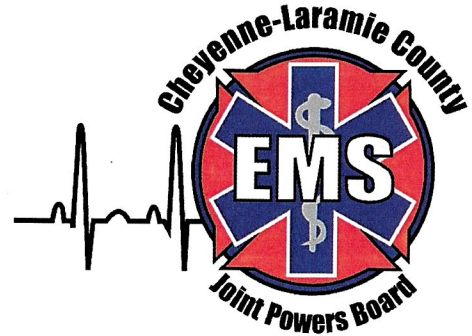


# **Cheyenne / Laramie County Emergency Medical Services Joint Powers Board**

3962 Archer Parkway  
Cheyenne, WY 82009



## **Agenda**

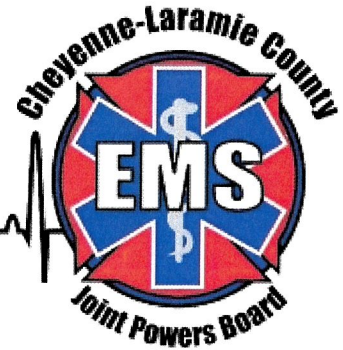
**January 14, 2025**

### **Regular Meeting**

1. Previous Meeting Minutes
2. Finances
  - a. Funding Requests
3. Monthly Reports
  - a. Narva & Associates
    - i. Protocol Committee
  - b. AMR
4. Medical Directors
  - a. Eastern LC EMS (Albin, Pine Bluffs)
  - b. Certification Verification
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
  - a. Response Time follow-up
8. FE Warren AFB/VA Medical Center
9. Cheyenne Fire Rescue
10. County Fire Districts
11. Information Technology
12. Old Business
  - a. Medical Director Contract
  - b. FE Warren Gate Access
  - c. CRMC Contract Change
13. New Business

# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway  
Cheyenne, WY 82009



Minutes for Tuesday January 14, 2025

## **Board Members:**

Chair: Jeanine West, CLC Emergency Management Agency  
Vice-Chair: Josh VanVlack, Board Appointed Member  
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue  
Andrew Dykshorn, Cheyenne Fire Rescue  
Jared Skagen, Cheyenne Regional Medical Center  
Ex-officio: Maj Joshua Berg, FE Warren Air Force Base

## **Meeting Attendees:**

Jon Narva, Narva & Associates  
Scot Lenn, AMR  
Chris Williams, AMR  
Kassi Moloney, AMR  
Cody Schilling, AMR  
Jenn Kerr, LifeLine  
Brice Jacobsen, CFR

Josh Vallee, LCFD #1  
Dominic Davis, LC IT  
Linda Heath, County Commissioner  
James Bush, Laramie County Attorney's Office  
Matt Butler, CLCEMA  
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA and via Zoom beginning at 1:42pm. Jeanine West began the meeting by welcoming everyone. The group went through introductions for the new Commissioner in attendance, Ty Zwonitzer.

### **1. Previous Meeting Minutes**

Minutes for the October meeting were sent out prior to the meeting for the Boards' review. Chief Kopper made a motion to accept the minutes. Jared Skagen seconded the motion. All board members voted in favor.

### **2. Finances**

Chief Kopper provided the report with normal expenses and deposits for the November and December months as being made. No funding requests were received. Beth Harris reported that the annual clinical upgrade payment of \$15,000 was received from AMR and the taxes will be sent out this week. Josh Van Vlack made a motion to accept the financial report. Jared Skagen seconded the motion. All board members voted in favor.

