

Proposed Budget

Laramie County Weed and Pest District	
Budget Hearing Information	
801 Muddy Creek Drive	Location: 13887 Bullseye Blvd. Cheyenne WY
Pine Bluffs Wyoming 82082	Date: 7/8/2021
307-245-3213	Time: 6:15pm
Laramie County	Budget Prepared by: Bret Nelson

S-A BUDGET MESSAGE W.S. 16-4-104(d)

2021-2022 budget as prepared by Laramie County Weed and Pest District.. The Laramie County Weed and Pest board on July 8th 2021 approved the budget under W.S. 11-5-111 is requesting 80% of the full mill.

S-B RESERVE DESCRIPTION

A non-committed emergency reserve and depreciation reserve.

S-C

Names of Board Members	Date of End of Term
Bert Macy	12/31/24
Guy Landers	12/31/23
Dennis Hanson	12/31/24
Bill Bonham	12/31/23
Darrel Repshire	12/31/24
Ryan Farthing	12/31/23
Tom Muhibach	12/31/23

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 801 Muddy Creek Drive

City, State, Zip: Pine Bluffs Wyoming 82082

Phone Number: 307-245-3213

Hours Open: 8:00 AM to 5:00PM

Where are the minutes of your board meeting available for public review?

801 Muddy Creek Drive Pine Bluffs Wyoming 82082

How and where are the notices of meeting posted for the public?

Published in local news papers

Where are the public meetings held?

Cheyenne or Pine Bluffs

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,759,432	\$1,692,089	\$2,228,906	\$2,228,906
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$600	\$600	\$600
S-4	Total General Fund and Forecasted Revenues Available	\$10,512,168	\$11,076,937	\$11,378,906	\$11,378,906
S-5	Amount requested from County Commissioners	\$1,922,781	\$1,778,875	\$1,922,781	\$1,922,781
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$350,264	\$317,237	\$401,000	\$401,000
S-8	Tax levy (From the County Treasurer)	\$1,922,781	\$1,778,875	\$1,922,781	\$1,922,781
S-9	Government Support	\$58,668	\$0	\$58,667	\$58,667
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$43,740	\$51,367	\$67,000	\$67,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$2,375,453	\$2,147,479	\$2,449,448	\$2,449,448
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FY 7/1/21-6/30/22 Laramie County Weed and Pest District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$6,899	\$44,868	\$70,000	\$70,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$119,415	\$124,091	\$158,500	\$158,500
S-18	Operations	\$1,398,368	\$1,287,094	\$1,740,406	\$1,740,406
S-19	Indirect Costs	\$234,750	\$236,036	\$260,000	\$260,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,759,432	\$1,692,089	\$2,228,906	\$2,228,906

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$8,136,715	\$8,929,458	\$8,929,458	\$8,929,458

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$301,239	\$301,239	\$301,839	\$301,839
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$301,239	\$301,239	\$301,839	\$301,839
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$600	\$600	\$600
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$600	\$600	\$600
S-31	Subtotal	\$301,239	\$301,839	\$302,439	\$302,439
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$301,239	\$301,839	\$302,439	\$302,439

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 801 Muddy Creek Drive
Pine Bluffs Wyoming 82082

PREPARED BY: Bret Nelson _____

DISTRICT PHONE: 307-245-3213 _____

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,922,781	\$1,778,875	\$1,922,781	\$1,922,781
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$58,668	\$0	\$58,667	\$58,667
R-2.2 Additional County Aid (non-treasurer)	4237	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	4237	\$0	\$0	\$0	
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$58,668	\$0	\$58,667	\$58,667
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$350,227	\$316,669	\$400,000	\$400,000
R-3.3 Other Assessments	4503	\$37	\$568	\$1,000	\$1,000
R-3.4 Total Operating Revenues		\$350,264	\$317,237	\$401,000	\$401,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$43,740	\$29,367	\$45,000	\$45,000
R-5.2 Other: Specify <u>Assets Sold</u>	4500	\$0	\$22,000	\$22,000	\$22,000
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$43,740	\$51,367	\$67,000	\$67,000
R-5.5 Total Forecasted Revenue		\$452,672	\$368,604	\$526,667	\$526,667
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$20,000	\$20,000
E-1.2	Vehicles	\$6,899	\$38,442	\$50,000	\$50,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Archer Complex	\$0	\$6,426		
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$6,899	\$44,868	\$70,000	\$70,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Salaries	\$94,714	\$95,163	\$110,000	\$110,000
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$3,060	\$2,939	\$5,000	\$5,000
E-3.2	Mileage	\$4,406	\$3,092	\$5,000	\$5,000
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Contractual Services	\$320	\$0		
E-4.5	Professional Fees	\$503	\$0	\$2,000	\$2,000
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$8,808	\$10,100	\$12,000	\$12,000
E-5.2	Office equipment, rent & repair	\$1,068	\$3,058	\$8,000	\$8,000
E-5.3	Education	\$0	\$2,087	\$5,000	\$5,000
E-5.4	Registrations	\$900	\$1,071	\$3,000	\$3,000
E-5.5	Other (Specify)				
E-5.6	Advertising	\$2,649	\$3,158	\$4,500	\$4,500
E-5.7	Dues & Subscription	\$2,939	\$2,736	\$3,000	\$3,000
E-5.8	see additional details	\$48	\$687		
E-6	TOTAL ADMINISTRATION	\$119,415	\$124,091	\$158,500	\$158,500

