

## Proposed Budget

Laramie County Weed and Pest District	
Budget Hearing Information	
801 Muddy Creek Drive	Location: N/A
Pine Bluffs Wyoming 82082	Date: N/A
307-245-3213	Time: N/A
Laramie County	Budget Prepared by: Bret Nelson

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
	2020-2021 proposed budget as prepared by Laramie County Weed and Pest District. June 4th the district board will outline the proposed financial policies.	

S-B	RESERVE DESCRIPTION
	A non- committed emergency reserve and depreciation reserve.

S-C		Does the district have regular office hours exceeding 20 hours per week?
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<input type="checkbox"/> Yes
Bert Macy	1/1/21	<p><b>If Yes, enter</b></p> Address of office: 801 Muddy Creek Drive City, State, Zip: Pine Bluffs Wyoming 82082 Phone Number: 307-245-3213 Hours Open: 8:00 am to 5:00pm  <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Guy Landers	1/1/22	
Dennis Hanson	1/1/21	
Darrel Repshire	1/1/21	
Bill Bonham	1/1/22	
Tom Muhlbach	1/1/22	
Ryan Farthing	1/1/22	

Where are the minutes of your board meeting available for public review?  
 801 Muddy Creek Drive Pine Bluffs Wyoming 82082

How and where are the notices of meeting posted for the public?  
 Local paper

Where are the public meetings held?  
 801 Muddy Creek Drive by conference call at the moment

## PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$2,116,482	\$1,579,139	\$3,110,481	\$3,110,481
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$387	\$594	\$594
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$10,346,081	\$9,754,946	\$10,476,091	\$10,476,091
S-5	<i>Amount requested from County Commissioners</i>	\$1,982,555	\$1,657,520	\$1,657,520	\$1,657,520
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$651,536	\$366,090	\$600,000	\$600,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$1,982,555	\$1,657,520	\$1,657,520	\$1,657,520
S-9	<b>Government Support</b>	\$32,656	\$58,667	\$32,656	\$32,656
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$47,673	\$41,008	\$49,200	\$49,200
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$2,714,420	\$2,123,285	\$2,339,376	\$2,339,376
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FY 7/1/20-6/30/21 Laramie County Weed and Pest District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$105,095	\$6,899	\$70,000	\$70,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$124,134	\$117,802	\$143,500	\$143,500
S-18	<b>Operations</b>	\$1,677,703	\$1,233,385	\$1,716,981	\$1,716,981
S-19	<b>Indirect Costs</b>	\$209,550	\$221,053	\$1,180,000	\$1,180,000
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$2,116,482	\$1,579,139	\$3,110,481	\$3,110,481

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$7,631,661	\$7,631,661	\$8,136,715	\$8,136,715

Summary of Reserve Funds					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$300,594	\$300,594	\$300,981	\$300,981
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$300,594</b>	<b>\$300,594</b>	<b>\$300,981</b>	<b>\$300,981</b>
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$387	\$594	\$594
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$387</b>	<b>\$594</b>	<b>\$594</b>
S-31	<b>Subtotal</b>	\$300,594	\$300,981	\$301,575	\$301,575
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$300,594</b>	<b>\$300,981</b>	<b>\$301,575</b>	<b>\$301,575</b>

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 801 Muddy Creek Drive  
Pine Bluffs Wyoming 82082

**DISTRICT PHONE:** 307-245-3213

**PREPARED BY:** Bret Nelson

# Proposed Budget

Laramie County Weed and Pest District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$1,982,555	\$1,657,520	\$1,657,520	\$1,657,520
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$32,656	\$58,667	\$32,656	\$32,656
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$32,656	\$58,667	\$32,656	\$32,656
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$651,536	\$366,090	\$600,000	\$600,000
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$651,536	\$366,090	\$600,000	\$600,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$39,546	\$41,008	\$45,000	\$45,000
R-5.2	Other: Specify                      sale of pickup	\$8,127		\$4,200	\$4,200
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$47,673	\$41,008	\$49,200	\$49,200
R-5.5	<b>Total Forecasted Revenue</b>	\$731,865	\$465,765	\$681,856	\$681,856
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2021