### 3. Monthly Reports

- a. Narva & Associates: Jon Narva provided an overview of the system's performance for December, AMR was fully compliant in making their contractual obligations. There were 1165 calls for service with an average of 37.6/average/day. There were 14 exemption requests with 1 denied. During the past month there were 5 extended responses. Jon reviewed the calls which were put on hold for higher priority calls which means the system was working and there were no issues. A copy of the monthly Narva & Associates report is included with the minutes.
  - i. Protocol Committee: Brice Jacobsen provided the committee report. There were several protocols to review and make changes. Jon added that in order to maintain compliance with the State and the board requirements, Jon along with Medical Direction will be working on a total review of all protocols to make sure that they are up to date. He added that they are making great progress on this project. Jon also reported that elections were held, Brice will remain as the Chair, Pat Curry is the Vice-Chair and Justin Mittlestadt remains the Secretary.
  - ii. Certification Verification: Since Dr. Schmitz could not be present for the meeting, Jon went over the status of the certification review. He will send the letter without any changes from the Medical Director. The due date for the certification spreadsheets is by the end of March. He also reminded everyone that Dr. Schmitz will be working closely with the Eastern Laramie County groups to review their documentation so that it is received on time.
- b. AMR: Cody Schilling discussed various operational updates, including the delays by hour and staffing changes. He noted that there were 8 cardiac arrests, 6 of them were ROSC. The dispatch contract has been approved by AMR legal and Chris Williams has signed it. It was discovered that the wrong names for the county entities was on the signature page and they were updated for Amber Young and Commissioners to sign. Dominic Davis said that he could get the final contract to Amber. He reviewed the regular monthly report including training and they are finishing the development of a Protocol test for their responders. Cody added that they have added AI to their DriveCams that will monitor other behaviors while the unit is on the road. The group had a brief discussion about the AI program and how it works. Cody reviewed the rest of the report that is included with the minutes.

Jon wanted to add that he missed 2 items in his report. The first one he was notified of a mission failure for an ambulance that was transporting a patient to Denver when it lost power and was stranded on the side of the interstate. They were able to move it out of traffic and met with another unit to complete the transfer down to Denver. He stressed that there were no negative outcomes to the patient reported. The second item was a transfer from the VAMC in Cheyenne to Denver for a 92 year old. They had to divert to an ER on their way down because the patient took a turn for the worst. Cody added the first incident was due to a fuel pump going out on the unit and all required notifications were made. The second incident was for a transfer to a skilled nursing facility for specialty care. During transport he became unresponsive so they diverted to the nearest hospital. Again, all required

notifications were made. Jeanine asked if there were any weather exemptions. Cody responded that there was not.

4. Medical Directors

Dr. Schmitz was unable to attend. Beth provided his reports to the group. Albin EMS had a Christmas Party and he met with the crew to discuss 2025 goals and training. For Pine Bluffs, they discussed patient care and will have run reviews on the third Thursday of January. AMR and CFR reviews were completed. There was a discussion on a call involving one of the fire districts with patient care. There was no harm or any violation with patient care, just discussion.

Jeanine announced that the Medical Director contract has been reviewed and updated per the Board agreeing at the last meeting to offer the position to Dr. Schmitz again for 2025. The current contract expires at the end of next month. The only updates to the contract was the dates for the next year.

- a. Eastern LC EMS (Albin, Pine Bluffs)  
See Medical Director report.
- b. Certification Verification  
See Narva & Associates report.

5. CRMC

Jeanine asked if there was anything reported from CRMC on the ALTO project. Jared had not heard anything further and Brice stated that Angela is still working on compiling the data out of EPIC which has been problematic.

6. LifeLine

Jenn Kerr had nothing new to report.

7. Dispatch

Amber Young was unable to attend due to the ProQA update. Jeanine reviewed that it was requested by dispatch to provide some data on response time from when the caller calls to the time that AMR is dispatched out to look at efficiency throughout the entire system. She added that she will ask Amber to provide that information at the next meeting. Dom suggested that it could also be reviewed at the Comm Board meeting.

8. FE Warren AFB/VA Medical Center

Dr. Berg had an update on the gates and he has been in communication with all the different commanders. He stated that at some point they would like to meet and asked the Board what the best way was to setup a meeting with everyone. Jeanine responded that they could do it before or after the next JPB meeting or on a different day. She announced that a letter from the Board was sent to FEWAFB after the last meeting to request a meeting to discuss the gate access issues, but she had not received any response. It was agreed that both sides will look at

the calendar to determine a meeting time. Dr. Berg asked if there was data that could be provided to show the leadership what the system is doing. Cody replied that they could ask their GIS to pull the data.

9. Cheyenne Fire Rescue

Chief Kopper reported that they are conducting interviews next week for 4 people from the academy to start on April 1<sup>st</sup>. The accreditation process has been completed and CFR is being recommended for accreditation at the April Conference and they will be defending their work to the Board. Brice reported that there were 2 individuals that graduated from the LCCC program. One is finishing up the national registry testing and the other is in the FTO process currently.

