

## Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3	
Budget Hearing Information	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/8/2019
307-245-3207	Time: 5:00 PM
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The budget for LCFD #3 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase in expenditures of \$61 over prior years estimated expenditures. The reserve accounts for the 2019-2020 year have a budgeted increase of \$34,500 into cash reserve account. The budget for Administrative costs increased by \$2,420, Operations decreased by \$5,227, and Indirect Costs budget increased by \$1,868 all over the prior fiscal year.

**S-B RESERVE DESCRIPTION**

Year end 6/30/2020 cash reserve will have a balance of \$57,095 and year end depreciation reserve will be \$90,757.

**S-C**

Names of Board Members	Date of End of Term
DEAN ANDERSON	12/31/20
LEE WILLERT	12/31/22
MIKE PETERSON	12/31/20
ROWDY PETSCH	12/31/20
CARRIE DESELMs	12/31/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?  Yes

Where are the minutes of your board meeting available for public review?  
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

How and where are the notices of meeting posted for the public?  
 HUNG IN THE ALBIN FIRE HALL STATION 1 AND IN THE PINE BLUFFS POST

Where are the public meetings held?  
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

## PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$80,380	\$69,164	\$68,225	\$68,225
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$34,500	\$34,500
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$271,466	\$280,329	\$263,773	\$263,773
S-5	<i>Amount requested from County Commissioners</i>	\$59,943	\$62,329	\$65,540	\$65,540
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$52,804	\$60,244	\$57,491	\$57,491
S-9	<b>Government Support</b>	\$9,003	\$750	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$7,139	\$2,085	\$8,049	\$8,049
S-12	<b>Miscellaneous</b>	\$9,401	\$24,131	\$4,400	\$4,400
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$78,347	\$87,210	\$69,940	\$69,940
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FY 7/1/19-6/30/20 LARAMIE COUNTY FIRE DISTRICT #3

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$6,859	\$15,605	\$18,025	\$18,025
S-18	<b>Operations</b>	\$57,915	\$40,177	\$34,950	\$34,950
S-19	<b>Indirect Costs</b>	\$15,606	\$13,382	\$15,250	\$15,250
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$80,380	\$69,164	\$68,225	\$68,225

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$193,119	\$193,119	\$193,833	\$193,833

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$113,352	\$113,352	\$113,352	\$113,352
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$113,352</b>	<b>\$113,352</b>	<b>\$113,352</b>	<b>\$113,352</b>
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$34,500	\$34,500
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,500</b>	<b>\$34,500</b>
S-31	<b>Subtotal</b>	\$113,352	\$113,352	\$147,852	\$147,852
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$113,352</b>	<b>\$113,352</b>	<b>\$147,852</b>	<b>\$147,852</b>

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** PO BOX 131  
ALBIN, WY 82050

**PREPARED BY:** WYNEMA ENGSTROM

**DISTRICT PHONE:** 307-245-3207

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$52,804	\$60,244	\$57,491	\$57,491
R-1.2	Other County Support	\$7,139	\$2,085	\$8,049	\$8,049

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$9,003	\$750	\$0	
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$9,003	\$750	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$773	\$537	\$600	\$600
R-5.2	Other: Specify <u>INSURANCE PROCEEDS</u>	\$0	\$7,984	\$0	
R-5.3	Other: See Additional	\$8,628	\$15,610	\$3,800	\$3,800
R-5.4	<b>Total Miscellaneous</b>	\$9,401	\$24,131	\$4,400	\$4,400
R-5.5	<b>Total Forecasted Revenue</b>	\$18,404	\$24,881	\$4,400	\$4,400
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$253	\$0	\$300	\$300
E-4.2	Accounting/Auditing	\$4,142	\$1,793	\$3,000	\$3,000
E-4.3	Other (Specify)				
E-4.4	<u>ELECTION JUDGES</u>	\$0	\$75	\$0	
E-4.5	<u>FIREFIGHTING</u>	\$1,112	\$13,091	\$13,500	\$13,500
E-4.6	see additional details	\$736	\$550	\$600	\$600
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$587	\$67	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>ADVERTISING</u>	\$29	\$29	\$75	\$75
E-5.7	<u>OTHER</u>	\$0	\$0	\$50	\$50
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$6,859	\$15,605	\$18,025	\$18,025

