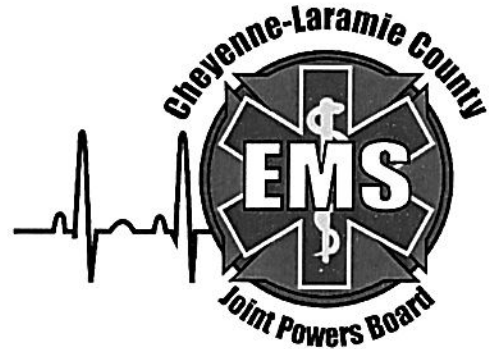


Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Agenda

February 8, 2022

Regular Meeting

1. Appointment of New Board Members
2. Previous Meeting Minutes
3. Finances
 - a. Bank Signature Cards
4. Monthly Reports
 - a. Narva & Associates
 - b. AMR
5. Medical Directors
6. Cheyenne Regional Medical Center
7. LifeLine
8. Dispatch
9. Eastern LC EMS (Albin, Burns, Pine Bluffs)
10. FE Warren AFB/VA Medical Center
11. Cheyenne Fire & Rescue
12. County Fire Districts
13. Information Technology
14. Funding Requests
15. Old Business
 - a. Board Elections
16. New Business

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday February 8, 2022

Board Members:

Chairman: Division Chief Byron Mathews, Cheyenne Fire Rescue
Vice-Chair: Jeanine West, CLC Emergency Management Agency
Chief John Kopper, Cheyenne Fire Rescue
Josh VanVlack, Board Appointed Member
Belit Tolluoglu, Cheyenne Regional Medical Center

Meeting Attendees:

Jon Narva, Narva & Associates
Kassandra Moloney, AMR
Cody Schilling, AMR
Derek Hendrin, AMR
Chris Williams, AMR
Jenn Kerr, LifeLine
Amber Young, LCCCC
Brice Jacobsen, Cheyenne Fire Rescue
RJ Young, LCFD #1
Matt Butler, CLCEMA
Kate Hoffman, LC IT
Linda Heath, Laramie County Commissioners
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person and virtually via Zoom and began at 1:30pm. Byron Mathews began the meeting by welcoming everyone.

1. Introductions

Byron announced that 2 new members were appointed to the Board and allowed them to introduce themselves. Josh VanVlack was the first for introductions. He is a Division Chief for LCFA, his regular occupation is with State Forestry and has an extensive background in fire. Belit Tolluoglu continued with his introduction. He is now the representative to the Board for CRMC. He oversees the ED at CRMC and has many years in the nursing field. Those in attendance provided introductions to the new Board members.

2. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Byron asked if there were any requests for changes or corrections to the minutes. Jeanine West made a motion to accept the minutes as written. Chief Kopper seconded the motion. All board members voted in favor.

2. Finances

Beth Harris provided the finance report. Beth stated that the normal expenses were paid for the month. She stated that the bill for the annual Medical Director 1099 tax paperwork through Yearli was paid. She added that the annual Equipment Reserve payment for \$15,000 was received from AMR. Chief Kopper motioned to approve the financial report. Jeanine West seconded the motion; all board members voted in favor. Byron asked about steps that need to be taken after elections. Beth responded that she has all the paperwork and will be in contact with whomever is elected to get the bank documents updated.