10. County Fire Districts

Josh Van Vlack reported that the LCFA EMT class is in its second week with 17 students. LCFA has upgraded their EMS licensing to a Paramedic service. They already had 2 Paramedics on their staff, they have hired one Paramedic and now have 2 other volunteer Paramedics. They will be working on upgrading equipment. He informed everyone that there were a couple of 911 bills that are being watched closely.

Josh Vallee with LCFD #1 reported that 2 of their staff were going through EMT class and they are working on gathering the certifications to turn into Dr. Schmitz.

11. Information Technology

Dominic Davis reported that they are working on ProQA updates today. He announced that Brad Alexander retired last month and Dominic will be stepping into his role. He added that IT is working on a few big projects. Jeanine brought up that in November there was discussion about looking into updating the response maps and waiting until after the holidays to schedule a meeting. It was decided to have a meeting with anyone interested from the Board, Laramie County IT, Jon Narva and AMR after the next Joint Powers Board meeting. Cody asked if there was any update on reverting back to the ESRI map for routing. Dom replied that he will followup with Jordan and Samuel for a status. Chief Kopper asked how quickly the CAD is getting updated after an annexation. Dom replied that it would be a question for city planning since IT pulls the data directly from them as soon as they publish the address or annexation change the next Wednesday hits their map. Dom asked that if CFR finds areas that are not correct, to let IT know so that they can correct it.

12. Old Business

- a. Medical Director Contract: See Medical Director report.
- b. FE Warren Gate Access: See FEWAFB report.
- c. CRMC Contract Change: Jeanine opened the discussion with a recap of the proposal to change the contract that was submitted by Jared for CRMC to the Board. She added that for Priority 5 calls, AMR is still in compliance however further discussion could be had on ways to relieve the stress on the system for non-emergent transports. Jeanine stated that the Board had an Executive Session where a couple questions were brought. The first being that when a transport is

specifically for behavioral health, what determines the type of vehicle that must be used to transport. Cody responded that there is collaboration between the on-duty supervisor and the transfer center. When the transfer center calls, AMR reviews the medical necessity and what the patient requires. AMR then provides a suggestion for the proper transport mode and then the transfer center can agree or disagree. The second question was in regards to call times between the time that transfer is needed and how that notification works between the different types of transfers, emergent or non-emergent. Cody replied that for an out of town request, it goes to the transfer center who then contacts the on-duty supervisor. After discussing the needs for the patient, they will then ask when the next available time is for AMR. Jon asked Cody to explain the difference between scheduled and non-scheduled transfers. Cody went on to explain that if the call comes in less than 6 hours prior to pickup, it becomes a Priority 5 unscheduled transport and AMR has up to 45 minutes to be on time. When the call comes in greater than 6 hours prior to pickup, it becomes a Priority 4 which AMR has to be on-time. The group discussed revisiting the use of, what is now called transport.net, to better coordinate transfers. The group had a discussion about the process for transfers with CRMC and issues that have been identified as well as looking further into transfer.net as a tool. After discussion, it was suggested that perhaps an MAA is developed to allow CRMC to transport BLS when multiple transfers are needed and come to agreement on what the trigger points would be to have CRMC conduct certain transfers. AMR and CRMC will meet to discuss the development of an MAA prior to the next meeting to identify financial and other operational impacts. A calendar invite for the meeting will be sent to the Board once it is scheduled.

### 13. New Business

There was no new business presented.

The meeting was adjourned at 3:02pm.