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

<b>OPERATIONS BUDGET</b>
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		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$553	\$234	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	LODGING	\$211	\$102	\$500	\$500
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	REPAIRS/MAINTENANC	\$9,927	\$1,913	\$2,500	\$2,500
E-9.2	SUPPLIES	\$582	\$4,736	\$5,000	\$5,000
E-9.3	GAS/OIL	\$960	\$722	\$850	\$850
E-9.4	FIRE HOSE, FLARES	\$2,315	\$1,643	\$1,800	\$1,800
E-9.5	see additional details	\$309	\$368	\$500	\$500
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	FIRE TRUCK MAINTENA	\$7,536	\$0	\$2,500	\$2,500
E-10.2	OTHER	\$0	\$0	\$100	\$100
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	DISPATCHER	\$1,582	\$1,713	\$500	\$500
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	BUILDING UTILITIES	\$7,159	\$7,929	\$8,000	\$8,000
E-12.2	BUILDING REPAIRS	\$19,749	\$19,313	\$8,000	\$8,000
E-12.3	TRAINING	\$5,152	\$90	\$2,500	\$2,500
E-12.4	REGISTRATIONS	\$0	\$75	\$200	\$200
E-12.5	see additional details	\$1,880	\$1,339	\$1,500	\$1,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$57,915</b>	<b>\$40,177</b>	<b>\$34,950</b>	<b>\$34,950</b>

**Proposed Budget**

**INDIRECT COSTS BUDGET**

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-14 Insurance</b>				
E-14.1 Liability	\$8,605	\$8,589	\$8,600	\$8,600
E-14.2 Buildings and vehicles				
E-14.3 Equipment				
E-14.4 Other (Specify)				
<u>E-14.5 BONDS</u>	\$100	\$100	\$100	\$100
E-14.6 _____				
E-14.7 _____				
<b>E-15 Indirect payroll costs:</b>				
E-15.1 FICA (Social Security) taxes				
E-15.2 Workers Compensation	\$3,463	\$3,566	\$3,350	\$3,350
E-15.3 Unemployment Taxes				
E-15.4 Retirement	\$3,438	\$1,127	\$3,200	\$3,200
E-15.5 Health Insurance				
E-15.6 Other (Specify)				
E-15.7 _____				
E-15.8 _____				
E-15.9 _____				
<b>E-17 TOTAL INDIRECT COSTS</b>	<b>\$15,606</b>	<b>\$13,382</b>	<b>\$15,250</b>	<b>\$15,250</b>

**DEBT SERVICE BUDGET**

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>D-1 Debt Service</b>				
D-1.1 Principal				
D-1.2 Interest				
D-1.3 Fees				
<b>D-2 TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #3  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2020 \_\_\_\_\_

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$163,456	\$163,456	\$164,171	\$164,171
C-1.2	Savings and Investments Account Balance	\$1,330	\$1,330	\$1,330	\$1,330
C-1.3	General Fund CD Balance	\$28,332	\$28,332	\$28,332	\$28,332
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$113,352	\$113,352	\$147,852	\$147,852
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$306,471</b>	<b>\$306,471</b>	<b>\$341,685</b>	<b>\$341,685</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$113,352	\$113,352	\$147,852	\$147,852
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$113,352</b>	<b>\$113,352</b>	<b>\$147,852</b>	<b>\$147,852</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$193,119</b>	<b>\$193,119</b>	<b>\$193,833</b>	<b>\$193,833</b>

## SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$113,352	\$113,352	\$113,352	\$113,352
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve			\$34,500	\$34,500
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$113,352</b>	<b>\$113,352</b>	<b>\$147,852</b>	<b>\$147,852</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$113,352	\$113,352	\$147,852	\$147,852

## BOND FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

