

## Proposed Budget

<b>Laramie County Weed and Pest</b>	
801 Muddy Creek Drive Pine Bluffs WY 307-243-5213 Laramie County	Budget Hearing Information Location: Little bear inn Date: July 6th 2017 Time: 6:00pm Budget Prepared by: Bret Nelson

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
Laramie County Weed and Pest 2018 Proposed Budget.		
LARAMIE COUNTY CLERK CHEYENNE, WY 2011 JUN - 2 A 9:34		

S-B	<b>RESERVE DESCRIPTION</b>

Names of Board Members	Date of End of Term
Ben Macy	12/31/18
Norm Soden	12/31/18
Dennis Hanson	12/31/20
James Beardslee	12/31/21
Guy Landers	12/31/19
Bill Bonham	12/31/18
Dave Troasle	12/31/18

Does the district have regular office hours exceeding 20 hours per week?	Yes
*Yes enter	
Address of office:	801 Muddy Creek Drive
City, State, Zip:	Pine Bluffs WY 82082
Phone Number:	307-243-5213
Hours Open:	8:00AM - 5:00PM

Where are the minutes of your board meeting available for public review?  
 801 Muddy Creek Drive

How and where are the notices of meeting posted for the public?  
 Pine Bluffs Post

Where are the public meetings held?  
 801 Muddy Creek Drive and Little Bear Inn

## PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,394,041	\$1,362,441	\$1,785,471	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total General Fund Revenues Available	\$5,041,289	\$5,252,813	\$5,264,110	
S-4	Total General Fund and Forecasted Revenues Available	\$5,041,289	\$5,252,813	\$5,264,110	
S-5	Amount requested from County Commissioners	\$1,632,243	\$1,391,788	\$1,735,237	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$157,471	\$250,200	\$0	
S-8	Tax levy (From the County Treasurer)	\$1,632,243	\$1,391,788	\$1,735,237	
S-9	Government Support	\$6,664	\$0	\$4,000	
S-10	Grants	\$0	\$0	\$0	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	
S-12	Miscellaneous	\$128,553	\$87,121	\$0	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	
S-14	Total Revenue	\$1,924,931	\$1,729,109	\$1,739,237	

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$21,595	\$0	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$120,355	\$131,828	\$149,300	
S-18	Operations	\$1,177,187	\$1,104,244	\$1,508,671	
S-19	Indirect Costs	\$96,499	\$104,774	\$127,500	
S-20	Total Expenditures	\$1,394,041	\$1,362,441	\$1,785,471	

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$3,116,358	\$3,523,704	\$3,524,873	
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total Reserves (a+b+c)</b>	\$0	\$0	\$0	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	
S-31	Subtotal	\$0	\$0	\$0	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_

Date adopted by Special District: \_\_\_\_\_

DISTRICT ADDRESS: 801 Muddy Creek Drive  
Pine Bluffs Wy

PREPARED BY: Bret Nelson

DISTRICT PHONE: 307-245-3213

# Proposed Budget

Laramie County Weed and Pest  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$1,632,243	\$1,391,788	\$1,735,237	
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$6,664	\$0	\$4,000	
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$6,664	\$0	\$4,000	
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$157,471	\$250,200		
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$157,471	\$250,200	\$0	
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$7,889	\$9,047		
R-5.2	Other: Specify Refunds/Rebate	\$30,100	\$324		
R-5.3	Other: See Additional	\$90,564	\$77,750		
R-5.4	<b>Total Miscellaneous</b>	\$128,553	\$87,121	\$0	
R-5.5	<b>Total Forecasted Revenue</b>	\$292,688	\$337,321	\$4,000	
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	

**CAPITAL OUTLAY BUDGET**

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property		\$1,936		
E-1.2	Vehicles		\$19,659		
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$21,595	\$0	

