

Proposed Budget

Laramie County Fire District #4 Board of Directors	
Budget Hearing Information	
P.O. Box "Q"	Location: 4832 Main Ave., Carpenter Wy
Carpenter WY 82054	Date: July 16th 2019
307-316-1313	Time: 6:30pm
Laramie County	Budget Prepared by: Scott Maddison Fire Chief

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Proposed budget is for the annual operation and maintenance of Laramie County Fire District #4 for FY2020. During FY2020 we will continue enhancements to both Station 1 and Station 2. We will continue enhancements to our Wyolink digital radio system. We will continue upgrading equipment and PPE. We will continue refurbishment of 3 apparatus. Also we are anticipating an increase in utilities, retirement and workers compensation.</p>		

S-B	RESERVE DESCRIPTION
Reserve has remained unchanged	

S-C

Names of Board Members	Date of End of Term
Byron Mathews	12/31/21
Jim McDonald	12/31/20
Christie Girmus	12/31/19

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$182,934	\$230,594	\$215,834	\$215,834
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$325,234	\$370,694	\$651,968	\$651,968
S-5	<i>Amount requested from County Commissioners</i>	\$185,134	\$230,594	\$215,834	\$215,834
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$185,134	\$230,594	\$215,834	\$215,834
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$100	\$100	\$100	\$100
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 **Total Revenue** \$185,234 \$230,694 \$215,934 \$215,934

FY 7/1/19-6/30/20

Laramie County Fire District #4 Board of Directors

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$57,500	\$58,000	\$73,000	\$73,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,750	\$6,750	\$7,250	\$7,250
S-18	Operations	\$105,434	\$150,594	\$119,834	\$119,834
S-19	Indirect Costs	\$13,250	\$15,250	\$15,750	\$15,750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$182,934	\$230,594	\$215,834	\$215,834

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$140,000	\$140,000	\$436,034	\$436,034

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$22,908	\$22,908	\$22,908	\$22,908
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$22,908	\$22,908	\$22,908	\$22,908
	Total Reserves (a+b+c)	\$45,816	\$45,816	\$45,816	\$45,816
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$45,816	\$45,816	\$45,816	\$45,816
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$45,816	\$45,816	\$45,816	\$45,816

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box "Q"
Carpenter WY 82054

PREPARED BY: Scott Maddison Fire Chief

DISTRICT PHONE: 307-316-1313

Proposed Budget

Laramie County Fire District #4 Board of Directors
NAME OF DISTRICT/BOARD

FYE 6/30/2020

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$185,134	\$230,594	\$215,834	\$215,834
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$100	\$100	\$100	\$100
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$100	\$100	\$100	\$100
R-5.5	Total Forecasted Revenue	\$100	\$100	\$100	\$100
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Laramie County Fire District #4 Board of Directors

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$500	\$500	\$500	\$500
E-1.2	Vehicles	\$13,000	\$13,000	\$20,000	\$20,000
E-1.3	Office Equipment	\$2,000	\$2,500	\$2,500	\$2,500
E-1.4	Other (Specify)				
E-1.5	PPE/Radios	\$42,000	\$42,000	\$50,000	\$50,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$57,500	\$58,000	\$73,000	\$73,000

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$250	\$250	\$250	\$250
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$2,000	\$2,000	\$2,000	\$2,000
E-4.2	Accounting/Auditing	\$2,000	\$2,000	\$2,000	\$2,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,000	\$1,000	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair	\$1,500	\$1,500	\$2,000	\$2,000
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$6,750	\$6,750	\$7,250	\$7,250

Proposed Budget

OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Grounds keeping		\$400	\$400	\$500	\$500
E-7.5	Bldg Maintenance		\$10,000	\$10,000	\$10,000	\$10,000
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Meals		\$1,750	\$2,000	\$2,000	\$2,000
E-8.4	Lodging		\$2,250	\$2,250	\$2,500	\$2,500
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Tool Repair		\$3,000	\$3,000	\$3,000	\$3,000
E-9.2	Fuel		\$10,000	\$10,000	\$12,000	\$12,000
E-9.3	Radio/Pagers		\$10,000	\$15,000	\$15,000	\$15,000
E-9.4	Vehicle maintenance		\$10,000	\$10,000	\$15,000	\$15,000
E-9.5						
E-10	Program Services (List)					
E-10.1	Public Ed		\$3,000	\$3,000	\$3,000	\$3,000
E-10.2	Recruit/Retention		\$2,500	\$2,500	\$3,000	\$3,000
E-10.3	Training/Awards		\$2,500	\$6,000	\$7,000	\$7,000
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1						
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilities		\$10,000	\$12,000	\$13,000	\$13,000
E-12.2	Uniforms		\$5,000	\$5,000	\$5,000	\$5,000
E-12.3	Tools		\$5,000	\$5,000	\$5,000	\$5,000
E-12.4	Operations and Maintena		\$30,034	\$64,444	\$23,834	\$23,834
E-12.5						
E-13	TOTAL OPERATIONS		\$105,434	\$150,594	\$119,834	\$119,834

Proposed Budget

Laramie County Fire District #4 Board of Directors
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$140,000	\$140,000	\$191,812	\$191,812
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0	\$244,222	\$244,222
C-1.5	Reserves (From Below)	\$45,816	\$45,816	\$45,816	\$45,816
C-1.6	Total Estimated Cash and Investments on Hand	\$185,816	\$185,816	\$481,850	\$481,850
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$45,816	\$45,816	\$45,816	\$45,816
C-2.3	Total Deductions (a+b)	\$45,816	\$45,816	\$45,816	\$45,816
C-2.4	Estimated Non-Restricted Funds Available	\$140,000	\$140,000	\$436,034	\$436,034

SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$22,908	\$22,908	\$22,908	\$22,908
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$22,908	\$22,908	\$22,908	\$22,908
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	SUB-TOTAL	\$22,908	\$22,908	\$22,908	\$22,908
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$22,908	\$22,908	\$22,908	\$22,908

RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$22,908	\$22,908	\$22,908	\$22,908
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$22,908	\$22,908	\$22,908	\$22,908
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	SUB-TOTAL	\$22,908	\$22,908	\$22,908	\$22,908
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$22,908	\$22,908	\$22,908	\$22,908
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0