

State of Wyoming

Department of Family Services

Temporary Assistance For Needy Families (TANF) Community Partnership Initiative (CPI) Federal Fiscal Year (FFY) 2024 Grant Application

PROPOSALS DUE: April 19, 2024

Proposal Issue Date: March 4, 2024

Proposal Contacts: Georgia Auch

E-mail: georgia.auch1@wyo.gov

Part 1. APPLICATION GUIDANCE DOCUMENT

1 GENERAL

1.1 PURPOSE

The Temporary Assistance for Needy Families Community Partnership (TANF CPI) Grant is patterned after the 21st Century State Incentive Grants and intended to broaden the use of TANF funding within the state using a community based, collaborative process. The primary goals of the TANF CPI grant are to:

- Ensure community wide collaboration in planning and implementation efforts;
- Award TANF funding based on data-driven, community based decision making;
- Implement and evaluate effective, research based programs and strategies;
- Provide services that will assist families in moving toward self-sufficiency; and
- Enhance sustainability of community efforts beyond the funding period.

Under federal law, TANF grants shall be used only for programs addressing one (1) or more of the following:

- Provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives;
- End the dependence of needy parents on government benefits by promoting job preparation, work and marriage;
- Prevent and reduce out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies; and
- Encourage the formation and maintenance of two (2) parent families.

Programs can include, but are not limited to: support for work activities, education and training, subsidized employment, mental health/substance abuse, domestic violence services, developmental and learning disabilities, mentoring, afterschool programming, education supports, family formation and pregnancy prevention, access and visitation, early childhood services and community development.

Implementation goals of the TANF CPI include:

- Community ownership and decision making through collaboration;
- Data driven priorities for families;
- Science-based approaches;
- Outcome-based planning; and
- Comprehensive community plans to meet TANF goals.

1.2 ELIGIBLE PROPOSERS

County Commissioners shall accept applications from any entity. Faith based organizations are eligible to submit proposals for evaluation. All proposals shall be evaluated using the same criteria. Proposals from faith based organizations shall also comply with [federal Charitable Choice rules](#). The Department and County shall ensure fairness in bidding and contracting procedures with small businesses, women's business enterprises, and minority-owned firms, pursuant to Federal law.

1.3 SOURCE OF FUNDS

All funds awarded through this Proposal are federal funds, CFDA #93.558.

1.4 GOALS:

The County shall accept applications from entities who:

- Provide services to TANF eligible individuals and families. TANF families shall:
 - Have at least one (1) dependent child. Having a dependent child(ren) is defined as a custodial parent, a non-custodial parent with financial responsibility or a guardian who is related to the child(ren).
 - Be a Wyoming resident.
 - Be a US citizen or legal permanent resident.
 - Meet income standards. The family income cannot exceed 185% of the Federal Poverty Level, and all income of household members in the assistance unit must be counted. Participant need shall be established by verifying gross family income for the previous month.

2024 Federal Poverty Level Guidelines at 185% effective 4/1/2024

	185% FPL	185% FPL
Household Size	Potential TANF eligible Monthly Income	Potential TANF eligible Yearly Income
1	2,321.75	27,861.00
2	3,040.17	36,482.00
3	3,832.58	45,991.00
4	4,625.00	55,500.00
5	5,417.42	65,009.00
6	6,209.83	74,518.00
7	7,002.25	84,027.00
8	7,794.67	93,536.00

For families/households with more than 8 persons, add \$8,732/year for each additional person.

- Alleviate poverty and prevent hardship among children and families.
- Create effective pathways to economic opportunity, including access to mainstream education and training and individualized services for those with barriers to employment.
- Programs or services to keep children in their homes or in the homes of relatives.
- Provide employment, job preparation, or training services.
- Provide prevention of out-of-wedlock pregnancies programs.
- Provide programs and services for youth such as counseling, mentoring, teen pregnancy prevention campaigns, and after-school programs that provide supervision when school is not in session.
- Provide parenting skills training, premarital and marriage counseling, and mediation services.
- Activities to promote parental access and visitation.
- Provide job placement and training services for noncustodial parents.
- Initiatives to promote responsible fatherhood and increase the capacity of fathers to provide emotional and financial support for their children.
- Provide crisis or intervention services.
- Provide substance abuse and mental health treatment for families and children.

