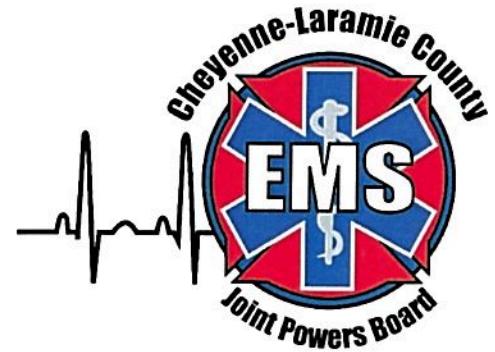


Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Agenda

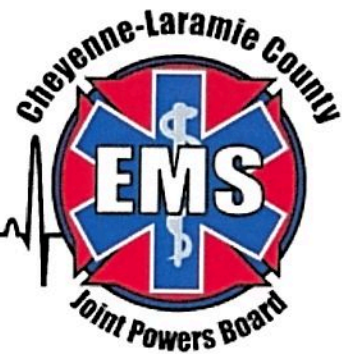
November 9, 2021

Regular Meeting

1. Previous Meeting Minutes
2. Finances
 - a. Invoice for RFP Announcement in WTE
3. Monthly Reports
 - a. Narva & Associates
 - b. AMR
4. Medical Directors
 - a. Albin & Burns EMS
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. Eastern LC EMS (Albin, Burns, Pine Bluffs)
9. FE Warren AFB/VA Medical Center
10. Cheyenne Fire & Rescue
11. County Fire Districts
12. Information Technology
13. Funding Requests
14. Old Business
 - a. RFP for Contract Administrator
 - b. Board Member Application
15. New Business
 - a. EMS JPB Website

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday November 9, 2021

Board Members:

Chairman: Division Chief Byron Mathews, Cheyenne Fire Rescue
Vice-Chair: Jeanine West, CLC Emergency Management Agency
Secretary/Treasurer: Carrie Deselms, Albin EMS
Chief John Kopper, Cheyenne Fire Rescue
Tracy Garcia, Cheyenne Regional Medical Center
Ex-officio: Maj Robert Wetzler

Meeting Attendees:

Jon Narva, Narva & Associates
Kassi Moloney, American Medical Response
Chris Williams, American Medical Response
Scot Len, American Medical Response
Cody Schilling, American Medical Response
Larry Jones, American Medical Response
Derrick Hendran, American Medical Response

Jennifer Kerr, LifeLine
Brice Jacobsen, Cheyenne Fire Rescue
Kate Hoffman, LC IT
Andrew Brewerton, LC IT
Linda Heath, Laramie County Commissioners
Beth Harris, CLC Emergency Management
Matt Butler, CLC Emergency Management

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person and began at 1:30pm. Byron Mathews began the meeting by welcoming everyone.

1. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Byron asked if there were any requests for changes or corrections to the minutes. Jeanine West made a motion to accept the minutes as written. Chief Kopper seconded the motion. All board members voted in favor.

2. Finances

Carrie Deselms provided the finance report. Carrie stated that the normal expenses were paid for the month and that the board did receive an invoice for the RFP public notice. Beth Harris stated that she will pay the invoice after the meeting. Chief Kopper motioned to approve the financial report. Jeanine West seconded the motion; all board members voted in favor.

3. Monthly Reports

- a. AMR: Kassi provided the report for AMR. She reported that they had a total of 1096 calls for service and 774 transports for the month. She also stated that AMR was compliant in all zones and priorities except for the suburban emergent which was determined to be unmeasurable. There was only one extended delay for the month of October which was for urban emergent. Kassi stated that they will evaluate this past month to determine what was done differently to decrease the number of extended delays. She also reported that the core schedule does not have any changes but they will be adjusting their schedule in the future based on the volume that they are observing. She stated that they are fully staffed on EMTs and on paramedics with two of the paramedics out on leave. They did hold a new hire orientation for six part-time EMTs. Kassi added that they are still currently seeking part-time paramedics. Under preventative maintenance there is one unit out of service to troubleshoot speedometer issues and their new Type I with the new graphics was experiencing electrical issues and is being sent back to Texas. They will be bringing in a new unit while that is out for repairs. With the DriveCam there were 40 events triggered. Kassi stated that they do have one clinical investigation open pending a paramedic returning from leave. They reviewed 291 charts and all 14 cardiac arrest cases were reviewed by the Education Chief Larry Jones. AMR also reviewed 130 refusals and public assists calls. Kassi continued with her report that several trainings were done over the month. She added that they did attend part of the Tyler Tech conference. AMR had several mutual aid requests that they responded to and they continue to do mobile health as well as administer flu vaccine for DynoNobel. She stated that AMR participated in several events during October and they are planning for upcoming holiday events. Kassi ended her report by stating that they are working on auto launch policies with lifeline three to better serve all of Laramie County. Byron Matthews asked of the 26 DriveCam triggers for speeding if any of them were a single driver event. Kassi responded that it was due to the speedometer issue with MS 150.

