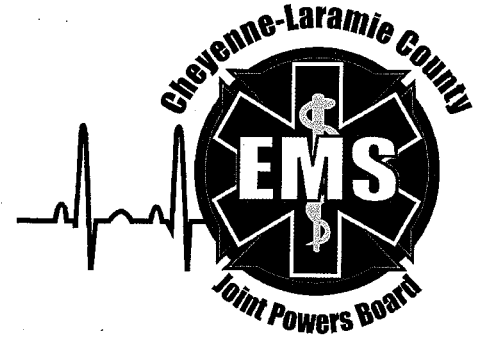


Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Agenda

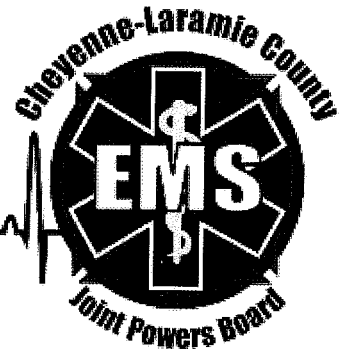
February 14, 2023

Regular Meeting

1. CFR Appointment Letter
2. Previous Meeting Minutes
3. Finances
4. Monthly Reports
 - a. Narva & Associates
 - b. AMR
 - i. Presentation
5. Medical Directors
6. Cheyenne Regional Medical Center
7. LifeLine
8. Dispatch
9. Eastern LC EMS (Albin, Pine Bluffs)
10. FE Warren AFB/VA Medical Center
11. Cheyenne Fire Rescue
12. County Fire Districts
13. Information Technology
14. Funding Requests
15. Old Business
 - a. Medical Director Contract
16. New Business
 - a. Elections
 - b. Protocol App Survey

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday February 14, 2023

Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Josh VanVlack, Board Appointed Member
Jared Skagen, Cheyenne Regional Medical Center
Ex-officio: Maj Joshua Berg, FE Warren Air Force Base

Meeting Attendees:

Titus Norris, Cheyenne Fire Rescue
Kassandra Moloney, AMR
Derek Hendrin, AMR
Larry Jones, AMR
Chris Williams, AMR
Dr. Amy Tortorich, Medical Director
Dr. Gary Schmitz, Medical Director
Amber Young, LCCCC
Brice Jacobsen, Cheyenne Fire Rescue
Linda Heath, County Commissioner
Matt Butler, CLCEMA
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA beginning at 1:32pm. Jeanine West began the meeting by welcoming everyone.

1. CFR Appointment Letter

Jeanine West announced that Byron Mathews was appointed the new State Fire Marshal and that Titus Norris, Battalion Chief, with Cheyenne Fire Rescue had been appointed as the new representative for the Board per a letter received by Mayor Collins.

2. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Jeanine asked if there were any requests for changes or corrections to the minutes. Josh Van Vlack made a motion to accept the minutes as written. Chief Kopper seconded the motion. All board members voted in favor.

3. Finances

Chief Kopper reviewed the financials for the month which were typical for the month. Josh Van Vlack made a motion to accept the financial report. Jared Skagen seconded the motion. All board members voted in favor.

4. Monthly Reports

- a. Narva & Associates: Jon Narva was unable to attend the meeting. Jeanine West briefly reviewed the Narva & Associates report and noted that the group can review the report and contact Jon with any questions. AMR was compliant for the month and had 3 extended delays.
- b. AMR: Kassi Moloney reviewed the AMR monthly report with the group which was sent out prior to the meeting. Kassi reported that there was an accident with one of the units this past month where the ambulance was deemed a total loss. All of the crew and the patient were fine with minor injuries and the patient was taken back to the original destination. The accident is still be investigated by Wyoming Highway Patrol. She made a note that AMR had developed a new Risk Assessment form for long distance transports after the recent accident and received input from other areas on what they use. The group discussed the report form.
 - i. Rate Increase Presentation: Kassi provided a presentation on the rate increase that was submitted earlier. She reviewed the figures that were provided in the presentation which led to a proposed rate increase of 19.1% to be implemented upon approval. The rest of slides were supporting documentation for the rate increase. Jeanine reviewed that the Board has 15 days to respond to the rate increase request. Chief Kopper suggested that the Board be given time to review the proposal. Kassi asked for clarification that the approval must be during a public meeting. Jeanine affirmed the statement and the contract would need to be amended if approval was given. Kassi asked if there was anything that AMR could present to the Board to clarify the request. There was discussion amongst the group about the reasoning for the request and the data presented. Jeanine recommended that if the members of the Board has any questions that they be given to Jeanine by the end of next week so that they could have an Executive Session prior to the next meeting.

