

Cheyenne / Laramie County Emergency Medical Services Joint Powers Board

3962 Archer Parkway
Cheyenne, WY 82009



Minutes for Tuesday June 8, 2021

Board Members:

Chairman: Division Chief Byron Mathews, Cheyenne Fire Rescue
Vice-Chair: Jeanine West, CLC Emergency Management Agency
Secretary/Treasurer: Carrie Deselms, Albin EMS
Chief John Kopper, Cheyenne Fire Rescue
Tracy Garcia, Cheyenne Regional Medical Center
Ex-officio: Maj Robert Wetzler

Meeting Attendees:

Jon Narva, Narva & Associates
Kassandra Moloney, American Medical
Response
Cody Schilling, American Medical Response
Larry Jones, American Medical Response
Chris Williams, American Medical Response
Derrick Hendran, American Medical Response
Dr. Amy Tortorich, Medical Director

Jennifer Kerr, LifeLine
Chuck Trimble, LCCCC
Brice Jacobsen, Cheyenne Fire Rescue
Andrew Brewerton, LC IT
Kate Hoffman, LC IT
Linda Heath, Laramie County Commissioners
Chief Darrick Mittlestadt, LC Fire District #1

The Cheyenne/Laramie County EMS Joint Powers Board meeting was held in person and began at 1:33pm. Byron Mathews began the meeting by welcoming everyone.

1. Previous Meeting Minutes

Minutes were sent out prior to the meeting for the Boards' review. Byron asked if there were any requests for changes or corrections to the minutes. Jeanine West made a motion to accept the minutes as written. Carrie seconded the motion. All board members voted in favor.

2. Finances

Carrie Deselms reported that there was nothing new for expenses this month outside of regular expenses. Jeanine motioned to approve the budget report; Chief Kopper seconded the motion; all board members voted in favor.

a. Final RFP Expenses Breakdown – Carrie advised the board the reimbursement checks to each governing body has been complete.

4. Monthly Reports

- a. Narva & Associates: Jon Narva went over his monthly report. He advised AMR was fully compliant in all areas for the month. He discussed the new response layer being in place and how well things are going with reporting and response times.
 - i. Variance Report – Jon reviewed the most recent variance report submitted by AMR regarding Cheyenne Fire requesting MS343 directly. There was much discussion about the report and the events that took place during the reported incident. Contract section 13.19 regarding mutual aid was also discussed along with the Exclusivity section of the contract. It was determined Jeanine would talk to Mark Voss about mutual aid and exclusivity when it comes to requesting another ambulance outside of AMR. Tracy requested a letter be sent to the board from Mark explaining the rules behind this. It was also recommended for AMR to provide any suggested contract verbiage changes to the mutual aid section; the board will be looking at it as well.
- b. AMR: Kassi Moloney reiterated that they were fully for the month and went over AMR's monthly report. Larry discussed looking at different options in the community, such as LivHealth, to assist patients who need more assistance at home instead of calling 911. Larry, Brice, and meeting attendees discussed this being a long-term issue and finding the right solutions, based on the patient's needs, can be difficult. It was agreed that a working group will be created to talk about resources and what community partners can assist.

5. Medical Directors

Dr. Tortorich had nothing new to update. She spoke about the BBQ she and Dr. Schmitz are hosting for EMS in the county; they have not received too many RSVP's. The group discussed and it was agreed they would move forward with the BBQ; people will show up even if they do not RSVP.

6. CRMC

Tracy Garcia discussed the construction in the emergency department and the new flooring installation. She also advised on the 18th of June the 4th floor will be taking their last patient before construction begins on that floor. Once this begins they will be down to 24 beds.

7. AirLife

Byron advised the board and meeting attendees that Air Life is no longer in Cheyenne. Board members were advised by AirLife.

8. LifeLine

Jenn Kerr reported they would like to attend the BBQ and asked about the helicopter being able to land. Jenn stated she was told no initially. The group spoke and it was determined if they are able to land at the park then that would be ok if they came.

9. LCCCC

Amber stated they had nothing official to report; she has been working with Fire and EMS regarding their requesting to work on the same talk groups on scene.

10. Eastern Laramie County

Carrie advised Burns EMS will be on standby for Burns day. She spoke about Derek's concerns regarding Auto Launch and requesting the new rules be signed off on by the medical directors. He wants to ensure the medic on scene has the authority to cancel the helicopter if needed.

11. FE Warren AFB

Maj Wetzler spoke about the full scale exercise FE Warren will be having later in the month and the coordination efforts with local resources and hospitals.

12. VA

Not in attendance

13. Cheyenne Fire Rescue

Chief Kopper not new to update. Brice spoke about the annual EMS BBQ going good.

14. County Fire Districts

Nothing to report.

15. County IT

Kate and Andrew had nothing new to report

16. Funding Requests

No requests had been received.

17. Old Business

- a. Mutual Aid: Discussed earlier in the meeting
- b. June BBQ: Discussed earlier in the meeting.

18. New Business

No new Business

The meeting was adjourned at 2:45pm.