

Proposed Budget

Laramie County Fire District #8	
<small>Budget Hearing Information</small>	
1050 County Road 210	Location: Gilchrist Station
Cheyenne, WY 82009	Date: 6/30/2021
307-432-4332	Time: 7:00pm
Laramie County	Budget Prepared by: Kim Romeno

S-A	BUDGET MESSAGE	<small>W.S. 16-4-104(d)</small>
<p>Laramie County Fire District 8 1050 County Road 210, 82009 Phone: 307-432-4332 Fax: 1-888-886-5653 FY 2022 Budget Message Budget Introduction The Board of Directors, Fire Chief, and Officers of Laramie County Fire District 8 remain committed to providing the highest level of service to the community it serves, as well as its commitment to the safety, training and retention of all first responders of this department. Likewise, LCFD8 views its fiduciary responsibility as a key component of responsible community service; and strives to balance service and responsible spending. Overall, LCFD8 expects minimal change from SFY21 to SFY22, and will be increasing our emphasis on rebuilding our reserves. Operation of a fire and rescue company comes at ever increasing costs; apparatus and equipment prices continue to rise at staggering rates, as do maintenance, upkeep, and testing costs. Departments have a legal and ethical responsibility to maintain compliance with NFPA and OSHA regulations, however meeting these requirements are frequently beyond the financial capability of small districts. LCFD8 emergency call volume continues to increase on an average of 15% per year; placing additional wear and tear on apparatus and equipment, and increasing supply and fuel usage. These increases in costs and call volume, coupled with significant economic impacts of the COVID-19 pandemic leave emergency services in an unsettled, turbulent situation. LCFD8 has been fortunate to secure state, local and federal grants to make incremental steps towards maintaining compliance while continuing to grow at a moderate, sustainable pace. We continue to seek out grant opportunities to leverage our tax revenue to the overall benefit of our taxpayers and the county as a whole. In FY22, we will be utilizing anticipated grant funds to update fire and rescue equipment which increases interagency compatibility; as well as upgrading our fuel storage at our main station. As we look forward beyond FY22, we are seeking federal grant funding to upgrade our breathing apparatus which is reaching end-of-life after twelve years. Additionally, we are requesting county 6th penny funds to purchase a new front-line structure engine.</p>		

S-B	RESERVE DESCRIPTION
<p>Reserves Message: Capital construction, grant match, and apparatus purchases reduced our savings in SFY20 to approximately \$50,000. While the board was willing to lower the balance of the savings accounts in the short term, the goal continues to be to maintain a balance of \$100,000, plus any</p>	

S-C																																								
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Where are the minutes of your board meeting available for public review?

Laramie County Clerks Office and the main fire station: 1050 County Rd 210, Cheyenne, WY 82009

How and where are the notices of meeting posted for the public?

Tribune Eagle legal ads and the main fire station: 1050 County Road 210, Cheyenne, WY 82009

Where are the public meetings held?

The main fire station: 1050 County Road 210, Cheyenne, WY 82009

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,061,450	\$281,708	\$432,751	\$432,751
S-2	Total Principal to Pay on Debt	\$149,328	\$150,047	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,124,507	\$369,538	\$574,475	\$574,475
S-5	Amount requested from County Commissioners	\$167,819	\$85,000	\$208,325	\$208,325
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$79,319	\$85,000	\$98,325	\$98,325
S-9	Government Support	\$133,333	\$116,667	\$0	\$0
S-10	Grants	\$44,488	\$5,000	\$86,000	\$86,000
S-11	Other County Support (Not from Co. Treas.)	\$88,500	\$0	\$110,000	\$110,000
S-12	Miscellaneous	\$3,888	\$11,765	\$950	\$950
S-13	Other Forecasted Revenue	\$623,873	\$0	\$160,000	\$160,000

S-14	Total Revenue	\$973,401	\$218,432	\$455,275	\$455,275
FY 7/1/21-6/30/22		Laramie County Fire District #8			