## Cheyenne-Laramie County EMS Joint Powers Board

1/9/2025 10:31 AM

Register: Wyoming Bank &amp; Trust

From 07/01/2024 through 01/09/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2024	1022	APG Media of The R...	Operations:Legal Adve...	Annual Budget...	226.68	X		157,748.51
07/02/2024		Narva & Associates, ...	Program Admin Reimb...	July Contract A...	6,188.58	X		151,559.93
07/03/2024	1023	ACID Remap LLC	Equipment Reserve	EMS Protocol ...	3,750.00	X		147,809.93
07/25/2024		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		133,809.93
07/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	5,000.00	X		128,809.93
07/29/2024			Contract Payment	August Payment		X	26,083.33	154,893.26
07/30/2024		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	6,188.58	X		148,704.68
07/31/2024			Investments	Interest		X	187.04	148,891.72
08/23/2024		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		134,891.72
08/23/2024		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	5,000.00	X		129,891.72
08/31/2024			Investments	Interest		X	165.50	130,057.22
09/04/2024		Narva & Associates, ...	Program Admin Reimb...	September Con...	6,188.58	X		123,868.64
09/05/2024			Contract Payment	September Pay...		X	26,083.33	149,951.97
09/25/2024		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		135,951.97
09/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	5,000.00	X		130,951.97
09/30/2024			Investments	Interest		X	162.34	131,114.31
10/08/2024			Contract Payment	October Payment		X	26,083.33	157,197.64
10/09/2024		Narva & Associates, ...	Program Admin Reimb...	October Contra...	6,188.58	X		151,009.06
10/25/2024		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		137,009.06
10/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	5,000.00	X		132,009.06
10/31/2024			Contract Payment	November Pay...		X	26,083.33	158,092.39
10/31/2024			Investments	Interest		X	127.59	158,219.98
10/31/2024		Narva & Associates, ...	Program Admin Reimb...	November Con...	6,188.58	X		152,031.40
11/25/2024		Laramie County Trea...	Program Admin Reimb...	December Com...	14,000.00	X		138,031.40
11/25/2024		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	5,000.00	X		133,031.40
11/26/2024			Contract Payment	December Pay...		X	26,083.33	159,114.73
11/30/2024			Investments	Interest		X	127.10	159,241.83
12/03/2024		Narva & Associates, ...	Program Admin Reimb...	December Cont...	6,188.58	X		153,053.25
12/24/2024		Laramie County Trea...	Program Admin Reimb...	January Comb ...	14,000.00	X		139,053.25
12/24/2024		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	5,000.00	X		134,053.25
12/31/2024			Contract Payment	January Payment		X	26,083.33	160,136.58
12/31/2024			Investments	Interest		X	137.62	160,274.20
12/31/2024		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,374.25	X		153,899.95

10:31 AM

## Cheyenne-Laramie County EMS Joint Powers Board

01/09/25

## General Ledger

Accrual Basis

As of January 9, 2025

Type	Date	Num	Name	Memo	Amount	Balance
<b>US Bank Checking</b>						0.00
Total US Bank Checking						0.00
<b>Wyoming Bank &amp; Trust</b>						157,975.19
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	-226.68	157,748.51
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	-6,188.58	151,559.93
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	-3,750.00	147,809.93
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	133,809.93
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	-5,000.00	128,809.93
Deposit	07/29/2024			August Payment	26,083.33	154,893.26
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	-6,188.58	148,704.68
Deposit	07/31/2024			Interest	187.04	148,891.72
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	134,891.72
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	-5,000.00	129,891.72
Deposit	08/31/2024			Interest	165.50	130,057.22
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	-6,188.58	123,868.64
Deposit	09/05/2024			September Payment	26,083.33	149,951.97
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	135,951.97
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	-5,000.00	130,951.97
Deposit	09/30/2024			Interest	162.34	131,114.31
Deposit	10/08/2024			October Payment	26,083.33	157,197.64
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	-6,188.58	151,009.06
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	137,009.06
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	-5,000.00	132,009.06
Deposit	10/31/2024			November Payment	26,083.33	158,092.39
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	-6,188.58	151,903.81
Deposit	10/31/2024			Interest	127.59	152,031.40
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	-14,000.00	138,031.40
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	-5,000.00	133,031.40
Deposit	11/26/2024			December Payment	26,083.33	159,114.73
Deposit	11/30/2024			Interest	127.10	159,241.83
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	-6,188.58	153,053.25
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	-14,000.00	139,053.25
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	-5,000.00	134,053.25
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	-6,374.25	127,679.00
Deposit	12/31/2024			January Payment	26,083.33	153,762.33
Deposit	12/31/2024			Interest	137.62	153,899.95
Total Wyoming Bank & Trust					-4,075.24	153,899.95
<b>Assessments Receivables</b>						0.00
Total Assessments Receivables						0.00
<b>Cash</b>						0.00
Total Cash						0.00
<b>Undeposited Funds</b>						0.00
Total Undeposited Funds						0.00
<b>Accounts Payable</b>						0.00
Total Accounts Payable						0.00
<b>Cash Reserve</b>						0.00
Total Cash Reserve						0.00
<b>Equipment Reserve</b>						-51,341.98
Check	07/03/2024	1023	ACID Remap LLC	EMS Protocol App Invoice #2093	3,750.00	-47,591.98
Total Equipment Reserve					3,750.00	-47,591.98
<b>Opening Bal Equity</b>						-118,338.88
Total Opening Bal Equity						-118,338.88
<b>Unrestricted Net Assets</b>						11,705.67
Total Unrestricted Net Assets						11,705.67
<b>Contract Payment</b>						0.00
Deposit	07/29/2024			August Payment	-26,083.33	-26,083.33
Deposit	09/05/2024			September Payment	-26,083.33	-52,166.66
Deposit	10/08/2024			October Payment	-26,083.33	-78,249.99
Deposit	10/31/2024			November Payment	-26,083.33	-104,333.32
Deposit	11/26/2024			December Payment	-26,083.33	-130,416.65
Deposit	12/31/2024			January Payment	-26,083.33	-156,499.98
Total Contract Payment					-156,499.98	-156,499.98
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
Total Corporate Contributions						0.00
<b>Gifts in Kind - Goods</b>						0.00



