

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5	
Budget Hearing Information	
PO BOX 870	Location: 220 MAIN STREET
PINE BLUFFS, WY 82082	Date: 7/19/2023
307-245-3207	Time: 6:30 PM
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall decrease in expenditures of \$36,590 over prior years actual expenditures. The reserve accounts for the 2023-2024 year have no budgeted increase for the depreciation reserve and the cash reserve account. The budget for capital outlay decreased by \$54,777 for firefighting gear, administrative costs increased by \$1,470, operations increased by \$15,658 and indirect costs increased by \$1,060 from the prior years actual expenditures.

S-B RESERVE DESCRIPTION

Year end cash reserve account will be \$158,586 and year end depreciation reserve account will be \$143,358.72

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
DEAN MCCLUSKEY	12/31/26	<input checked="" type="checkbox"/> Yes
GARY LAMB	12/31/26	
TRAVIS FREEBURG	12/31/24	
HESSTON FORNSTROM	12/31/24	
GARY EASTMAN	12/31/24	

If Yes, enter

Address of office: 214 MAIN STREET

City, State, Zip: PINE BLUFFS, WY 82082

Phone Number: 307-245-3207

Hours Open: 8 AM TO 4 PM

Where are the minutes of your board meeting available for public review?

214 MAIN STREET, PINE BLUFFS, WY 82082

How and where are the notices of meeting posted for the public?

WINDOWS OF PINE BLUFFS TOWN HALL AND THE FIRE HALL

Where are the public meetings held?

220 MAIN STREET, PINE BLUFFS, WY 82082

FINAL BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$91,469	\$278,659	\$261,295	\$129,530
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$180,447	\$4,501	-\$4,000	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$289,379	\$380,012	\$369,168	\$388,336
S-5	Amount requested from County Commissioners	\$120,114	\$139,830	\$134,436	\$160,460
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$111,873	\$258,806

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$97,070	\$118,067	\$111,436	\$129,403
S-9	Government Support	\$25,059	\$105,112	\$110,000	\$110,000
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$23,044	\$21,763	\$23,000	\$31,057
S-12	Miscellaneous	\$32,412	\$23,041	\$31,750	\$32,750
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$177,585	\$267,983	\$276,186	\$303,210

FY 7/1/23-6/30/24

LARAMIE COUNTY FIRE DISTRICT #5

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-15	Capital Outlay	\$7,193	\$77,777	\$50,000	\$23,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$5,395	\$10,500	\$9,695	\$11,970
S-18	Operations	\$54,737	\$59,702	\$68,500	\$75,360
S-19	Indirect Costs	\$14,144	\$18,140	\$18,100	\$19,200
S-20R	Expenditures paid by Reserves	\$10,000	\$112,540	\$115,000	\$0
S-20	Total Expenditures	\$91,469	\$278,659	\$261,295	\$129,530

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$111,794	\$112,029	\$92,982	\$85,126

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$116,997	\$297,444	\$301,945	\$301,945
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$116,997	\$297,444	\$301,945	\$301,945
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$190,447	\$117,041	\$111,000	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$190,447	\$117,041	\$111,000	\$0
S-31	Subtotal	\$307,444	\$414,485	\$412,945	\$301,945
S-32	Less Total to be spent	\$10,000	\$112,540	\$115,000	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$297,444	\$301,945	\$297,945	\$301,945

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 870
PINE BLUFFS, WY 82082

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$97,070	\$118,067	\$111,436	\$129,403
R-1.2 Other County Support (see note on the right)	4005	\$23,044	\$21,763	\$23,000	\$31,057

FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237	\$25,059	\$105,112	\$110,000	\$110,000
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$25,059	\$105,112	\$110,000	\$110,000
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>Wildland Income</u>	4500	\$31,034	\$20,611	\$30,000	\$30,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,378	\$2,430	\$1,750	\$2,750
R-5.4 Total Miscellaneous		\$32,412	\$23,041	\$31,750	\$32,750
R-5.5 Total Forecasted Revenue		\$57,471	\$128,153	\$141,750	\$142,750
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Other (Specify)	6200	\$7,193	\$77,777	\$50,000	\$23,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$7,193	\$77,777	\$50,000	\$23,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013	\$40	\$1,570	\$250	\$1,500
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$5,002	\$4,391	\$5,000	\$5,000
E-4.3 Other (Specify)					
E-4.4 firefighting	7023	\$0	\$2,903	\$3,500	\$3,500
E-4.5 election judges	7023	\$0	\$400	\$0	\$400
E-4.6 see additional details		\$74	\$731	\$545	\$1,070
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$79	\$261	\$200	\$250
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 dues/safety deposit box	7035	\$200	\$244	\$200	\$250
E-5.7 _____	7035				
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$5,395	\$10,500	\$9,695	\$11,970

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-7 Personnel Services					
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8 Travel					
E-8.1	Mileage	7211	\$0	\$981	\$1,000
E-8.2	Other (Specify)				
E-8.3	lodging	7212	\$1,073	\$1,469	\$1,500
E-8.4	meals	7212	\$109	\$440	\$500
E-8.5	_____				
E-9 Operating supplies (List)					
E-9.1	repairs	7220	\$143	\$500	\$1,000
E-9.2	supplies	7220	\$15,856	\$10,849	\$15,000
E-9.3	gas and oil	7220	\$7,440	\$10,506	\$15,000
E-9.4	fire hose, flares and supplies	7220	\$6,916	\$0	\$7,500
E-9.5	see additional details		\$2,479	\$8,362	\$6,500
E-10 Program Services (List)					
E-10.1	training	7230	\$0	\$365	\$1,000
E-10.2	truck maintenance	7230	\$12,469	\$18,644	\$10,000
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11 Contractual Arrangements (List)					
E-11.1	dispatcher	7400	\$2,429	\$810	\$3,000
E-11.2	communications	7400	\$0	\$2,820	\$3,000
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12 Other operations (Specify)					
E-12.1	utilities	7450	\$3,296	\$3,956	\$4,000
E-12.2	building repairs	7450	\$2,527	\$0	\$2,500
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
E-13 TOTAL OPERATIONS			\$54,737	\$59,702	\$68,500
				\$75,360	

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$7,613	\$10,346	\$11,500	\$11,500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bonds	7505	\$0	\$340	\$0	
E-14.6	7505				
E-14.7					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$2,818	\$3,179	\$2,800	\$3,200
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$3,713	\$4,275	\$3,800	\$4,500
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$14,144	\$18,140	\$18,100	\$19,200

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

LARAMIE COUNTY FIRE DISTRICT #5
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2024

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010 \$25,802	\$25,802	\$13,233	\$12,231
C-1.2	Savings and Investments	1040 \$93,600	\$93,600	\$80,249	\$75,767
C-1.3	General Fund CD Balance	1050	\$0		
C-1.4	All Other Funds	1020	\$0		
C-1.5	Reserves (From Below)	\$297,444	\$297,444	\$297,945	\$301,945
C-1.6	Total Estimated Cash and Investments on Hand	\$416,846	\$416,846	\$391,427	\$389,943
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010 \$7,608	\$2,872	\$500	\$2,872
C-2.2	b. Reserves	\$297,444	\$301,945	\$297,945	\$301,945
C-2.3	Total Deductions (a+b)	\$305,052	\$304,817	\$298,445	\$304,817
C-2.4	Estimated Non-Restricted Funds Available	\$111,794	\$112,029	\$92,982	\$85,126

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)	\$116,997	\$297,444	\$301,945	\$301,945
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$190,447	\$117,041	\$111,000	
C-4.4	<i>Date of Reserve Approval in Minutes:</i> 7/22/2022 & 7/19/2023				
C-4.5	SUB-TOTAL	\$307,444	\$414,485	\$412,945	\$301,945
C-4.6	Identify the amount and project to be spent				
C-4.7	a. fire vehicle	\$10,000	\$112,540	\$115,000	
C-4.8	b. bathroom remodel				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$10,000	\$112,540	\$115,000	\$0
C-4.12	Balance to be retained	\$297,444	\$301,945	\$297,945	\$301,945

BOND FUNDS	1060
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		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$10,000	\$112,540	\$115,000	\$0