1.5 SERVICE AREA

The County shall identify what services are being provided in their specific community.

1.6 AVAILABILITY

Successful Counties shall enter into a contract with the Department. Contracts will be fully negotiated no later than September 30, 2024. Counties shall have their commissioners and legal and fiscal advisors prepared to meet this deadline.

1.7 COST REIMBURSEMENT OR FEE FOR SERVICE

Programs shall be operated on a cost reimbursement basis only.

1.8 ADMINISTRATIVE COSTS LIMITATION

Administrative costs for this proposal are limited to 10% of an organization's program costs or non-administrative costs awarded under the Contract. Program costs are costs associated with the delivery of the service. Proposers shall present their analysis of total administrative costs in their proposed budget. The analysis shall contain their allocation methodology to account for these administrative costs during the proposed contract period. This information shall be included in the budget portion of the application. More information on administrative costs can be found at the following website: <https://www.ecfr.gov/current/title-45/subtitle-B/chapter-II/part-263/section-263.0>.

1.9 MATCHING FUNDS REQUIREMENT

No matching funds are required; however, the Department encourages collaborative funding.

1.10 PERFORMANCE MEASURES REQUIRED

All Proposers shall address how performance measures, data collection and quality assurance will occur to validate the program's success. The following performance measures are examples of what is expected:

- Show progress each quarter toward the final goal of the individuals enrolled in the program successfully completing the program;
- Show progress each quarter toward the final goal of the individuals who completed the program are earning higher wages than when they entered the program;
- Families who successfully complete the program should show a decrease in the dependence on government benefits or services;
- Show collaboration with other entities to allow for access to education, training, and individualized services to address barriers to employment;
- Show an increase in the number of children reunified and placed with their family;
- Show improved outcomes for children in communication, conflict resolution, and behaviors;
- Show improved progress in children's educational development;
- Show improved progress in children's social-emotional growth as a foundation for learning, including children with challenging behaviors;
- Show increased knowledge and skills regarding healthy relationships, strong and stable environments, communication and healthy behaviors;
- Show increased knowledge for pre-employment skills; or
- Show progress in parent education and parental empowerment to decrease familial conflict.
- Use the outcomes chart included in the proposal, on page 12, when submitting quarterly reports to ensure on track.

1.11 REPORTING REQUIREMENTS

Each report is due 30 days after the end of the quarter.

- Quarterly program performance reports that address participant tracking, program outcomes, performance measures, progress, successes, and challenges. Counties will be required to use the Quarterly Report attached to this proposal. See Part 4 for the format of the required report.
- Quarterly fiscal reports. Counties will be required to use the Quarterly Invoice attached to this proposal.

2. PAYMENT

- 2.1 The Department agrees to pay the Contractor for services, herein specified, according to the terms of the Contract. No claims for services, not specified in the Contract rendered by the Contractor, shall be allowed unless the parties hereto modify, alter or vary the terms of the Contract in written agreement.
- 2.2 When the Contractor is working at a location outside of the home office area, which requires an overnight stay, the Contractor may be paid a per diem allowance not to exceed the allowances specified in Wyo. Stat. § 9-3-102; and when required to travel on behalf of the State, the Contractor may be reimbursed at a rate not to exceed the rates specified in Wyo. Stat. § 9-3-103.
- 2.3 If the Contractor's yearly total of contracted dollars exceeds Seven Hundred Fifty Thousand Dollars (\$750,000.00) of federal funds, regardless of the source, the Contractor is required to have a single or program-specific audit conducted in accordance with the Office of Management and Budget (OMB) Circular A-133 for non-profit organizations and Circular A-87 for all other organizations. The Contractor shall furnish the Department a copy of the final audit, along with the Contractor's responses to the audit within thirty (30) days of receipt of such audit when funding from this program is involved. Failure to comply with this provision will impact payment for services and may impact future contracts.
- 2.4 Each payment obligation of the Department is conditioned upon the availability of government funds, which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by the Contractor, the Contract may be terminated by the Department at the end of the period for which the funds are available. The Department shall notify the Contractor at the earliest possible time of the services, which will or may be affected by a shortage of funds. No penalty shall accrue to the Department in the event this provision is exercised, and the Department shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision shall not be construed to permit the Department to terminate the Contract in order to acquire similar services from another party.
- 2.5 Contracts awarded as a result of this proposal are on a cost reimbursement method for services. No funds shall be paid to programs without a signed, executed Contract. Grant funds shall not be obligated prior to start date nor after termination date unless an extension has been approved. Funds shall be disbursed quarterly based upon receipt of an invoice explaining costs incurred and a program effectiveness report. All payments to the Contractor shall be paid as quarterly reimbursement based on actual expenditures paid by the Contractor. Proposals shall not be submitted that cannot operate on a quarterly reimbursement basis.
- 2.6 Prior approval shall be obtained from the Department for all budget changes which deviate from the submitted budget.

