

Proposed Budget

Laramie County Weed and Pest District	
Budget Hearing Information	
801 Muddy Creek Dr.	Location: Archer
Pine Bluffs WY. 82082	Date: 7/7/2022
307-245-3213	Time: 6:15 PM
Laramie County	Budget Prepared by: Bret Nelson

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

2022-2023 budget as prepared by Laramie County Weed and Pest District. The Laramie County weed and Pest board is requesting 60% of the full mill under W.S. 11-5-111.

S-B RESERVE DESCRIPTION

A non- committed emergency, depreciation ,and genral reserve

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Bert Macy	12/31/24	<input checked="" type="checkbox"/> Yes
Guy Landers	12/31/23	
Dennis Hanson	12/31/24	
Bill Bonham	12/31/23	
Tom Muhlbach	12/31/23	
Darrel Repshire	12/31/24	
Ryan Farthing	12/31/24	

If Yes, enter

Address of office: 801 Muddy Creek Dr.

City, State, Zip: Pine Bluffs WY. 82082

Phone Number: 307-245-3213

Hours Open: 8:00 to 5:00

Where are the minutes of your board meeting available for public review?
 801 Muddy Creek Dr. Pine Bluffs WY 82082

How and where are the notices of meeting posted for the public?
 Local Paper

Where are the public meetings held?
 Cheyenne and Pine Bluffs

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,227,630	\$2,035,318	\$3,262,138	\$3,262,138
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$600	\$0	\$3,000,000	\$3,000,000
S-4	Total General Fund and Forecasted Revenues Available	\$11,361,706	\$11,334,317	\$8,085,275	\$8,085,275
S-5	Amount requested from County Commissioners	\$1,970,814	\$1,930,631	\$1,544,505	\$1,544,505
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$343,865	\$342,284	\$410,000	\$410,000
S-8	Tax levy (From the County Treasurer)	\$1,970,814	\$1,930,631	\$1,544,505	\$1,544,505
S-9	Government Support	\$0	\$68,722	\$58,664	\$58,664
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$71,668	\$17,321	\$77,000	\$77,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$2,386,347	\$2,358,958	\$2,090,169	\$2,090,169
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FY 7/1/22-6/30/23

Laramie County Weed and Pest District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$48,517	\$25,833	\$560,000	\$560,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$118,714	\$142,261	\$184,016	\$184,016
S-18	Operations	\$1,808,626	\$1,614,850	\$2,213,622	\$2,213,622
S-19	Indirect Costs	\$251,773	\$252,374	\$304,500	\$304,500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,227,630	\$2,035,318	\$3,262,138	\$3,262,138

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$8,975,359	\$8,975,359	\$5,995,106	\$5,995,106

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$301,839	\$302,439	\$302,439	\$302,439
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$301,839	\$302,439	\$302,439	\$302,439
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$600	\$0	\$3,000,000	\$3,000,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$600	\$0	\$3,000,000	\$3,000,000
S-31	Subtotal	\$302,439	\$302,439	\$3,302,439	\$3,302,439
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$302,439	\$302,439	\$3,302,439	\$3,302,439

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 801 Muddy Creek Dr.
Pine Bluffs WY, 82082

PREPARED BY: Bret Nelson _____

DISTRICT PHONE: 307-245-3213 _____

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,970,814	\$1,930,631	\$1,544,505	\$1,544,505
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211	\$0	\$68,722	\$58,664	\$58,664
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$68,722	\$58,664	\$58,664
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$343,039	\$334,766	\$400,000	\$400,000
R-3.3 Other Assessments	4503	\$826	\$7,518	\$10,000	\$10,000
R-3.4 Total Operating Revenues		\$343,865	\$342,284	\$410,000	\$410,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$26,357	\$17,321	\$30,000	\$30,000
R-5.2 Other: Specify <u>Assets Sold</u>	4500	\$43,790	\$0	\$45,000	\$45,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,521		\$2,000	\$2,000
R-5.4 Total Miscellaneous		\$71,668	\$17,321	\$77,000	\$77,000
R-5.5 Total Forecasted Revenue		\$415,533	\$428,327	\$545,664	\$545,664
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property			\$500,000	\$500,000
E-1.2	Vehicles	\$42,241	\$25,833	\$60,000	\$60,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Archer Complex	\$6,276			
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$48,517	\$25,833	\$560,000	\$560,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Net salaries	\$95,252	\$101,941	\$101,941	\$101,941
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$3,111	\$2,116	\$5,000	\$5,000
E-3.2	Mileage	\$3,092	\$3,508	\$5,000	\$5,000
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal			\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Contract Services	\$350	\$10,413	\$30,000	\$30,000
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$7,378	\$9,790	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair	\$58	\$3,350	\$8,000	\$8,000
E-5.3	Education	\$2,087	\$2,000	\$5,000	\$5,000
E-5.4	Registrations	\$1,021	\$2,366	\$3,000	\$3,000
E-5.5	Other (Specify)				
E-5.6	Dues/Subscriptions	\$2,658	\$2,851	\$4,500	\$4,500
E-5.7	Advertising	\$3,210	\$2,697	\$3,000	\$3,000
E-5.8	see additional details	\$497	\$1,229	\$2,575	\$2,575
E-6	TOTAL ADMINISTRATION	\$118,714	\$142,261	\$184,016	\$184,016

