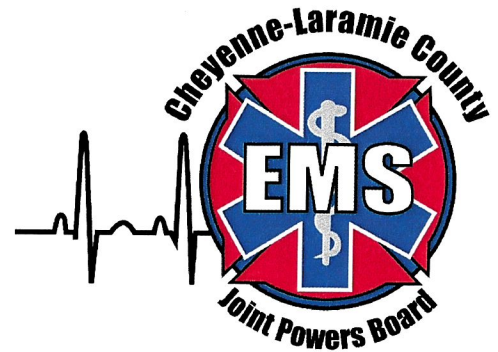


Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

**3962 Archer Parkway
Cheyenne, WY 82009**



Agenda

June 13, 2023

Annual Meeting

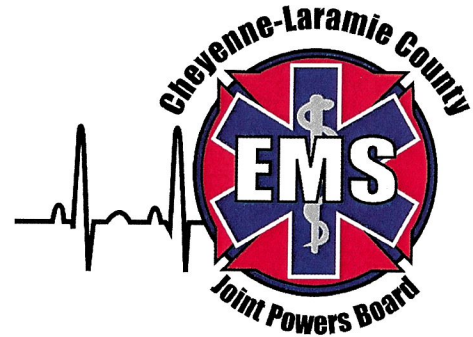
1. Annual Budget Review

Regular Meeting

2. Protocol App Presentation
3. Previous Meeting Minutes
4. Finances
 - a. Funding Requests
5. Monthly Reports
 - a. Narva & Associates
 - b. AMR
6. Medical Directors
7. Cheyenne Regional Medical Center
8. LifeLine
9. Dispatch
10. Eastern LC EMS (Albin, Pine Bluffs)
11. FE Warren AFB/VA Medical Center
12. Cheyenne Fire Rescue
13. County Fire Districts
14. Information Technology
15. Old Business
 - a. Protocol App Subscription
 - b. Freshman Impact Program
16. New Business

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82001



LEGAL NOTICE

Notice of Annual Meeting for Cheyenne/Laramie County EMS Joint Powers Board

A public meeting will be held on June 13, 2023 at 1:30pm at the Cheyenne/Laramie County Emergency Management Office, 3962 Archer Parkway, Cheyenne, WY 82009. The meeting will be to discuss and adopt the proposed Fiscal Year 2024 budget for the Cheyenne/Laramie County Emergency Medical Services Joint Powers Board. All interested citizens are encouraged to attend and comment.

Proposed Appropriations

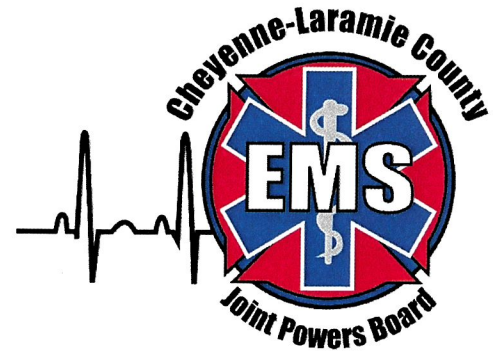
Accounting/Auditing	\$ 30.00
Legal Advertising	\$ 600.00
Meeting Expenses	\$ 1,000.00
Postage, Mailing Service	\$ 30.00
Printing and Copying	\$ 700.00
Professional Services	\$ 500.00
Supplies	\$ 500.00
Training	\$ 1,500.00
Travel	\$ 1,000.00
Equipment Reserve	\$52,527
Remaining Account Balance	\$86,590 (Estimated)
Admin Reimbursements/Pass through Funds	\$301,000
Total Appropriations	\$306,860.00

This information is available in alternative forms. If reasonable accommodations are required, please contact:

Cheyenne/Laramie County Emergency Management Agency
3962 Archer Parkway
Cheyenne, WY 82009
(307) 633-4336
(307) 633-4337 (fax)
LCEMA@laramiecountyyw.gov

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday June 13, 2023
Annual Budget Hearing and Approval

Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency
Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center
Titus Norris, Cheyenne Fire Rescue
Ex-officio: Deputy SGH Dr. Gantz, FE Warren Air Force Base

Meeting Attendees:

Jon Narva, Narva & Associates
Kassandra Moloney, AMR
Cody Schilling, AMR
Chris Williams, AMR
Larry Jones, AMR
Dr. Gary Schmitz, Medical Director
Jenn Kerr, LifeLine

Amber Young, LCCCC
Tony Perry, Pine Bluffs EMS
Brice Jacobsen, CFR
Dominic Davis, LC IT
Linda Heath, County Commissioner
Matt Butler, CLCEMA
Beth Harris, CLCEMA

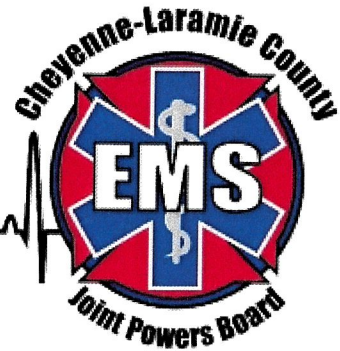
The Cheyenne/Laramie County EMS Joint Powers Board annual public budget hearing was held at the Cheyenne/Laramie County Emergency Management Agency. It began at 1:31pm and adjourned at 1:34pm.

