### **Involved Departments**

### Laramie County Clerk Auto Titles Office

309 W 20<sup>th</sup> St, Room 1502 Cheyenne WY, 82001 Phone: (307) 633-4246

### **Laramie County Assessor**

309 W 20<sup>th</sup> St, Room 1100 Cheyenne WY, 82001 Phone: (307) 633-4307

### **Laramie County Treasurers**

309 W 20<sup>th</sup> St, Room 1300 Cheyenne WY, 82001 Phone: (307) 633-4225

### **Laramie County Public Works**

13797 Prairie Center Cir Cheyenne WY, 82009 Phone: (307) 633-4302

Title must be in the Applicant's name or signed over to them to obtain a WYDOT application to move the home over the roadways.

WYDOT applications are processed in the LC Treasurer's office, Public Works Department and the Port of Entry.

# Minimum Inspection Criteria for manufactured homes that are 20 years or older

All alactrical wiring shall be in

Ш	All electrical wiring shall be in
	compliance with the adopted
	version of the National Electrical
	Code.
	Appropriate fire alarms shall be
	installed and operational.
	All floors shall be solid and stable.
	All roofs shall be solid and stable
	without any sag.
	No evidence of significant wood
	rot or
	mold shall exist.
	The exterior of the building shall
	be well maintained, painted and
	compatible with other structures
	located on adjacent properties.
	No additions to the building may
	have been constructed without
	permits.
	The building maintains the same
	structural integrity as it did when
	it was manufactured.
	No broken windows.
	All HVAC systems shall be working
	and installed in accordance with
	the
	International Building Codes.
	Must have proof that the home
	was occupied for a minimum of
	six months prior to the
	application.

# Planning and Development Office

### **Building Department**



### Manufactured Homes

3966 Archer Pkwy Cheyenne, WY 82009 (307) 633-4512 www.laramiecounty.com



3/21/2017

### **Moving a Manufactured Home**

### Moving / Setting homes within this jurisdiction

- A building permit is required for the set and connection to utilities.
- Homes that are more than 20 years old and/or structurally altered are required to have a premove inspection before they are moved.
- Final inspections are required to be passed prior to any occupancy taking place.
- Manufactured homes are not allowed to be used as storage.



### Manufactured home being moved out of Laramie County

Contact the following agencies for requirements

Planning & Development Department (307) 633-4512 (Demolition permit may be required)

Assessor's Office (307) 633-4310

Treasurer's Office (307) 633-4232

## Moving to a City location or inside the town limits of Albin, Burns or Pine Bluffs

Cheyenne Regional Building Department (307) 637-6266

Town of Albin (307) 246-3386

Town of Burns (307) 547-2206

Town of Pine Bluffs (307) 245-3746

If the home is being moved out of this jurisdiction, a demolition permit may be required, please contact our office to discuss.

### **Required Documentation**

- 1. Completed, signed application.
- 2. Manufactured Home Title in applicant's name.
- 3. Plot plan showing exact location of where home will be set.

Depending on location, other documents may be required.

### **Removing or Demolishing**

A demolition permit is required to demolish or move a manufactured or modular home located outside of an established manufactured home park.

### **Pre-Move Inspection**

Homes that are more than 20 years old and/or structurally altered are required to be inspected before they are moved; unless being moved out of state. There is no fee for this inspection.