10:31 AM

## Cheyenne-Laramie County EMS Joint Powers Board

01/09/25

## General Ledger

Accrual Basis

As of January 9, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Total Gifts in Kind - Goods						0.00
<b>Individ, Business Contributions</b>						0.00
Total Individ, Business Contributions						0.00
<b>Direct Public Support - Other</b>						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
Total Interest-Savings, Short-term CD						0.00
<b>Investments - Other</b>						0.00
Deposit	07/31/2024		Interest		-187.04	-187.04
Deposit	08/31/2024		Interest		-165.50	-352.54
Deposit	09/30/2024		Interest		-162.34	-514.88
Deposit	10/31/2024		Interest		-127.59	-642.47
Deposit	11/30/2024		Interest		-127.10	-769.57
Deposit	12/31/2024		Interest		-137.62	-907.19
Total Investments - Other					-907.19	-907.19
Total Investments					-907.19	-907.19
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
Total Miscellaneous Revenue						0.00
<b>Other Types of Income - Other</b>						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
<b>Performance Assessments</b>						0.00
Total Performance Assessments						0.00
<b>Bank Error</b>						0.00
Total Bank Error						0.00
<b>Business Expenses</b>						0.00
Total Business Expenses						0.00
<b>Contract Services</b>						0.00
<b>Accounting Fees</b>						0.00
Total Accounting Fees						0.00
<b>Professional Services</b>						0.00
Total Professional Services						0.00
<b>Contract Services - Other</b>						0.00
Total Contract Services - Other						0.00
Total Contract Services						0.00
<b>Operations</b>						0.00
<b>Bank charges</b>						0.00
Total Bank charges						0.00
<b>Books, Subscriptions, Reference</b>						0.00
Total Books, Subscriptions, Reference						0.00
<b>Legal Advertising</b>						0.00
Check	07/01/2024	1022	APG Media of The Rocki...	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising					226.68	226.68
<b>Meeting Expenses</b>						0.00
Total Meeting Expenses						0.00
<b>Miscellaneous</b>						0.00
Total Miscellaneous						0.00
<b>New Checks</b>						0.00
Total New Checks						0.00
<b>Postage, Mailing Service</b>						0.00
Total Postage, Mailing Service						0.00
<b>Printing and Copying</b>						0.00
Total Printing and Copying						0.00