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval	
E-7	Personnel Services					
E-7.1	Wages--Operations	7202	\$125,733	\$137,714	\$175,000	\$175,000
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify)					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage	7211	\$539	\$1,236	\$2,000	\$2,000
E-8.2	Other (Specify)					
E-8.3	_____ Travel Expenses	7212	\$1,329	\$1,732	\$4,000	\$4,000
E-8.4	_____	7212				
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Supplies	7220	\$9,925	\$4,932	\$10,000	\$10,000
E-9.2	Gas/Fuel /Oil	7220	\$8,167	\$10,384	\$17,000	\$17,000
E-9.3	Utilities and Phone	7220	\$26,683	\$33,913	\$35,000	\$35,000
E-9.4	Chemicals	7220	\$417,678	\$454,067	\$600,000	\$600,000
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____ Cost Share Program	7230	\$586,406	\$230,131	\$600,000	\$600,000
E-10.2	_____ Bio-Control Reasearch	7230	\$0	\$0	\$10,000	\$10,000
E-10.3	_____ Cheyenne Crow Creek Project	7230		\$80,000	\$0	
E-10.4	_____ Pole Mt project	7230			\$62,625	\$62,625
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____ City of Cheyenne	7400	\$586,406	\$619,477	\$619,477	\$619,477
E-11.2	_____ State Hwy Spraying	7400	\$21,429	\$23,520	\$23,520	\$23,520
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____ Repairs-Vehicles/Equipment	7450	\$8,574	\$9,308	\$20,000	\$20,000
E-12.2	_____ Repairs- Buildings	7450	\$7,585	\$5,282	\$15,000	\$15,000
E-12.3	_____ Rent Lease	7450	\$1,518	\$0	\$2,000	\$2,000
E-12.4	_____ Sales Tax	7450	\$5,652	\$3,154	\$17,000	\$17,000
E-12.5	_____ see additional details		\$1,002		\$1,000	\$1,000
E-13	TOTAL OPERATIONS		\$1,808,626	\$1,614,850	\$2,213,622	\$2,213,622

Proposed Budget

Laramie County Weed and Pest District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability	7502 \$2,187	\$4,174	\$5,500	\$5,500
E-14.2	Buildings and vehicles	7503 \$22,435	\$12,500	\$25,000	\$25,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Licenses/Bonds	7505 \$569	\$510	\$2,000	\$2,000
E-14.6		7505			
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	7511 \$77,452	\$81,941	\$95,000	\$95,000
E-15.2	Workers Compensation	7512 \$3,691	\$5,154	\$7,000	\$7,000
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514 \$44,787	\$47,714	\$55,000	\$55,000
E-15.5	Health Insurance	7515 \$100,652	\$100,381	\$115,000	\$115,000
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$251,773	\$252,374	\$304,500	\$304,500

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Weed and Pest District
NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS				
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		End of Year	Beginning	Beginning	
		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$6,272,592	\$6,272,592	\$3,272,592
C-1.2	Savings and Investments	1040	\$704,360	\$704,360	\$705,360
C-1.3	General Fund CD Balance	1050	\$1,998,407	\$1,998,407	\$2,017,154
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$302,439	\$302,439	\$3,302,439
C-1.6	Total Estimated Cash and Investments on Hand		\$9,277,798	\$9,277,798	\$9,297,545

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$302,439	\$302,439	\$3,302,439
C-2.3	Total Deductions (a+b)		\$302,439	\$302,439	\$3,302,439
C-2.4	Estimated Non-Restricted Funds Available		\$8,975,359	\$8,975,359	\$5,995,106

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	RESERVES	1090
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		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$301,839	\$302,439	\$302,439	\$302,439
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$600		\$3,000,000	\$3,000,000
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$302,439	\$302,439	\$3,302,439	\$3,302,439
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$302,439	\$302,439	\$3,302,439	\$3,302,439

	BOND FUNDS	1060
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		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0