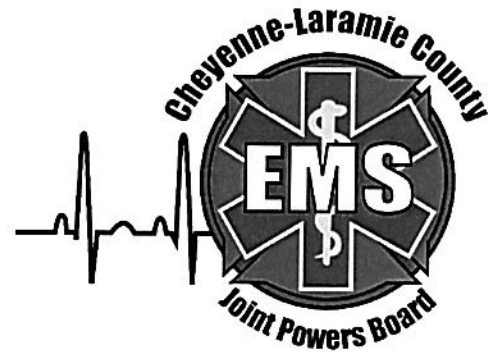


# **Cheyenne / Laramie County Emergency Medical Services Joint Powers Board**

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3962 Archer Parkway  
Cheyenne, WY 82009



## Agenda

**April 12, 2022**

### Regular Meeting

1. Previous Meeting Minutes
2. Finances
  - a. ALTO Funding to CRMC
  - b. Amended Budget Submitted
3. Monthly Reports
  - a. Narva & Associates
    - i. EMS Response Map Layer
  - b. AMR
4. Medical Directors
5. Cheyenne Regional Medical Center
6. LifeLine
7. Dispatch
8. Eastern LC EMS (Albin, Burns, Pine Bluffs)
9. FE Warren AFB/VA Medical Center
10. Cheyenne Fire & Rescue
11. County Fire Districts
12. Information Technology
13. Funding Requests
14. Old Business
15. New Business

# Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway  
Cheyenne, WY 82009



Minutes for Tuesday April 12, 2022

## **Board Members:**

Vice-Chair: Division Chief Byron Mathews, Cheyenne Fire Rescue  
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue  
Josh VanVlack, Board Appointed Member  
Belit Tolluoglu, Cheyenne Regional Medical Center

## **Meeting Attendees:**

Jon Narva, Narva & Associates  
Kassandra Moloney, AMR  
Chris Williams, AMR  
Cody Schilling, AMR  
Derek Hendrin, AMR  
Larry Johnson, AMR  
Justin Mittlestadt  
Dr. Amy Tortorich, Medical Director  
Jenn Kerr, LifeLine  
Amber Young, LCCCC  
Brice Jacobsen, Cheyenne Fire Rescue  
Matt Butler, CLCEMA  
Dominic Davis, LC IT  
Kate Hoffman, LC IT  
Linda Heath, Laramie County Commissioners

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person and virtually via Zoom and began at 1:31pm. Byron Mathews began the meeting by welcoming everyone.

### 1. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Byron asked if there were any requests for changes or corrections to the minutes. Josh Van Vlack made a motion to accept the minutes as written. Chief Kopper seconded the motion. All board members voted in favor.

### 2. Finances

Byron reported that the payment to CRMC for the ALTO project was done and that the amended budget was submitted to the state. Chief Kopper added that the payments were

typical with an annual payment for Quickbooks subscription and that the Board was waiting for the state's response to the amended budget. Belit Tolluoglu motioned to approve the financial report. Josh Van Vlack seconded the motion; all board members voted in favor.