5. Medical Directors

Dr. Schmitz reported that the Albin EMS meeting went well but the road conditions in the area were difficult due to recent weather events. During the meeting they reviewed patient care for the recent US 85 accident. He added that the Pine Bluffs EMS meeting

went well and they reviewed their runs. Pine Bluffs EMS is planning for PIT crew training and looking at having an on-call rotation. Dr. Schmitz noted that they are considering changes to protocols that will be discussed at the next protocol committee meeting. He is also working on his DEA registration for Cheyenne Fire Rescue. Dr. Tortorich reported that case reviews went well, but additional conversations need to take place about having in-person meetings again for case reviews. She added that there is discussion about looking at a better way to get follow-up with EMS crews and access to EPIC. Jared Skagen stated that he would ask CRMC about this option.

6. CRMC

Jared reported that due to construction on 24th St. arrivals to the hospital will be interrupted and also the helipad was open again.

7. LifeLine

Nothing to report.

8. Dispatch

Amber Young reported that they had 11675 calls for service with 1256 of them being EMS calls. Amber stated that they are currently at 50% staffing due to staff leaving for various opportunities. She announced that Telecommunicators Week was April 9-15 and the awards banquet would be April 13th.

9. Eastern LC EMS

Tony Perry sent Jeanine a report. Jeanine reported that much of the report was covered by Dr. Schmitz, they are looking at doing a skills practice session when the weather improves. He added that LCFD #6 had reached out to him to help with additional training. They did receive a grant for 7 new LifePacks and AEDs.

10. FE Warren AFB/VA Medical Center

Dr. Berg reported they are working with the VA to finalize training.

11. Cheyenne Fire Rescue

Chief Kopper wanted to thank Byron Mathews for years of service with the department and welcome Titus Norris to the Board. He added that there are 2 new Fire Fighters. Brice Jacobsen stated that they will be working through the attendance issues with case reviews.

12. County Fire Districts

Josh Van Vlack stated that Laramie County Fire Authority had asked if there could be additional communications to the fire districts about any status changes with CRMC. Amber replied that LCCCC could help with that but she would need communications from CRMC. The group discussed solutions for communicating changes to the count fire districts. It was decided that Matt Butler would reach out to Candis Pickard about being put on the contact list for notifications and that he would forward the information to the districts.

13. Information Technology

Nothing to report.

14. Funding Requests

No funding requests were received.

15. Old Business

- a. Medical Director Contract: Jeanine announced that Dr. Schmitz had been awarded the Medical Director contract starting March 1st, 2023. The Board presented Dr. Tortorich with a plaque for her years of service as the Co-Medical Director for Laramie County.

16. New Business

- a. Protocol App Survey: Jeanine announced that the survey for input about the current protocol app was sent out. Beth Harris provided a review of the survey results in which 11 responses were received. The Board discussed that the lack of responses were a concern and suggested that the survey be sent out again to the various agencies that use the app. Beth will send the survey out again to the group for their responses.
- b. Elections: Jeanine stated that due to Byron Mathews departure from CFR and the Board, that the Vice-Chair position was vacant. Chief Kopper nominated Josh Van Vlack for the position. Jared Skagen seconded the motion. All voted in favor.

In response to the AMR proposal for a rate increase, Chief Kopper made a motion to move into Executive Session. Jared Skagen seconded the motion. The Board moved into Executive Session at 2:35pm. The Board returned from Executive Session and continued the meeting at 3:19pm.

- c. AMR Rate Increase: Jeanine reconvened the meeting and thanked everyone for their patience. After discussion and review of the proposal Josh Van Vlack made a motion to offer a 7% contract adjustment each year for the next 3 years as long as AMR remains in compliance under Contract Section 6.24. Jared Skagen seconded the motion. All voted in favor. Jeanine stated that a letter would be sent within 15 days of the meeting to AMR and if they had any questions to contact the Board.

The meeting was adjourned at 3:21pm.