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$1,006,269	\$192,329	\$349,500	\$349,500
S-16	Interest and Fees On Debt	\$5,600	\$4,881	\$0	\$0
S-17	Administration	\$12,196	\$27,079	\$18,706	\$18,706
S-18	Operations	\$28,159	\$43,315	\$49,700	\$49,700
S-19	Indirect Costs	\$9,226	\$14,104	\$14,845	\$14,845
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,061,450	\$281,708	\$432,751	\$432,751

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$149,328	\$150,047	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$151,106	\$151,106	\$119,200	\$119,200

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by") _____ Date adopted by Special District _____

DISTRICT ADDRESS: 1050 County Road 210
Cheyenne, WY 82009

DISTRICT PHONE: 307-432-4332

PREPARED BY: Kim Romeno

Proposed Budget

Laramie County Fire District #8

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received					
R-1.1	Tax Levy (From the County Treasurer)					
R-1.2	Other County Support (see note on the right)					

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	4211			
R-2.2	Additional County Aid (non-treasurer)	4237			
R-2.3	City (or Town) Aid	4237			
R-2.4	Other (Specify)	4237	\$133,333	\$116,667	\$0
R-2.5	Total Government Support		\$133,333	\$116,667	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	4300			
R-3.2	Sales of Goods or Services	4300			
R-3.3	Other Assessments	4503			
R-3.4	Total Operating Revenues		\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	4201			
R-4.2	Federal Grants thru State Agencies	4201	\$10,000	\$5,000	\$31,500
R-4.3	Grants from State Agencies	4211	\$34,488	\$0	\$54,500
R-4.4	Total Grants		\$44,488	\$5,000	\$86,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	4501	\$3,038	\$500	\$200
R-5.2	Other: Specify Donations	4500	\$850	\$1,170	\$500
R-5.3	Other: See Additional		\$10,095	\$250	\$250
R-5.4	Total Miscellaneous		\$3,888	\$11,765	\$950
R-5.5	Total Forecasted Revenue		\$181,709	\$133,432	\$86,950
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due as estimated by Co. Treas.	4004			
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	AFG - Radios & Pagers	4500	\$623,873	\$0	
R-6.4	AFG - SCBAs	4500		\$160,000	\$160,000
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)		\$623,873	\$0	\$160,000

Proposed Budget

Laramie County Fire District #8

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

E-1 Capital Outlay

- E-1.1 Real Property
- E-1.2 Vehicles
- E-1.3 Office Equipment
- E-1.4 Other (Specify)
- E-1.5 Medical Equip
- E-1.6 PPE - Bunker gear
- E-1.7 see additional details
- E-1.8 **TOTAL CAPITAL OUTLAY**

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
6201				
6210	\$154,928	\$154,928	\$0	
6211		\$2,500	\$2,500	\$2,500
6200	\$0	\$200	\$9,500	\$9,500
6200	\$35,289	\$600	\$20,000	\$20,000
	\$816,052	\$34,101	\$317,500	\$317,500
	\$1,006,269	\$192,329	\$349,500	\$349,500

ADMINISTRATION BUDGET

E-2 Personnel Services

- E-2.1 Administrator
- E-2.2 Secretary
- E-2.3 Clerical
- E-2.4 Other (Specify)
- E-2.5
- E-2.6
- E-2.7

E-3 Board Expenses

- E-3.1 Travel
- E-3.2 Mileage
- E-3.3 Other (Specify)
- E-3.4 Election Judges
- E-3.5 Legal Ads
- E-3.6

E-4 Contractual Services

- E-4.1 Legal
- E-4.2 Accounting/Auditing
- E-4.3 Other (Specify)
- E-4.4 Payroll Service
- E-4.5
- E-4.6

E-5 Other Administrative Expenses

- E-5.1 Office Supplies
- E-5.2 Office equipment, rent & repair
- E-5.3 Education
- E-5.4 Registrations
- E-5.5 Other (Specify)
- E-5.6 Software
- E-5.7 Background checks
- E-5.8 see additional details