### 3. Monthly Reports

- a. Narva & Associates: Jon Narva reported that AMR was compliant. There was a Priority 4 call for a scheduled transfer that was determined to be late. Due to a lack of there being 100 calls, it could not be analyzed. After a brief discussion with AMR, the call should have been coded a Priority 5 call. There were 5 total delayed responses for the month out of 934 calls. Jon stated that there was nothing out of the ordinary for the report.
  - i. EMS Response Map Layer: Jon reported that he has been working with County GIS and presented a graphic of the map to the group. It was noted that Burns EMS needs to be removed from the map. There is another map that is not as detailed. Jon stated that this map needs to be added to the contract under Exhibit 7. Byron agreed that it needs to be added and recommended that both maps be included. Chief Kopper made a motion to add the Exhibit 7 to the contract that consists of the 2 EMS Response Map Layer maps presented. All voted in favor. Later in the meeting Byron did acknowledge that before the map layer is added to the contract, Burns EMS needs to be removed from the map. No one objected to the change.
  - ii. Protocol Committee: Jon reported that they had met before the meeting with the medical directors present. They updated 5 protocols but tabled 2 of the changes. He added that there were no major changes just adjustments to medication levels. They will be signed off soon and send to the Board when completed. The 2 that were tabled involved clarification on multi-traumas involving head and the ALTO protocol due to training. The ALTO training will be sent to the Board which will be forwarded to the responding personnel.
- b. AMR: Kassi Moloney reported that they had a decrease in calls for the month. She noted that the call numbers were down in all priorities and inquired if anyone else was seeing the same thing. Kassi continued to review her monthly report beginning with the transport numbers. She added that with staffing challenges and contract requirements they have added a third Captain and moving back to 24 hour shifts. Kassi reported that they are starting to plan for upcoming events. Kassi reviewed the report for their activity with partner agencies. She noted that one of the elevators at Granite Rehab Center is working. She stated that there were no open clinical investigations and chart reviews were conducted. Kassi stated that several trainings were conducted over the past month. She finished her report by talking about the DriveCam report and preventative maintenance that was conducted on the units. Kassi updated the group on the CAAS accreditation and that they are on schedule to complete the application by May 1<sup>st</sup>.

4. Medical Directors

Byron provided a report from Dr. Schmitz. He worked with the Albin EMS group on various topics. Dr. Schmitz stated that there some challenges between LCFD #3 and Albin EMS concerning certifications. It was stated that LCFD#3 is registered with the state as a non-transport advanced EMS system. Byron asked if Jon had received anything from LCFD #3. Jon replied that he had not and was in contact with Dr. Schmitz concerning this issue. Byron commented that Dr. Schmitz had encouraged them to change to a basic EMS system but they still have to meet the Board requirements in order to continue operating under the Medical Directors for the Board. Jon added that the history of the system was that the ambulance was going to be shut down and the current certified responders would move to LCFD #3 to make it a fire rescue. It was then decided that the ambulance would continue to operate and since then there has been some confusion when it comes to response protocols. Jon did note that all certifications had been received from LCFD #3 and Albin EMS.

5. CRMC

Bellit reported that numbers are down and the garage doors in the ED are broken but they are working on fixing them. He added that they hired a new director for trauma and ED. Belit addressed the ALTO funding and the question from last meeting about future funding of the program. He stated that he had discussed it with Angela and they will not be requesting further funding from the Board. She is looking at other sources of funding for the future.

6. LifeLine

Jenn Kerr reported that LifeLine will have a meet and greet with the fixed wing on April 27<sup>th</sup>. Everyone interested is welcome to come.

7. LCCCC

Byron, on behalf of the Board, wanted to say thank you to LCCCC in recognition of Telecommunicators Week. Amber provided a report on calls for service and the center is staffed with personnel working 8 hour shifts instead of 12 hour. She added that they will be having an open house on April 13<sup>th</sup> and invited everyone interested to attend from 8am to 8pm.

8. Pine Bluffs/Burns/Albin EMS

(See minutes under Medical Directors)

9. FE Warren AFB/VA

Nothing to report.

10. Cheyenne Fire Rescue

Nothing to report.

11. County Fire Districts

Nothing to report.

12. Information Technology

Nothing to report.

13. Funding Requests

Nothing to report.

14. Old Business

There was no old business to discuss.

15. New Business

Jon brought up for discussion changes that need to be made to Exhibit 2, the Equipment List. They have working on adding the ALTO information to it, but has been delayed. Jon recommended that the Board approve a new equipment list which can be forwarded to the Board. Byron asked if the exhibit has been reviewed yet. Dr. Tortorich requested that the changes be highlighted and sent to her for review. Josh Van Vlack motioned that pending the approval from Dr. Tortorich that the Exhibit 2 be updated. Chief Kopper seconded the motion. All voted in favor.

The meeting was adjourned at 2:02pm.