- b. Narva & Associates: Jon Narva reported that there was a standard of activity and meetings for the month. He added that he did have a virtual meeting with County GIS to work on the suburban zone issue. Jon commented that due to CrewForce issue last night he was unable to provide that information in the report. He added that there were several emails sent throughout the night and wanted to bring that issue to the board's attention during the meeting. Kate Hoffman with Laramie County IT provided a timeline for the outage that affected CrewForce. The group continued discussion about the outage and the adjustments that need to be made to next month's reporting. Jon reported that there were 38 exemptions requested with one being denied for the month. He added that they did have a total of 1096 completed calls for service for the month which is consistent when compared to previous months. Jon reiterated that they only had one extended delay call during the month. Jon wished to continue to point out that with the suburban priority one calls and the anomalies in the new map layer the 100 call rule cannot be used for calculations and therefore statistically they are out of compliance in the zone. He added that he will discuss this further later on in the agenda. Jon stated that they were fully compliant in all other zones and priorities.

Jon Narva brought up for discussion the continued issue with the suburban zone and the new EMS map layer. The question was brought up to him on whether the 100 call rule is valid and if typically other jurisdictions are using it. Jon stated that other jurisdictions are not using it and that the 100 call rule is unique to our area. He commented that he has been working with Kassi on coming up with alternative solutions to the issue and his conclusion was that statistically with a very low call volume in the suburban area it would be impossible to be in compliance. After consulting with the Laramie County GIS they discussed different ways that the data can be measured. It was Jon's recommendation to consider for the next year and under the new contract that the suburban calls be considered frontier calls knowing that the EMS map layer will be reviewed annually and further adjustments could possibly be made.

Jeanine commented that after the extensive review performed by AMR and Jon Narva over the suburban zone calls that she agrees with Jon's recommendation including the point that the EMS map layer would be reviewed annually and adjustments can be made. The group continued to discuss the suburban zone calls and adjusting the compliance times. Jeanine West motioned to merge the suburban zone with the frontier zone to change the measurement for compliance to level of effort. Tracy Garcia seconded the motion. Motion was approved.

4. Medical Directors

Nothing to report.

5. CRMC

It was announced that this meeting would be Tracy Garcia's last meeting and that Sarah White has been appointed as the CRMC rep for the EMS board. Tracy added that they have had a surge of patients not related to COVID.

6. LifeLine

Jenn Kerr reported that they are preparing for the winter months.

7. LCCCC

Nothing to report.

8. Eastern Laramie County

Carrie had nothing to report for Pine Bluff's. She reported that Allison in Albin was on vacation and therefore there is only one EMT available. Carrie commented that she had talked with Jillian with Burns EMS and that she had nothing to report.

9. FE Warren AFB

Nothing to report.

10. VA

Beth reported that Dutch sent a message that the VA is seen a large increase of COVID patients within the region and have been very busy.

11. Cheyenne Fire Rescue

Chief Kopper had nothing further to report except that the 6th penny propositions had passed that would provide overall system improvements.

12. County Fire Districts

Nothing to report.

13. County IT

Kate Hoffman again reported that there was an outage which affected CrewForce. She wanted to remind everyone that the best way to report an outage is by calling the IT on-call number. She also stated that only Laramie County IT can lift an outage alert. Kate added that during an outage it is possible that some applications may work for some but not for others. Therefore IT is the notification point for when an outage has been corrected. She reported that the cause for the outage is not exactly known at this time but that there was a report of a national outage for CenturyLink which may have caused the issues. Byron asked that IT send an email to the board and the Fire Chiefs Association reiterating what the proper procedure is during outages to notify IT.

