Where are the public meetings held?
215 East Allison Road, Cheyenne, WY 82007

Final Budget							
South Cheyenne Water & Sewer District							
			Budget Hearing Information			nation	
215 East Allison Road				Location:	215 East Allison Road		
Cheyenne, WY 82007					7/16/2018		
307-635-5608					5:00 p.m.		
007 000 0000				11110.	0.00 p.m.		
Laramie County			Buda	et Prepared by:	Dena Hansen		
					20114 114110011		
S-A BUDGET MESSAGE						W.S. 16-4-104(d)	
The South Cheyenne Water & Se sewerline maintenance, hydrant re include replacement of sewer main purchase of a new Jet Truck, and	eplacements, c nline located S	continuation outh of the I	of the inflow/inf District, sewer r	iltration study and mainline maintend	d updating the water model. New ce on the main truck line with a sy	budget items	
S-B RESERVE DESCRIP	TION						
S-C	Doto of Earl			Does the district	have regular office hours	1	
Names of Board Members	Date of End			exceeding 20 ho	•	Voc	
Karen Hughes, President	of Term 11/6/18		If Yes, enter	onoccuring 20 HC	Dailo poi Wook:	Yes	
James Rish, Director	11/6/18	Δd	dress of office:	215 East All	lison Road		
Benjamin Marszalek, Vice Pres.	11/3/20		City, State, Zip:		MY 82007		
Sandy Moser, Director	11/3/20		hone Number:	307-635-560			
Gary Moser, Director	11/3/20	'	Hours Open:	8 a.m 5 p.			
Gary Moser, Director	11/3/20		riouis Open.	ο α.π ο ρ.			
Where are the minutes of your board		able for pub	ic review?				
215 East Allison Road, Cheyenne, W	11 82007						
How and whore are the notices of ma	noting posted f	or the subli-					
How and where are the notices of me 215 East Allison Road, Cheyenne, W		or trie public	, (

	FINAL BUDGET	SUMMARY			
		2016-2017	2017-2018	2018-2019	
OVE	RVIEW	Actual	Estimated	Proposed	Final Approval
					ı
S-1	Total Budgeted Expenditures	\$4,249,460	\$4,481,642	\$5,338,360	\$5,468,360
S-2	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$265,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$5,443,588	\$5,665,172	\$6,396,914	\$5,811,981
S-5	Amount requested from County Commissioners	\$348,960	\$384,960	\$374,250	\$390,250
S-6	Additional Funding Needed	•		\$0	\$0
0-0	Additional Funding Needed	•		40	μ ψυ
REVE	ENUE SUMMARY	2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
S-7	Operating Revenues	\$3,661,205	\$3,844,340	\$3,741,500	\$3,741,500
S-8	Tax levy (From the County Treasurer)	\$348,960	\$384,960	\$374,250	\$390,250
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$8,575	\$13,250	\$10,000	\$10,000
S-13	Other Forecasted Revenue	\$167,226	\$165,000	\$150,000	\$150,000
S-14	Total Revenue	\$4,185,966	\$4,407,550	\$4,275,750	\$4,291,750
FY 7/1/1	8-6/30/19		South	Cheyenne Water	& Sewer District
EXPE	ENDITURE SUMMARY	2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
S-15	Capital Outlay	\$589,581	\$658,741	\$1,268,100	\$1,398,100
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$332,979	\$342,451	\$397,960	\$397,960
S-18	Operations	\$3,127,671	\$3,263,950	\$3,409,500	\$3,409,500
S-19	Indirect Costs	\$199,229	\$216,500	\$262,800	\$262,800
S-20	Total Expenditures	\$4,249,460	\$4,481,642	\$5,338,360	\$5,468,360
		2016-2017	2017-2018	2018-2019	
DER	T SUMMARY	Actual	Estimated	Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASI	AND INVESTMENTS	2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
<u> </u>		-			
S-22	TOTAL GENERAL FUNDS	\$1,257,622	\$1,257,622	\$2,121,164	\$1,520,231
	ry of Reserve Funds				
S-23	Beginning Balance in Reserve Accounts	6047.040	\$047.040	¢050.010	#050.040
S-24	a. Depreciation Reserve b. Other Reserve	\$917,612 \$100,000	\$917,612 \$100,000	\$652,612	\$652,612
S-25 S-26	c. Emergency Reserve (Cash)	\$85,000	\$85,000	\$100,000 \$85,000	
J 20	Total Reserves (a+b+c)	\$1,102,612	\$1,102,612	\$837,612	\$837,612
S-27	Amount to be added	Ψ1,102,012	Ψ1,102,012	ΨΟΟ1,012	ψοστ,σ12
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
C 24	Subtotal	64 400 040	¢4 400 040	0007.040	#007.040
S-31 S-32	Subtotal Less Total to be spent	\$1,102,612 \$0	\$1,102,612 \$265,000	\$837,612 \$0	\$837,612 \$0
S-32	TOTAL RESERVES AT END OF FISCAL YEAR	\$1,102,612	\$837,612	\$837,612	\$837,612
		Ψ.,.52,012	Ψ001,012	Ψ001,01Z	End of Summary
			Date adopted by	y Special District	
Budget	Officer / District Official (if not same as "Submitted by")	_		, -,	
DISTRI	ICT ADDRESS: 215 East Allison Road	 F	PREPARED BY:	Dena Hansen	
•	Cheyenne, WY 82007	•			
Die	FRICT PHONE: 307-635-5608				
טוט	1101 1 1101L. 307-000-0000				