Cheyenne-Laramie County EMS Joint Powers Board

4/7/2022 12:50 PM

Register: Wyoming Bank & Trust  
 From 07/01/2021 through 04/07/2022  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/30/2021			Investments	Interest		X	0.97	117,796.98
08/02/2021			Contract Payment	August Contrac...		X	25,666.01	143,462.99
08/02/2021		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		140,546.33
08/02/2021		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		137,629.67
08/02/2021		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		131,796.34
08/02/2021		Laramie County Trea...	Program Admin Reimb...	August Comb ...	14,000.00	X		117,796.34
08/10/2021		Olive Garden	Operations:Meeting Ex...	Executive Meet...	116.99	X		117,679.35
08/26/2021		Laramie County Trea...	Program Admin Reimb...	September Co...	14,000.00	X		103,679.35
08/26/2021		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		100,762.69
08/26/2021		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		97,846.03
08/31/2021			Contract Payment	September Con...		X	25,666.01	123,512.04
08/31/2021			Investments	Interest		X	0.99	123,513.03
08/31/2021	1007	Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		117,679.70
09/27/2021			Contract Payment	October Contra...		X	25,666.01	143,345.71
09/28/2021		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		140,429.05
09/28/2021		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		137,512.39
09/28/2021		Laramie County Trea...	Program Admin Reimb...	October Comb ...	14,000.00	X		123,512.39
09/30/2021			Investments	Interest		X	0.98	123,513.37
09/30/2021		Narva & Associates, ...	Program Admin Reimb...	October Cotnra...	5,833.33	X		117,680.04
10/12/2021	1008	ACID Remap LLC	Equipment Reserve	Invoice #2021-...	2,250.00	X		115,430.04
10/27/2021		Laramie County Trea...	Program Admin Reimb...	November Co...	14,000.00	X		101,430.04
10/27/2021		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		98,513.38
10/27/2021		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		95,596.72
10/29/2021			Investments	Interest		X	0.91	95,597.63
10/29/2021		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		89,764.30
11/02/2021			Contract Payment	November Con...		X	25,666.01	115,430.31
11/09/2021	1009	APG Media of The R...	Operations:Legal Adve...	RFP Ad# 1676...	99.99	X		115,330.32
11/23/2021		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	2,916.66	X		112,413.66
11/23/2021		Amy P. Tortorich P.C	Program Admin Reimb...	December Med...	2,916.66	X		109,497.00
11/23/2021		Laramie County Trea...	Program Admin Reimb...	December Com...	14,000.00	X		95,497.00
11/29/2021			Contract Payment	December Cont...		X	25,666.01	121,163.01
11/29/2021			Investments	Interest		X	0.95	121,163.96
11/30/2021		Narva & Associates, ...	Program Admin Reimb...	December Cont...	5,833.33	X		115,330.63
12/14/2021		Silver Mine Subs	Operations:Meeting Ex...	December Exec...	100.62	X		115,230.01
12/28/2021		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	2,916.66	X		112,313.35
12/28/2021		Amy P. Tortorich P.C	Program Admin Reimb...	January Medic...	2,916.66	X		109,396.69
12/28/2021		Laramie County Trea...	Program Admin Reimb...	January Comb ...	14,000.00	X		95,396.69
12/29/2021			Investments	Interest		X	0.96	95,397.65
01/04/2022		Narva & Associates, ...	Program Admin Reimb...	January Contra...	5,833.33	X		89,564.32
01/04/2022	1010	APG Media of The R...	Operations:Legal Adve...	Legal Notice A...	99.99	X		89,464.33