Jeanine West began the meeting by welcoming everyone to the annual meeting. Chief Kopper, the Secretary/Treasurer for the board asked if there was any public comment concerning the proposed budget. No public comments were received in writing or during this meeting. He advised there was one change in the budget for this next fiscal year which was an increase in the Protocol App cost in case the Board voted to upgrade the subscription. Commissioner Heath asked what the meeting expenses funds were used for. Jeanine West provided an example that when there are Executive Meetings, such as during contract negotiations, the Board would provide lunch. Josh Van Vlack made a motion to accept the 2024 budget as written. Jared Skagen seconded the motion. There was no further discussion. All board members voted in favor.

The public budget hearing was adjourned at 1:34pm.

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday June 13, 2023

Board Members:

Chairman: Jeanine West, CLC Emergency Management Agency
Vice-Chair: Josh VanVlack, Board Appointed Member
Secretary/Treasurer: Chief John Kopper, Cheyenne Fire Rescue
Jared Skagen, Cheyenne Regional Medical Center
Titus Norris, Cheyenne Fire Rescue

Meeting Attendees:

Jon Narva, Narva & Associates
Kassandra Moloney, AMR
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Larry Jones, AMR
Dr. Gary Schmitz, Medical Director
Jenn Kerr, LifeLine

Amber Young, LCCCC
Tony Perry, Pine Bluffs EMS
Brice Jacobsen, CFR
Dominic Davis, LC IT
Linda Heath, County Commissioner
Matt Butler, CLCEMA
Beth Harris, CLCEMA

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person at the Cheyenne/Laramie County EMA beginning at 1:34pm after the Annual Budget Meeting. Jeanine West began the meeting by welcoming everyone.

1. Protocol App Presentation

Jeanine introduced Ben Powers from the ACID Remap company who oversees the Protocol App for Laramie County. She added that his presentation will be over the upgrade of the current app to include the hyperlinking which was a change presented to the Board recently to allow the app to be functional. Ben provided a demonstration of the new features and how the system works to update the protocols. Ben stated that the company would train the approved user admins on how to make changes. There was discussion amongst the group concerning the administration access and who would oversee the changes. It was restated that the initial setup cost for the hyperlinking was a one-time setup fee of \$1500 and the annual subscription would be \$4000. The current subscription is at the end of its year which is renewed in July. The subscription would continue to be paid out of the reserve funds. The group discussed the access of users and future maintenance of the protocol features. Chief Kopper made a motion to approve funding for the upgrade of the Protocol app to include a one time fee for the hyperlinking. Josh Van Vlack seconded the motion. All Board members voted in favor.

Jeanine stated that she would provide the information to the Protocol Committee prior to their meeting in July.

2. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Jeanine asked if there were any requests for changes or corrections to the minutes. Chief Kopper made a motion to accept the minutes. Titus Norris seconded the motion. All board members voted in favor.

3. Finances

Chief Kopper provided the report with normal expenses for the month being made. He reported that no funding requests were received. Beth Harris noted that the public notice bill had been received and payment would be submitted after the meeting. Titus Norris made a motion to accept the financial report. Josh Van Vlack seconded the motion. All board members voted in favor.

4. Monthly Reports

- a. Narva & Associates: Jon Narva provided his report that the system was stable for the month, but that calls were up with 1068 calls for service which averaged to 34 ½ calls per day. He noted that there were fluctuations between the days that were unusual. There were 81 exemption requests and all were approved. After review of the data, Priority 5 calls showed an increase in calls which were back up to a normal level. The total unit hours for the month were standard and transports accounted for ¾ of the total calls. There were 5 extended delays, 4 Priority 1 and 1 Priority 2. The Priority 1s did not hit their times due to overload, but the times were 21-23 minutes which meant that there were not extreme wait times for the patients.
- b. AMR: Kassi Moloney provided her report to the group. She commented that their calls increased by 111 calls for May. She stated that she will continue to include the hourly breakdown in her report. There were 6 mutual aid responses for the month. The new shift schedule began May 15th and reviewed the staffing for AMR which is improving. She continued with her report listing the special events and training. There was 1 clinical investigation completed for the month. Kassi reported that there were 250 transport reviews and no RSIs were performed. Kassi announced that AMR is now a part of the Wyoming Healthcare Information Exchange. Larry Jones and Kassi noted that patients do have an opt-out option, but this system allows patient information to be shared with other partner hospitals. Kassi reviewed the partnering agency reports and reviewed the AMR activities for EMS Week. She added that they will be conducting quarterly case reviews with the Laramie County Fire Authority. Kassi noted that the DriveCam numbers were at 21. Kassi noted that they are still working on the SOP reviews and the Exhibit 2 has been completed.

