

Final Budget

Laramie County Community Juvenile Services Joint Powers Board	
310 W 19 Street, Suite 300 Cheyenne, WY 82001 307-256-7092	Budget Hearing Information Location: Cheyenne Public Safety Center Date: 7/20/2022 Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson, Administrator

S-A BUDGET MESSAGE W.S. 16-12-403 (a)

The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community Juvenile Services Board. DFS discontinued this contract on June 30, 2021 and reinstated it beginning July 1, 2023. The operating expenses of this budget are based on these DFS funds and expenditure of cash on hand. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from bond transactions should balance, not having an effect on the board's operating funds. In some years, payments and credits do not match in this fund due to delayed credit receipts from the federal government (Federal Grants line). Last year, two interest payments were delayed and ought to be received in the current (proposed) budget. No exceptional events, special revenue or expenses are anticipated for the upcoming year.

S-B RESERVE DESCRIPTION

The board holds funds at Wells Fargo Bank, trustees for the Build America Bond which financed construction of the Juvenile Service Center. These funds are managed by the bond trustee and will be applied to the final bond payment. Until that time they are held as a reserve for debt interest payments, per the terms of the bond agreement.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Genny Huse	6/30/24	<input checked="" type="checkbox"/> Yes
Jay Sullivan	6/30/24	If Yes, enter Address of office: 310 W. 19th Street, Suite 300 City, State, Zip: Cheyenne, WY 82001 Phone Number: 307-256-7092 Hours Open: 8 am to 5 pm, M-F
Chad Dunlap	6/30/25	
Vacant, Mental Health	6/30/25	
Carla Thurin	6/30/25	
Kathy Emmons	6/30/25	
Danny Glick	6/30/25	
Elizabeth Lance	6/30/25	
Jeff O'Holleran	6/30/23	
Eric Kent	6/30/23	
David Jones	6/30/23	
Ericka Smith	6/30/24	

Where are the minutes of your board meeting available for public review?
 Yes

How and where are the notices of meeting posted for the public?
 Any special meetings and budget hearings are advertised in the newspaper for general circulation. Regular meetings are 3rd Wednesday @ 10 a.m.

Where are the public meetings held?
 Cheyenne Public Safety Center (2nd floor Chief's Conference Room)

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$162,719	\$53,689	\$172,272	\$172,272
S-2	Total Principal to Pay on Debt	\$165,000	\$170,000	\$170,000	\$170,000
S-3	Total Change to Restricted Funds	\$0	\$75	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$357,808	\$282,520	\$449,548	\$449,548
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed:			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$140,579	\$57,084	\$179,900	\$179,900
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$193,290	\$201,518	\$212,060	\$212,060
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$333,869	\$258,582	\$391,960	\$391,960
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FY 7/1/22-6/30/23 Laramie County Community Juvenile Services Joint Powers Board

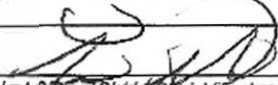
EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$52,500	\$42,000	\$40,000	\$40,000
S-17	Administration	\$24,309	\$10,589	\$30,000	\$30,000
S-18	Operations	\$74,250	\$0	\$101,772	\$101,772
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$11,180	\$0	\$0	\$0
S-20	Total Expenditures	\$162,719	\$53,689	\$172,272	\$172,272

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$165,000	\$170,000	\$170,000	\$170,000

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$23,939	\$23,939	\$57,588	\$57,588

Summary of Reserve Funds		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$191,077	\$191,077	\$191,152	\$191,152
	Total Reserves (a+b+c)	\$191,077	\$191,077	\$191,152	\$191,152
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$11,180	\$75	\$0	\$0
	Total to be added (a+b+c)	\$11,180	\$75	\$0	\$0
S-31	Subtotal	\$202,237	\$191,152	\$191,152	\$191,152
S-32	Less Total to be spent	\$11,180	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$191,077	\$191,152	\$191,152	\$191,152

End of Summary


 Budget Officer / District Official (if not same as "Submitted by")
Tim Thomsen, Administration

Date adopted by Special District 7/28/22

DISTRICT ADDRESS: 310 W 19 Street, Suite 300
Cheyenne, WY 82001

PREPARED BY: Tim Thomsen, Administrator

DISTRICT PHONE: 307-258-7092

Final Budget

Laramie County Community Juvenile Services Joint Pr
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201	\$35,369	\$0	\$63,000	\$63,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$105,210	\$57,064	\$116,900	\$116,900
R-4.4 Total Grants		\$140,579	\$57,064	\$179,900	\$179,900
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$22	\$59	\$60	\$60
R-5.2 Other: Specify <u>lease w/ Laramie County</u>	4500	\$193,268	\$201,459	\$212,000	\$212,000
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$193,290	\$201,518	\$212,060	\$212,060
R-5.5 Total Forecasted Revenue		\$333,869	\$258,582	\$391,960	\$391,960
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Laramie County Community Juvenile Services Joint Pow

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Administration contract	7023	\$24,309	\$10,589	\$30,000	\$30,000
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031				
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
E-5 TOTAL ADMINISTRATION		\$24,309	\$10,589	\$30,000	\$30,000

Final Budget

Laramie County Community Juvenile Services Joint Pow

FYE 6/30/2023

OPERATIONS BUDGET

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages-Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211				
E-8.2	Other (Specify)					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____	7220				
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Contracts with juvenile service providers	7230	\$74,250	\$0	\$101,772	\$101,772
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____	7400				
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____	7450				
E-12.2	_____	7450				
E-12.3	_____	7450				
E-12.4	_____	7450				
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$74,250	\$0	\$101,772	\$101,772

