

Final Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W. 19th Street, Suite 300	Location: 100 Central Avenue, Cheyenne, WY
Cheyenne, WY 82001	Date: 7/16/2020
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services as a Community Juvenile Services Board. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from both parts of the budget should net out, leaving the board with cash available at the beginning and end of the year of approximately \$12,000. No exceptional events, special revenue or expenses are anticipated for the upcoming year. The Wyoming Department of Family Services has changed from a biennial contract to an annual contract due to the state budget crisis, but the overall funds available during the upcoming fiscal year remains the same under the draft DFS contract.

S-B RESERVE DESCRIPTION

The board holds funds at Wells Fargo Bank, trustees for the Build America Bond which financed construction of the Juvenile Service Center. These funds are managed by the bond trustee and will be applied to the final bond payment. Until that time they are held as a reserve for deb interest payments, per the terms of the bond agreement.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Dick Berry	6/30/21	If Yes, enter Address of office: 310 W. 19th Street, Suite 300 City, State, Zip: Cheyenne, WY 82001 Phone Number: 307-256-7092 Hours Open: 8am to 5pm, Monday through Friday
Eric Kent	6/30/23	
Genny Rose	6/30/21	
Kim Skoutary Johnson	6/30/23	
Danny Glick	6/30/22	
Kiersti Willms	6/30/22	
Elizabeth Lance	6/30/22	
Rick Robinson	6/30/22	
Carla Thurin	6/30/23	
Kathy Emmons	6/30/23	
Rob Korber	6/30/21	
Ericka Smith	6/30/21	

Where are the minutes of your board meeting available for public review?
 310 W. 19th Street, Suite 300, Cheyenne, WY 82001

How and where are the notices of meeting posted for the public?
 Regularly scheduled meetings are not posted. Special and Budget meetings are advertised in the Wyoming Tribune Eagle.

Where are the public meetings held?
 Cheyenne/Laramie County Health Department, 100 Central Avenue, Cheyenne

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$173,184	\$160,058	\$166,606	\$166,606
S-2	Total Principal to Pay on Debt	\$155,000	\$155,000	\$160,000	\$160,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$333,097	\$316,197	\$338,419	\$338,419
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$133,827	\$124,681	\$128,778	\$128,778
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$191,911	\$185,464	\$194,828	\$194,828
S-13	Other Forecasted Revenue	\$3,944	\$2,637	\$3,000	\$3,000

S-14	Total Revenue	\$329,682	\$312,782	\$326,606	\$326,606
FY 7/1/20-6/30/21 Laramie County Community Juvenile Services Joint Powers Board					

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$67,669	\$60,500	\$60,500	\$60,500
S-17	Administration	\$18,815	\$21,996	\$23,406	\$23,406
S-18	Operations	\$86,200	\$77,062	\$82,200	\$82,200
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$173,184	\$160,058	\$166,606	\$166,606

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$155,000	\$155,000	\$160,000	\$160,000

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$3,415	\$3,415	\$11,813	\$11,813

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$210,663	\$210,663	\$210,663	\$210,663
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$210,663	\$210,663	\$210,663	\$210,663
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$210,663	\$210,663	\$210,663	\$210,663
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$210,663	\$210,663	\$210,663	\$210,663

End of Summary

Richard Dilly
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7/16/2020

DISTRICT ADDRESS: 310 W. 19th Street, Suite 300
 Cheyenne, WY 82001

PREPARED BY: Tim Thorson

DISTRICT PHONE: 307-256-7092

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Laramie County Community Juvenile Services Joint P
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	\$28,563	\$25,618	\$22,673	\$22,673
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$105,264	\$99,063	\$106,105	\$106,105
R-4.4	Total Grants	\$133,827	\$124,681	\$128,778	\$128,778
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify <u>Lease from Laramie Count</u>	\$191,911	\$185,464	\$194,828	\$194,828
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$191,911	\$185,464	\$194,828	\$194,828
R-5.5	Total Forecasted Revenue	\$325,738	\$310,145	\$323,606	\$323,606
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Interest from bond accounts</u>	\$3,944	\$2,637	\$3,000	\$3,000
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$3,944	\$2,637	\$3,000	\$3,000

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Laramie County Community Juvenile Services Joint Pow
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Administration & legal	\$18,815	\$21,996	\$23,406	\$23,406
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$18,815	\$21,996	\$23,406	\$23,406

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OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages—Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Youth Services	\$86,200	\$77,062	\$82,200	\$82,200
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$86,200	\$77,062	\$82,200	\$82,200

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Laramie County Community Juvenile Services Joint Pow

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal		\$155,000	\$155,000	\$160,000	\$160,000
D-1.2	Interest		\$67,669	\$60,500	\$60,500	\$60,500
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$222,669	\$215,500	\$220,500	\$220,500

Final Budget

Laramie County Community Juvenile Services Joint P
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$3,415	\$3,415	\$11,813	\$11,813
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$210,663	\$210,663	\$210,663	\$210,663
C-1.6 Total Estimated Cash and Investments on Hand	\$214,078	\$214,078	\$222,476	\$222,476
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$210,663	\$210,663	\$210,663	\$210,663
C-2.3 Total Deductions (a+b)	\$210,663	\$210,663	\$210,663	\$210,663
C-2.4 Estimated Non-Restricted Funds Available	\$3,415	\$3,415	\$11,813	\$11,813

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$210,663	\$210,663	\$210,663	\$210,663
C-3.2 Date of Reserve Approval in Minutes: 10/1/2010 bond agreement				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes:				
C-3.5 SUB-TOTAL	\$210,663	\$210,663	\$210,663	\$210,663
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes:				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$210,663	\$210,663	\$210,663	\$210,663

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes:				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes:				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes:				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes:				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes:				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes:				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0