

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5	
Budget Hearing information	
PO BOX 870	Location: _____
PINE BLUFFS, WY 82082	Date: _____
307-245-3207	Time: _____
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 10-4-104(c)

The budget for the LCFD #5 requires the maximum three (3) mill tax levy and vehicle fees. The District's budget reflects a \$1,311 increase of prior year estimated expenses. The budget for administration is \$429 higher than the estimated prior year expenses due to an increase in office supplies. The budget for operations decreased by \$10,933 mostly due to decreased expenditures for truck maintenance and building maintenance in hopes of no severe weather in the Town of Pine Bluffs. The budget for indirect costs increased by \$633 because of normal increases in costs. The budget for capital expenditures increased by \$11,182 due to the District updating necessary equipment and buildings.

S-B RESERVE DESCRIPTION

Cash Reserve \$90,154 Depreciation Reserve \$135,836

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> Yes
Justin Fornstrom	12/31/20	If Yes, enter Address of office: 214 Main Street City, State, Zip: Pine Bluffs, WY 82082 Phone Number: 307-245-3207 Hours Open: 8 am - 4 pm M-TH
Travis Freeburg	12/31/20	
Gary Eastman	12/31/20	
Tom Mohren	12/31/18	
Jerry Lamb	12/31/18	

Where are the minutes of your board meeting available for public review?
 office listed above

How and where are the notices of meeting posted for the public?
 in the window of the Town Hall

Where are the public meetings held?
 Pine Bluffs Town Hall

PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$343,105	\$103,743	\$105,054	\$105,054
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$45,530	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$594,681	\$326,784	\$285,943	\$285,943
S-5	Amount requested from County Commissioners	\$138,026	\$125,606	\$102,542	\$102,542
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$117,924	\$108,893	\$88,392	\$88,392
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$195,600	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$20,102	\$18,713	\$14,150	\$14,150
S-12	Miscellaneous	\$7,163	\$2,714	\$2,600	\$2,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$340,789	\$128,320	\$105,142	\$105,142
FY 7/1/17-6/30/18		LARAMIE COUNTY FIRE DISTRICT 5			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$308,164	\$48,818	\$60,000	\$60,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$7,277	\$6,671	\$7,100	\$7,100
S-18	Operations	\$17,640	\$36,787	\$25,854	\$25,854
S-19	Indirect Costs	\$10,023	\$11,467	\$12,100	\$12,100
S-20	Total Expenditures	\$343,105	\$103,743	\$105,054	\$105,054

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$253,892	\$198,464	\$180,801	\$180,801

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$44,624	\$44,624	\$90,154	\$90,154
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$135,836	\$135,836	\$135,836	\$135,836
	Total Reserves (a+b+c)	\$180,460	\$180,460	\$225,990	\$225,990
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$45,530	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$45,530	\$0	\$0
S-31	Subtotal	\$180,460	\$225,990	\$225,990	\$225,990
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$180,460	\$225,990	\$225,990	\$225,990

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: PO BOX 870
PINE BLUFFS, WY 82082

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$117,924	\$106,893	\$88,392	\$88,392
R-1.2	Other County Support	\$20,102	\$18,713	\$14,150	\$14,150

FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.6	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$195,600			
R-4.4	Total Grants	\$195,600	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,659	\$1,514	\$1,400	\$1,400
R-5.2	Other: Specify <u>Sale of fire truck</u>	\$5,118			
R-5.3	Other: See Additional	\$386	\$1,200	\$1,200	\$1,500
R-5.4	Total Miscellaneous	\$7,163	\$2,714	\$2,600	\$2,900
R-5.5	Total Forecasted Revenue	\$202,763	\$2,714	\$2,600	\$2,900
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$254,350			
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Equipment	\$31,988	\$43,188	\$60,000	\$60,000
E-1.6	Construction	\$21,826	\$5,630		
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$308,164	\$48,818	\$60,000	\$60,000

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Board meeting	\$1,089	\$334	\$900	\$900
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal			\$750	\$750
E-4.2	Accounting/Auditing	\$3,937	\$4,483	\$4,200	\$4,200
E-4.3	Other (Specify)				
E-4.4	Advertising	\$100	\$44	\$100	\$100
E-4.5	Election Judges		\$300		
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,171	\$865	\$1,000	\$1,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Safe Deposit box		\$20	\$20	\$20
E-5.7	Dues		\$125	\$130	\$130
E-5.8					
E-6	TOTAL ADMINISTRATION	\$7,277	\$8,671	\$7,100	\$7,100

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5

FYE 6/30/2018

OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts	\$948	\$1,525	\$1,525	\$1,525
E-7.3	Other (Specify)				
E-7.4	Training	\$547	\$535	\$1,000	\$1,000
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage	\$2,134	\$482	\$1,400	
E-8.2	Other (Specify)				
E-8.3	Lodging	\$1,299	\$299	\$1,000	\$1,000
E-8.4	Meals	\$470	\$172	\$300	\$300
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Supplies	\$1,587	\$696	\$1,500	\$1,500
E-9.2	Fuel	\$2,147	\$3,530	\$3,700	\$3,700
E-9.3	Postage and freight	\$267	\$299	\$300	\$300
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Truck Maintenance	\$7,808	\$17,574	\$10,000	\$10,000
E-10.2	Other			\$100	\$100
E-10.3					
E-10.4					
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
E-12	Other operations (Specify)				
E-12.1	Other	\$67		\$150	\$150
E-12.2	Repairs/maintenance	\$369		\$1,000	\$1,000
E-12.3	Building Repairs		\$11,475	\$3,879	\$3,879
E-12.4					
E-12.5					
E-13	TOTAL OPERATIONS	\$17,640	\$36,787	\$25,854	\$25,854

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5

FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$5,790	\$8,103	\$8,100	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$2,434	\$1,834	\$2,200	
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$1,800	\$1,530	\$1,800	
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$10,023	\$11,467	\$12,100	

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT 5
NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$17,819	\$33,917	\$34,000	\$33,917
C-1.2	Savings and Investments Account Balance	\$44,169	\$38,568	\$21,550	\$33,568
C-1.3	General Fund CD Balance	\$186,868	\$106,730	\$106,000	\$106,000
C-1.4	All Other Funds	55,236	\$18,251	\$19,251	\$18,251
C-1.5	Reserves (From Below)	\$180,460	\$225,990	\$225,990	\$225,990
C-1.6	Total Estimated Cash and Investments on Hand	\$434,352	\$424,454	\$408,791	\$408,791
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE		\$4,017		\$4,017
C-2.2	b. Reserves	\$180,460	\$225,990	\$225,990	\$225,990
C-2.3	Total Deductions (a+b)	\$180,460	\$230,007	\$225,990	\$230,007
C-2.4	Estimated Non-Restricted Funds Available	\$253,892	\$194,447	\$180,801	\$178,784

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$44,624	\$44,624	\$90,154	\$90,154
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve		\$45,530		\$45,530
C-3.4	Date of Reserve Approval in Minutes: <u>7/21/2015</u>				
C-3.5	SUB-TOTAL	\$44,624	\$90,154	\$90,154	\$90,154
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$44,624	\$90,154	\$90,154	\$90,154

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	\$0
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)	\$135,836	\$135,836	\$135,836	\$135,836
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$135,836	\$135,836	\$135,836	\$135,836
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$135,836	\$135,836	\$135,836	\$135,836
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0