Final Budget

South Cheyenne Water & Sewer District

NAME OF DISTRICT/BOARD

FYE 6/30/2019

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$348,960	\$384,960	\$374,250	\$390,250
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments	Hotaai	Loumatod	Поросоц	
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$3,661,205	\$3,844,340	\$3,741,500	\$3,741,500
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$3,661,205	\$3,844,340	\$3,741,500	\$3,741,500
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$8,575	\$13,250	\$10,000	\$10,000
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$8,575	\$13,250	\$10,000	\$10,000
R-5.5	Total Forecasted Revenue	\$3,669,779	\$3,857,590	\$3,751,500	\$3,751,500
R-6	Other Forecasted Revenue				
R-6.1	 a. Other past due-as estimated by Co. Treas. 				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Motor Vehicle Fees/Delinquent Taxes	\$167,226	\$165,000	\$150,000	\$150,000
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$167,226	\$165,000	\$150,000	\$150,000

CAPITAL OUTLAY BUDGET

E-1	Capital Outlay	
E-1.1		Real Property
E-1.2		Vehicles
E-1.3		Office Equipment
E-1.4		Other (Specify)
E-1.5		Meters
E-1.6		Water Lines
E-1.7		see additional details
E-1.8	TOTAL CAPITAL	OUTLAY

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
Actual	Estimated	Proposed	
	\$0	\$0	
	\$0	\$2,000	\$2,000
\$42,581	\$25,230	\$30,000	\$30,000
\$0	\$66,100	\$135,100	\$135,100
\$547,000	\$567,411	\$1,101,000	\$1,231,000
\$589,581	\$658,741	\$1,268,100	\$1,398,100

ADMINISTRATION BUDGET

E-2	Personnel Services
E-2.1	Administrator
E-2.2	Secretary
E-2.3	Clerical
E-2.4	Other (Specify)
E-2.5	Auto Allowance
E-2.6	Accured-Leave
E-2.7	see additional details
E-3	Board Expenses
E-3.1	Travel
E-3.2	Mileage
E-3.3	Other (Specify)
E-3.4	Directors Expense
E-3.5	<u> </u>
E-3.6	
E-4	Contractual Services
E-4.1	Legal
E-4.2	Accounting/Auditing
E-4.3	Other (Specify)
E-4.4	Computer Technician
E-4.5	
E-4.6	see additional details
E-5	Other Administrative Expenses
E-5.1	Office Supplies
E-5.2	Office equipment, rent & repair
E-5.3	Education
E-5.4	Registrations
E-5.5	Other (Specify)
E-5.6	Utilities
E-5.7	Telephone
E-5.8	see additional details
E-6	TOTAL ADMINISTRATION

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$131,334	\$147,400	\$153,500	\$153,500
Ψ101,004	Ψ177,700	ψ100,000	ψ100,000
	\$960	\$960	\$960
\$13,960	\$15,500	\$16,000	\$16,000
\$22,390	\$22,850	\$24,000	\$24,000
\$4,650	\$4,950	\$5,000	¢ E 000
\$4,650	\$4,950	\$5,000	\$5,000
\$12,760	\$13,500	\$15,000	\$15,000
\$18,604	\$22,000	\$25,000	\$25,000
\$3,600	\$3,600	\$4,800	\$4,800
*== 00.4	005 700	* 0.4.000	201.000
\$75,824	\$65,700	\$94,000	\$94,000
\$5,184	\$5,600	\$6,000	\$6,000
\$3,061	\$3,300	\$3,500	\$3,500
\$41,612	\$37,091	\$50,200	\$50,200
\$332,979	\$342,451	\$397,960	\$397,960