- 2.7 Funds shall not be used to purchase non-tangible assets or to purchase or lease equipment including personal computers. Leased equipment includes the rental of equipment for any period of time.
- 2.8 Funds shall not be used to provide individuals served by the projects with cash or check(s), cash equivalents or cash redeemable cards payable directly to the individual. All budget submissions under this proposal shall detail the use of any and all compensation to employees, contractors, sub-contractors and participants.

3. BACKGROUND

- 3.1 Funding can be used to provide programs that meet any of the purposes of the program set forth in paragraph 1.1.
- 3.2 The Contractor shall work with the Department's Financial Services Division regarding accounting procedures to provide necessary financial reports.
- 3.3 The funding program year runs from October 1st through September 30th.

4. SCOPE OF WORK - GENERAL

- 4.1 The Scope of Work to be performed under the Contract shall be subject to modification and supplementation upon the written agreement of the duly authorized representatives of the contracting parties.
- 4.2 The Contractor shall furnish all trained personnel, equipment, supplies and administrative services, which are necessary to complete the Contract.

5. CONTRACTOR REQUIREMENTS - SPECIFIC

- 5.1 Contractor shall comply with the following:
 - A. Regulatory. Comply with all applicable laws, ordinances, codes and regulations of local, state and federal governments.
 - B. Allowable Expenses. Contractor shall spend no more funds than allocated in the Contract. All expenditures shall be in accordance with this proposal and State of Wyoming Accounting Policies and Procedures.
 - C. Area Served. Proposers shall identify what services are being provided in their specific County.
 - D. Audits. Contractor shall submit an independent audit to the Department. The audit shall conform to the requirements of W.S. § 16-4-102 (a)(ix) and W.S. § 16-4-122 through 16-4-123, generally accepted auditing standards established by the American Institute of Certified Public Accountants; and OMB Circular A-133 (Non-Profits).
 - E. Certificate of Good Standing. Contractor shall provide Certificate of Good Standing verifying compliance with the unemployment insurance and workers' compensation programs prior to performing work under the Contract.

- F. Department Monitoring. The intent of monitoring and evaluation of Contractor's activities is to identify training and assistance needs and to assure programs are in full compliance with all applicable and specific program requirements, rules and regulations.

Contractor shall give the Department, through their authorized representatives, access to, the right to examine, and the right to photocopy any or all pertinent records, files, books, or other written materials relating to the Contract and maintained by Contractor or any subcontractor.

Contractor shall maintain records, documents and other evidence, which sufficiently reflects all expenditures under the Contract for a period of at least three (3) years beyond the termination of the Contract. Such records shall be available to the Department.

- G. Excess Payments. Contractor shall be liable to the Department for any amount paid to Contractor for which the Department determines it was not liable under the Contract. In the event the Department makes payments to Contractor in excess of the Department's liability, Contractor shall, on termination of the Contract, promptly repay the Department the amount of the excess payments.
- H. Financial Obligation/Prompt Reports. Contractor shall maintain an auditable financial accounting and records system including programmatic records pursuant to the contract.
- I. Collaboration. Successful bidders will show collaboration in program planning, operation, outreach, intake and referral and funding through a needs assessment. These funds should not be the main source of funding. Bidders are encouraged to seek partnerships reflecting a commitment, financially and non-financially to the success of the proposed program.