4. Monthly Reports

- a. Narva & Associates: Jon Narva announced that he changed the format of the monthly report to coincide with the new EMS map layer changes. He reported that the largest percentage of calls were in the Urban zone and all calls were further broken down in the report by geographic zone and priority. Jon stated that they were compliant in all areas. Total calls for service over the month were 1124. Jon introduced a new section to the report, Monthly Efficiency & Effectiveness. This section discusses the utilization of the AMR units. Under observations, Jon noted that there were 9 delayed responses during the month which were summarized in the report sent out to the Board. Of the 9 delayed response, only 1 Priority-1 was delayed. They were 90% compliant in all zones and priorities. There was a system issue earlier in the month with CAD to OPAP and Imagetrend interfaces, but this issue did not cause an issue with response capabilities or data. The group had a discussion on the new zones for the EMS map layer. Jon asked the Board for clarification concerning Section 11.4.3 of the contract and assessing liquidated damages for extended delay calls. He commented that it was his interpretation that since AMR was still compliant for the month, that the individual calls that were extended would not have liquidated damages assessed. Byron stated that it was his understanding that Jon would be correct. The Board members involved with the contract development agreed that was the interpretation. Jeanine wanted to verify that everyone had received the Exhibit 3 update.
- b. AMR: Kassi Moloney reported that they had 9 calls for mutual aid, 2 in Weld County and 7 in Albany County. The number of units available and how that affects Mutual Aid calls was discussed by the group. Byron stated that if the system is already at the limit for units available, then unfortunately the Mutual Aid response would be denied. Kassi added that the system status threshold was updated to 2 with LCCCC. Kassi continued to review the report sections with the group. She noted that they currently have 2 students enrolled in the "Earn as You Learn" program. Kassi announced that the MOU with the LCCCC was updated and signed this past month in addition to updating policies with LCCCC to reflect the changes made in the contract. Kassi addressed complaints received from CFR personnel, they were resolved and addressed.

There were 2 clinical investigations completed this month and several chart reviews were complete. Kassi reported that they are continuing to work on the CAAS accreditation and are on schedule to complete the application. Beth wanted to thank Larry Jones and Haileigh Jefferson for helping with the CERT training. They did an excellent job teaching the medical sections and asked that Kassi pass along their appreciation.

5. Medical Directors

Byron stated that he had a discussion with Dr. Schmitz. He reported that there has been changes with the ambulance services. Commissioner Heath announced that Burns EMS had been shut down. Jeanine added that LCFD #4 will be using the ambulance for training purposes, but will not be running an ambulance service. Commissioner Heath reported that the equipment will be donated to LCFD #4. It is still unclear at this time where the ambulance will actually be housed. Byron commented that regardless of the status, AMR has been providing service to these and other areas outside of Cheyenne at an exceptional level and they will continue to do so.

6. CRMC

Bellit reported that they are experiencing staffing shortages and therefore CRMC has been utilizing traveling nurses to fill in where needed. He added that the flooring is almost completed. CRMC is also making changes to the desk intake window.

7. LifeLine

Jenn Kerr reported that LifeLine has officially been in the area for a year and this past month handed out special awards to employees. She stated that LifeLine 19 was in service and they are open to outside agencies for training purposes.

8. LCCCC

Amber Young wanted to say thank you to AMR for their work on getting the MOU completed. She added that they had 1315 EMS calls through LCCCC and are working on the CAAS accreditation.

9. Pine Bluffs/Burns/Albin EMS

There was nothing further to report.

10. FE Warren AFB/VA

Nothing to report.

11. Cheyenne Fire Rescue

Chief Kopper reported that they had 2 Paramedics finishing their training at LCCC and they now have 40 Paramedics. He added that they have ordered 3 engines and 1 ladder truck. They are also working on the plans for the new fire stations that were recently approved and will be looking at hiring 9 new fire fighters. Brice Jacobsen reported that there has been a delay with implementing the ALTO project due to contracts and therefore the start date has been moved to April 1st. He added that CRMC had requested ARPA funding for the ALTO training.

12. County Fire Districts

Matt Butler wanted thank AMR and LCCCC for their assistance this morning with a significant response which was successful.

13. Information Technology

Nothing to report.

14. Funding Requests

No funding requests had been received.

15. Old Business

a. Board Elections: Byron began by opening the floor for a selection of officers for the Board. Jeanine West volunteered for Chair. Chief Kopper made a motion for Jeanine to take the roll of Chair, Byron Mathews as Vice-Chair and himself as Secretary/Treasurer. Josh VanVlack seconded the motion. All voted in favor of the election of these officers.

