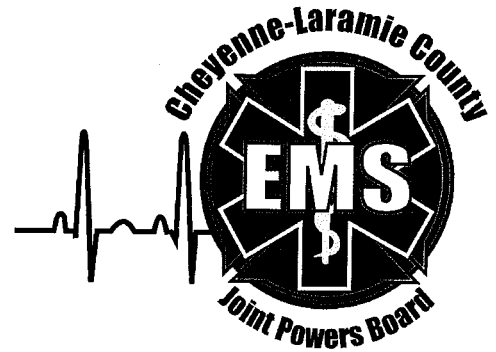


Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Agenda

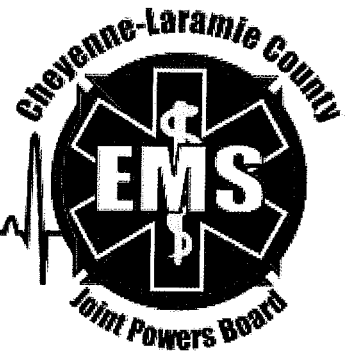
April 11, 2023

Regular Meeting

1. Previous Meeting Minutes
2. Finances
3. Monthly Reports
 - a. Narva & Associates
 - b. AMR
4. Medical Directors
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. Eastern LC EMS (Albin, Pine Bluffs)
9. FE Warren AFB/VA Medical Center
10. Cheyenne Fire Rescue
11. County Fire Districts
12. Information Technology
13. Funding Requests
14. Old Business
 - a. AMR Rate Increase
 - b. Protocol App Survey
15. New Business

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday March 14, 2023

Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency
Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center

Meeting Attendees:

Titus Norris, Cheyenne Fire Rescue
Jon Narva, Narva & Associates
Kassandra Moloney, AMR
Cody Schilling, AMR
Derek Hendrin, AMR
Katelyn Miller, AMR
Larry Jones, AMR
Chris Williams, AMR
Dr. Gary Schmitz, Medical Director
Jenn Kerr, LifeLine
Amber Young, LCCCC
Linda Heath, County Commissioner
Matt Butler, CLCEMA
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA beginning at 1:32pm. Jeanine West began the meeting by welcoming everyone.

1. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Jeanine asked if there were any requests for changes or corrections to the minutes. Chief Kopper made a motion to accept the minutes as written. Josh Van Vlack seconded the motion. All board members voted in favor.

2. Finances

Chief Kopper reviewed the financials for the month which were typical for the month. Chief Kopper noted there was a debit card error during the month, but it was resolved. Josh Van Vlack made a motion to accept the financial report. Jared Skagen seconded the motion. All board members voted in favor.

3. Monthly Reports

- a. Narva & Associates: Jon Narva provided his report via conference phone. He reported that AMR was compliant in all areas and priorities for the month. There were 979 calls for service which was an average of 35 per day. There were 59 exemption requests, 0 were denied, and only one weather exemption period. Jon noted that there were 6 extended delays which were all Priority 5 transfers that were put on hold for higher priority calls. Jon stated that the EMS Certification letters had been sent out with quite a few responses already. He added the deadline for submission is March 31st.
- b. AMR: Kassi Moloney provided her report to the group. There were 5 mutual aid responses for the month and she reviewed the delays by priority. The schedule has not changed but the bid for the schedule beginning May 1st will begin this month. Kassi reviewed the staffing for AMR. She continued with her report listing the special events and training. There was 1 clinical investigation completed for the month. They conducted 150 chart reviews which low due to staffing. It was reported that there were 34 total events and preventative maintenance was completed. Kassi stated that they are conducting their annual SOP review per CAAS standards and the Exhibit 2 is also being reviewed.

4. Medical Directors

Dr. Gary Schmitz provided his reports for the meetings with EMS providers. For Albin they discussed Hypothermia and frost bite. He is meeting with Pine Bluffs on Thursday night to conduct a cardiac arrest training with them. Dr. Schmitz reported that at the AMR meeting, they discussed a medic issue which has been resolved. They talked about additional educational opportunities and attending more national EMS meetings. He also mentioned that Laramie County Fire District #6 has licensed EMTs and will meet with them to discuss medical response and review their equipment. He added that he is working with the state to revisit a statewide trauma system and will start conducting reviews for all hospitals in the state. Jeanine mentioned that due to a situation this past month, CLCEMA had ordered shelter supply kits for Albin and Burns in case a shelter needs to be setup in these rural areas.

