

## Proposed Budget

Laramie County Community Juvenile Services Joint Powers Board	
Budget Hearing Information	
310 W. 19 Street, Suite 300	<b>Location:</b> Cheyenne Public Safety Center
Cheyenne, WY 82001	<b>Date:</b> 7/18/2023
307-256-7092	<b>Time:</b> 10:00 AM
Laramie County	<b>Budget Prepared by:</b> Tim Thorson, Administrator

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community Juvenile Services Board. DFS discontinued this contract on June 30, 2021 and reinstated it beginning July 1, 2023. This contract was amended to extend its term through 6/30/2024. The operating expenses of this budget are based on these DFS funds and expenditure of cash on hand. The board's finances also include lease payments (Miscellaneous - Other line) and federal interest credits (Federal Grants line). The total amount of income and expenditures from bond transactions should balance, not having an effect on the board's operating funds. In some years, payments and credits do not match in this fund due to delayed credit receipts from the federal government (Federal Grants line) or other out of period transactions driven by the bank's terms and outside of the board's control. Last year, two interest payments were delayed and ought to be received in the current (proposed) budget. No exceptional events, special revenue or expenses are anticipated for the upcoming year. The key programmatic goals that the board has set for the upcoming year is continued support of prevention, diversion and case management services, coordinating Laramie County's work in DFS's statewide data collection system, and establishing a group home (congregate living) for crisis shelter, diversion and after-care of juveniles.

**S-B RESERVE DESCRIPTION**

the board's finances include operating funds and expenditures under contract with the Wyoming Department of Family Services (DFS) as a Community Juvenile Services Board. DFS discontinued this contract on June 30, 2021 and reinstated it beginning July 1,

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Genny Rose	6/30/24	<input checked="" type="checkbox"/> <b>Yes</b>
Jay Sullivan	6/30/24	
Chad Dunlay	6/30/25	
Renee Hansen	6/30/25	
Carla Thurin	6/30/26	
Kathy Emmons	6/30/26	
Brian Kozak	6/30/25	
Elizabeth Lance	6/30/25	
Jeff O'Holleran	6/30/26	
Kim Skoutary-Johnson	6/30/24	
Julie Torres	6/30/25	
John Brodie	6/30/25	

**If Yes, enter**

Address of office: 310 W. 19 Street, Suite 300

City, State, Zip: Cheyenne, WY 82001

Phone Number: 307-256-7092

Hours Open: County business hours, typically 8a-5p,M-F

Where are the minutes of your board meeting available for public review?  
 310 W. 19th Street, Suite 300, Cheyenne, WY 82001

How and where are the notices of meeting posted for the public?  
 Special meetings and budget hearings are advertised in the newspaper of general circulation.

Where are the public meetings held?  
 Cheyenne Public Safety Center (2nd floor CPD Chief's Conference Room) and public Zoom

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$126,635	\$144,940	\$149,700	\$149,700
S-2	<b>Total Principal to Pay on Debt</b>	\$179,777	\$179,777	\$185,000	\$185,000
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$341,477	\$381,737	\$376,466	\$376,466
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>			\$41,766	\$41,766

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$0	\$0	\$0	\$0
S-9	<b>Government Support</b>	\$0	\$0	\$0	\$0
S-10	<b>Grants</b>	\$82,230	\$112,549	\$121,251	\$121,251
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$201,459	\$211,400	\$213,000	\$213,000
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$283,689	\$323,949	\$334,251	\$334,251
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FY 7/1/23-6/30/24 Laramie County Community Juvenile Services Joint Powers Board

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16	<b>Interest and Fees On Debt</b>	\$43,905	\$32,400	\$28,000	\$28,000
S-17	<b>Administration</b>	\$14,699	\$27,048	\$30,000	\$30,000
S-18	<b>Operations</b>	\$67,531	\$84,992	\$91,200	\$91,200
S-19	<b>Indirect Costs</b>	\$500	\$500	\$500	\$500
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$126,635	\$144,940	\$149,700	\$149,700

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$179,777	\$179,777	\$185,000	\$185,000

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$57,788	\$57,788	\$42,216	\$42,216

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$191,152	\$191,152	\$191,152	\$191,152
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$191,152	\$191,152	\$191,152	\$191,152
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$191,152	\$191,152	\$191,152	\$191,152
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$191,152	\$191,152	\$191,152	\$191,152

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 310 W. 19 Street, Suite 300  
Cheyenne, WY 82001

**PREPARED BY:** Tim Thorson, Administrator

**DISTRICT PHONE:** 307-256-7092

# Proposed Budget

Laramie County Community Juvenile Services Joint P  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$82,230	\$112,549	\$121,251	\$121,251
R-4.4 <b>Total Grants</b>		\$82,230	\$112,549	\$121,251	\$121,251
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>Lease of JSC to Lar Co.</u>	4500	\$201,459	\$211,400	\$213,000	\$213,000
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$201,459	\$211,400	\$213,000	\$213,000
R-5.5 <b>Total Forecasted Revenue</b>		\$283,689	\$323,949	\$334,251	\$334,251
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Laramie County Community Juvenile Services Joint Pov  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 Administration and Legal	7023	\$14,699	\$27,048	\$30,000	\$30,000
E-4.5 _____	7023				
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031				
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$14,699	\$27,048	\$30,000	\$30,000

# Proposed Budget

<b>OPERATIONS BUDGET</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7 Personnel Services</b>					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
<b>E-8 Travel</b>					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 _____	7212				
E-8.4 _____	7212				
E-8.5 _____					
<b>E-9 Operating supplies (List)</b>					
E-9.1 _____	7220				
E-9.2 _____	7220				
E-9.3 _____	7220				
E-9.4 _____	7220				
E-9.5 _____					
<b>E-10 Program Services (List)</b>					
E-10.1 Juvenile Services	7230	\$67,531	\$84,992	\$85,400	\$85,400
E-10.2 Data Collection and Analysis	7230			\$5,800	\$5,800
E-10.3 _____	7230				
E-10.4 _____	7230				
E-10.5 _____					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1 _____	7400				
E-11.2 _____	7400				
E-11.3 _____	7400				
E-11.4 _____	7400				
E-11.5 _____					
<b>E-12 Other operations (Specify)</b>					
E-12.1 _____	7450				
E-12.2 _____	7450				
E-12.3 _____	7450				
E-12.4 _____	7450				
E-12.5 _____					
<b>E-13 TOTAL OPERATIONS</b>		\$67,531	\$84,992	\$91,200	\$91,200

# Proposed Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	\$179,777	\$179,777	\$185,000	\$185,000
D-1.2	Interest	\$43,905	\$32,400	\$28,000	\$28,000
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$223,682</b>	<b>\$212,177</b>	<b>\$213,000</b>	<b>\$213,000</b>