5. Medical Directors

Dr. Gary Schmitz provided his report. He stated that Brice Jacobsen provided a presentation on seizures at the morning case reviews. Dr. Schmitz noted that he met with Larry to discuss minor issues with regards to patient care and they have been resolved. He reported that Jon, Brice, Larry and him met after case reviews that morning to discuss an idea that Jon had about using the OWL system to monitor certifications. Jon has reached out to Scott Logan at the state about using the system to monitor personnel certifications. This allows a continual process throughout the year to monitor certifications instead of once a year. Dr. Schmitz continued with his report that Albin EMS has moved into their new building at the Community Center. He will be working on more education opportunities and aeromedical services for Albin. He added that Pine Bluffs EMS completed education and are doing an outstanding job. Tony Perry announced that they started the AEMT class with 9 students. He is also working on recruiting new residents in Pine Bluffs that are Paramedics.

6. CRMC

Nothing to report.

7. LifeLine

Nothing to report.

8. Dispatch

Amber Young reported that there were 2 new people hired. There were 12889 calls for service and 1254 of those calls were for EMS.

9. Eastern LC EMS

See Medical Director report. Jeanine announced that with the WYOLink funding Albin EMS will be receiving a radio.

10. FE Warren AFB/VA Medical Center

Dr. Gantz reported that there were changes to the gate hours. He stated that Gate 1 will be 0600-0800 and 1600-1800. Gate 2 will be 0600-1800 and Gate 5 is 24/7 access. He announced that they will be conducting their Mass Casualty exercise in July. Jon asked if the gate changes were in place for a while. Dr. Gantz stated that they are.

11. Cheyenne Fire Rescue

Chief Kopper reported that there are 10 recruits starting and the new stations are moving along.

12. County Fire Districts

Nothing to report.

13. Information Technology

Dominic Davis announced that Kate Hoffman will be leaving July 3rd and Jeff Kling will be leaving as well.

14. Old Business

- a. Freshman Impact Program: Josh reported that they are currently looking for a new director and are not taking on new projects at this time. He will look at future dates once they are able to start scheduling.

15. New Business

- a. Jon reported that he did receive the proposed update to Exhibit 2 for review and will present it to the Board after Dr. Schmitz and him have taken a look. Jeanine asked if after the review, the Exhibit 2 could be emailed to the Board prior to the next meeting.
- b. Jeanine announced that she would not be available for the July meeting and asked the Board if there would be enough attendance to hold the meeting in July. It was decided that Josh will head the meeting in July.

The meeting was adjourned at 2:36pm.

Cheyenne-Laramie County EMS Joint Powers Board

6/8/2023 1:23 PM

Register: Wyoming Bank & Trust

From 07/01/2022 through 06/08/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/05/2022	1014	ACID Remap LLC	Equipment Reserve	Protocol App I...	2,250.00	X		117,671.26
07/25/2022		Laramie County Trea...	Program Admin Reimb...	August LCCC...	14,000.00	X		103,671.26
07/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	August Medica...	2,916.66	X		100,754.60
07/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	August Medica...	2,916.66	X		97,837.94
07/28/2022			Contract Payment	August Contrac...		X	26,083.33	123,921.27
07/31/2022			Investments	Interest		X	0.94	123,922.21
08/09/2022		Narva & Associates, ...	Program Admin Reimb...	August Contrac...	5,833.33	X		118,088.88
08/25/2022		Laramie County Trea...	Program Admin Reimb...	September LC...	14,000.00	X		104,088.88
08/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	September Me...	2,916.66	X		101,172.22
08/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	September Me...	2,916.66	X		98,255.56
08/29/2022			Contract Payment	September Con...		X	26,083.33	124,338.89
08/31/2022			Investments	Interest		X	2.04	124,340.93
09/08/2022		Narva & Associates, ...	Program Admin Reimb...	September Con...	5,833.33	X		118,507.60
09/23/2022		Laramie County Trea...	Program Admin Reimb...	October LCCC...	14,000.00	X		104,507.60
09/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	October Medic...	2,916.66	X		101,590.94
09/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	October Medic...	2,916.66	X		98,674.28
09/26/2022			Contract Payment	October Contra...		X	26,083.33	124,757.61
09/30/2022			Investments	Interest		X	6.95	124,764.56
10/03/2022		Narva & Associates, ...	Program Admin Reimb...	October Contra...	5,833.33	X		118,931.23
10/12/2022		Dickey's BBQ	Operations:Meeting Ex...	Executive Meet...	158.37	X		118,772.86
10/24/2022			Contract Payment	November Con...		X	26,083.33	144,856.19
10/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	November Med...	2,916.66	X		141,939.53
10/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	November Med...	2,916.66	X		139,022.87
10/25/2022		Laramie County Trea...	Program Admin Reimb...	November LC...	14,000.00	X		125,022.87
10/31/2022			Investments	Interest		X	36.16	125,059.03
11/01/2022		Narva & Associates, ...	Program Admin Reimb...	November Con...	5,833.33	X		119,225.70
11/25/2022		Amy P. Tortorich P.C	Program Admin Reimb...	December Med...	2,916.66	X		116,309.04
11/25/2022		Dr. Gary Schmitz	Program Admin Reimb...	December Med...	2,916.66	X		113,392.38
11/25/2022		Laramie County Trea...	Program Admin Reimb...	December LCC...	14,000.00	X		99,392.38
11/30/2022			Contract Payment	December Cont...		X	76,083.33	175,475.71
11/30/2022			Investments	Interest		X	44.49	175,520.20
11/30/2022		Narva & Associates, ...	Program Admin Reimb...	December Cont...	5,833.33	X		169,686.87
12/01/2022		wyoming Bank & Tr...	Bank Error	Bank Error 11/...	50,000.00	X		119,686.87
12/14/2022	1015	APG Media of The R...	Operations:Legal Adve...	RFP Medical D...	133.32	X		119,553.55
12/23/2022		Amy P. Tortorich P.C	Program Admin Reimb...	January Medic...	2,916.66	X		116,636.89
12/23/2022		Dr. Gary Schmitz	Program Admin Reimb...	January Medic...	2,916.66	X		113,720.23
12/23/2022		Laramie County Trea...	Program Admin Reimb...	January LCCC...	14,000.00	X		99,720.23
12/31/2022			Investments	Interest		X	64.71	99,784.94
01/04/2023			Contract Payment	January Contra...		X	26,083.33	125,868.27
01/04/2023		Narva & Associates, ...	Program Admin Reimb...	January Contra...	6,008.33	X		119,859.94