5. CRMC

Jared provided an update that for patient follow-ups, they need to go through either Medical Direction or Jared.

6. LifeLine

Jenn Kerr was pleased to have the fire chiefs on the email list for notification of when the helipad is closed.

7. Dispatch

Amber Young reported that they had 11219 calls for service with 1147 of them as EMS calls. She noted that they are at 50% staffing and they are taking applications. There is a hiring bonus now. The awards dinner is April 13th.

8. Eastern LC EMS

Jeanine reported for Pine Bluffs. She said that there were no updates for the group.

9. FE Warren AFB/VA Medical Center

Jeanine provided the report for FE Warren. She noted that the clinic will be conducting an exercise with the VA.

10. Cheyenne Fire Rescue

Chief Kopper reported that they are working on the budget, MOUs and contracts. He added that they have made 8 conditional offers for employment using the SAFER grant funding. Chief Kopper also announced that there will be a retirement celebration for Byron Mathews tomorrow.

11. County Fire Districts

Josh Van Vlack reported that LCFA is halfway through one of their trainings. He announced that ESO purchased Emergency Reporting and they will be ending Emergency Reporting. State Forestry, Office of EMS and State Fire Marshal are working with ESO to find an all-encompassing reporting system that would include EMS calls for the state.

12. Information Technology

Nothing to report.

13. Funding Requests

Nothing to report.

14. Old Business

- a. AMR Rate Increase: Jeanine reviewed that at the last meeting the Board approved a 7% rate increase over 3 years and AMR accepted the proposal. She stated that the resolution still needs to be reviewed by legal before getting signatures. It is estimated that the approved resolution will be completed by next month's meeting. A copy of the resolution was provided to AMR to review.

15. New Business

- a. Protocol App Survey: Beth Harris provided an update for the survey that there were 25 responses received, but the due date is April 3rd. She encouraged everyone to resend the link to the survey if there is anyone that has not yet completed it.

The meeting was adjourned at 2:03pm.

Cheyenne-Laramie County EMS Joint Powers Board

3/13/2023 10:09 AM

Register: Wyoming Bank & Trust

From 07/01/2022 through 03/13/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2022	1014	ACID Remap LLC	Equipment Reserve	Protocol App I...	2,250.00	X		117,671.26
07/25/2022		Laramie County Trea...	Program Admin Reimb...	August LCCC...	14,000.00	X		103,671.26
07/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		100,754.60
07/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		97,837.94
07/28/2022			Contract Payment	August Contrac...		X	26,083.33	123,921.27
07/31/2022			Investments	Interest		X	0.94	123,922.21
08/09/2022		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		118,088.88
08/25/2022		Laramie County Trea...	Program Admin Reimb...	September LC...	14,000.00	X		104,088.88
08/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		101,172.22
08/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		98,255.56
08/29/2022			Contract Payment	September Con...		X	26,083.33	124,338.89
08/31/2022			Investments	Interest		X	2.04	124,340.93
09/08/2022		Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		118,507.60
09/23/2022		Laramie County Trea...	Program Admin Reimb...	October LCCC...	14,000.00	X		104,507.60
09/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		101,590.94
09/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		98,674.28
09/26/2022			Contract Payment	October Contra...		X	26,083.33	124,757.61
09/30/2022			Investments	Interest		X	6.95	124,764.56
10/03/2022		Narva & Associates, ...	Program Admin Reimb...	October Contra...	5,833.33	X		118,931.23
10/12/2022		Dickey's BBQ	Operations:Meeting Ex...	Executive Meet...	158.37	X		118,772.86
10/24/2022			Contract Payment	November Con...		X	26,083.33	144,856.19
10/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		141,939.53
10/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		139,022.87
10/25/2022		Laramie County Trea...	Program Admin Reimb...	November LC...	14,000.00	X		125,022.87
10/31/2022			Investments	Interest		X	36.16	125,059.03
11/01/2022		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		119,225.70
11/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	December Med...	2,916.66	X		116,309.04
11/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	2,916.66	X		113,392.38
11/25/2022		Laramie County Trea...	Program Admin Reimb...	December LCC...	14,000.00	X		99,392.38
11/30/2022			Contract Payment	December Cont...		X	76,083.33	175,475.71
11/30/2022			Investments	Interest		X	44.49	175,520.20
11/30/2022		Narva & Associates, ...	Program Admin Reimb...	December Cont...	5,833.33	X		169,686.87
12/01/2022		wyoming Bank & Tr...	Bank Error	Bank Error 11/...	50,000.00	X		119,686.87
12/14/2022	1015	APG Media of The R...	Operations:Legal Adve...	RFP Medical D...	133.32	X		119,553.55
12/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	January Medic...	2,916.66	X		116,636.89
12/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	2,916.66	X		113,720.23
12/23/2022		Laramie County Trea...	Program Admin Reimb...	January LCCC...	14,000.00	X		99,720.23
12/31/2022			Investments	Interest		X	64.71	99,784.94
01/04/2023			Contract Payment	January Contra...		X	26,083.33	125,868.27
01/04/2023		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,008.33	X		119,859.94

