772
C-2.3	Total Deductions (a+b)	\$148,854	\$155,577	\$178,772	\$178,772
C-2.4	Estimated Non-Restricted Funds Available	\$223,293	\$216,570	\$245,268	\$245,268

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$148,854	\$148,854	\$155,577	\$155,577
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve		\$6,723	\$23,195	\$23,195
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$148,854	\$155,577	\$178,772	\$178,772
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$148,854	\$155,577	\$178,772	\$178,772

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