16. New Business

a. Snow Cat: Jeanine announced that yesterday EMA received their Snow Cat and invited everyone to take a look. The vehicle picked has the capability of hauling a cot in the back seat. Training will be provided by Larimer County in the future.

The meeting was adjourned at 2:27pm.

Cheyenne-Laramie County EMS Joint Powers Board

2/8/2022 7:17 AM

Register: Wyoming Bank & Trust

From 01/01/2022 through 02/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/04/2022		Narva & Associates, ...	Program Admin Reimb...	January Contra...	5,833.33	X		89,564.32
01/04/2022	1010	APG Media of The R...	Operations:Legal Adve...	Legal Notice A...	99.99	X		89,464.33
01/06/2022			Contract Payment	January Contra...		X	26,083.33	115,547.66
01/25/2022		Laramie County Trea...	Program Admin Reimb...	February Comb...	14,000.00	X		101,547.66
01/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	February Medi...	2,916.66	X		98,631.00
01/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	2,916.66	X		95,714.34
01/26/2022		Yearli - Greatland	Contract Services:Prof...	Annual 1099-N...	10.98	X		95,703.36
01/29/2022			Investments	Interest		X	0.91	95,704.27
01/31/2022			Contract Payment	February Contr...		X	26,083.33	121,787.60
02/01/2022		Narva & Associates, ...	Program Admin Reimb...	February Contr...	5,833.33			115,954.27
02/01/2022			Equipment Reserve	2022 Equipme...			15,000.00	130,954.27

Cheyenne-Laramie County EMS Joint Powers Board

2/8/2022 7:18 AM

Register: Wyoming Bank & Trust

From 07/01/2021 through 02/08/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/30/2021			Investments	Interest		X	0.97	117,796.98
08/02/2021			Contract Payment	August Contrac...		X	25,666.01	143,462.99
08/02/2021		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		140,546.33
08/02/2021		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		137,629.67
08/02/2021		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		131,796.34
08/02/2021		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		117,796.34
08/10/2021		Olive Garden	Operations:Meeting Ex...	Executive Meet...	116.99	X		117,679.35
08/26/2021		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		103,679.35
08/26/2021		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		100,762.69
08/26/2021		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		97,846.03
08/31/2021			Contract Payment	September Con...		X	25,666.01	123,512.04
08/31/2021			Investments	Interest		X	0.99	123,513.03
08/31/2021	1007	Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		117,679.70
09/27/2021			Contract Payment	October Contra...		X	25,666.01	143,345.71
09/28/2021		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		140,429.05
09/28/2021		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		137,512.39
09/28/2021		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		123,512.39
09/30/2021			Investments	Interest		X	0.98	123,513.37
09/30/2021		Narva & Associates, ...	Program Admin Reimb...	October Cotnra...	5,833.33	X		117,680.04
10/12/2021	1008	ACID Remap LLC	Equipment Reserve	Invoice #2021-...	2,250.00	X		115,430.04
10/27/2021		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		101,430.04
10/27/2021		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		98,513.38
10/27/2021		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		95,596.72
10/29/2021			Investments	Interest		X	0.91	95,597.63
10/29/2021		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		89,764.30
11/02/2021			Contract Payment	November Con...		X	25,666.01	115,430.31
11/09/2021	1009	APG Media of The R...	Operations:Legal Adve...	RFP Ad# 1676...	99.99	X		115,330.32
11/23/2021		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	2,916.66	X		112,413.66
11/23/2021		Amy P. Tortorich P.C	Program Admin Reimb...	December Med...	2,916.66	X		109,497.00
11/23/2021		Laramie County Trea...	Program Admin Reimb...	December Com...	14,000.00	X		95,497.00
11/29/2021			Contract Payment	December Cont...		X	25,666.01	121,163.01
11/29/2021			Investments	Interest		X	0.95	121,163.96
11/30/2021		Narva & Associates, ...	Program Admin Reimb...	December Cont...	5,833.33	X		115,330.63
12/14/2021		Silver Mine Subs	Operations:Meeting Ex...	December Exec...	100.62	X		115,230.01
12/28/2021		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	2,916.66	X		112,313.35
12/28/2021		Amy P. Tortorich P.C	Program Admin Reimb...	January Medic...	2,916.66	X		109,396.69
12/28/2021		Laramie County Trea...	Program Admin Reimb...	January Comb ...	14,000.00	X		95,396.69
12/29/2021			Investments	Interest		X	0.96	95,397.65
01/04/2022		Narva & Associates, ...	Program Admin Reimb...	January Contra...	5,833.33	X		89,564.32
01/04/2022	1010	APG Media of The R...	Operations:Legal Adve...	Legal Notice A...	99.99	X		89,464.33