Cheyenne-Laramie County EMS Joint Powers Board

3/13/2023 10:09 AM

Register: Wyoming Bank & Trust

From 07/01/2022 through 03/13/2023

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/24/2023		Laramie County Trea...	Program Admin Reimb...	February LCC...	14,000.00	X		105,859.94
01/24/2023		Amy P. Tortorich P.C	Program Admin Reimb...	February Medi...	2,916.66	X		102,943.28
01/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	2,916.66	X		100,026.62
01/31/2023			Investments	Interest		X	84.36	100,110.98
02/01/2023			-split-	Deposit		X	41,083.33	141,194.31
02/01/2023		Yearli - Greatland	Contract Services:Prof...	2022 Tax Filing	13.18	X		141,181.13
02/01/2023		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,008.33	X		135,172.80
02/10/2023		UCHealth	Operations:Miscellane...	Debit Card Use...	20.00	X		135,152.80
02/14/2023	1016	Etch It Up	Operations:Meeting Ex...	Medical Direct...	47.70	X		135,105.10
02/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	March Medical...	5,000.00	X		130,105.10
02/24/2023		Laramie County Trea...	Program Admin Reimb...	March Comb A...	14,000.00	X		116,105.10
02/28/2023			Contract Payment	March Payment		X	26,083.33	142,188.43
02/28/2023			Investments	Interest		X	86.52	142,274.95
03/01/2023			Other Types of Income...	Debit Card Err...			20.00	142,294.95
03/10/2023		Quickbooks	Operations:Supplies	Annual Softwa...	581.94			141,713.01

10:10 AM

Cheyenne-Laramie County EMS Joint Powers Board

03/13/23

General Ledger

Accrual Basis

As of March 13, 2023

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						119,921.26
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	-2,250.00	117,671.26
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	-14,000.00	103,671.26
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	-2,916.66	100,754.60
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	-2,916.66	97,837.94
Deposit	07/28/2022			August Contract Payment	26,083.33	123,921.27
Deposit	07/31/2022			Interest	0.94	123,922.21
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	-5,833.33	118,088.88
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	-14,000.00	104,088.88
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	-2,916.66	101,172.22
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	-2,916.66	98,255.56
Deposit	08/29/2022			September Contract Payment	26,083.33	124,338.89
Deposit	08/31/2022			Interest	2.04	124,340.93
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	-5,833.33	118,507.60
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	-14,000.00	104,507.60
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	-2,916.66	101,590.94
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	-2,916.66	98,674.28
Deposit	09/26/2022			October Contract Payment	26,083.33	124,757.61
Deposit	09/30/2022			Interest	6.95	124,764.56
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	-5,833.33	118,931.23
Check	10/12/2022		Dickey's BBQ	Executive Meeting	-158.37	118,772.86
Deposit	10/24/2022			November Contract Payment	26,083.33	144,856.19
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	-2,916.66	141,939.53
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	-2,916.66	139,022.87
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	-14,000.00	125,022.87
Deposit	10/31/2022			Interest	36.16	125,059.03
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	-5,833.33	119,225.70
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	-2,916.66	116,309.04
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	-2,916.66	113,392.38
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	-14,000.00	99,392.38
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	-5,833.33	93,559.05
Deposit	11/30/2022			December Contract Payment-See 1...	76,083.33	169,642.38
Deposit	11/30/2022			Interest	44.49	169,686.87
Check	12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited...	-50,000.00	119,686.87
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	-133.32	119,553.55
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	-2,916.66	116,636.89
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	-2,916.66	113,720.23
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	-14,000.00	99,720.23
Deposit	12/31/2022			Interest	64.71	99,784.94
Deposit	01/04/2023			January Contract Payment	26,083.33	125,868.27
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	-6,008.33	119,859.94
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	-14,000.00	105,859.94
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	-2,916.66	102,943.28
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	-2,916.66	100,026.62
Deposit	01/31/2023			Interest	84.36	100,110.98
Deposit	02/01/2023			Deposit	41,083.33	141,194.31
Check	02/01/2023		Yearli - Greatland	2022 Tax Filing	-13.18	141,181.13
Check	02/01/2023		Narva & Associates, Inc.	February Contract Admin	-6,008.33	135,172.80
Check	02/10/2023		UCHealth	Debit Card Use Error Receipt #9012...	-20.00	135,152.80
Check	02/14/2023	1016	Etch It Up	Medical Director Plaque Inv# 2023-0...	-47.70	135,105.10
Check	02/24/2023		Dr. Gary Schmitz	March Medical Director	-5,000.00	130,105.10
Check	02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	-14,000.00	116,105.10
Deposit	02/28/2023			March Payment	26,083.33	142,188.43
Deposit	02/28/2023			Interest	86.52	142,274.95
Deposit	03/01/2023			Debit Card Error Reimbursement R...	20.00	142,294.95
Check	03/10/2023		Quickbooks	Annual Software Renewal	-581.94	141,713.01
Total Wyoming Bank & Trust					21,791.75	141,713.01
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00
Total Accounts Payable						0.00
Cash Reserve						0.00
Total Cash Reserve						0.00
Equipment Reserve						-39,776.98
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	2,250.00	-37,526.98