Cheyenne-Laramie County EMS Joint Powers Board

2/8/2023 4:01 PM

Register: Wyoming Bank & Trust

From 07/01/2022 through 02/08/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2022	1014	ACID Remap LLC	Equipment Reserve	Protocol App I...	2,250.00	X		117,671.26
07/25/2022		Laramie County Trea...	Program Admin Reimb...	August LCCC...	14,000.00	X		103,671.26
07/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		100,754.60
07/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		97,837.94
07/28/2022			Contract Payment	August Contrac...		X	26,083.33	123,921.27
07/31/2022			Investments	Interest		X	0.94	123,922.21
08/09/2022		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		118,088.88
08/25/2022		Laramie County Trea...	Program Admin Reimb...	September LC...	14,000.00	X		104,088.88
08/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		101,172.22
08/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		98,255.56
08/29/2022			Contract Payment	September Con...		X	26,083.33	124,338.89
08/31/2022			Investments	Interest		X	2.04	124,340.93
09/08/2022		Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		118,507.60
09/23/2022		Laramie County Trea...	Program Admin Reimb...	October LCCC...	14,000.00	X		104,507.60
09/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		101,590.94
09/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		98,674.28
09/26/2022			Contract Payment	October Contra...		X	26,083.33	124,757.61
09/30/2022			Investments	Interest		X	6.95	124,764.56
10/03/2022		Narva & Associates, ...	Program Admin Reimb...	October Contra...	5,833.33	X		118,931.23
10/12/2022		Dickey's BBQ	Operations:Meeting Ex...	Executive Meet...	158.37	X		118,772.86
10/24/2022			Contract Payment	November Con...		X	26,083.33	144,856.19
10/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		141,939.53
10/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		139,022.87
10/25/2022		Laramie County Trea...	Program Admin Reimb...	November LC...	14,000.00	X		125,022.87
10/31/2022			Investments	Interest		X	36.16	125,059.03
11/01/2022		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		119,225.70
11/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	December Med...	2,916.66	X		116,309.04
11/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	2,916.66	X		113,392.38
11/25/2022		Laramie County Trea...	Program Admin Reimb...	December LCC...	14,000.00	X		99,392.38
11/30/2022			Contract Payment	December Cont...		X	76,083.33	175,475.71
11/30/2022			Investments	Interest		X	44.49	175,520.20
11/30/2022		Narva & Associates, ...	Program Admin Reimb...	December Cont...	5,833.33	X		169,686.87
12/01/2022		wyoming Bank & Tr...	Bank Error	Bank Error 11/...	50,000.00	X		119,686.87
12/14/2022	1015	APG Media of The R...	Operations:Legal Adve...	RFP Medical D...	133.32	X		119,553.55
12/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	January Medic...	2,916.66	X		116,636.89
12/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	2,916.66	X		113,720.23
12/23/2022		Laramie County Trea...	Program Admin Reimb...	January LCCC...	14,000.00	X		99,720.23
12/31/2022			Investments	Interest		X	64.71	99,784.94
01/04/2023			Contract Payment	January Contra...		X	26,083.33	125,868.27
01/04/2023		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,008.33	X		119,859.94

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 8, 2023

02/08/23

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						119,921.26
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	-2,250.00	117,671.26
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	-14,000.00	103,671.26
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	-2,916.66	100,754.60
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	-2,916.66	97,837.94
Deposit	07/28/2022			August Contract Payment	26,083.33	123,921.27
Deposit	07/31/2022			Interest	0.94	123,922.21
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	-5,833.33	118,088.88
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	-14,000.00	104,088.88
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	-2,916.66	101,172.22
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	-2,916.66	98,255.56
Deposit	08/29/2022			September Contract Payment	26,083.33	124,338.89
Deposit	08/31/2022			Interest	2.04	124,340.93
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	-5,833.33	118,507.60
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	-14,000.00	104,507.60
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	-2,916.66	101,590.94
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	-2,916.66	98,674.28
Deposit	09/26/2022			October Contract Payment	26,083.33	124,757.61
Deposit	09/30/2022			Interest	6.95	124,764.56
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	-5,833.33	118,931.23
Check	10/12/2022		Dickey's BBQ	Executive Meeting	-158.37	118,772.86
Deposit	10/24/2022			November Contract Payment	26,083.33	144,856.19
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	-2,916.66	141,939.53
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	-2,916.66	139,022.87
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	-14,000.00	125,022.87
Deposit	10/31/2022			Interest	36.16	125,059.03
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	-5,833.33	119,225.70
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	-2,916.66	116,309.04
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	-2,916.66	113,392.38
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	-14,000.00	99,392.38
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	-5,833.33	93,559.05
Deposit	11/30/2022			December Contract Payment-See 1...	76,083.33	169,642.38
Deposit	11/30/2022			Interest	44.49	169,686.87
Check	12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited...	-50,000.00	119,686.87
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	-133.32	119,553.55
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	-2,916.66	116,636.89
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	-2,916.66	113,720.23
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	-14,000.00	99,720.23
Deposit	12/31/2022			Interest	64.71	99,784.94
Deposit	01/04/2023			January Contract Payment	26,083.33	125,868.27
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	-6,008.33	119,859.94
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	-14,000.00	105,859.94
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	-2,916.66	102,943.28
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	-2,916.66	100,026.62
Deposit	01/31/2023			Interest	84.36	100,110.98
Deposit	02/01/2023			Deposit	41,083.33	141,194.31
Check	02/01/2023		Yearli - Greatland	2022 Tax Filing	-13.18	141,181.13
Check	02/01/2023		Narva & Associates, Inc.	February Contract Admin	-6,008.33	135,172.80
Total Wyoming Bank & Trust					15,251.54	135,172.80
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-39,776.98
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	2,250.00	-37,526.98
Deposit	02/01/2023			2023 Payment	-15,000.00	-52,526.98
Total Equipment Reserve					-12,750.00	-52,526.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						38,194.60