Cheyenne-Laramie County EMS Joint Powers Board

2/8/2022 7:18 AM

Register: Wyoming Bank & Trust

From 07/01/2021 through 02/08/2022

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/06/2022			Contract Payment	January Contra...		X	26,083.33	115,547.66
01/25/2022		Laramie County Trea...	Program Admin Reimb...	February Comb...	14,000.00	X		101,547.66
01/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	February Medi...	2,916.66	X		98,631.00
01/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	2,916.66	X		95,714.34
01/26/2022		Yearli - Greatland	Contract Services:Prof...	Annual 1099-N...	10.98	X		95,703.36
01/29/2022			Investments	Interest		X	0.91	95,704.27
01/31/2022			Contract Payment	February Contr...		X	26,083.33	121,787.60
02/01/2022		Narva & Associates, ...	Program Admin Reimb...	February Contr...	5,833.33			115,954.27
02/01/2022			Equipment Reserve	2022 Equipme...			15,000.00	130,954.27

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 8, 2022

02/08/22

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						117,796.01
Deposit	07/30/2021			Interest	0.97	117,796.98
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	-2,916.66	114,880.32
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	-2,916.66	111,963.66
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	-5,833.33	106,130.33
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	92,130.33
Deposit	08/02/2021			August Contract Payment	25,666.01	117,796.34
Check	08/10/2021		Olive Garden	Executive Meeting	-116.99	117,679.35
Check	08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	103,679.35
Check	08/26/2021		Amy P. Tortorich P.C	September Medical Director	-2,916.66	100,762.69
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	-2,916.66	97,846.03
Check	08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	-5,833.33	92,012.70
Deposit	08/31/2021			September Contract Payment	25,666.01	117,678.71
Deposit	08/31/2021			Interest	0.99	117,679.70
Deposit	09/27/2021			October Contract Payment	25,666.01	143,345.71
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	-2,916.66	140,429.05
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	-2,916.66	137,512.39
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	123,512.39
Check	09/30/2021		Narva & Associates, Inc.	October Contract Admin Payment	-5,833.33	117,679.06
Deposit	09/30/2021			Interest	0.98	117,680.04
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	-2,250.00	115,430.04
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	101,430.04
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	-2,916.66	98,513.38
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	-2,916.66	95,596.72
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	-5,833.33	89,763.39
Deposit	10/29/2021			Interest	0.91	89,764.30
Deposit	11/02/2021			November Contract Payment	25,666.01	115,430.31
Check	11/09/2021	1009	APG Media of The Rocki...	RFP Ad# 167615 for Contract Admin	-99.99	115,330.32
Check	11/23/2021		Dr. Gary Schmitz	December Medical Director	-2,916.66	112,413.66
Check	11/23/2021		Amy P. Tortorich P.C	December Medical Director	-2,916.66	109,497.00
Check	11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	-14,000.00	95,497.00
Deposit	11/29/2021			December Contract Payment	25,666.01	121,163.01
Deposit	11/29/2021			Interest	0.95	121,163.96
Check	11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	-5,833.33	115,330.63
Check	12/14/2021		Silver Mine Subs	December Executive Meeting	-100.62	115,230.01
Check	12/28/2021		Dr. Gary Schmitz	January Medical Director	-2,916.66	112,313.35
Check	12/28/2021		Amy P. Tortorich P.C	January Medical Director	-2,916.66	109,396.69
Check	12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	-14,000.00	95,396.69
Deposit	12/29/2021			Interest	0.96	95,397.65
Check	01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	-5,833.33	89,564.32
Check	01/04/2022	1010	APG Media of The Rocki...	Legal Notice Ad# 188890	-99.99	89,464.33
Deposit	01/06/2022			January Contract Payment	26,083.33	115,547.66
Check	01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	-14,000.00	101,547.66
Check	01/25/2022		Amy P. Tortorich P.C	February Medical Director	-2,916.66	98,631.00
Check	01/25/2022		Dr. Gary Schmitz	February Medical Director	-2,916.66	95,714.34
Check	01/26/2022		Yearli - Greatland	Annual 1099-NEC Forms	-10.98	95,703.36
Deposit	01/29/2022			Interest	0.91	95,704.27
Deposit	01/31/2022			February Contract Payment	26,083.33	121,787.60
Transfer	02/01/2022			2022 Equipment Reserve	15,000.00	136,787.60
Check	02/01/2022		Narva & Associates, Inc.	February Contract Admin	-5,833.33	130,954.27
Total Wyoming Bank & Trust					13,158.26	130,954.27
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-39,540.98
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	2,250.00	-37,290.98
Transfer	02/01/2022			Funds Transfer	-15,000.00	-52,290.98
Total Equipment Reserve					-12,750.00	-52,290.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