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202 \$127,245	\$141,830	\$200,000	\$200,000
E-7.2	Service Contracts	7203 \$0	\$29,585		
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8 Travel					
E-8.1	Mileage	7211 \$342	\$567	\$1,000	\$1,000
E-8.2	Other (Specify)				
E-8.3	Travel Expense	7212 \$2,836	\$859	\$4,000	\$4,000
E-8.4	_____	7212			
E-8.5	_____				
E-9 Operating supplies (List)					
E-9.1	Supplies	7220 \$4,276	\$8,661	\$10,000	\$10,000
E-9.2	Gas/Fuel/Oil	7220 \$10,822	\$7,100	\$17,000	\$17,000
E-9.3	Utilities & Telephone	7220 \$29,332	\$28,040	\$35,000	\$35,000
E-9.4	Chemicals	7220 \$461,526	\$317,219	\$600,000	\$600,000
E-9.5	_____				
E-10 Program Services (List)					
E-10.1	Cost Share Program	7230 \$140,461	\$121,105	\$200,000	\$200,000
E-10.2	Bi-Control Research	7230 \$0	\$0	\$10,000	\$10,000
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11 Contractual Arrangements (List)					
E-11.1	State Hwy Spraying	7400 \$20,580	\$21,429	\$23,000	\$23,000
E-11.2	_____	7400			
E-11.3	City of Cheyenne	7400 \$559,629	\$586,406	\$586,406	\$586,406
E-11.4	_____	7400			
E-11.5	_____				
E-12 Other operations (Specify)					
E-12.1	Repairs-Vehicles/Equipment	7450 \$13,464	\$10,261	\$20,000	\$20,000
E-12.2	Repairs-Building	7450 \$10,695	\$7,614	\$15,000	\$15,000
E-12.3	Rent/Lease	7450 \$480	\$1,518	\$2,000	\$2,000
E-12.4	Sales Tax	7450 \$16,680	\$4,900	\$17,000	\$17,000
E-12.5	_____				
E-13 TOTAL OPERATIONS		\$1,398,368	\$1,287,094	\$1,740,406	\$1,740,406

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval	
E-14	Insurance					
E-14.1	Liability	7502	\$2,720	\$2,187	\$2,500	\$2,500
E-14.2	Buildings and vehicles	7503	\$9,167	\$10,374	\$12,000	\$12,000
E-14.3	Equipment	7504				
E-14.4	Other (Specify)					
E-14.5	Licenses/Bonds	7505	\$3,145	\$819	\$3,500	\$3,500
E-14.6		7505				
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511	\$72,676	\$65,680	\$75,000	\$75,000
E-15.2	Workers Compensation	7512	\$5,197	\$3,619	\$7,000	\$7,000
E-15.3	Unemployment Taxes	7513				
E-15.4	Retirement	7514	\$52,659	\$53,008	\$50,000	\$50,000
E-15.5	Health Insurance	7515	\$89,186	\$100,349	\$110,000	\$110,000
E-15.6	Other (Specify)					
E-15.7		7516				
E-15.8		7516				
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$234,750	\$236,036	\$260,000	\$260,000

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0

Proposed Budget

Laramie County Weed and Pest District
NAME OF DISTRICT/BOARD _____

FYE 6/30/2022

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
C-1	Balances at Beginning of Fiscal Year	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-1.1	General Fund Checking	\$5,434,651	\$6,208,295	\$6,208,295	\$6,208,295
C-1.2	Savings and Investments	\$703,657	\$704,009	\$704,009	\$704,009
C-1.3	General Fund CD Balance	\$1,998,407	\$2,017,154	\$2,017,154	\$2,017,154
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$301,239	\$301,239	\$302,439	\$302,439
C-1.6	Total Estimated Cash and Investments on Hand	\$8,437,954	\$9,230,697	\$9,231,897	\$9,231,897

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$301,239	\$301,839	\$302,439	\$302,439
C-2.3	Total Deductions (a+b)	\$301,239	\$301,839	\$302,439	\$302,439
C-2.4	Estimated Non-Restricted Funds Available	\$8,136,715	\$8,928,858	\$8,929,458	\$8,929,458

	DOA Chart of Accounts			
SINKING & DEBT SERVICE FUNDS	1070			

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090			
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$301,239	\$301,239	\$301,839	\$301,839
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve		\$600	\$600	\$600
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$301,239	\$301,839	\$302,439	\$302,439
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$301,239	\$301,839	\$302,439	\$302,439

BOND FUNDS	1060			
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0