6. PROPOSAL REQUIREMENTS

- 6.1 Proposers shall submit a completed and signed application in **Microsoft Word**, which is attached to this proposal. **Proposals in pdf format will not be accepted.**
- 6.2 The Department reserves the right to reject any application received if it is determined the proposal does not meet the specifications outlined in the application.
- 6.3 The Department reserves the right to reject any application received if funds should be limited for any reason.

7. APPLICATION REVIEW AND SELECTION PROCESS

- 7.1 A technical review process shall evaluate completed proposals. Final funding decisions shall be based on the rating of bids as a result of the review process and availability of funds.
- 7.2 Prior to final selection of a proposal, Proposers may be asked to submit additional information in order to clarify their proposals. Additional information may be requested of the Proposer selected.
- 7.3 Each proposal received shall be evaluated by the Department.
- 7.4 Selection of the awards shall be made by the Department. An award is not final unless approvals are given at each level and no funds may be expended prior to final approval.

8. RIGHT TO AWARD, REJECT OR NEGOTIATE

- 8.1 The Department retains the right to negotiate reasonable adjustments with Proposers or reject any and all proposals. The successful award(s) shall meet the intent of funding and be the most advantageous to the goals of the Department.
- 8.2 The successful Proposer shall demonstrate the ability to document, coordinate and integrate project activities with direct project costs and expected outcomes that best meet the intent of the funding.
- 8.3 The Department shall require performance based contracts. An example of a performance requirement is that the successful Proposer shall meet all performance standards addressed in their proposal.

Part 2. APPLICATION

Instructions

Complete all forms accurately. This application will be used to evaluate compliance with the proposal and TANF CPI if funds are granted.

Please use the following grant application format and use only the space provided for responses and **submit in Microsoft Word formats**. pdf formatted proposals will not be accepted.

Data generated internally must meet the requirements for compliance with research-based, data-driven design. Reports may be attached or grant readers may request additional data or reports to verify information.

PROPOSAL DUE DATE

Applications shall be **received** on or before **April 19, 2024 at 5:00 p.m.**

Electronic Submission:

An electronic submission of the application is preferred. An electronic submission will be considered “submitted” only after it is successfully downloaded. All signature pages can be scanned and emailed. Submissions shall be in Microsoft Word formats.

Email to: Georgia Auch at georgia.auch1@wyo.gov.
Wyoming TANF Program Manager

Technical Assistance:

For technical assistance or questions regarding this proposal, please contact:
Georgia Auch, TANF Program Manager, at:
georgia.auch1@wyo.gov
307-746-3901

COVER PAGE

1. County/Tribe:

2. **Project/Grant Administrator.** Ensures programs are being implemented correctly, communicates grant changes and provides requested paperwork and data to the Department of Family Services. All Communication regarding this proposal shall be conducted through this person.

Name:

Title:

Organization:

Address:

Phone:

Email address:

3. Primary Contact for each Sub-recipient, that implements programs within the County's grant.

Name:

Title:

Organization:

Address:

Phone:

Email address:

4. Program Name:

5. Requested Amount:

6. Authorized Representative/County Commissioner Chair:

(No signature required here. Signature is required on the Assurance page)

Date:

Phone:

E-Mail:

PROPOSAL

A. Summary of Proposed Program

1. Please provide a synopsis of the program you propose.

2. Is this program different from previous programs operated with TANF funds in the past?
Yes No If so, how is it different?

3. Area(s) served.

4. Population served.

5. Beginning and end date of program.

6. Program availability: when is the program offered (i.e. time of day, how often, time of year)?

B. Statement of Need

The intent of TANF CPI is to provide Counties with programs that meet specific needs of their community.

1. How have you determined there is a need for the services you propose? Describe local data that was used to determine the needs of families.

2. What is the resource gap(s) that is being addressed by your program?

3. Describe what research based programs and strategies will be utilized to make the program successful.

C. Community Partnerships

1. A description of how community wide collaboration in planning and implementation occurred.

2. List the community partners involved in the program implementation and the resources that will be provided by each partner.

(Additional lines/pages may be added if needed.)

Community Partner	Resource that will be provided

3. Describe how the program will be sustained by the community beyond the funding period.

D. Project Goals and Outcomes

1. **Goals for the Project:** What are the goals of your program? How will you serve TANF eligible individuals/families?
2. **Outcomes:** Using the chart below, please identify **specific measurable** (preferable numeric) outcomes you expect for TANF eligible individuals/families as a result of program implementation in order to meet the above goals? These measurements will be used to evaluate the program’s success.

