

Proposed Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W. 19th Street	Location: 100 Central Avenue, Cheyenne, WY
Cheyenne, WY 82001	Date: 6/18/2019
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The board's finances include operating funds and expenditures under the Department of Family's Community Juvenile Service Board contracts. The board's finances also include receipt of lease payments (Miscellaneous - Other line) and federal bond interest credits. (Federal Grants line). The total amount of income and expenditures from these two elements of the budget should, and for FY 2019 estimated and FY 2020 proposed budget do, net out, leaving the board with cash available at the beginning and end of the fiscal year of approximately \$12,500 dollars. No exceptional events, special revenue or expenses are anticipated for the upcoming year.

S-B RESERVE DESCRIPTION

The board holds funds at Wells Fargo Bank, trustees for the Build America Bond which financed construction of the Juvenile Service Center. These funds are managed by the bond trustee and will be applied to the final bond payment and until that time are held as reserves for debt interest payments, per the terms of the bond agreement.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Gay Van Horn	6/30/22	<input checked="" type="checkbox"/> Yes
Michael Sorenson	6/30/20	<p>If Yes, enter</p> <p>Address of office: 310 W. 19th Street, Suite 300</p> <p>City, State, Zip: Cheyenne, WY 82001</p> <p>Phone Number: 307-256-7092</p> <p>Hours Open: 8 am to 5 pm, County Commission Offices</p>
Carol Tullio	6/30/21	
Allison Anderson	6/30/21	
Danny Glick	6/30/22	
Kiersti Willms	6/30/22	
Elizabeth Lance	6/30/22	
Rick Robinson	6/30/22	
Carla Thurin	6/30/20	
Gus Lopez	6/30/20	
Rob Korber	6/30/21	
Ericka Smith	6/30/21	

Where are the minutes of your board meeting available for public review?
 310 W. 19th Street, Suite 300, Cheyenne, WY 82001

How and where are the notices of meeting posted for the public?
 Regularly scheduled meetings are not posted. Special and budget meetings are advertised in the Cheyenne Tribune Eagle

Where are the public meetings held?
 Cheyenne / Laramie County Health Department, 100 Central Avenue, Cheyenne, WY 82001

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$190,805	\$173,323	\$166,764	#REF!
S-2	Total Principal to Pay on Debt	\$165,204	\$155,000	\$155,000	\$155,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$342,698	\$344,709	\$334,323	\$334,323
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	#REF!

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$142,298	\$135,161	\$129,565	\$129,565
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$187,842	\$196,990	\$192,200	\$192,200
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$330,140	\$332,151	\$321,765	\$321,765
FY 7/1/19-6/30/20		Laramie County Community Juvenile Services Joint Powers Board			

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$74,256	\$67,669	\$62,000	\$62,000
S-17	Administration	\$25,586	\$18,417	\$27,202	#REF!
S-18	Operations	\$90,463	\$86,738	\$77,062	\$104,264
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$190,805	\$173,323	\$166,764	#REF!

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$165,204	\$155,000	\$155,000	\$155,000

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$12,558	\$12,558	\$12,558	\$12,558

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$208,914	\$208,914	\$208,914	\$208,914
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$208,914	\$208,914	\$208,914	\$208,914
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$208,914	\$208,914	\$208,914	\$208,914
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$208,914	\$208,914	\$208,914	\$208,914

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 310 W. 19th Street
Cheyenne, WY 82001

PREPARED BY: Tim Thorson

DISTRICT PHONE: 307-256-7092

Proposed Budget

Laramie County Community Juvenile Services Joint P

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0			
R-1.2	Other County Support	\$0			

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	\$31,210	\$29,507	\$24,800	\$24,800
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$111,088	\$105,654	\$104,765	\$104,765
R-4.4	Total Grants	\$142,298	\$135,161	\$129,565	\$129,565
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,749	\$3,828	\$3,000	\$3,000
R-5.2	Other: Specify <u>Lease, Laramie County</u>	\$186,093	\$193,162	\$189,200	\$189,200
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$187,842	\$196,990	\$192,200	\$192,200
R-5.5	Total Forecasted Revenue	\$330,140	\$332,151	\$321,765	\$321,765
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Community Juvenile Services Joint Pov
NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Admin & Legal Svcs	\$25,586	\$18,417	\$27,202	#REF!
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$25,586	\$18,417	\$27,202	#REF!

Proposed Budget

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				\$27,202
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Juvenile Services	\$90,463	\$86,738	\$77,062	\$77,062
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$90,463	\$86,738	\$77,062	\$104,264

Proposed Budget

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$165,204	\$155,000	\$155,000	\$155,000
D-1.2	Interest		\$74,256	\$67,669	\$62,000	\$62,000
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$239,460	\$222,669	\$217,000	\$217,000

Proposed Budget

Laramie County Community Juvenile Services Joint Pk
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$12,558	\$12,558	\$12,558	\$12,558
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$208,914	\$208,914	\$208,914	\$208,914
C-1.6	Total Estimated Cash and Investments on Hand	\$221,472	\$221,472	\$221,472	\$221,472
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$208,914	\$208,914	\$208,914	\$208,914
C-2.3	Total Deductions (a+b)	\$208,914	\$208,914	\$208,914	\$208,914
C-2.4	Estimated Non-Restricted Funds Available	\$12,558	\$12,558	\$12,558	\$12,558

SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$208,914	\$208,914	\$208,914	\$208,914
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$208,914	\$208,914	\$208,914	\$208,914
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$208,914	\$208,914	\$208,914	\$208,914

BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