10:31 AM

## Cheyenne-Laramie County EMS Joint Powers Board

01/09/25

## General Ledger

Accrual Basis

As of January 9, 2025

Type	Date	Num	Name	Memo	Amount	Balance
<b>Supplies</b>						0.00
Total Supplies						0.00
<b>Telephone, Telecommunications</b>						0.00
Total Telephone, Telecommunications						0.00
<b>Training</b>						0.00
Total Training						0.00
<b>Withdrawal for New Check Charge</b>						0.00
Total Withdrawal for New Check Charge						0.00
<b>Operations - Other</b>						0.00
Total Operations - Other						0.00
Total Operations					226.68	226.68
<b>Other Types of Expenses</b>						0.00
<b>FD Equipment Purchases</b>						0.00
Total FD Equipment Purchases						0.00
<b>Insurance - Liability, D and O</b>						0.00
Total Insurance - Liability, D and O						0.00
<b>Other Types of Expenses - Other</b>						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
<b>Program Admin Reimbursements</b>						0.00
Check	07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
Check	07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58
Check	07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
Check	07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
Check	08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
Check	08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
Check	09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
Check	09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
Check	09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
Check	10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
Check	10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
Check	10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
Check	10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
Check	11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
Check	11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90
Check	12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
Check	12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
Check	12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
Check	12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73
Total Program Admin Reimbursements					157,505.73	157,505.73
<b>Reconciliation Discrepancies</b>						0.00
Total Reconciliation Discrepancies						0.00
<b>Reserve</b>						0.00
Total Reserve						0.00
<b>Travel and Meetings</b>						0.00
<b>Conference, Convention, Meeting</b>						0.00
Total Conference, Convention, Meeting						0.00
<b>Travel</b>						0.00
Total Travel						0.00
<b>Travel and Meetings - Other</b>						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
<b>No acctnt</b>						0.00
Total no acctnt						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

10:31 AM

## Cheyenne-Laramie County EMS Joint Powers Board

01/09/25

## Profit &amp; Loss Detail

Accrual Basis

July 1, 2024 through January 9, 2025

Date	Num	Name	Memo	Amount	Balance
<b>Income</b>					
<b>Contract Payment</b>					
07/29/2024			August Payment	26,083.33	26,083.33
09/05/2024			September Payment	26,083.33	52,166.66
10/08/2024			October Payment	26,083.33	78,249.99
10/31/2024			November Payment	26,083.33	104,333.32
11/26/2024			December Payment	26,083.33	130,416.65
12/31/2024			January Payment	26,083.33	156,499.98
Total Contract Payment				156,499.98	156,499.98
<b>Investments</b>					
07/31/2024			Interest	187.04	187.04
08/31/2024			Interest	165.50	352.54
09/30/2024			Interest	162.34	514.88
10/31/2024			Interest	127.59	642.47
11/30/2024			Interest	127.10	769.57
12/31/2024			Interest	137.62	907.19
Total Investments				907.19	907.19
Total Income				157,407.17	157,407.17
<b>Expense</b>					
<b>Operations</b>					
<b>Legal Advertising</b>					
07/01/2024	1022	APG Media of The Rockies	Annual Budget Notice Ad #521323	226.68	226.68
Total Legal Advertising				226.68	226.68
Total Operations				226.68	226.68
<b>Program Admin Reimbursements</b>					
07/02/2024		Narva & Associates, Inc.	July Contract Admin	6,188.58	6,188.58
07/25/2024		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	20,188.58
07/25/2024		Dr. Gary Schmitz	August Medical Director	5,000.00	25,188.58
07/30/2024		Narva & Associates, Inc.	August Contract Admin	6,188.58	31,377.16
08/23/2024		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	45,377.16
08/23/2024		Dr. Gary Schmitz	September Medical Director	5,000.00	50,377.16
09/04/2024		Narva & Associates, Inc.	September Contract Admin	6,188.58	56,565.74
09/25/2024		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	70,565.74
09/25/2024		Dr. Gary Schmitz	October Medical Director	5,000.00	75,565.74
10/09/2024		Narva & Associates, Inc.	October Contract Admin	6,188.58	81,754.32
10/25/2024		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	95,754.32
10/25/2024		Dr. Gary Schmitz	November Medical Director	5,000.00	100,754.32
10/31/2024		Narva & Associates, Inc.	November Contract Admin	6,188.58	106,942.90
11/25/2024		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	120,942.90
11/25/2024		Dr. Gary Schmitz	December Medical Director	5,000.00	125,942.90
12/03/2024		Narva & Associates, Inc.	December Contract Admin	6,188.58	132,131.48
12/24/2024		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	146,131.48
12/24/2024		Dr. Gary Schmitz	January Medical Director	5,000.00	151,131.48
12/31/2024		Narva & Associates, Inc.	January Contract Admin	6,374.25	157,505.73
Total Program Admin Reimbursements				157,505.73	157,505.73
Total Expense				157,732.41	157,732.41
<b>Net Income</b>				<b>-325.24</b>	<b>-325.24</b>