## Cheyenne-Laramie County EMS Joint Powers Board

4/7/2022 12:50 PM

Register: Wyoming Bank &amp; Trust

From 07/01/2021 through 04/07/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/06/2022			Contract Payment	January Contra...		X	26,083.33	115,547.66
01/25/2022		Laramie County Trea...	Program Admin Reimb...	February Comb...	14,000.00	X		101,547.66
01/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	February Medi...	2,916.66	X		98,631.00
01/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	2,916.66	X		95,714.34
01/26/2022		Yearli - Greatland	Contract Services:Prof...	Annual 1099-N...	10.98	X		95,703.36
01/29/2022			Investments	Interest		X	0.91	95,704.27
01/31/2022			Contract Payment	February Contr...		X	26,083.33	121,787.60
02/01/2022		Narva & Associates, ...	Program Admin Reimb...	February Contr...	5,833.33	X		115,954.27
02/01/2022			Equipment Reserve	2022 Equipme...		X	15,000.00	130,954.27
02/28/2022			Investments	Interest		X	1.00	130,955.27
03/01/2022			Contract Payment	March Contract...		X	26,083.33	157,038.60
03/01/2022		Amy P. Tortorich P.C	Program Admin Reimb...	March Medical...	2,916.66	X		154,121.94
03/01/2022		Dr. Gary Schmitz	Program Admin Reimb...	March Medical...	2,916.66	X		151,205.28
03/01/2022		Laramie County Trea...	Program Admin Reimb...	March Comb A...	14,000.00	X		137,205.28
03/01/2022		Narva & Associates, ...	Program Admin Reimb...	March Contract...	5,833.33	X		131,371.95
03/10/2022		Quickbooks	Operations:Supplies	Annual Subsicr...	367.49	X		131,004.46
03/28/2022		Laramie County Trea...	Program Admin Reimb...	April Comb A...	14,000.00	X		117,004.46
03/28/2022		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	2,916.66	X		114,087.80
03/28/2022		Amy P. Tortorich P.C	Program Admin Reimb...	April Medical ...	2,916.66	X		111,171.14
03/28/2022	1011	Cheyenne Regional ...	Equipment Reserve	ALTO Funding...	12,514.00			98,657.14
03/31/2022			Contract Payment	April Contract ...		X	26,083.33	124,740.47
03/31/2022			Investments	Interest		X	1.09	124,741.56