**ADMINISTRATION BUDGET**

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Salaries	\$94,324	\$100,806	\$107,000	\$107,000
E-2.6	_____				
E-2.7	_____				
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$4,323	\$5,150	\$6,500	\$6,500
E-3.2	Mileage	\$2,670	\$3,681	\$5,000	\$5,000
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	professional fees		\$1,000	\$1,000	\$1,000
E-4.5	_____				
E-4.6	_____				
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$8,373	\$9,745	\$10,000	\$10,000
E-5.2	Office equipment, rent & repair	\$0	\$269	\$500	\$500
E-5.3	Education	\$4,455	\$214	\$6,000	\$6,000
E-5.4	Registrations	\$2,209	\$1,575	\$3,200	\$3,200
E-5.5	Other (Specify)				
E-5.6	Dues/Subs/Postage/ Ads	\$3,931	\$9,353	\$10,000	\$10,000
E-5.7	Bank Charges	\$70	\$35	\$100	\$100
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$120,355	\$131,828	\$149,300	\$149,300

Proposed Budget

OPERATIONS BUDGET					
		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$148,904	\$154,777	\$175,000	/
E-7.2	Service Contracts				/
E-7.3	Other (Specify)				/
E-7.4					/
E-7.5					/
E-7.6					/
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$1,518	\$638	\$1,500	/
E-8.2	Other (Specify)				/
E-8.3	Travel Expenses	\$3,995	\$2,391	\$5,000	/
E-8.4					/
E-8.5					/
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	\$4,895	\$3,953	\$5,000	/
E-9.2	Gas/Fuel/Oil	\$6,092	\$6,947	\$12,000	/
E-9.3	Utilities & Telephone	\$15,272	\$18,966	\$30,000	/
E-9.4	Chemicals	\$343,056	\$121,082	\$500,000	/
E-9.5					/
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share Program	\$90,121	\$90,879	\$150,000	/
E-10.2	Bio Control Reasearch	\$10,000	\$0	\$5,000	/
E-10.3					/
E-10.4					/
E-10.5					/
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	State hwy chemicals	\$20,241	\$4,034	\$32,000	/
E-11.2	County road Chemicals	\$4,067	\$0	\$5,000	/
E-11.3	Cheyenne 85%	\$511,875	\$538,171	\$538,171	/
E-11.4					/
E-11.5					/
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs- Vehicles/Equip	\$11,229	\$9,983	\$15,000	/
E-12.2	Repairs- Building	\$3,953		\$15,000	/
E-12.3	Rent/Lease	\$1,623	\$1,518	\$5,000	/
E-12.4	Miscellaneous Expense	\$346	\$0	\$15,000	/
E-12.5	see additional details		\$150,905		/
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,177,187</b>	<b>\$1,104,244</b>	<b>\$1,508,671</b>	<b>/</b>

## Proposed Budget

Laramie County Weed and Pest

FYE 6/30/2018

### INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$2,661	\$2,616	\$5,000	
E-14.2	Buildings and vehicles		\$6,592		\$5,000	
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Bonds-Licenses		\$3,207	\$3,778	\$5,000	
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$15,080	\$19,552	\$25,000	
E-15.2	Workers Compensation		\$4,183	\$4,605	\$7,500	
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$28,836	\$35,593	\$40,000	
E-15.5	Health Insurance		\$35,940	\$38,630	\$40,000	
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$96,499</b>	<b>\$104,774</b>	<b>\$127,500</b>	

### DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# Proposed Budget

Laramie County Weed and Pest  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$1,484,378	\$1,886,570	\$1,886,570	
C-1.2	Savings and Investments Account Balance	\$451,895	\$452,234	\$452,999	
C-1.3	General Fund CD Balance	\$1,179,780	\$1,184,595	\$1,184,999	
C-1.4	All Other Funds	\$305	\$305	\$305	
C-1.5	Reserves (From Below)	\$0	\$0	\$0	
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$3,116,358</b>	<b>\$3,523,704</b>	<b>\$3,524,873</b>	
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$3,116,358</b>	<b>\$3,523,704</b>	<b>\$3,524,873</b>	

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