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 8, 2023

02/08/23

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	133.32	133.32
Total Legal Advertising					133.32	133.32
Meeting Expenses						0.00
Check	10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
Total Meeting Expenses					158.37	158.37
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Total Supplies						0.00
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					291.69	291.69
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	14,000.00	39,666.65
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	14,000.00	96,833.27
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	14,000.00	122,499.92
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	14,000.00	168,174.90
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22

Cheyenne-Laramie County EMS Joint Powers Board

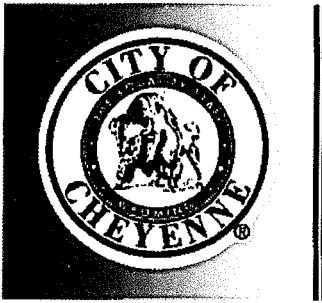
Profit & Loss Detail

02/08/23

July 1, 2022 through February 8, 2023

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/28/2022			August Contract Payment	26,083.33	26,083.33
08/29/2022			September Contract Payment	26,083.33	52,166.66
09/26/2022			October Contract Payment	26,083.33	78,249.99
10/24/2022			November Contract Payment	26,083.33	104,333.32
11/30/2022			December Contract Payment-See 12/1/22 ...	76,083.33	180,416.65
01/04/2023			January Contract Payment	26,083.33	206,499.98
02/01/2023			February Contract Payment	26,083.33	232,583.31
Total Contract Payment				232,583.31	232,583.31
Investments					
07/31/2022			Interest	0.94	0.94
08/31/2022			Interest	2.04	2.98
09/30/2022			Interest	6.95	9.93
10/31/2022			Interest	36.16	46.09
11/30/2022			Interest	44.49	90.58
12/31/2022			Interest	64.71	155.29
01/31/2023			Interest	84.36	239.65
Total Investments				239.65	239.65
Total Income				232,822.96	232,822.96
Expense					
Bank Error					
12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited wrong ...	50,000.00	50,000.00
Total Bank Error				50,000.00	50,000.00
Contract Services					
Professional Services					
02/01/2023		Yearli - Greatland	2022 Tax Filing	13.18	13.18
Total Professional Services				13.18	13.18
Total Contract Services				13.18	13.18
Operations					
Legal Advertising					
12/14/2022	1015	APG Media of The Rockies	RFP Medical Director Notice Ad# 303500	133.32	133.32
Total Legal Advertising				133.32	133.32
Meeting Expenses					
10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
Total Meeting Expenses				158.37	158.37
Total Operations				291.69	291.69
Program Admin Reimbursements					
07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dispatch	14,000.00	39,666.65
08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30
09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96
09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Dispatch	14,000.00	96,833.27
11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Dispatch	14,000.00	122,499.92
11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispatch	14,000.00	168,174.90
01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22



www.cheyennecity.org ●

OFFICE OF THE MAYOR

2101 O'Neil Avenue
Cheyenne, WY 82001
(307) 637-6300
(307) 637-6378 FAX

February 13, 2023

Jeanine West, Director
Cheyenne Laramie County EMS Joint Powers Board
3962 Archer Parkway
Cheyenne, Wyoming 82009

RE: Appointment of Battalion Chief Titus Norris

Dear Director West:

The City of Cheyenne would like to appoint Battalion Chief Titus Norris as a representative to the Cheyenne Laramie County EMS Joint Powers Board effective Monday, February 13, 2023.

Thank you for your continued cooperation with the City of Cheyenne.

Sincerely,

Patrick J. Collins
Mayor, City of Cheyenne

cc: John Kopper, Chief, Fire and Rescue Department

City Of Cheyenne

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