E-6 TOTAL ADMINISTRATION

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7002	\$10,874	\$12,000	\$14,000	\$14,000
7003				
7004				
7005				
7005				
7011				
7012				
7013	\$0	\$300	\$300	\$300
7013	\$188	\$300	\$500	\$500
7021				
7022				
7023	\$3	\$0	\$6	\$6
7023				
7031	\$303	\$500	\$750	\$750
7032				
7033				
7034				
7035	\$828	\$1,650	\$3,000	\$3,000
7035		\$100	\$150	\$150
		\$12,229		
	\$12,196	\$27,079	\$18,706	\$18,706

Proposed Budget

Laramie County Fire District #8

FYE 6/30/2022

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1 Wages--Operations

E-7.2 Service Contracts

E-7.3 Other (Specify)

E-7.4

E-7.5

E-7.6

E-8 Travel

E-8.1 Mileage

E-8.2 Other (Specify)

E-8.3 Training

E-8.4

E-8.5

E-9 Operating supplies (List)

E-9.1 Medical Supplies

E-9.2 Fuel

E-9.3 Station & Nutritional

E-9.4 Uniforms

E-9.5

E-10 Program Services (List)

E-10.1 Community Open House

E-10.2 Recruitment & Retention

E-10.3

E-10.4

E-10.5

E-11 Contractual Arrangements (List)

E-11.1

E-11.2

E-11.3

E-11.4

E-11.5

E-12 Other operations (Specify)

E-12.1 Utilities

E-12.2 Dues

E-12.3 Vehicle maint & repairs

E-12.4 Facility maint & repairs

E-12.5 see additional details

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
7202				
7203				
7204				
7204				
7211				
7212	\$1,562	\$3,500	\$4,000	\$4,000
7212				
7220	\$492	\$650	\$1,500	\$1,500
7220	\$1,890	\$2,500	\$3,500	\$3,500
7220	\$633	\$1,100	\$1,400	\$1,400
7220	\$0	\$0	\$300	\$300
7230	\$0	\$0	\$1,500	\$1,500
7230	\$2,412	\$1,000	\$2,000	\$2,000
7230				
7230				
7400				
7400				
7400				
7400				
7450	\$11,856	\$13,000	\$16,000	\$16,000
7450	\$200	\$200	\$200	\$200
7450	\$3,359	\$18,000	\$12,000	\$12,000
7450	\$1,675	\$100	\$1,000	\$1,000
	\$4,080	\$3,265	\$6,300	\$6,300
	\$28,159	\$43,315	\$49,700	\$49,700

Proposed Budget

Laramie County Fire District #8

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503	\$4,806	\$6,329	\$7,000	\$7,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Treasurer's Bond	7505	\$20	\$1,275	\$20	\$20
E-14.6 Ins claim deductible	7505		\$500	\$500	\$500
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511	\$674	\$700	\$800	\$800
E-15.2 Workers Compensation	7512	\$2,478	\$2,500	\$3,000	\$3,000
E-15.3 Unemployment Taxes	7513	\$65	\$75	\$150	\$150
E-15.4 Retirement	7514	\$525	\$2,025	\$2,525	\$2,525
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Medicare	7516	\$158	\$200	\$350	\$350
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$9,226	\$14,104	\$14,845	\$14,845

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$149,328	\$150,047	\$0	
D-1.2 Interest	6410	\$5,600	\$4,881	\$0	
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$154,928	\$154,928	\$0	\$0

Proposed Budget

Laramie County Fire District #8

FYE 6/30/2022

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
DOA Chart					
of Accounts					
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$33,473	\$33,473	\$23,500
C-1.2	Savings and Investments	1040	\$106,615	\$106,615	\$84,700
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020	\$11,018	\$11,018	\$11,000
C-1.5	Reserves (From Below)		\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$151,106	\$151,106	\$119,200
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available		\$151,106	\$151,106	\$119,200

DOA Chart
of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

1060

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0