12:50 PM

## Cheyenne-Laramie County EMS Joint Powers Board

04/07/22

## General Ledger

Accrual Basis

As of April 7, 2022

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						117,796.01
Deposit	07/30/2021			Interest	0.97	117,796.98
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	-2,916.66	114,880.32
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	-2,916.66	111,963.66
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	-5,833.33	106,130.33
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	-14,000.00	92,130.33
Deposit	08/02/2021			August Contract Payment	25,866.01	117,796.34
Check	08/10/2021		Olive Garden	Executive Meeting	-116.99	117,679.35
Check	08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	-14,000.00	103,679.35
Check	08/26/2021		Amy P. Tortorich P.C	September Medical Director	-2,916.66	100,762.69
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	-2,916.66	97,846.03
Check	08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	-5,833.33	92,012.70
Deposit	08/31/2021			September Contract Payment	25,866.01	117,678.71
Deposit	08/31/2021			Interest	0.99	117,679.70
Deposit	09/27/2021			October Contract Payment	25,866.01	143,345.71
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	-2,916.66	140,429.05
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	-2,916.66	137,512.39
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	-14,000.00	123,512.39
Check	09/30/2021		Narva & Associates, Inc.	October Contract Admin Payment	-5,833.33	117,679.06
Deposit	09/30/2021			Interest	0.98	117,680.04
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	-2,250.00	115,430.04
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	-14,000.00	101,430.04
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	-2,916.66	98,513.38
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	-2,916.66	95,596.72
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	-5,833.33	89,763.39
Deposit	10/29/2021			Interest	0.91	89,764.30
Deposit	11/02/2021			November Contract Payment	25,866.01	115,430.31
Check	11/09/2021	1009	APG Media of The Rocki...	RFP Ad# 167815 for Contract Admin	-99.99	115,330.32
Check	11/23/2021		Dr. Gary Schmitz	December Medical Director	-2,916.66	112,413.66
Check	11/23/2021		Amy P. Tortorich P.C	December Medical Director	-2,916.66	109,497.00
Check	11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	-14,000.00	95,497.00
Deposit	11/29/2021			December Contract Payment	25,866.01	121,163.01
Deposit	11/29/2021			Interest	0.95	121,163.96
Check	11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	-5,833.33	115,330.63
Check	12/14/2021		Silver Mine Subs	December Executive Meeting	-100.62	115,230.01
Check	12/28/2021		Dr. Gary Schmitz	January Medical Director	-2,916.66	112,313.35
Check	12/28/2021		Amy P. Tortorich P.C	January Medical Director	-2,916.66	109,396.69
Check	12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	-14,000.00	95,396.69
Deposit	12/29/2021			Interest	0.96	95,397.65
Check	01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	-5,833.33	89,564.32
Check	01/04/2022	1010	APG Media of The Rocki...	Legal Notice Ad# 188890	-99.99	89,464.33
Deposit	01/06/2022			January Contract Payment	26,083.33	115,547.66
Check	01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	-14,000.00	101,547.66
Check	01/25/2022		Amy P. Tortorich P.C	February Medical Director	-2,916.66	98,631.00
Check	01/25/2022		Dr. Gary Schmitz	February Medical Director	-2,916.66	95,714.34
Check	01/26/2022		Yearli - Greatland	Annual 1099-NEC Forms	-10.98	95,703.36
Deposit	01/29/2022			Interest	0.91	95,704.27
Deposit	01/31/2022			February Contract Payment	26,083.33	121,787.60
Transfer	02/01/2022			2022 Equipment Reserve	15,000.00	136,787.60
Check	02/01/2022		Narva & Associates, Inc.	February Contract Admin	-5,833.33	130,954.27
Deposit	02/28/2022			Interest	1.00	130,955.27
Deposit	03/01/2022			March Contract Payment	26,083.33	157,038.60
Check	03/01/2022		Amy P. Tortorich P.C	March Medical Director	-2,916.66	154,121.94
Check	03/01/2022		Dr. Gary Schmitz	March Medical Director	-2,916.66	151,205.28
Check	03/01/2022		Laramie County Treasurer	March Comb Amb Dispatch	-14,000.00	137,205.28
Check	03/01/2022		Narva & Associates, Inc.	March Contract Admin	-5,833.33	131,371.95
Check	03/10/2022		Quickbooks	Annual Subscription Renewal	-367.49	131,004.46
Check	03/28/2022		Laramie County Treasurer	April Comb Amb Dispatch	-14,000.00	117,004.46
Check	03/28/2022		Dr. Gary Schmitz	April Medical Director	-2,916.66	114,087.80
Check	03/28/2022		Amy P. Tortorich P.C	April Medical Director	-2,916.66	111,171.14
Check	03/28/2022	1011	Cheyenne Regional Med...	ALTO Funding Request Invoice FY2...	-12,514.00	98,657.14
Deposit	03/31/2022			April Contract Payment	26,083.33	124,740.47
Deposit	03/31/2022			Interest	1.09	124,741.56
Total Wyoming Bank & Trust					6,945.55	124,741.56
Assessments Receivables						0.00
Total Assessments Receivables						0.00
Cash						0.00
Total Cash						0.00
Undeposited Funds						0.00
Total Undeposited Funds						0.00
Accounts Payable						0.00