Complete your outcomes for TANF CPI: (additional lines/pages may be added if needed)

Outcome	Organization’s Performance Measures (How does your organization measure the outcome goals?)	Activities to Accomplish Outcome	Data/Quality Assurance to be Collected to Validate Measurements
<i>example:</i>			
Serve 12 new participants/families during the grant year	<u># of families served during the quarter</u> (should include actual number served during the quarter)	1)Initial assessment to identify family needs/set goals; 2) Bi-weekly meetings to track progress 3) Provide support services to ensure family success	Case Management system used to track # of families and type of services provided

3. Describe your data collection methods to be used.
4. How will you evaluate the effectiveness of the TANF program for individuals/families served? How do you determine the success of your program?

G. TANF Recruitment

1. Describe your recruitment and enrollment process or TANF eligible individuals/families?
2. What is the projected number of TANF eligible individuals that will be served by this program?
3. Provide an explanation on how income information will be gathered to determine TANF eligibility. Income eligibility shall be established by verifying gross family income for the previous month. Applicants shall use a TANF Eligibility Intake Form. A copy of the TANF Eligibility Intake Form shall be attached to this proposal.

BUDGET

Instructions:

1. Provide a budget for **each individual agency within the county AND a county combined budget** that includes all programs and their costs.
2. The budget for each program should be described with enough detail that expenditures of funds could be easily reviewed. Preference will be given to programs concentrating on direct services rather than programs building their administrative structure.
3. List costs of the program including program costs, administrative costs, total costs, and estimated cost per individual/family.
 - a. The Proposer shall submit a proposed budget in line item detail listing each employee's compensation and benefits and each category of expenditure and the proposed amount. The Contractor shall be required to use the invoice form attached to this proposal.
 - b. The budget shall include a narrative of duties of each employee and an explanation of each line item stating the purpose of the expenditures.
 - c. The Proposer shall separate all administrative costs to verify compliance with administrative limitations.
 - d. Administrative expenses shall not exceed 10% of the program expenses.
4. Only expenses related to services to TANF eligible individuals/families can be billed to TANF CPI. This means that all grant expenses must show the formula for how the allocation of expenses is determined for TANF eligible individuals/families funded under this proposal. Expenses are based on the percentage of TANF individuals/families vs non-TANF individuals/families served as well as the percentage of time working on TANF-related activities.
5. Program costs are associated with direct service delivery to TANF eligible individuals/families (i.e. salaries, supplies, facilities rent). Administrative costs are associated with activities needed to support the program, but are not a direct service to families (i.e. data collection, completion of reports).

Budget:

1. TANF funds are limited and can only provide a portion of the funding needed for services. What are your other funding sources that will be used to operate the program? (i.e. *Cash contributions and non-federal funds used to support*)
2. What are the costs/benefits of providing this program? In other terms, what is the Return on Investment (ROI)? ROI is a performance measure used to evaluate the efficiency of an investment.

**Individual Agency:
Annual Amount Requested from Proposal:**

	Program Costs	Administrative Costs	Summary and Justification for Budget Expense
<p>Salaries <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Wages for all staff who provide direct client services.</p>			
<p>Employer Paid Benefits <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Benefits for all staff who provide direct client services.</p>			
<p>Employer Payroll Taxes <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Taxes for all staff who provide direct client services.</p>			
<p>Supplies <u>Admin:</u> Supplies and expenses needed to manage the grant. <u>Program:</u> Supplies needed for instructor use. *cannot include any form of personal computers or IT equipment*</p>			
<p>Recruiting and Marketing *cannot include promotional items.</p>			
<p>Travel Travel necessary to serve participants.</p>			

Rent and utilities Rent and utilities for space provided to direct services for participants. *participant rent/utilities costs should be included in the "Other Participant Needs" budget line.			
Participant Tuition and Class Fees			
Participant Class Supplies and Materials			
Participant License and Certification Fees			
Participant Drug and Aptitude Screening Can include other types of assessments.			
Work Support Services and Clothing			
Participant Wages			
Participant Fringe Benefits			
Participant Incentives			
Other Participant Needs: Description -			
Program and Administrative Sub-Totals			Total Administrative Costs cannot exceed 10% of your total Program Costs
TOTAL BUDGET			
Number of TANF Participants Planning to Serve			