Cheyenne-Laramie County EMS Joint Powers Board

6/8/2023 1:23 PM

Register: Wyoming Bank & Trust

From 07/01/2022 through 06/08/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/24/2023		Laramie County Trea...	Program Admin Reimb...	February LCC...	14,000.00	X		105,859.94
01/24/2023		Amy P. Tortorich P.C	Program Admin Reimb...	February Medi...	2,916.66	X		102,943.28
01/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	February Medi...	2,916.66	X		100,026.62
01/31/2023			Investments	Interest		X	84.36	100,110.98
02/01/2023			-split-	Deposit		X	41,083.33	141,194.31
02/01/2023		Yearli - Greatland	Contract Services:Prof...	2022 Tax Filing	13.18	X		141,181.13
02/01/2023		Narva & Associates, ...	Program Admin Reimb...	February Contr...	6,008.33	X		135,172.80
02/10/2023		UCHealth	Operations:Miscellane...	Debit Card Use...	20.00	X		135,152.80
02/14/2023	1016	Etch It Up	Operations:Meeting Ex...	Medical Direct...	47.70	X		135,105.10
02/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	March Medical...	5,000.00	X		130,105.10
02/24/2023		Laramie County Trea...	Program Admin Reimb...	March Comb A...	14,000.00	X		116,105.10
02/28/2023			Contract Payment	March Payment		X	26,083.33	142,188.43
02/28/2023			Investments	Interest		X	86.52	142,274.95
03/01/2023			Other Types of Income...	Debit Card Err...		X	20.00	142,294.95
03/10/2023		Quickbooks	Operations:Supplies	Annual Softwa...	581.94	X		141,713.01
03/14/2023		Narva & Associates, ...	Program Admin Reimb...	March Contract...	6,008.33	X		135,704.68
03/22/2023		USPS	Operations:Postage, M...	Postage Stamps	12.60	X		135,692.08
03/24/2023		Laramie County Trea...	Program Admin Reimb...	April Comb A...	14,000.00	X		121,692.08
03/24/2023		Dr. Gary Schmitz	Program Admin Reimb...	April Medical ...	5,000.00	X		116,692.08
03/30/2023			Contract Payment	April Payment		X	26,083.33	142,775.41
03/31/2023			Investments	Interest		X	97.58	142,872.99
04/04/2023		Narva & Associates, ...	Program Admin Reimb...	April Contract ...	6,008.33	X		136,864.66
04/25/2023		Laramie County Trea...	Program Admin Reimb...	May Comb Am...	14,000.00	X		122,864.66
04/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	May Medical D...	5,000.00	X		117,864.66
04/30/2023			Investments	Interest		X	102.23	117,966.89
05/03/2023		Narva & Associates, ...	Program Admin Reimb...	May Contract ...	6,008.33	X		111,958.56
05/08/2023			Contract Payment	May Payment		X	26,083.33	138,041.89
05/25/2023		Laramie County Trea...	Program Admin Reimb...	June Comb Am...	14,000.00	X		124,041.89
05/25/2023		Dr. Gary Schmitz	Program Admin Reimb...	June Medical ...	5,000.00	X		119,041.89
05/30/2023			Contract Payment	June Payment		X	26,083.33	145,125.22
05/31/2023			Investments	Interest		X	142.79	145,268.01
06/06/2023		Narva & Associates, ...	Program Admin Reimb...	June Contract ...	6,008.33			139,259.68