12:50 PM

**Cheyenne-Laramie County EMS Joint Powers Board**  
**General Ledger**  
**As of April 7, 2022**

04/07/22

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
<b>Total Accounts Payable</b>						0.00
<b>Cash Reserve</b>						0.00
<b>Total Cash Reserve</b>						0.00
<b>Equipment Reserve</b>						-39,540.98
Check	10/12/2021	1008	ACID Remap LLC	Invoice #2021-316 9/1/21-8/31/22	2,250.00	-37,290.98
Transfer	02/01/2022			Funds Transfer	-15,000.00	-52,290.98
Check	03/29/2022	1011	Cheyenne Regional Med...	ALTO Funding Request Invoice FY2...	12,514.00	-39,776.98
<b>Total Equipment Reserve</b>						-236.00
<b>Opening Bal Equity</b>						-118,338.88
<b>Total Opening Bal Equity</b>						-118,338.88
<b>Unrestricted Net Assets</b>						40,083.85
<b>Total Unrestricted Net Assets</b>						40,083.85
<b>Contract Payment</b>						0.00
Deposit	08/02/2021			August Contract Payment	-25,666.01	-25,666.01
Deposit	08/31/2021			September Contract Payment	-25,666.01	-51,332.02
Deposit	09/27/2021			October Contract Payment	-25,666.01	-76,998.03
Deposit	11/02/2021			November Contract Payment	-25,666.01	-102,664.04
Deposit	11/29/2021			December Contract Payment	-25,666.01	-128,330.05
Deposit	01/08/2022			January Contract Payment	-26,083.33	-154,413.38
Deposit	01/31/2022			February Contract Payment	-26,083.33	-180,496.71
Deposit	03/01/2022			March Contract Payment	-26,083.33	-206,580.04
Deposit	03/31/2022			April Contract Payment	-26,083.33	-232,663.37
<b>Total Contract Payment</b>						-232,663.37
<b>Direct Public Support</b>						0.00
<b>Corporate Contributions</b>						0.00
<b>Total Corporate Contributions</b>						0.00
<b>Gifts In Kind - Goods</b>						0.00
<b>Total Gifts in Kind - Goods</b>						0.00
<b>Individ, Business Contributions</b>						0.00
<b>Total Individ, Business Contributions</b>						0.00
<b>Direct Public Support - Other</b>						0.00
<b>Total Direct Public Support - Other</b>						0.00
<b>Total Direct Public Support</b>						0.00
<b>Investments</b>						0.00
<b>Interest-Savings, Short-term CD</b>						0.00
<b>Total Interest-Savings, Short-term CD</b>						0.00
<b>Investments - Other</b>						0.00
Deposit	07/30/2021			Interest	-0.97	-0.97
Deposit	08/31/2021			Interest	-0.99	-1.96
Deposit	09/30/2021			Interest	-0.98	-2.94
Deposit	10/29/2021			Interest	-0.91	-3.85
Deposit	11/29/2021			Interest	-0.95	-4.80
Deposit	12/29/2021			Interest	-0.96	-5.76
Deposit	01/29/2022			Interest	-0.91	-6.67
Deposit	02/28/2022			Interest	-1.00	-7.67
Deposit	03/31/2022			Interest	-1.09	-8.76
<b>Total Investments - Other</b>						-8.76
<b>Total Investments</b>						-8.76
<b>Other Types of Income</b>						0.00
<b>Miscellaneous Revenue</b>						0.00
<b>Total Miscellaneous Revenue</b>						0.00
<b>Other Types of Income - Other</b>						0.00
<b>Total Other Types of Income - Other</b>						0.00
<b>Total Other Types of Income</b>						0.00
<b>Performance Assessments</b>						0.00
<b>Total Performance Assessments</b>						0.00
<b>Bank Error</b>						0.00
<b>Total Bank Error</b>						0.00
<b>Business Expenses</b>						0.00

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## Cheyenne-Laramie County EMS Joint Powers Board

04/07/22

## General Ledger

Accrual Basis

As of April 7, 2022

Type	Date	Num	Name	Memo	Amount	Balance
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Check	01/26/2022		Yearli - Greatland	Annual 1099-NEC Forms	10.98	10.98
Total Professional Services					10.98	10.98
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					10.98	10.98
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	11/09/2021	1009	APG Media of The Rocki...	RFP Ad# 167615 for Contract Admin	99.99	99.99
Check	01/04/2022	1010	APG Media of The Rocki...	Legal Notice Ad# 168890	99.99	199.98
Total Legal Advertising					199.98	199.98
Meeting Expenses						0.00
Check	08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
Check	12/14/2021		Silver Mine Subs	December Executive Meeting	100.62	217.61
Total Meeting Expenses					217.61	217.61
Miscellaneous						0.00
Total Miscellaneous						0.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Total Postage, Mailing Service						0.00
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/10/2022		Quickbooks	Annual Subscription Renewal	367.49	367.49
Total Supplies					367.49	367.49
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00
Total Operations					785.08	785.08
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
Check	08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
Check	08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
Check	08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65

