

## Final Budget

Laramie County Weed and Pest District	
Budget Hearing Information	
801 Muddy Creek Dr.	Location: Archer
Pine Bluffs WY. 82082	Date: 7/7/2022
307-245-3213	Time: 6:15 PM
Laramie County	Budget Prepared by: Bret Nelson

S-A **BUDGET MESSAGE** W.S. 16-12-403 ( c )

2022-2023 budget as prepared by Laramie County Weed and Pest District. The Laramie County weed and Pest board is requesting 80% of the full mill under W.S. 11-5-111.

S-B **RESERVE DESCRIPTION**

A non- committed emergency, depreciation ,and general reserve

S-C

Names of Board Members	Date of End of Term
Bert Macy	12/31/24
Guy Landers	12/31/23
Dennis Hanson	12/31/24
Bill Bonham	12/31/23
Tom Muhlbach	12/31/23
Darrel Repshire	12/31/24
Ryan Farthing	12/31/24

Does the district have regular office hours exceeding 20 hours per week? Yes

**If Yes, enter**

Address of office: 801 Muddy Creek Dr.

City, State, Zip: Pine Bluffs WY. 82082

Phone Number: 307-245-3213

Hours Open: 8:00 to 5:00

Where are the minutes of your board meeting available for public review?  
 801 Muddy Creek Dr.Pine Bluffs WY 82082

How and where are the notices of meeting posted for the public?  
 Local Paper

Where are the public meetings held?  
 Cheyenne and Pine Bluffs

## FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,727,982	\$1,997,264	\$3,427,172	\$3,427,172
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$600	\$0	\$3,000,000	\$3,000,000
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$11,361,706	\$11,229,710	\$8,522,597	\$8,522,597
S-5	<i>Amount requested from County Commissioners</i>	\$1,970,814	\$1,940,239	\$1,984,411	\$1,984,411
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$343,865	\$263,090	\$410,000	\$410,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,970,814	\$1,940,239	\$1,984,411	\$1,984,411
S-9	<b>Government Support</b>	\$0	\$33,722	\$56,080	\$56,080
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$71,668	\$17,300	\$77,000	\$77,000
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$2,386,347	\$2,254,351	\$2,527,491	\$2,527,491

FY 7/1/22-6/30/23 Laramie County Weed and Pest District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$48,517	\$32,777	\$600,000	\$600,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$118,714	\$140,007	\$185,151	\$185,151
S-18	<b>Operations</b>	\$1,308,978	\$1,573,989	\$2,337,521	\$2,337,521
S-19	<b>Indirect Costs</b>	\$251,773	\$250,491	\$304,500	\$304,500
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,727,982	\$1,997,264	\$3,427,172	\$3,427,172

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$8,975,359	\$8,975,359	\$5,995,106	\$5,995,106

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$301,839	\$302,439	\$302,439	\$302,439
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$301,839	\$302,439	\$302,439	\$302,439
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$600	\$0	\$3,000,000	\$3,000,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$600	\$0	\$3,000,000	\$3,000,000
S-31	<b>Subtotal</b>	\$302,439	\$302,439	\$3,302,439	\$3,302,439
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$302,439	\$302,439	\$3,302,439	\$3,302,439

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 801 Muddy Creek Dr.  
Pine Bluffs WY, 82082

**PREPARED BY:** Bret Nelson

**DISTRICT PHONE:** 307-245-3213

# Final Budget

Laramie County Weed and Pest District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,970,814	\$1,940,239	\$1,984,411	\$1,984,411
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$0	\$33,722	\$31,080	\$31,080
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237			\$25,000	\$25,000
R-2.5 <b>Total Government Support</b>		\$0	\$33,722	\$56,080	\$56,080
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$343,039	\$255,570	\$400,000	\$400,000
R-3.3 Other Assessments	4503	\$826	\$7,520	\$10,000	\$10,000
R-3.4 <b>Total Operating Revenues</b>		\$343,865	\$263,090	\$410,000	\$410,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$26,357	\$17,300	\$30,000	\$30,000
R-5.2 Other: Specify <u>Assets Sold</u>	4500	\$43,790	\$0	\$45,000	\$45,000
R-5.3 Other: See Addition <u>See Additional Details</u>		\$1,521		\$2,000	\$2,000
R-5.4 <b>Total Miscellaneous</b>		\$71,668	\$17,300	\$77,000	\$77,000
R-5.5 <b>Total Forecasted Revenue</b>		\$415,533	\$314,112	\$543,080	\$543,080
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201			\$500,000	\$500,000
E-1.2 Vehicles	6210	\$42,241	\$30,033	\$100,000	\$100,000
E-1.3 Office Equipment	6211		\$2,744		
E-1.4 Other (Specify)					
E-1.5 Archer Complex	6200	\$6,276			
E-1.6	6200				
E-1.7					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$48,517	\$32,777	\$600,000	\$600,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 <u>Net salaries</u>	7005	\$95,252	\$102,219	\$109,076	\$109,076
E-2.6	7005				
E-2.7					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011	\$3,111	\$2,039	\$5,000	\$5,000
E-3.2 Mileage	7012	\$3,092	\$3,509	\$5,000	\$5,000
E-3.3 Other (Specify)					
E-3.4	7013				
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021			\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4 <u>Contract Services</u>	7023	\$350	\$10,414	\$30,000	\$30,000
E-4.5	7023				
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$7,378	\$9,912	\$15,000	\$15,000
E-5.2 Office equipment, rent & repair	7032	\$58	\$350	\$2,000	\$2,000
E-5.3 Education	7033	\$2,087	\$2,000	\$5,000	\$5,000
E-5.4 Registrations	7034	\$1,021	\$2,367	\$3,000	\$3,000
E-5.5 Other (Specify)					
E-5.6 <u>Dues/Subscriptions</u>	7035	\$2,658	\$2,852	\$4,500	\$4,500
E-5.7 <u>Advertising</u>	7035	\$3,210	\$2,695	\$3,000	\$3,000
E-5.8 <u>see additional details</u>		\$497	\$1,650	\$2,575	\$2,575
E-6 <b>TOTAL ADMINISTRATION</b>		\$118,714	\$140,007	\$185,151	\$185,151