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of June 8, 2023

Type	Date	Num	Name	Memo	Amount	Balance
US Bank Checking						0.00
Total US Bank Checking						0.00
Wyoming Bank & Trust						119,921.26
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	-2,250.00	117,671.26
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	-14,000.00	103,671.26
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	-2,916.66	100,754.60
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	-2,916.66	97,837.94
Deposit	07/28/2022			August Contract Payment	26,083.33	123,921.27
Deposit	07/31/2022			Interest	0.94	123,922.21
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	-5,833.33	118,088.88
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	-14,000.00	104,088.88
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	-2,916.66	101,172.22
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	-2,916.66	98,255.56
Deposit	08/29/2022			September Contract Payment	26,083.33	124,338.89
Deposit	08/31/2022			Interest	2.04	124,340.93
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	-5,833.33	118,507.60
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	-14,000.00	104,507.60
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	-2,916.66	101,590.94
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	-2,916.66	98,674.28
Deposit	09/26/2022			October Contract Payment	26,083.33	124,757.61
Deposit	09/30/2022			Interest	6.95	124,764.56
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	-5,833.33	118,931.23
Check	10/12/2022		Dickey's BBQ	Executive Meeting	-158.37	118,772.86
Deposit	10/24/2022			November Contract Payment	26,083.33	144,856.19
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	-2,916.66	141,939.53
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	-2,916.66	139,022.87
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	-14,000.00	125,022.87
Deposit	10/31/2022			Interest	36.16	125,059.03
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	-5,833.33	119,225.70
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	-2,916.66	116,309.04
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	-2,916.66	113,392.38
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	-14,000.00	99,392.38
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	-5,833.33	93,559.05
Deposit	11/30/2022			December Contract Payment-See 1...	76,083.33	169,642.38
Deposit	11/30/2022			Interest	44.49	169,686.87
Check	12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited...	-50,000.00	119,686.87
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	-133.32	119,553.55
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	-2,916.66	116,636.89
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	-2,916.66	113,720.23
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	-14,000.00	99,720.23
Deposit	12/31/2022			Interest	64.71	99,784.94
Deposit	01/04/2023			January Contract Payment	26,083.33	125,868.27
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	-6,008.33	119,859.94
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	-14,000.00	105,859.94
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	-2,916.66	102,943.28
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	-2,916.66	100,026.62
Deposit	01/31/2023			Interest	84.36	100,110.98
Deposit	02/01/2023			Deposit	41,083.33	141,194.31
Check	02/01/2023		Yearli - Greatland	2022 Tax Filing	-13.18	141,181.13
Check	02/01/2023		Narva & Associates, Inc.	February Contract Admin	-6,008.33	135,172.80
Check	02/10/2023		UCHealth	Debit Card Use Error Receipt #9012...	-20.00	135,152.80
Check	02/14/2023	1016	Etch It Up	Medical Director Plaque Inv# 2023-0...	-47.70	135,105.10
Check	02/24/2023		Dr. Gary Schmitz	March Medical Director	-5,000.00	130,105.10
Check	02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	-14,000.00	116,105.10
Deposit	02/28/2023			March Payment	26,083.33	142,188.43
Deposit	02/28/2023			Interest	86.52	142,274.95
Deposit	03/01/2023			Debit Card Error Reimbursement R...	20.00	142,294.95
Check	03/10/2023		Quickbooks	Annual Software Renewal	-581.94	141,713.01
Check	03/14/2023		Narva & Associates, Inc.	March Contract Administrator	-6,008.33	135,704.68
Check	03/22/2023		USPS	Postage Stamps	-12.60	135,692.08
Check	03/24/2023		Laramie County Treasurer	April Comb Amb Dispatch	-14,000.00	121,692.08
Check	03/24/2023		Dr. Gary Schmitz	April Medical Director	-5,000.00	116,692.08
Deposit	03/30/2023			April Payment	26,083.33	142,775.41
Deposit	03/31/2023			Interest	97.58	142,872.99
Check	04/04/2023		Narva & Associates, Inc.	April Contract Administrator	-6,008.33	136,864.66
Check	04/25/2023		Laramie County Treasurer	May Comb Amb Dispatch	-14,000.00	122,864.66
Check	04/25/2023		Dr. Gary Schmitz	May Medical Director	-5,000.00	117,864.66
Deposit	04/30/2023			Interest	102.23	117,966.89
Check	05/03/2023		Narva & Associates, Inc.	May Contract Administrator	-6,008.33	111,958.56
Deposit	05/08/2023			May Payment	26,083.33	138,041.89
Check	05/25/2023		Laramie County Treasurer	June Comb Amb Dispatch	-14,000.00	124,041.89
Check	05/25/2023		Dr. Gary Schmitz	June Medical Director	-5,000.00	119,041.89
Deposit	05/30/2023			June Payment	26,083.33	145,125.22
Deposit	05/31/2023			Interest	142.79	145,268.01
Check	06/06/2023		Narva & Associates, Inc.	June Contract Administrator	-6,008.33	139,259.68
Total Wyoming Bank & Trust					19,338.42	139,259.68