FYE 6/30/2019

OPERATIONS BUDGET

E-7	Personnel Services
E-7.1	WagesOperations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Overtime
E-7.5	Summer Staff
E-7.6	
E-8	Travel
E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	
E-8.4	
E-8.5	
E-9	Operating supplies (List)
E-9.1	Truck & Auto
E-9.2	Fuel Maintenance
E-9.3	Uniforms
E-9.4	
E-9.5	
_ 0.0	
E-10	Program Services (List)
	Program Services (List) Locating
E-10	Locating
E-10 E-10.1	` ,
E-10.1 E-10.2	Locating Drug Testing
E-10 E-10.1 E-10.2 E-10.3	Locating Drug Testing
E-10 E-10.1 E-10.2 E-10.3 E-10.4	Locating Drug Testing
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5	Locating Drug Testing Water Testing
E-10 E-10.1 E-10.2 E-10.3 E-10.4 E-10.5	Locating Drug Testing Water Testing Contractual Arrangements (List)
E-10.1 E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer
E-10 E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3	Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU
E-10 E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4	Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU
E-10 E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4 E-11.5	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU Sewer Gallons-BOPU
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4 E-11.5 E-12	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU Sewer Gallons-BOPU Other operations (Specify)
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4 E-11.5 E-12 E-12.1	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU Sewer Gallons-BOPU Other operations (Specify) Maint Heavy Equipment
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4 E-11.5 E-12 E-12.1 E-12.2	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU Sewer Gallons-BOPU Other operations (Specify) Maint Heavy Equipment Maint. Ofc & Grounds
E-10.1 E-10.2 E-10.3 E-10.4 E-10.5 E-11 E-11.1 E-11.2 E-11.3 E-11.4 E-11.5 E-12 E-12.1 E-12.2 E-12.3	Locating Drug Testing Water Testing Contractual Arrangements (List) Mapping Copier/Printer Water Gallons-BOPU Sewer Gallons-BOPU Other operations (Specify) Maint Heavy Equipment Maint. Ofc & Grounds Maint. Water Lines

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$220,453	\$228,000	\$280,000	\$280,000
\$879	\$9,000	\$15,000	\$15,000
\$0	\$3,350	\$3,000	\$3,000
			= =
\$4,439	¢2 700	\$10,000	\$10,000
\$7,933	\$3,700 \$10,100	\$10,000	\$10,000
\$6,679	\$6,200	\$10,000	\$10,000
. ,	. ,		. ,
\$1,465	\$2,500	\$2,000	\$2,000
\$440	\$400	\$3,000 \$500	\$3,000 \$500
\$7,446	\$7,000	\$10,000	\$10,000
\$19,100	\$18,300	\$15,000	\$15,000
\$4,292	\$3,900	\$5,000	\$5,000
\$1,548,198	\$1,635,000	\$1,655,000	\$1,655,000
\$1,272,278	\$1,272,000	\$1,295,000	\$1,295,000
\$2,019	\$2,500	\$10,000	\$10,000
\$2,019	\$2,700	\$5,000	\$5,000
\$13,026	\$30,400	\$50,000	\$50,000
\$14,708	\$16,200	\$20,000	\$20,000
\$2,201	\$12,700	\$13,000	\$13,000
\$3,127,671	\$3,263,950	\$3,409,500	\$3,409,500

INDIRECT COSTS BUDGET

E-14	Insurance
E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	Surety Bonds
E-14.6	Directors Expense
E-14.7	
E-15	Indirect payroll costs:
E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	
E-15.8	
E-15.9	
E-16	Depreciation Expenses
E-17	TOTAL INDIRECT COSTS

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$24,936	\$25,800	\$30,000	\$30,000
\$200	\$100	\$100	\$100
\$1,616	\$2,300	\$2,500	\$2,500
\$30,000	\$31,000	\$35,000	\$35,000
\$4,337	\$4,800	\$3,700	\$3,700
\$2,014	\$900	\$1,500	\$1,500
\$26,987	\$30,600	\$40,000	\$40,000
\$109,140	\$121,000	\$150,000	\$150,000
\$199,229	\$216,500	\$262,800	\$262,800