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2023

## OPERATIONS BUDGET

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$125,733	\$138,925	\$175,000	\$175,000
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211 \$539	\$1,187	\$2,000	\$2,000
E-8.2	Other (Specify)				
E-8.3	_____ Travel Expenses	7212 \$1,329	\$1,748	\$4,000	\$4,000
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	7220 \$9,925	\$5,644	\$20,000	\$20,000
E-9.2	Gas/Fuel /Oil	7220 \$8,167	\$13,224	\$20,000	\$20,000
E-9.3	Utilities and Phone	7220 \$26,683	\$30,950	\$40,000	\$40,000
E-9.4	Chemicals	7220 \$417,678	\$460,274	\$600,000	\$600,000
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share Program	7230 \$86,758	\$172,786	\$350,000	\$350,000
E-10.2	Bio-Control Reasearch	7230 \$0	\$0	\$10,000	\$10,000
E-10.3	Cheyenne Crow Creek Project	7230	\$80,000	\$0	
E-10.4	Pole Mt project	7230		\$87,650	\$87,650
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	City of Cheyenne	7400 \$586,406	\$619,477	\$700,351	\$700,351
E-11.2	State Hwy Spraying	7400 \$21,429	\$23,520	\$23,520	\$23,520
E-11.3	Knapweed	7400		\$250,000	\$250,000
E-11.4	_____	7400			
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs-Vehicles/Equipment	7450 \$8,574	\$10,070	\$20,000	\$20,000
E-12.2	Repairs- Buildings	7450 \$7,585	\$6,112	\$15,000	\$15,000
E-12.3	Rent Lease	7450 \$1,518	\$0	\$2,000	\$2,000
E-12.4	Sales Tax	7450 \$5,652	\$4,766	\$17,000	\$17,000
E-12.5	see additional details	\$1,002	\$5,306	\$1,000	\$1,000
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$1,308,978	\$1,573,989	\$2,337,521	\$2,337,521

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2023

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$2,187	\$4,174	\$5,500	\$5,500
E-14.2 Buildings and vehicles	7503	\$22,435	\$8,927	\$25,000	\$25,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____ Licenses/Bonds	7505	\$569	\$510	\$2,000	\$2,000
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$77,452	\$82,604	\$95,000	\$95,000
E-15.2 Workers Compensation	7512	\$3,691	\$5,026	\$7,000	\$7,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$44,787	\$48,549	\$55,000	\$55,000
E-15.5 Health Insurance	7515	\$100,652	\$100,701	\$115,000	\$115,000
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$251,773</b>	<b>\$250,491</b>	<b>\$304,500</b>	<b>\$304,500</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Laramie County Weed and Pest District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010 \$6,272,592	\$6,272,592	\$3,272,592	\$3,272,592
C-1.2	Savings and Investments	1040 \$704,360	\$704,360	\$705,360	\$705,360
C-1.3	General Fund CD Balance	1050 \$1,998,407	\$1,998,407	\$2,017,154	\$2,017,154
C-1.4	All Other Funds	1020 \$0	\$0		
C-1.5	Reserves (From Below)	\$302,439	\$302,439	\$3,302,439	\$3,302,439
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$9,277,798</b>	<b>\$9,277,798</b>	<b>\$9,297,545</b>	<b>\$9,297,545</b>

		2010			
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$302,439	\$302,439	\$3,302,439	\$3,302,439
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$302,439</b>	<b>\$302,439</b>	<b>\$3,302,439</b>	<b>\$3,302,439</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$8,975,359</b>	<b>\$8,975,359</b>	<b>\$5,995,106</b>	<b>\$5,995,106</b>

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	1090
<b>RESERVES</b>	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$301,839	\$302,439	\$302,439	\$302,439
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$301,839	\$302,439	\$302,439	\$302,439
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve	\$600		\$3,000,000	\$3,000,000
C-4.4	Date of Reserve Approval in Minutes: 6/9/2022				
C-4.5	<b>SUB-TOTAL</b>	<b>\$302,439</b>	<b>\$302,439</b>	<b>\$3,302,439</b>	<b>\$3,302,439</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$302,439	\$302,439	\$3,302,439	\$3,302,439

	1060
<b>BOND FUNDS</b>	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>