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of June 8, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Assessments Receivables						
Total Assessments Receivables						0.00
Cash						
Total Cash						0.00
Undeposited Funds						
Total Undeposited Funds						0.00
Accounts Payable						
Total Accounts Payable						0.00
Cash Reserve						
Total Cash Reserve						0.00
Equipment Reserve						
Check	07/05/2022	1014	ACID Remap LLC	Protocol App Invoice #1122	2,250.00	-39,776.98
Deposit	02/01/2023			2023 Payment	-15,000.00	-37,526.98
Total Equipment Reserve					-12,750.00	-52,526.98
Opening Bal Equity						
Total Opening Bal Equity						-118,338.88
Unrestricted Net Assets						
Total Unrestricted Net Assets						38,194.60
Contract Payment						
Deposit	07/28/2022			August Contract Payment	-26,083.33	-26,083.33
Deposit	08/29/2022			September Contract Payment	-26,083.33	-52,166.66
Deposit	09/28/2022			October Contract Payment	-26,083.33	-78,249.99
Deposit	10/24/2022			November Contract Payment	-26,083.33	-104,333.32
Deposit	11/30/2022			December Contract Payment-See 1...	-76,083.33	-180,416.65
Deposit	01/04/2023			January Contract Payment	-26,083.33	-206,499.98
Deposit	02/01/2023			February Contract Payment	-26,083.33	-232,583.31
Deposit	02/28/2023			March Payment	-26,083.33	-258,666.64
Deposit	03/30/2023			April Payment	-26,083.33	-284,749.97
Deposit	05/08/2023			May Payment	-26,083.33	-310,833.30
Deposit	05/30/2023			June Payment	-26,083.33	-336,916.63
Total Contract Payment					-336,916.63	-336,916.63
Direct Public Support						
Corporate Contributions						
Total Corporate Contributions						0.00
Gifts in Kind - Goods						
Total Gifts in Kind - Goods						0.00
Individ, Business Contributions						
Total Individ, Business Contributions						0.00
Direct Public Support - Other						
Total Direct Public Support - Other						0.00
Total Direct Public Support						0.00
Investments						
Interest-Savings, Short-term CD						
Total Interest-Savings, Short-term CD						0.00
Investments - Other						
Deposit	07/31/2022			Interest	-0.94	-0.94
Deposit	08/31/2022			Interest	-2.04	-2.98
Deposit	09/30/2022			Interest	-6.95	-9.93
Deposit	10/31/2022			Interest	-36.16	-46.09
Deposit	11/30/2022			Interest	-44.49	-90.58
Deposit	12/31/2022			Interest	-64.71	-155.29
Deposit	01/31/2023			Interest	-84.36	-239.65
Deposit	02/28/2023			Interest	-86.52	-326.17
Deposit	03/31/2023			Interest	-97.58	-423.75
Deposit	04/30/2023			Interest	-102.23	-525.98
Deposit	05/31/2023			Interest	-142.79	-668.77
Total Investments - Other					-668.77	-668.77
Total Investments					-668.77	-668.77
Other Types of Income						
Miscellaneous Revenue						
Deposit	03/01/2023			Debit Card Error Reimbursement R...	-20.00	-20.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of June 8, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Total Miscellaneous Revenue					-20.00	-20.00
Other Types of Income - Other						0.00
Total Other Types of Income - Other						0.00
Total Other Types of Income					-20.00	-20.00
Performance Assessments						0.00
Total Performance Assessments						0.00
Bank Error						0.00
Check	12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited...	50,000.00	50,000.00
Total Bank Error					50,000.00	50,000.00
Business Expenses						0.00
Total Business Expenses						0.00
Contract Services						0.00
Accounting Fees						0.00
Total Accounting Fees						0.00
Professional Services						0.00
Check	02/01/2023		Yearli - Greatland	2022 Tax Filing	13.18	13.18
Total Professional Services					13.18	13.18
Contract Services - Other						0.00
Total Contract Services - Other						0.00
Total Contract Services					13.18	13.18
Operations						0.00
Bank charges						0.00
Total Bank charges						0.00
Books, Subscriptions, Reference						0.00
Total Books, Subscriptions, Reference						0.00
Legal Advertising						0.00
Check	12/14/2022	1015	APG Media of The Rocki...	RFP Medical Director Notice Ad# 30...	133.32	133.32
Total Legal Advertising					133.32	133.32
Meeting Expenses						0.00
Check	10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
Check	02/14/2023	1016	Etch It Up	Medical Director Plaque Inv# 2023-0...	47.70	206.07
Total Meeting Expenses					206.07	206.07
Miscellaneous						0.00
Check	02/10/2023		UCHealth	Debit Card Use Error Receipt #9012...	20.00	20.00
Total Miscellaneous					20.00	20.00
New Checks						0.00
Total New Checks						0.00
Postage, Mailing Service						0.00
Check	03/22/2023		USPS	Postage Stamps	12.60	12.60
Total Postage, Mailing Service					12.60	12.60
Printing and Copying						0.00
Total Printing and Copying						0.00
Supplies						0.00
Check	03/10/2023		Quickbooks	Annual Software Renewal	581.94	581.94
Total Supplies					581.94	581.94
Telephone, Telecommunications						0.00
Total Telephone, Telecommunications						0.00
Training						0.00
Total Training						0.00
Withdrawal for New Check Charge						0.00
Total Withdrawal for New Check Charge						0.00
Operations - Other						0.00
Total Operations - Other						0.00