Cheyenne-Laramie County EMS Joint Powers Board

03/13/23

General Ledger

Accrual Basis

As of March 13, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	02/01/2023			2023 Payment	-15,000.00	-52,526.98
Total Equipment Reserve					-12,750.00	-52,526.98
Opening Bal Equity						-118,338.88
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						38,194.60
Total Unrestricted Net Assets						38,194.60
Contract Payment						0.00
Deposit	07/28/2022			August Contract Payment	-26,083.33	-26,083.33
Deposit	08/29/2022			September Contract Payment	-26,083.33	-52,166.66
Deposit	09/26/2022			October Contract Payment	-26,083.33	-78,249.99
Deposit	10/24/2022			November Contract Payment	-26,083.33	-104,333.32
Deposit	11/30/2022			December Contract Payment-See 1...	-76,083.33	-180,416.65
Deposit	01/04/2023			January Contract Payment	-26,083.33	-206,499.98
Deposit	02/01/2023			February Contract Payment	-26,083.33	-232,583.31
Deposit	02/28/2023			March Payment	-26,083.33	-258,666.64
Total Contract Payment					-258,666.64	-258,666.64
Direct Public Support						0.00
Corporate Contributions						0.00
Total Corporate Contributions						0.00
Gifts in Kind - Goods						0.00
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						0.00
Total Individ, Business Contributions						0.00
Direct Public Support - Other						0.00
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						0.00
Interest-Savings, Short-term CD						0.00
Total Interest-Savings, Short-term CD						0.00
Investments - Other						0.00
Deposit	07/31/2022			Interest	-0.94	-0.94
Deposit	08/31/2022			Interest	-2.04	-2.98
Deposit	09/30/2022			Interest	-6.95	-9.93
Deposit	10/31/2022			Interest	-36.16	-46.09
Deposit	11/30/2022			Interest	-44.49	-90.58
Deposit	12/31/2022			Interest	-84.71	-155.29
Deposit	01/31/2023			Interest	-84.36	-239.65
Deposit	02/28/2023			Interest	-86.52	-326.17
Total Investments - Other					-326.17	-326.17
Total Investments					-326.17	-326.17
Other Types of Income						0.00
Miscellaneous Revenue						0.00
Deposit	03/01/2023			Debit Card Error Reimbursement R...	-20.00	-20.00
Total Miscellaneous Revenue					-20.00	-20.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income					-20.00	-20.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00
Check	12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited...	50,000.00	50,000.00
Total Bank Error					50,000.00	50,000.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of March 13, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Check	02/01/2023		Yearli - Greatland	2022 Tax Filing	13.18	13.18
Total Professional Services					13.18	13.18
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					13.18	13.18
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	133.32	133.32
Total Legal Advertising					133.32	133.32
Meeting Expenses						0.00
Check	10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
Check	02/14/2023	1016	Etch It Up	Medical Director Plaque Inv# 2023-0...	47.70	206.07
Total Meeting Expenses					206.07	206.07
Miscellaneous						0.00
Check	02/10/2023		UCHealth	Debit Card Use Error Receipt #9012...	20.00	20.00
Total Miscellaneous					20.00	20.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/10/2023		Quickbooks	Annual Software Renewal	581.94	581.94
Total Supplies					581.94	581.94
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					941.33	941.33
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	14,000.00	39,666.65
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of March 13, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	14,000.00	96,833.27
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	14,000.00	122,499.92
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	14,000.00	168,174.90
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22
Check	02/01/2023		Narva & Associates, Inc.	February Contract Admin	6,008.33	180,016.55
Check	02/24/2023		Dr. Gary Schmitz	March Medical Director	5,000.00	185,016.55
Check	02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,016.55
Total Program Admin Reimbursements					199,016.55	199,016.55
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acctnt						0.00
Total no acctnt						0.00
TOTAL					0.00	0.00