Cheyenne-Laramie County EMS Joint Powers Board

04/07/22

General Ledger

Accrual Basis

As of April 7, 2022

Type	Date	Num	Name	Memo	Amount	Balance
Check	08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
Check	08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	09/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
Check	09/28/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
Check	09/28/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
Check	09/28/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
Check	09/30/2021		Narva & Associates, Inc.	October Cotntract Admin Payment	5,833.33	76,999.95
Check	10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
Check	10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
Check	10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
Check	10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
Check	11/23/2021		Dr. Gary Schmitz	December Medical Director	2,916.66	105,583.26
Check	11/23/2021		Amy P. Tortorich P.C	December Medical Director	2,916.66	108,499.92
Check	11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	122,499.92
Check	11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	5,833.33	128,333.25
Check	12/28/2021		Dr. Gary Schmitz	January Medical Director	2,916.66	131,249.91
Check	12/28/2021		Amy P. Tortorich P.C	January Medical Director	2,916.66	134,166.57
Check	12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	148,166.57
Check	01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	5,833.33	153,999.90
Check	01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	167,999.90
Check	01/25/2022		Amy P. Tortorich P.C	February Medical Director	2,916.66	170,916.56
Check	01/25/2022		Dr. Gary Schmitz	February Medical Director	2,916.66	173,833.22
Check	02/01/2022		Narva & Associates, Inc.	February Contract Admin	5,833.33	179,666.55
Check	03/01/2022		Amy P. Tortorich P.C	March Medical Director	2,916.66	182,583.21
Check	03/01/2022		Dr. Gary Schmitz	March Medical Director	2,916.66	185,499.87
Check	03/01/2022		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,499.87
Check	03/01/2022		Narva & Associates, Inc.	March Contract Admin	5,833.33	205,333.20
Check	03/28/2022		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	219,333.20
Check	03/28/2022		Dr. Gary Schmitz	April Medical Director	2,916.66	222,249.86
Check	03/28/2022		Amy P. Tortorich P.C	April Medical Director	2,916.66	225,166.52
Total Program Admin Reimbursements					225,166.52	225,166.52
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
<b>TOTAL</b>					<b>0.00</b>	<b>0.00</b>

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## Cheyenne-Laramie County EMS Joint Powers Board