Cheyenne-Laramie County EMS Joint Powers Board

General Ledger

As of June 8, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Total Operations					953.93	953.93
Other Types of Expenses						0.00
FD Equipment Purchases						0.00
Total FD Equipment Purchases						0.00
Insurance - Liability, D and O						0.00
Total Insurance - Liability, D and O						0.00
Other Types of Expenses - Other						0.00
Total Other Types of Expenses - Other						0.00
Total Other Types of Expenses						0.00
Program Admin Reimbursements						0.00
Check	07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
Check	07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
Check	07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
Check	08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
Check	08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dis...	14,000.00	39,666.65
Check	08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
Check	08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
Check	09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30
Check	09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
Check	09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96
Check	09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
Check	10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
Check	10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
Check	10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
Check	10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Disp...	14,000.00	96,833.27
Check	11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
Check	11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
Check	11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
Check	11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Disp...	14,000.00	122,499.92
Check	11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
Check	12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
Check	12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
Check	12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
Check	01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
Check	01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispat...	14,000.00	168,174.90
Check	01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
Check	01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22
Check	02/01/2023		Narva & Associates, Inc.	February Contract Admin	6,008.33	180,016.55
Check	02/24/2023		Dr. Gary Schmitz	March Medical Director	5,000.00	185,016.55
Check	02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,016.55
Check	03/14/2023		Narva & Associates, Inc.	March Contract Administrator	6,008.33	205,024.88
Check	03/24/2023		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	219,024.88
Check	03/24/2023		Dr. Gary Schmitz	April Medical Director	5,000.00	224,024.88
Check	04/04/2023		Narva & Associates, Inc.	April Contract Administrator	6,008.33	230,033.21
Check	04/25/2023		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	244,033.21
Check	04/25/2023		Dr. Gary Schmitz	May Medical Director	5,000.00	249,033.21
Check	05/03/2023		Narva & Associates, Inc.	May Contract Administrator	6,008.33	255,041.54
Check	05/25/2023		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	269,041.54
Check	05/25/2023		Dr. Gary Schmitz	June Medical Director	5,000.00	274,041.54
Check	06/06/2023		Narva & Associates, Inc.	June Contract Administrator	6,008.33	280,049.87
Total Program Admin Reimbursements					280,049.87	280,049.87
Reconciliation Discrepancies						0.00
Total Reconciliation Discrepancies						0.00
Reserve						0.00
Total Reserve						0.00
Travel and Meetings						0.00
Conference, Convention, Meeting						0.00
Total Conference, Convention, Meeting						0.00
Travel						0.00
Total Travel						0.00
Travel and Meetings - Other						0.00
Total Travel and Meetings - Other						0.00
Total Travel and Meetings						0.00
No acct						0.00
Total no acct						0.00
TOTAL					0.00	0.00

Cheyenne-Laramie County EMS Joint Powers Board

06/08/23

Profit & Loss Detail

Accrual Basis

July 1, 2022 through June 8, 2023

Date	Num	Name	Memo	Amount	Balance
Income					
Contract Payment					
07/28/2022			August Contract Payment	26,083.33	26,083.33
08/29/2022			September Contract Payment	26,083.33	52,166.66
09/26/2022			October Contract Payment	26,083.33	78,249.99
10/24/2022			November Contract Payment	26,083.33	104,333.32
11/30/2022			December Contract Payment-See 12/1/22 ...	76,083.33	180,416.65
01/04/2023			January Contract Payment	26,083.33	206,499.98
02/01/2023			February Contract Payment	26,083.33	232,583.31
02/28/2023			March Payment	26,083.33	258,666.64
03/30/2023			April Payment	26,083.33	284,749.97
05/08/2023			May Payment	26,083.33	310,833.30
05/30/2023			June Payment	26,083.33	336,916.63
Total Contract Payment				336,916.63	336,916.63
Investments					
07/31/2022			Interest	0.94	0.94
08/31/2022			Interest	2.04	2.98
09/30/2022			Interest	6.95	9.93
10/31/2022			Interest	36.16	46.09
11/30/2022			Interest	44.49	90.58
12/31/2022			Interest	64.71	155.29
01/31/2023			Interest	84.36	239.65
02/28/2023			Interest	86.52	326.17
03/31/2023			Interest	97.58	423.75
04/30/2023			Interest	102.23	525.98
05/31/2023			Interest	142.79	668.77
Total Investments				668.77	668.77
Other Types of Income					
Miscellaneous Revenue					
03/01/2023			Debit Card Error Reimbursement Receipt #...	20.00	20.00
Total Miscellaneous Revenue				20.00	20.00
Total Other Types of Income				20.00	20.00
Total Income				337,605.40	337,605.40
Expense					
Bank Error					
12/01/2022		wyoming Bank & Trust	Bank Error 11/30/22-bank deposited wrong ...	50,000.00	50,000.00
Total Bank Error				50,000.00	50,000.00
Contract Services					
Professional Services					
02/01/2023		Yearli - Greatland	2022 Tax Filing	13.18	13.18
Total Professional Services				13.18	13.18
Total Contract Services				13.18	13.18
Operations					
Legal Advertising					
12/14/2022	1015	APG Media of The Rockies	RFP Medical Director Notice Ad# 303500	133.32	133.32
Total Legal Advertising				133.32	133.32
Meeting Expenses					
10/12/2022		Dickey's BBQ	Executive Meeting	158.37	158.37
02/14/2023	1016	Etch it Up	Medical Director Plaque Inv# 2023-021	47.70	206.07
Total Meeting Expenses				206.07	206.07
Miscellaneous					
02/10/2023		UCHealth	Debit Card Use Error Receipt #9012881	20.00	20.00
Total Miscellaneous				20.00	20.00
Postage, Mailing Service					
03/22/2023		USPS	Postage Stamps	12.60	12.60
Total Postage, Mailing Service				12.60	12.60
Supplies					
03/10/2023		Quickbooks	Annual Software Renewal	581.94	581.94
Total Supplies				581.94	581.94