14. Funding Requests

No funding requests were received. Chief Kopper did ask if any funding requests could be requested through ARPA funds for system improvements. Jeanine West responded that the County Commissioners have not yet provided a final decision on what projects would be funded but some recommendations for project ideas have been submitted by various county departments. Commissioner Heath added that the commissioners wanted to wait until the 6th penny elections had been completed to better determine which direction they would take on funding projects using ARPA funds. She stated that they are looking at County Department requests and expenditures initially and then will determine the next steps. The spending process for the funds was discussed by the group.

15. Old Business

- a. RFP for Contract Administrator: Byron reported that the RFP has been published and posted where needed and copies have been provided to the board members. Jeanine announced that the RFP proposals are due no later than December 2 at 3 PM.
- b. Board Member Application: Beth reported that she had not received any applications at this time. Matt asked if there was a deadline for the applications since he will be announcing the availability of the application at the Fire Chiefs meeting. Jeanine West made the motion to accept applications up to December 13 at 5 PM. Chief Kopper seconded the motion.

16. New Business

- a. EMS Joint Powers Board Website: Beth presented to the group the idea and layout for a new EMS Joint Powers Board website. She displayed the final product to the board for any suggestions or comments. Access for the website would be through the Emergency Management Agency webpage. Chief Kopper made a motion to approve

and activate the new website. Jeanine West seconded the motion. Motion was approved. Beth stated that she will contact Dave Lerner to move forward with making the website live.

The meeting was adjourned at 2:06pm.

Cheyenne-Laramie County EMS Joint Powers Board

11/8/2021 8:43 AM

Register: Wyoming Bank & Trust

From 07/01/2021 through 11/08/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/30/2021			Investments	Interest		X	0.97	117,796.98
08/02/2021			Contract Payment	August Contrac...		X	25,666.01	143,462.99
08/02/2021		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		140,546.33
08/02/2021		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		137,629.67
08/02/2021		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		131,796.34
08/02/2021		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		117,796.34
08/10/2021		Olive Garden	Operations:Meeting Ex...	Executive Meet...	116.99	X		117,679.35
08/26/2021		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		103,679.35
08/26/2021		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		100,762.69
08/26/2021		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		97,846.03
08/31/2021			Contract Payment	September Con...		X	25,666.01	123,512.04
08/31/2021			Investments	Interest		X	0.99	123,513.03
08/31/2021	1007	Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		117,679.70
09/27/2021			Contract Payment	October Contra...		X	25,666.01	143,345.71
09/28/2021		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		140,429.05
09/28/2021		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		137,512.39
09/28/2021		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		123,512.39
09/30/2021			Investments	Interest		X	0.98	123,513.37
09/30/2021		Narva & Associates, ...	Program Admin Reimb...	October Cotnra...	5,833.33	X		117,680.04
10/12/2021	1008	ACID Remap LLC	Equipment Reserve	Invoice #2021-...	2,250.00	X		115,430.04
10/27/2021		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		101,430.04
10/27/2021		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		98,513.38
10/27/2021		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		95,596.72
10/29/2021			Investments	Interest		X	0.91	95,597.63
10/29/2021		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		89,764.30
11/02/2021			Contract Payment	November Con...			25,666.01	115,430.31

