

	Release of Records – Fee Schedule	OPM 1.1.108 Effective 09/22/2026
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Deputy Reports	\$5.00 for printed, faxed, or emailed reports (up to 10 pages). Reports over 10 pages, \$0.25/additional page.
Black & White (8.5 x 11) Copies	\$2.00 1 st pg + \$0.25 each additional pg.
Colored (8.5 x 11) Copies	\$3.00 1 st pg + \$0.50 each additional pg.
Legal Black & White (8.5 x 14) Copies	\$2.00 1 st pg + \$0.50 each additional pg.
Legal Colored (8.5 x 14) Copies	\$3.00 1 st pg + \$0.50 each additional pg.
Other Sheet Size Copies	Actual Cost
Photographs	Actual Cost
Fingerprint Cards	\$5.00 per card
Notary	\$2.00 per Notary signature
Concealed Carry Permit Application Fee	\$15.00 1 st Initial Application \$5.00 Renewal Application
Use of Outside Vendor for Copying	Actual Cost + Staff time, if applicable
Custodian's Fee to Supervise Copying	Actual Cost + Staff time, if applicable
Fax Transmission	\$1.00/pg.
Special Instances, i.e., Film, Video	Actual Cost + Staff time, if applicable
Electronic Media (Disk, Thumb Drive, etc.)	Actual Cost + Staff time, if applicable
Research Services	Actual Staff Time
Digital Evidence Provided on CD or DVD	\$10 picked up at LCSO; \$15 USPS Mail (Additional fees may be added at the discretion of the Office for research and compilation services, if applicable).
Laramie County Sheriff's Office Interactions Log	\$5.00 Printed, faxed or emailed.
Crash Reports	NO CHARGE, unless a Deputy Report.

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Records Staff Time	\$15.50/hour
Special Assignment Staff	\$30.00/hour
Other County Departments	Refer to the individual policy
Executive Staff	\$40.00/hour
Programming and Computer Services	Actual Cost + Staff time, if applicable IT Staff fees will be established per IT department policy
Scanning Non-Electronic Public Records	\$0.50/page