**Cheyenne-Laramie County EMS Joint Powers Board
Profit & Loss Detail**

06/08/23

July 1, 2022 through June 8, 2023

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
Total Operations				953.93	953.93
Program Admin Reimbursements					
07/25/2022		Laramie County Treasurer	August LCCCC Comb Amb Dispatch	14,000.00	14,000.00
07/25/2022		Amy P. Tortorich P.C	August Medical Director	2,916.66	16,916.66
07/25/2022		Dr. Gary Schmitz	August Medical Director	2,916.66	19,833.32
08/09/2022		Narva & Associates, Inc.	August Contract Admin	5,833.33	25,666.65
08/25/2022		Laramie County Treasurer	September LCCCC Comb Amb Dispatch	14,000.00	39,666.65
08/25/2022		Amy P. Tortorich P.C	September Medical Director	2,916.66	42,583.31
08/25/2022		Dr. Gary Schmitz	September Medical Director	2,916.66	45,499.97
09/08/2022		Narva & Associates, Inc.	September Contract Admin	5,833.33	51,333.30
09/23/2022		Laramie County Treasurer	October LCCCC Comb Amb Dispatch	14,000.00	65,333.30
09/23/2022		Dr. Gary Schmitz	October Medical Director	2,916.66	68,249.96
09/23/2022		Amy P. Tortorich P.C	October Medical Director	2,916.66	71,166.62
10/03/2022		Narva & Associates, Inc.	October Contract Admin	5,833.33	76,999.95
10/25/2022		Amy P. Tortorich P.C	November Medical Director	2,916.66	79,916.61
10/25/2022		Dr. Gary Schmitz	November Medical Director	2,916.66	82,833.27
10/25/2022		Laramie County Treasurer	November LCCCC Comb Amb Dispatch	14,000.00	96,833.27
11/01/2022		Narva & Associates, Inc.	November Contract Admin	5,833.33	102,666.60
11/25/2022		Amy P. Tortorich P.C	December Medical Director	2,916.66	105,583.26
11/25/2022		Dr. Gary Schmitz	December Medical Director	2,916.66	108,499.92
11/25/2022		Laramie County Treasurer	December LCCCC Comb Amb Dispatch	14,000.00	122,499.92
11/30/2022		Narva & Associates, Inc.	December Contract Admin	5,833.33	128,333.25
12/23/2022		Amy P. Tortorich P.C	January Medical Director	2,916.66	131,249.91
12/23/2022		Dr. Gary Schmitz	January Medical Director	2,916.66	134,166.57
12/23/2022		Laramie County Treasurer	January LCCCC Comb Amb Dispatch	14,000.00	148,166.57
01/04/2023		Narva & Associates, Inc.	January Contract Admin	6,008.33	154,174.90
01/24/2023		Laramie County Treasurer	February LCCCC Comb Amb Dispatch	14,000.00	168,174.90
01/24/2023		Amy P. Tortorich P.C	February Medical Director	2,916.66	171,091.56
01/24/2023		Dr. Gary Schmitz	February Medical Director	2,916.66	174,008.22
02/01/2023		Narva & Associates, Inc.	February Contract Admin	6,008.33	180,016.55
02/24/2023		Dr. Gary Schmitz	March Medical Director	5,000.00	185,016.55
02/24/2023		Laramie County Treasurer	March Comb Amb Dispatch	14,000.00	199,016.55
03/14/2023		Narva & Associates, Inc.	March Contract Administrator	6,008.33	205,024.88
03/24/2023		Laramie County Treasurer	April Comb Amb Dispatch	14,000.00	219,024.88
03/24/2023		Dr. Gary Schmitz	April Medical Director	5,000.00	224,024.88
04/04/2023		Narva & Associates, Inc.	April Contract Administrator	6,008.33	230,033.21
04/25/2023		Laramie County Treasurer	May Comb Amb Dispatch	14,000.00	244,033.21
04/25/2023		Dr. Gary Schmitz	May Medical Director	5,000.00	249,033.21
05/03/2023		Narva & Associates, Inc.	May Contract Administrator	6,008.33	255,041.54
05/25/2023		Laramie County Treasurer	June Comb Amb Dispatch	14,000.00	269,041.54
05/25/2023		Dr. Gary Schmitz	June Medical Director	5,000.00	274,041.54
06/06/2023		Narva & Associates, Inc.	June Contract Administrator	6,008.33	280,049.87
Total Program Admin Reimbursements				280,049.87	280,049.87
Total Expense				331,016.98	331,016.98
Net Income				6,588.42	6,588.42