Cheyenne-Laramie County EMS Joint Powers Board

11/08/21

General Ledger

Accrual Basis

As of November 8, 2021

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						117,796.01
Deposit	07/30/2021			Interest	0.97	117,796.98
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	-2,916.66	114,880.32
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	-2,916.66	111,963.66
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	-5,833.33	106,130.33
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	92,130.33
Deposit	08/02/2021			August Contract Payment	25,666.01	117,796.34
Check	08/10/2021		Olive Garden	Executive Meeting	-116.99	117,679.35
Check	08/28/2021		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	103,679.35
Check	08/28/2021		Amy P. Tortorich P.C	September Medical Director	-2,916.66	100,762.69
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	-2,916.66	97,846.03
Check	08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	-5,833.33	92,012.70
Deposit	08/31/2021			September Contract Payment	25,666.01	117,678.71
Deposit	08/31/2021			Interest	0.99	117,679.70
Deposit	09/27/2021			October Contract Payment	25,666.01	143,345.71
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	-2,916.66	140,429.05
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	-2,916.66	137,512.39
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	123,512.39
Check	09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	-5,833.33	117,679.06
Deposit	09/30/2021			Interest	0.98	117,680.04
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	-2,250.00	115,430.04
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	101,430.04
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	-2,916.66	98,513.38
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	-2,916.66	95,596.72
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	-5,833.33	89,763.39
Deposit	10/29/2021			Interest	0.91	89,764.30
Deposit	11/02/2021			November Contract Payment	25,666.01	115,430.31
Total Wyoming Bank & Trust					-2,365.70	115,430.31
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-39,540.98
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	2,250.00	-37,290.98
Total Equipment Reserve					2,250.00	-37,290.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						40,083.85
Total Unrestricted Net Assets						40,083.85
Contract Payment						0.00
Deposit	08/02/2021			August Contract Payment	-25,666.01	-25,666.01
Deposit	08/31/2021			September Contract Payment	-25,666.01	-51,332.02
Deposit	09/27/2021			October Contract Payment	-25,666.01	-76,998.03
Deposit	11/02/2021			November Contract Payment	-25,666.01	-102,664.04
Total Contract Payment					-102,664.04	-102,664.04
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of November 8, 2021

Type	Date	Num	Name	Memo	Amount	Balance
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/30/2021			Interest	-0.97	-0.97
Deposit	08/31/2021			Interest	-0.99	-1.96
Deposit	09/30/2021			Interest	-0.98	-2.94
Deposit	10/29/2021			Interest	-0.91	-3.85
Total Investments - Other					-3.85	-3.85
Total Investments					-3.85	-3.85
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Total Miscellaneous Revenue						0.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00
Total Bank Error						0.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Total Professional Services						0.00
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services						0.00
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Total Legal Advertising						0.00
Meeting Expenses						0.00
Check	08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
Total Meeting Expenses					116.99	116.99
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Total Supplies						0.00
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00

Cheyenne-Laramie County EMS Joint Powers Board
General Ledger
 As of November 8, 2021

Type	Date	Num	Name	Memo	Amount	Balance
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					116.99	116.99
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65
Check	08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
Check	08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
Check	09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	5,833.33	76,999.95
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
Total Program Admin Reimbursements					102,666.60	102,666.60
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
TOTAL					0.00	0.00

Cheyenne-Laramie County EMS Joint Powers Board

Profit & Loss Detail

July 1 through November 8, 2021

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
08/02/2021			August Contract Payment	25,666.01	25,666.01
08/31/2021			September Contract Payment	25,666.01	51,332.02
09/27/2021			October Contract Payment	25,666.01	76,998.03
11/02/2021			November Contract Payment	25,666.01	102,664.04
Total Contract Payment				102,664.04	102,664.04
Investments					
07/30/2021			Interest	0.97	0.97
08/31/2021			Interest	0.99	1.96
09/30/2021			Interest	0.98	2.94
10/29/2021			Interest	0.91	3.85
Total Investments				3.85	3.85
Total Income				102,667.89	102,667.89
Expense					
Operations					
Meeting Expenses					
08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
Total Meeting Expenses				116.99	116.99
Total Operations				116.99	116.99
Program Admin Reimbursements					
08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65
08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
09/28/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
09/28/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	5,833.33	76,999.95
10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
Total Program Admin Reimbursements				102,666.60	102,666.60
Total Expense				102,783.59	102,783.59
Net Income				-115.70	-115.70



Cheyenne Regional Medical Center

214 East 23rd Street
Cheyenne, WY 82001
307-634-2273
www.crmcwy.org

October 25, 2021

Jeanine West
Cheyenne Laramie County
Emergency Management

VIA EMAIL:

jwest@laramiecounty.com

Dear Ms. West:

Please accept this letter as notice that Cheyenne Regional Medical Center has appointed Sarah White, Administrator of Critical Care and Emergency Services, as its representative on the Laramie County Joint Powers Board effective January 1, 2022.

Should you have any questions regarding this appointment, please do not hesitate to contact me.

Sincerely,

DocuSigned by:

Joanna Vilos

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Joanna Vilos

Chief Legal Officer & VP of Human Resources

Cheyenne Regional Medical Center

telephone: 307.633.7414

Joanna.Vilos@crmcy.org