Final Budget

Laramie County Community Juvenile Services Joint POW

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$165,000	\$170,000	\$170,000	\$170,000
D-1.2 Interest	6410	\$52,500	\$42,600	\$40,000	\$40,000
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$217,500	\$212,600	\$210,000	\$210,000

Final Budget

Laramie County Community Juvenile Services Joint P
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

GENERAL FUNDS

C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
			2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	
C-1.1	General Fund Checking	1010	\$23,939	\$23,939	\$57,588	\$57,588
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$191,077	\$191,077	\$191,152	\$191,152
C-1.6	Total Estimated Cash and Investments on Hand		\$215,016	\$215,016	\$248,740	\$248,740
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010	\$18,066			
C-2.2	b. Reserves		\$191,077	\$191,152	\$191,152	\$191,152
C-2.3	Total Deductions (a+b)		\$209,143	\$191,152	\$191,152	\$191,152
C-2.4	Estimated Non-Restricted Funds Available		\$5,873	\$23,864	\$57,588	\$57,588

SINKING & DEBT SERVICE FUNDS

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3		1070				
C-3.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:					
C-3.3	Amount to be added to the reserve					
C-3.4	Date of Reserve Approval in Minutes:					
C-3.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent					
C-3.7	a. _____					
C-3.8	b. _____					
C-3.9	c. _____					
C-3.10	Date of Reserve Approval in Minutes:					
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-3.12	Balance to be retained		\$0	\$0	\$0	\$0

RESERVES

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4		1090				
C-4.1	Beginning Balance in Reserve Account (end of previous year)			\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:					
C-4.3	Amount to be added to the reserve					
C-4.4	Date of Reserve Approval in Minutes:					
C-4.5	SUB-TOTAL		\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent					
C-4.7	a. _____					
C-4.8	b. _____					
C-4.9	c. _____					
C-4.10	Date of Reserve Approval in Minutes:					
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)		\$0	\$0	\$0	\$0
C-4.12	Balance to be retained		\$0	\$0	\$0	\$0

BOND FUNDS

		DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5		1060				
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$191,077	\$191,077	\$191,152	\$191,152
C-5.2	Date of Reserve Approval in Minutes:					
C-5.3	Amount to be added to the reserve		\$11,160	\$75		
C-5.4	Date of Reserve Approval in Minutes:					
C-5.5	SUB-TOTAL		\$202,237	\$191,152	\$191,152	\$191,152
C-5.6	Identify the amount and project to be spent		\$11,160			
C-5.7	Date of Reserve Approval in Minutes:					
C-5.8	Balance to be retained		\$191,077	\$191,152	\$191,152	\$191,152
C-5.9	TOTAL TO BE SPENT		\$11,160	\$0	\$0	\$0

From:
Wyoming Tribune Eagle
702 W. Lincolnway
Cheyenne, WY 82001

Affidavit of Publication

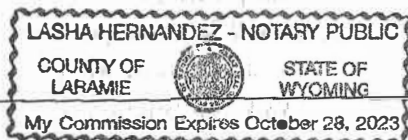
Description of advertisement:
LEGAL NOTICE The Laramie County
Comm
Published: 07/17/22
AD# 260512

THE STATE OF WYOMING) ss.
County of Laramie)

I, *Debra L. Smith*, do solemnly swear that I am the Publisher's Agent of the **Wyoming Tribune Eagle**, a newspaper of general circulation published in the **County of Laramie, State of Wyoming**; that the notice, of which the attached is a true copy, was published in said newspaper for 1 publications, the first having been made on 07/17/2022, and the last publication having been made on 07/17/2022; that said notice was published in the regular and entire issue of said newspaper during the period and times of publication aforesaid and that the notice was published in the newspaper proper, and not in a supplement.

Publication fees: \$79.79

Subscribed and sworn to before me on this date: 7-19-22



Lasha Hernandez
Notary Public

LEGAL NOTICE
The Laramie County Community Juvenile Services Joint Powers Board (LCCJSJPB) will hold a public meeting at 10:00 am on Wednesday, July 20, 2022. At this meeting, the LCCJSJPB will hold a hearing on its proposed budget for its 2023 fiscal year, which ends on June 30, 2023. The hearing will be held at the board's regularly scheduled meeting at 10:00 am at the City of Cheyenne Public Safety Center at 415 W. 187th Street, Cheyenne, Wyoming; at which time and place all persons interested may appear and be heard in respect to said budget. The meeting can also be accessed by Zoom at <https://us02web.zoom.us/j/85778464208>. The proposed budget includes expenditures of \$210,000 in debt service (including retiring \$170,000 in bond principal), \$86,900 in contracted juvenile services and \$30,500 for administration for total expenditures and revenue of \$157,400. The board expects to begin and end the fiscal year with \$53,689 cash on hand. The LCCJSJPB does not receive any mill levy or general support from the State of Wyoming, the City of Cheyenne or Laramie County. The meeting is held at a public facility designed to be accessible to persons with disabilities. The meeting will also be cast on Zoom for the convenience of members and the public. Any persons wishing to join the meeting by Zoom, with questions on the accessibility of the facility or with a need for reasonable accommodations should contact Tim Thorson at 307-256-7092. July 17, 2022 NO. 260512