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$31,697		\$20,000	\$20,000
E-1.2	Vehicles	\$73,398	\$6,899	\$50,000	\$50,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$105,095</b>	<b>\$6,899</b>	<b>\$70,000</b>	<b>\$70,000</b>

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	salaries	\$92,028	\$94,713	\$106,500	\$106,500
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$3,133	\$2,804	\$4,000	\$4,000
E-3.2	Mileage	\$5,043	\$4,405	\$5,000	\$5,000
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$685	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$8,953	\$8,426	\$10,000	\$10,000
E-5.2	Office equipment, rent & repair	\$2,562	\$1,068	\$3,000	\$3,000
E-5.3	Education	\$4,327		\$5,000	\$5,000
E-5.4	Registrations	\$1,649	\$900	\$3,000	\$3,000
E-5.5	Other (Specify)				
E-5.6	Advetising	\$2,920	\$2,592	\$3,000	\$3,000
E-5.7	Dues & Subscriptions	\$2,834	\$2,894	\$3,000	\$3,000
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$124,134</b>	<b>\$117,802</b>	<b>\$143,500</b>	<b>\$143,500</b>

# Proposed Budget

<b>OPERATIONS BUDGET</b>
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		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$129,818	\$115,801	\$150,000	\$150,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$547	\$341	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	Travel	\$4,036	\$2,817	\$5,000	\$5,000
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	supplies	\$6,357	\$1,827	\$8,000	\$8,000
E-9.2	Gas/Fuel/Oil	\$17,671	\$9,483	\$17,000	\$17,000
E-9.3	Utilities	\$30,338	\$27,227	\$30,000	\$30,000
E-9.4	Chemical purchases	\$625,995	\$339,778	\$600,000	\$600,000
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	cost share	\$159,797	\$133,622	\$200,000	\$200,000
E-10.2	Bio control research	\$0	\$0	\$10,000	\$10,000
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	State Hwy spraying	\$20,580	\$20,580	\$20,580	\$20,580
E-11.2	_____				
E-11.3	City Cheyenne	\$642,871	\$559,629	\$642,871	\$642,871
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs Vehicles	\$19,465	\$5,618	\$20,000	\$20,000
E-12.2	repairs building	\$4,198	\$9,870	\$10,000	\$10,000
E-12.3	Rent	\$1,518	\$480	\$1,518	\$1,518
E-12.4	Sales tax expense	\$14,512	\$6,312	\$1,512	\$1,512
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$1,677,703</b>	<b>\$1,233,385</b>	<b>\$1,716,981</b>	<b>\$1,716,981</b>



# Proposed Budget

Laramie County Weed and Pest District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$7,631,661	\$7,631,661	\$5,434,651	\$5,434,651
C-1.2	Savings and Investments Account Balance		\$0	\$703,657	\$703,657
C-1.3	General Fund CD Balance		\$0	\$1,998,407	\$1,998,407
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$300,594	\$300,594	\$301,575	\$301,575
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$7,932,255</b>	<b>\$7,932,255</b>	<b>\$8,438,290</b>	<b>\$8,438,290</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$300,594	\$300,981	\$301,575	\$301,575
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$300,594</b>	<b>\$300,981</b>	<b>\$301,575</b>	<b>\$301,575</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$7,631,661</b>	<b>\$7,631,274</b>	<b>\$8,136,715</b>	<b>\$8,136,715</b>

## SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$300,594	\$300,594	\$300,981	\$300,981
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$387	\$594	\$594
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$300,594</b>	<b>\$300,981</b>	<b>\$301,575</b>	<b>\$301,575</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$300,594	\$300,981	\$301,575	\$301,575

## BOND FUNDS

		2018-2019	2019-2020	2020-2021	Pending
		Actual	Estimated	Proposed	Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>