02/08/22

Accrual Basis

As of February 8, 2022

Type	Date	Num	Name	Memo	Amount	Balance
Unrestricted Net Assets						40,083.85
Total Unrestricted Net Assets						40,083.85
Contract Payment						0.00
Deposit	08/02/2021			August Contract Payment	-25,666.01	-25,666.01
Deposit	08/31/2021			September Contract Payment	-25,666.01	-51,332.02
Deposit	09/27/2021			October Contract Payment	-25,666.01	-76,998.03
Deposit	11/02/2021			November Contract Payment	-25,666.01	-102,664.04
Deposit	11/29/2021			December Contract Payment	-25,666.01	-128,330.05
Deposit	01/06/2022			January Contract Payment	-26,083.33	-154,413.38
Deposit	01/31/2022			February Contract Payment	-26,083.33	-180,496.71
Total Contract Payment					-180,496.71	-180,496.71
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/30/2021			Interest	-0.97	-0.97
Deposit	08/31/2021			Interest	-0.99	-1.96
Deposit	09/30/2021			Interest	-0.98	-2.94
Deposit	10/29/2021			Interest	-0.91	-3.85
Deposit	11/29/2021			Interest	-0.95	-4.80
Deposit	12/29/2021			Interest	-0.96	-5.76
Deposit	01/29/2022			Interest	-0.91	-6.67
Total Investments - Other					-6.67	-6.67
Total Investments					-6.67	-6.67
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Total Miscellaneous Revenue						0.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income						0.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00
Total Bank Error						0.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Check	01/26/2022		Yearli - Greatland	Annual 1099-NEC Forms	10.98	10.98
Total Professional Services					10.98	10.98
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					10.98	10.98
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00

7:18 AM

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of February 8, 2022

02/08/22

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	11/09/2021	1009	APG Media of The Rocki...	RFP Ad# 167615 for Contract Admin	99.99	99.99
Check	01/04/2022	1010	APG Media of The Rocki...	Legal Notice Ad# 188880	99.99	199.98
Total Legal Advertising					199.98	199.98
Meeting Expenses						0.00
Check	08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
Check	12/14/2021		Silver Mine Subs	December Executive Meeting	100.62	217.61
Total Meeting Expenses					217.61	217.61
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Total Supplies						0.00
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					417.59	417.59
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65
Check	08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
Check	08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
Check	09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	5,833.33	76,999.95
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
Check	11/23/2021		Dr. Gary Schmitz	December Medical Director	2,916.66	105,583.26
Check	11/23/2021		Amy P. Tortorich P.C	December Medical Director	2,916.66	108,499.92
Check	11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	122,499.92
Check	11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	5,833.33	128,333.25
Check	12/28/2021		Dr. Gary Schmitz	January Medical Director	2,916.66	131,249.91
Check	12/28/2021		Amy P. Tortorich P.C	January Medical Director	2,916.66	134,166.57
Check	12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	148,166.57
Check	01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	5,833.33	153,999.90
Check	01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	167,999.90
Check	01/25/2022		Amy P. Tortorich P.C	February Medical Director	2,916.66	170,916.56

