

## Proposed Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W 19 Street, Suite 300	Location: Cheyenne Public Safety Center
Cheyenne, WY 82001	Date: 7/20/2022
307-256-7092	Time: 10:00 AM
Laramie County	Budget Prepared by: Tim Thorson, Administrator

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community Juvenile Services Board. DFS discontinued this contract on June 30, 2021 and reinstated it beginning July 1, 2023. The operating expenses of this budget are based on these DFS funds and expenditure of cash on hand. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from bond transactions should balance, not having an effect on the board's operating funds. In some years, payments and credits do not match in this fund due to delayed credit receipts from the federal government (Federal Grants line). No exceptional events, special revenue or expenses are anticipated for the upcoming year.

**S-B RESERVE DESCRIPTION**

The board holds funds at Wells Fargo Bank, trustees for the Build America Bond which financed construction of the Juvenile Service Center. These funds are managed by the bond trustee and will be applied to the final bond payment. Until that time they are held as a reserve for debt interest payments, per the terms of the bond agreement.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px;">Yes</span>
Genny Rose	6/30/24	If Yes, enter Address of office: 310 W. 19th Street, Suite 300 City, State, Zip: Cheyenne, WY 82001 Phone Number: 307-256-7092 Hours Open: 8 am to 5 pm, M-F <div style="border: 1px solid black; height: 30px; margin-top: 10px;"></div>
Jay Sullivan	6/30/24	
Chad Dunlay	6/30/25	
Vacant, Mental Health	6/30/25	
Carla Thurin	6/30/25	
Kathy Emmons	6/30/23	
Danny Glick	6/30/25	
Elizabeth Lance	6/30/25	
Jeff O'Holleran	6/30/23	
Eric Kent	6/30/23	
David Janes	6/30/23	
Ericka Smith	6/30/24	

Where are the minutes of your board meeting available for public review?  
Yes

How and where are the notices of meeting posted for the public?  
Any special meetings and budget hearings are advertised in the newspaper for general circulation. Regular meetings are 3rd Wednesday@ 10 a.m.

Where are the public meetings held?  
Cheyenne Public Safety Center (2nd floor Chief's Conference Room)

## PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$162,719	\$53,689	\$157,400	\$157,400
S-2	<b>Total Principal to Pay on Debt</b>	\$165,000	\$170,000	\$170,000	\$170,000
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$75	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$357,808	\$282,520	\$449,548	\$449,548
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$140,579	\$57,064	\$179,900	\$179,900
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$193,290	\$201,518	\$212,060	\$212,060
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$333,869	\$258,582	\$391,960	\$391,960
FY 7/1/22-6/30/23 <span style="float: right;">Laramie County Community Juvenile Services Joint Powers Board</span>					

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$52,500	\$42,600	\$40,000	\$40,000
S-17	<b>Administration</b>	\$24,309	\$10,589	\$30,000	\$30,000
S-18	<b>Operations</b>	\$74,250	\$0	\$86,900	\$86,900
S-19	<b>Indirect Costs</b>	\$500	\$500	\$500	\$500
S-20R	<b>Expenditures paid by Reserves</b>	\$11,160	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$162,719	\$53,689	\$157,400	\$157,400

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$165,000	\$170,000	\$170,000	\$170,000

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$23,939	\$23,939	\$57,588	\$57,588

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$191,077	\$191,077	\$191,152	\$191,152
	<b>Total Reserves (a+b+c)</b>	\$191,077	\$191,077	\$191,152	\$191,152
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$11,160	\$75	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$11,160	\$75	\$0	\$0
S-31	<b>Subtotal</b>	\$202,237	\$191,152	\$191,152	\$191,152
S-32	<b>Less Total to be spent</b>	\$11,160	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$191,077	\$191,152	\$191,152	\$191,152

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 310 W 19 Street, Suite 300  
Cheyenne, WY 82001

**PREPARED BY:** Tim Thorson, Administrator

**DISTRICT PHONE:** 307-256-7092

# Proposed Budget

Laramie County Community Juvenile Services Joint P  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2023

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$35,369	\$0	\$63,000	\$63,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$105,210	\$57,064	\$116,900	\$116,900
R-4.4 <b>Total Grants</b>		\$140,579	\$57,064	\$179,900	\$179,900
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$22	\$59	\$60	\$60
R-5.2 Other: Specify <u>lease w/ Laramie County</u>	4500	\$193,268	\$201,459	\$212,000	\$212,000
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$193,290	\$201,518	\$212,060	\$212,060
R-5.5 <b>Total Forecasted Revenue</b>		\$333,869	\$258,582	\$391,960	\$391,960
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Laramie County Community Juvenile Services Joint Pov  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2023

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Administration contract	7023	\$24,309	\$10,589	\$30,000	\$30,000
E-4.5 _____	7023				
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031				
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$24,309	\$10,589	\$30,000	\$30,000

# Proposed Budget

Laramie County Community Juvenile Services Joint Pov

FYE 6/30/2023

## OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-7 Personnel Services</b>					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
<b>E-8 Travel</b>					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 _____	7212				
E-8.4 _____	7212				
E-8.5 _____					
<b>E-9 Operating supplies (List)</b>					
E-9.1 _____	7220				
E-9.2 _____	7220				
E-9.3 _____	7220				
E-9.4 _____	7220				
E-9.5 _____					
<b>E-10 Program Services (List)</b>					
E-10.1 Contracts with juvenile service providers	7230	\$74,250	\$0	\$86,900	\$86,900
E-10.2 _____	7230				
E-10.3 _____	7230				
E-10.4 _____	7230				
E-10.5 _____					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1 _____	7400				
E-11.2 _____	7400				
E-11.3 _____	7400				
E-11.4 _____	7400				
E-11.5 _____					
<b>E-12 Other operations (Specify)</b>					
E-12.1 _____	7450				
E-12.2 _____	7450				
E-12.3 _____	7450				
E-12.4 _____	7450				
E-12.5 _____					
<b>E-13 TOTAL OPERATIONS</b>		\$74,250	\$0	\$86,900	\$86,900

# Proposed Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$500	\$500	\$500	\$500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$500	\$500	\$500	\$500

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$165,000	\$170,000	\$170,000	\$170,000
D-1.2 Interest	6410	\$52,500	\$42,600	\$40,000	\$40,000
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$217,500	\$212,600	\$210,000	\$210,000

# Proposed Budget

Laramie County Community Juvenile Services Joint P  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>			
C-1.1	General Fund Checking	1010	\$23,939	\$23,939	\$57,588
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$191,077	\$191,077	\$191,152
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$215,016	\$215,016	\$248,740
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010	\$18,066		
C-2.2	b. Reserves		\$191,077	\$191,152	\$191,152
C-2.3	<b>Total Deductions (a+b)</b>		\$209,143	\$191,152	\$191,152
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$5,873	\$23,864	\$57,588

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
<b>RESERVES</b>	1090

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
<b>BOND FUNDS</b>	1060

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$191,077	\$191,077	\$191,152
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$11,160	\$75		
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$202,237	\$191,152	\$191,152	\$191,152
C-5.6	Identify the amount and project to be spent	\$11,160			
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$191,077	\$191,152	\$191,152	\$191,152
C-5.9	<b>TOTAL TO BE SPENT</b>	\$11,160	\$0	\$0	\$0