Cost Per TANF Participants	
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**County - All Program Budget:
Annual Amount Requested from Proposal:**

	Program Costs	Administrative Costs	Summary and Justification for Budget Expense
<p>Salaries <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Wages for all staff who provide direct client services.</p>			
<p>Employer Paid Benefits <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Benefits for all staff who provide direct client services.</p>			
<p>Employer Payroll Taxes <u>Admin:</u> Activities spent managing the grant. <u>Program:</u> Taxes for all staff who provide direct client services.</p>			
<p>Supplies <u>Admin:</u> Supplies and expenses needed to manage the grant. <u>Program:</u> Supplies needed for instructor use. *cannot include any form of personal computers or IT equipment*</p>			
<p>Recruiting and Marketing *cannot include promotional items.</p>			
<p>Travel Travel necessary to serve participants.</p>			

Rent and utilities Rent and utilities for space provided to direct services for participants. *participant rent/utilities costs should be included in the "Other Participant Needs" budget line.			
Participant Tuition and Class Fees			
Participant Class Supplies and Materials			
Participant License and Certification Fees			
Participant Drug and Aptitude Screening Can include other types of assessments.			
Work Support Services and Clothing			
Participant Wages			
Participant Fringe Benefits			
Participant Incentives			
Other Participant Needs: Description -			
Program and Administrative Sub-Totals			Total Administrative Costs cannot exceed 10% of your total Program Costs
TOTAL BUDGET			
Number of TANF Participants Planning to Serve			

Cost Per TANF Participants	
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ASSURANCE

In compliance with this grant proposal, as published by the Department of Family Service, and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services described in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

If successful in securing funds for TANF CPI, the applicant agrees to the following:

1. Must abide by all rules (if applicable), state, and federal laws applicable to the grant.
2. Must guarantee compliance with federal, state and local fiscal guidelines and reporting requirements applicable to the grant.

Authorized Representative **Signature:** _____
(County Commissioner Chair)

Printed Name: _____

Date: _____

Assurances must be signed for grant applications to be considered.

Part 3. CHECKLIST: CONTENTS OF APPLICATION

Please use this checklist to help assure all grant application components are included in your finished proposal.

- Cover Sheet
- Proposal
- Budget
- Assurance
- Other Information
 - Copy of TANF eligibility intake form (if different from the state form) to be used by each sub-recipient
 - Wyoming Secretary of State Registration (if applicable)
 - Certificate of Good Standing (if applicable)

Part 4. Quarterly Report and Invoice

NOTE: Completion of this report and invoice will be mandatory to awardees



Temporary Assistance for Needy Families
Wyoming Department of Family Services

TANF CPI

Federal Fiscal Year 25

(October 1, 2024 – September 30, 2025)

Quarterly Performance Report and Invoice

County/Tribe:
Reporting Period:
Date:

Evaluation of Outcomes:

Outcome	Performance Measure	Activities/Collaborations Conducted to Meet Outcome	Evaluation
<i>Will be added from proposal response.</i>			
<i>Will be added from proposal response.</i>			
<i>Will be added from proposal response.</i>			

Successes and Challenges:

Please share quarterly successes and challenges.

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Quarterly Invoice: County Commissioners

Submit To:
 Georgia Auch
 georgia.auch1@wyo.gov

Expenditures for the Month and Year of:
 Submission date:

	Program Costs	YTD Program Costs	<u>ANNUAL</u> Program Budget	Admin Costs	YTD Admin Costs	<u>ANNUAL</u> Admin Budget
Salaries						
Employer Paid Benefits						
Employer Payroll Taxes						
Supplies						
Recruiting and Marketing						
Travel						
Rent and Utilities						
Participant Tuition and Class Fees						
Participant Class Supplies and Materials						
Participant License and Certification Fees						
Participant Drug and Aptitude Screening						
Work Support Services and Clothing						
Participant Wages						
Participant Fringe Benefits						
Participant Incentives & Expenses						
Other Participant Needs						
Sub-Totals	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL (Program + Admin)						
Number of TANF Participants Served						
Cost Per TANF Participant						