10:10 AM

Cheyenne-Laramie County EMS Joint Powers Board

03/13/23

Profit & Loss Detail

Accrual Basis

July 1, 2022 through March 13, 2023

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/28/2022			August Contract Payment	26,083.33	26,083.33
08/29/2022			September Contract Payment	26,083.33	52,166.66
09/26/2022			October Contract Payment	26,083.33	78,249.99
10/24/2022			November Contract Payment	26,083.33	104,333.32
11/30/2022			December Contract Payment-See 12/1/22 ...	76,083.33	180,416.65
01/04/2023			January Contract Payment	26,083.33	206,499.98
02/01/2023			February Contract Payment	26,083.33	232,583.31
02/28/2023			March Payment	26,083.33	258,666.64
Total Contract Payment				258,666.64	258,666.64
Investments					
07/31/2022			Interest	0.94	0.94
08/31/2022			Interest	2.04	2.98
09/30/2022			Interest	6.95	9.93
10/31/2022			Interest	36.16	46.09
11/30/2022			Interest	44.49	90.58
12/31/2022			Interest	64.71	155.29
01/31/2023			Interest	84.36	239.65
02/28/2023			Interest	86.52	326.17
Total Investments				326.17	326.17
Other Types of Income					
Miscellaneous Revenue					
03/01/2023			Debit Card Error Reimbursement Receipt #...	20.00	20.00
Total Miscellaneous Revenue				20.00	20.00
Total Other Types of Income				20.00	20.00
Total Income				259,012.81	259,012.81
Expense					
Bank Error					
12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited wrong ...	50,000.00	50,000.00
Total Bank Error				50,000.00	50,000.00
Contract Services					
Professional Services					
02/01/2023		Yearli - Greatland	2022 Tax Filing	13.18	13.18
Total Professional Services				13.18	13.18
Total Contract Services				13.18	13.18
Operations					
Legal Advertising					
12/14/2022	1015	APG Media of The Rockies	RFP Medical Director Notice Ad# 303500	133.32	133.32
Total Legal Advertising				133.32	133.32
Meeting Expenses					
10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
02/14/2023	1016	Etch It Up	Medical Director Plaque Inv# 2023-021	47.70	206.07
Total Meeting Expenses				206.07	206.07
Miscellaneous					
02/10/2023		UCHealth	Debit Card Use Error Receipt #9012881	20.00	20.00
Total Miscellaneous				20.00	20.00
Supplies					
03/10/2023		Quickbooks	Annual Software Renewal	581.94	581.94
Total Supplies				581.94	581.94
Total Operations				941.33	941.33
Program Admin Reimbursements					
07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dispatch	14,000.00	39,666.65
08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30

Cheyenne-Laramie County EMS Joint Powers Board

03/13/23

Profit & Loss Detail

Accrual Basis

July 1, 2022 through March 13, 2023

Date	Num	Name	Memo	Amount	Balance
09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96
09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Dispatch	14,000.00	96,833.27
11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Dispatch	14,000.00	122,499.92
11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispatch	14,000.00	168,174.90
01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22
02/01/2023		Narva & Associates, Inc.	February Contract Admin	6,008.33	180,016.55
02/24/2023		Dr. Gary Schmitz	March Medical Director	5,000.00	185,016.55
02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,016.55
Total Program Admin Reimbursements				199,016.55	199,016.55
Total Expense				249,971.06	249,971.06
Net Income				9,041.75	9,041.75