DEBT SERVICE BUDGET

D-1 Debt Service

D-2	TOTAL DEBT SERVICE
D-1.3	Fees
D-1.2	Interest
D-1.1	Principa

2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
\$0	\$0	\$0	\$0

NAME OF DISTRICT/BOARD

FYE 6/30/2019

C-1.1 General Fund C-1.2 Savings and Ir C-1.3 General Fund C-1.4 All Other Fund C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Re C-2.1	From Below) Cash and Investments on Hand	2016-2017 Actual \$1,257,622 \$1,102,612 \$2,360,234	2017-2018 Estimated \$1,257,622 \$0 \$0 \$0 \$1,102,612 \$2,360,234	2018-2019 Proposed \$2,121,164 \$837,612 \$2,958,776	\$837,612
C-1.1 General Fund C-1.2 Savings and Ir C-1.3 General Fund C-1.4 All Other Fund C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Re C-2.1 General Fund Re C-2.1 General Fund Re C-2.2 General Fund Re	Checking Account Balance Evestments Account Balance CD Balance s From Below) Cash and Investments on Hand	\$1,257,622 \$1,102,612	\$1,257,622 \$0 \$0 \$0 \$0 \$1,102,612	\$2,121,164	\$1,520,23 \$837,61
C-1.2 Savings and Ir C-1.3 General Fund C-1.4 All Other Fund C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Ro C-2.1 at C-2.2	ovestments Account Balance CD Balance s From Below) Cash and Investments on Hand	\$1,102,612	\$0 \$0 \$0 \$1,102,612	\$837,612	\$837,61
C-1.3 General Fund C-1.4 All Other Fund C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Re C-2.1 6 C-2.2 5	CD Balance s From Below) Cash and Investments on Hand		\$0 \$0 \$1,102,612		
C-1.4 All Other Fund C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Ro C-2.1 Seconds C-2.1 Seconds C-2.2	From Below) Cash and Investments on Hand		\$0 \$1,102,612		
C-1.5 Reserves (C-1.6 Total Estimated C-2 General Fund Ro C-2.1 a C-2.2 b	From Below) Cash and Investments on Hand		\$1,102,612		
C-2. General Fund Ro C-2.1 a C-2.2 b	Cash and Investments on Hand				
C-2 General Fund Ro C-2.1 a C-2.2 b		\$2,360,234	\$2,360,234	\$2,958,776	\$2,357,84
C-2.1 a	vductions:				
C-2.2	วันนับเบาเอ.				
	a. Unpaid bills at FYE				
C-2.3	. Reserves	\$1,102,612	\$837,612	\$837,612	\$837,612
	Total Deductions (a+b)	\$1,102,612	\$837,612	\$837,612	\$837,61
C-2.4 Estimated Non-l	Restricted Funds Available	\$1,257,622	\$1,522,622	\$2,121,164	\$1,520,23
DEDDECIATION DECED	VE (CARITAL OUTLAY DERI ACEMENT)				
DEPRECIATION RESER	VE (CAPITAL OUTLAY - REPLACEMENT)				
C-3		2016-2017	2017-2018 Estimated	2018-2019 Proposed	Final Approva

C-3		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$917,612	\$917,612	\$652,612	\$652,612
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve		·		
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$917,612	\$917,612	\$652,612	\$652,612
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. C/O Lines		\$235,000	·	
C-3.8	b. C/O Bldg. Grounds		\$30,000	·	
C-3.9	c				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$265,000	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$917,612	\$652,612	\$652,612	\$652,612

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

C-4		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$100,000	\$100,000	\$100,000	\$100,000
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$100,000	\$100,000	\$100,000	\$100,000
C-4.6	Identify the amount and project to be spent from "Other				
C-4.7	a				
C-4.8	b				
C-4.9	C				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$100,000	\$100,000	\$100,000	\$100,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

C-5		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$85,000	\$85,000		\$85,000
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$85,000	\$85,000	\$85,000	\$85,000
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained in Assigned Fund Balance	\$85,000	\$85,000	\$85,000	\$85,000
		•	•	•	
C-5.9	TOTAL TO BE SPENT	\$0	\$265,000	\$0	\$0