04/07/22

## Profit &amp; Loss Detail

Accrual Basis

July 1, 2021 through April 7, 2022

Date	Num	Name	Memo	Amount	Balance
<b>Income</b>					
<b>Contract Payment</b>					
08/02/2021			August Contract Payment	25,666.01	25,666.01
08/31/2021			September Contract Payment	25,666.01	51,332.02
09/27/2021			October Contract Payment	25,666.01	76,998.03
11/02/2021			November Contract Payment	25,666.01	102,664.04
11/29/2021			December Contract Payment	25,666.01	128,330.05
01/08/2022			January Contract Payment	26,083.33	154,413.38
01/31/2022			February Contract Payment	26,083.33	180,496.71
03/01/2022			March Contract Payment	26,083.33	206,580.04
03/31/2022			April Contract Payment	26,083.33	232,663.37
Total Contract Payment				232,663.37	232,663.37
<b>Investments</b>					
07/30/2021			Interest	0.97	0.97
08/31/2021			Interest	0.99	1.96
09/30/2021			Interest	0.98	2.94
10/29/2021			Interest	0.91	3.85
11/29/2021			Interest	0.95	4.80
12/29/2021			Interest	0.96	5.76
01/29/2022			Interest	0.91	6.67
02/28/2022			Interest	1.00	7.67
03/31/2022			Interest	1.09	8.76
Total Investments				8.76	8.76
Total Income				232,672.13	232,672.13
<b>Expense</b>					
<b>Contract Services</b>					
<b>Professional Services</b>					
01/28/2022		Yearli - Greatland	Annual 1099-NEC Forms	10.98	10.98
Total Professional Services				10.98	10.98
Total Contract Services				10.98	10.98
<b>Operations</b>					
<b>Legal Advertising</b>					
11/09/2021	1009	APG Media of The Rockies	RFP Ad# 167615 for Contract Admin	99.99	99.99
01/04/2022	1010	APG Media of The Rockies	Legal Notice Ad# 188890	99.99	199.98
Total Legal Advertising				199.98	199.98
<b>Meeting Expenses</b>					
08/10/2021		Olive Garden	Executive Meeting	116.99	116.99
12/14/2021		Silver Mine Subs	December Executive Meeting	100.62	217.61
Total Meeting Expenses				217.61	217.61
<b>Supplies</b>					
03/10/2022		Quickbooks	Annual Subscription Renewal	367.49	367.49
Total Supplies				367.49	367.49
Total Operations				785.08	785.08
<b>Program Admin Reimbursements</b>					
08/02/2021		Dr. Gary Schmitz	August Medical Director	2,916.66	2,916.66
08/02/2021		Amy P. Tortorich P.C	August Medical Director	2,916.66	5,833.32
08/02/2021		Narva & Associates, Inc.	August Contract Admin	5,833.33	11,666.65
08/02/2021		Laramie County Treasurer	August Comb Amb Dispatch	14,000.00	25,666.65
08/26/2021		Laramie County Treasurer	September Comb Amb Dispatch	14,000.00	39,666.65
08/26/2021		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/26/2021		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
08/31/2021	1007	Narva & Associates, Inc.	September Contract Admin Payment	5,833.33	51,333.30
09/29/2021		Amy P. Tortorich P.C	October Medical Director	2,916.66	54,249.96
09/29/2021		Dr. Gary Schmitz	October Medical Director	2,916.66	57,166.62
09/29/2021		Laramie County Treasurer	October Comb Amb Dispatch	14,000.00	71,166.62
09/30/2021		Narva & Associates, Inc.	October Cotrtract Admin Payment	5,833.33	76,999.95
10/27/2021		Laramie County Treasurer	November Comb Amb Dispatch	14,000.00	90,999.95
10/27/2021		Dr. Gary Schmitz	November Medical Director	2,916.66	93,916.61
10/27/2021		Amy P. Tortorich P.C	November Medical Director	2,916.66	96,833.27
10/29/2021		Narva & Associates, Inc.	November Contract Admin Payment	5,833.33	102,666.60
11/23/2021		Dr. Gary Schmitz	December Medical Director	2,916.66	105,583.26
11/23/2021		Amy P. Tortorich P.C	December Medical Director	2,916.66	108,499.92
11/23/2021		Laramie County Treasurer	December Comb Amb Dispatch	14,000.00	122,499.92
11/30/2021		Narva & Associates, Inc.	December Contract Admin Payment	5,833.33	128,333.25
12/28/2021		Dr. Gary Schmitz	January Medical Director	2,916.66	131,249.91
12/28/2021		Amy P. Tortorich P.C	January Medical Director	2,916.66	134,166.57

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**Cheyenne-Laramie County EMS Joint Powers Board**

04/07/22

**Profit & Loss Detail**

Accrual Basis

July 1, 2021 through April 7, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
12/28/2021		Laramie County Treasurer	January Comb Amb Dispatch	14,000.00	148,166.57
01/04/2022		Narva & Associates, Inc.	January Contract Admin Payment	5,833.33	153,999.90
01/25/2022		Laramie County Treasurer	February Comb Amb Dispatch	14,000.00	167,999.90
01/25/2022		Amy P. Tortorich P.C	February Medical Director	2,916.66	170,916.56
01/25/2022		Dr. Gary Schmitz	February Medical Director	2,916.66	173,833.22
02/01/2022		Narva & Associates, Inc.	February Contract Admin	5,833.33	179,666.55
03/01/2022		Amy P. Tortorich P.C	March Medical Director	2,916.66	182,583.21
03/01/2022		Dr. Gary Schmitz	March Medical Director	2,916.66	185,499.87
03/01/2022		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,499.87
03/01/2022		Narva & Associates, Inc.	March Contract Admin	5,833.33	205,333.20
03/28/2022		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	219,333.20
03/28/2022		Dr. Gary Schmitz	April Medical Director	2,916.66	222,249.86
03/28/2022		Amy P. Tortorich P.C	April Medical Director	2,916.66	225,166.52
		Total Program Admin Reimbursements		225,166.52	225,166.52
		Total Expense		225,962.58	225,962.58
		Net Income		6,709.55	6,709.55