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Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

02/08/22

As of February 8, 2022

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Check	01/25/2022		Dr. Gary Schmitz	February Medical Director	2,916.66	173,833.22
Check	02/01/2022		Narva & Associates, Inc.	February Contract Admin	5,833.33	179,666.55
Total Program Admin Reimbursements					179,666.55	179,666.55
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
TOTAL					0.00	0.00

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Cheyenne-Laramie County EMS Joint Powers Board

Profit & Loss Detail

02/08/22

July 1, 2021 through February 8, 2022

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
08/02/2021			August Contract Payment	25,666.01	25,666.01
08/31/2021			September Contract Payment	25,666.01	51,332.02
09/27/2021			October Contract Payment	25,666.01	76,998.03
11/02/2021			November Contract Payment	25,666.01	102,664.04
11/29/2021			December Contract Payment	25,666.01	128,330.05
01/06/2022			January Contract Payment	26,083.33	154,413.38
01/31/2022			February Contract Payment	26,083.33	180,496.71
Total Contract Payment				180,496.71	180,496.71
Investments					
07/30/2021			Interest	0.97	0.97
08/31/2021			Interest	0.99	1.96
09/30/2021			Interest	0.98	2.94
10/29/2021			Interest	0.91	3.85
11/29/2021			Interest	0.95	4.80
12/29/2021			Interest	0.96	5.76
01/29/2022			Interest	0.91	6.67
Total Investments				6.67	6.67
Total Income				180,503.38	180,503.38
Expense					
Contract Services					
Professional Services					
01/26/2022		Yearli - Greatland	Annual 1099-NEC Forms	10.98	10.98
Total Professional Services				10.98	10.98
Total Contract Services				10.98	10.98
Operations					
Legal Advertising					
11/09/2021	1009	APG Media of The Rockies	RFP Ad# 167615 for Contract Admin	99.99	99.99
01/04/2022	1010	APG Media of The Rockies	Legal Notice Ad# 188890	99.99	199.98
Total Legal Advertising				199.98	199.98
Meeting Expenses					
08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
12/14/2021		Silver Mine Subs	December Executive Meeting	100.62	217.61
Total Meeting Expenses				217.61	217.61
Total Operations				417.59	417.59
Program Admin Reimbursements					
08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65
08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
09/28/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
09/28/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	5,833.33	76,999.95
10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
11/23/2021		Dr. Gary Schmitz	December Medical Director	2,916.66	105,583.26
11/23/2021		Amy P. Tortorich P.C	December Medical Director	2,916.66	108,499.92
11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	122,499.92
11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	5,833.33	128,333.25
12/28/2021		Dr. Gary Schmitz	January Medical Director	2,916.66	131,249.91
12/28/2021		Amy P. Tortorich P.C	January Medical Director	2,916.66	134,166.57
12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	148,166.57
01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	5,833.33	153,999.90
01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	167,999.90
01/25/2022		Amy P. Tortorich P.C	February Medical Director	2,916.66	170,916.56
01/25/2022		Dr. Gary Schmitz	February Medical Director	2,916.66	173,833.22
02/01/2022		Narva & Associates, Inc.	February Contract Admin	5,833.33	179,666.55
Total Program Admin Reimbursements				179,666.55	179,666.55

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Cheyenne-Laramie County EMS Joint Powers Board

02/08/22

Profit & Loss Detail

Accrual Basis

July 1, 2021 through February 8, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
Total Expense				180,095.12	180,095.12
Net Income				<u>408.26</u>	<u>408.26</u>