

Proposed Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W. 19th Street, Suite 300	Location: 100 Central Avenue, Cheyenne, WY
Cheyenne, WY 82001	Date: 7/16/2020
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services as a Community Juvenile Services Board. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from both parts of the budget should net out, leaving the board with cash available at the beginning and end of the year of approximately \$12,000. No exceptional events, special revenue or expenses are anticipated for the upcoming year. The Wyoming Department of Family Services has changed from a biennial contract to an annual contract due to the state budget crisis, but the overall funds available during the upcoming fiscal year remains the same under the draft DFS contract.

S-B RESERVE DESCRIPTION

The board holds funds at Wells Fargo Bank, trustees for the Build America Bond which financed construction of the Juvenile Service Center. These funds are managed by the bond trustee and will be applied to the final bond payment. Until that time they are held as a reserve for deb interest payments, per the terms of the bond agreement.

S-C

Names of Board Members	Date of End of Term
Dick Berry	6/30/21
Eric Kent	6/30/23
Genny Rose	6/30/21
Kim Skoutary Johnson	6/30/23
Danny Glick	6/30/22
Kiersti Willms	6/30/22
Elizabeth Lance	6/30/22
Rick Robinson	6/30/22
Carla Thurin	6/30/23
Kathy Emmons	6/30/23
Rob Korber	6/30/21
Ericka Smith	6/30/21

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	310 W. 19th Street, Suite 300
City, State, Zip:	Cheyenne, WY 82001
Phone Number:	307-256-7092
Hours Open:	8am to 5pm, Monday through Friday

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$173,184	\$160,058	\$166,606	\$166,606
S-2	Total Principal to Pay on Debt	\$155,000	\$155,000	\$160,000	\$160,000
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$333,097	\$316,197	\$338,419	\$338,419
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$133,827	\$124,681	\$128,778	\$128,778
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$191,911	\$185,464	\$194,828	\$194,828
S-13	Other Forecasted Revenue	\$3,944	\$2,637	\$3,000	\$3,000

S-14	Total Revenue	\$329,682	\$312,782	\$326,606	\$326,606
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FY 7/1/20-6/30/21 Laramie County Community Juvenile Services Joint Powers Board

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$67,669	\$60,500	\$60,500	\$60,500
S-17	Administration	\$18,815	\$21,996	\$23,406	\$23,406
S-18	Operations	\$86,200	\$77,062	\$82,200	\$82,200
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$173,184	\$160,058	\$166,606	\$166,606

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$155,000	\$155,000	\$160,000	\$160,000

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$3,415	\$3,415	\$11,813	\$11,813

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$210,663	\$210,663	\$210,663	\$210,663
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$210,663	\$210,663	\$210,663	\$210,663
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$210,663	\$210,663	\$210,663	\$210,663
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$210,663	\$210,663	\$210,663	\$210,663

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 310 W. 19th Street, Suite 300
Cheyenne, WY 82001

PREPARED BY: Tim Thorson

DISTRICT PHONE: 307-256-7092

Proposed Budget

Laramie County Community Juvenile Services Joint P

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants	\$28,563	\$25,618	\$22,673	\$22,673
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$105,264	\$99,063	\$106,105	\$106,105
R-4.4	Total Grants	\$133,827	\$124,681	\$128,778	\$128,778
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify <u>Lease from Laramie County</u>	\$191,911	\$185,464	\$194,828	\$194,828
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$191,911	\$185,464	\$194,828	\$194,828
R-5.5	Total Forecasted Revenue	\$325,738	\$310,145	\$323,606	\$323,606
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Interest from bond accounts</u>	\$3,944	\$2,637	\$3,000	\$3,000
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$3,944	\$2,637	\$3,000	\$3,000

Proposed Budget

Laramie County Community Juvenile Services Joint Pov
NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Administration & legal	\$18,815	\$21,996	\$23,406	\$23,406
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$18,815	\$21,996	\$23,406	\$23,406

Proposed Budget

OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Youth Services		\$86,200	\$77,062	\$82,200	\$82,200
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$86,200	\$77,062	\$82,200	\$82,200

Proposed Budget

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$155,000	\$155,000	\$160,000	\$160,000
D-1.2	Interest		\$67,669	\$60,500	\$60,500	\$60,500
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$222,669	\$215,500	\$220,500	\$220,500

Proposed Budget

Laramie County Community Juvenile Services Joint Pk
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$3,415	\$3,415	\$11,813	\$11,813
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$210,663	\$210,663	\$210,663	\$210,663
C-1.6	Total Estimated Cash and Investments on Hand	\$214,078	\$214,078	\$222,476	\$222,476
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$210,663	\$210,663	\$210,663	\$210,663
C-2.3	Total Deductions (a+b)	\$210,663	\$210,663	\$210,663	\$210,663
C-2.4	Estimated Non-Restricted Funds Available	\$3,415	\$3,415	\$11,813	\$11,813

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$210,663	\$210,663	\$210,663	\$210,663
C-3.2	<i>Date of Reserve Approval in Minutes:</i> <u>10/11/2010 bond agreement</u>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$210,663	\$210,663	\$210,663	\$210,663
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$210,663	\$210,663	\$210,663	\$210,663

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0