



LARAMIE COUNTY GOVERNMENT

TITLE Confidentiality	APPROVAL DATE 8/15/1995
SECTION Workplace Expectations	REVISION DATE 12/20/2016

County Employees occupy positions of public trust and shall be expected to act in a manner that does not violate this trust. No employee shall disclose or use privileged or confidential information without proper authorization or in violation of law. Employees may become aware of confidential or privileged information regarding the business of colleagues or the public in the course of daily duties, however, this information shall not be disclosed or discussed with others who do not have a need to know for purposes of county business as a matter of conversation or gossip.