

## Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5	
Budget Hearing Information	
PO BOX 870	Location: 220 MAIN STREET
PINE BLUFFS, WY 82082	Date: 7/16/2019
307-245-3207	Time: 7:00 PM
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall decrease in expenditures of \$21,255 over prior years estimated expenditures. The reserve accounts for the 2019-2020 year have a budgeted increase of \$50,000 into cash reserves and \$43,382 into depreciation reserve account. The budget for Capital outlay decreased by \$21,950, Administrative costs decreased by \$2,250, Operations increased by \$14,025 due to the district taking over their own building, and Indirect Costs budget increased by \$1,900 all over the prior fiscal year.</p>		

S-B	RESERVE DESCRIPTION
Year end 6/30/2020 cash reserve will have a balance of \$125,638 and year end depreciation reserve will be \$43,382	

S-C		Does the district have regular office hours exceeding 20 hours per week?
	Date of End of Term	<input type="checkbox"/> Yes
<b>Names of Board Members</b>		
Justin Fornstrom	12/31/20	
Travis Freeburg	12/31/20	
Gary Eastman	12/31/20	
Tom Mohren	12/31/22	
Gary Lamb	12/31/22	

  

If Yes, enter	Address of office: 214 Main Street
City, State, Zip:	Pine Bluffs, WY 82082
Phone Number:	307-245-3207
Hours Open:	8 am to 4 pm

Where are the minutes of your board meeting available for public review?  
 214 Main Street Pine Bluffs, WY 82082

How and where are the notices of meeting posted for the public?  
 Windows of Pine Bluffs Town Hall

Where are the public meetings held?  
 220 Main Street, Pine Bluffs, WY 82082

## PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$58,502	\$107,504	\$86,250	\$86,250
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$93,382	\$93,382
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$522,343	\$538,029	\$408,459	\$408,459
S-5	<i>Amount requested from County Commissioners</i>	\$100,884	\$104,838	\$106,895	\$106,895
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$79,985	\$84,736	\$86,206	\$86,206
S-9	<b>Government Support</b>	\$0	\$30,000	\$0	\$0
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$20,899	\$20,102	\$20,689	\$20,689
S-12	<b>Miscellaneous</b>	\$22,239	\$3,971	\$1,400	\$1,400
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14	<b>Total Revenue</b>	\$123,123	\$138,809	\$108,295	\$108,295
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FY 7/1/19-6/30/20 LARAMIE COUNTY FIRE DISTRICT #5

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$16,035	\$51,086	\$18,000	\$18,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$7,959	\$6,474	\$7,850	\$7,850
S-18	<b>Operations</b>	\$22,083	\$36,430	\$45,800	\$45,800
S-19	<b>Indirect Costs</b>	\$12,425	\$13,514	\$14,600	\$14,600
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$58,502	\$107,504	\$86,250	\$86,250

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$399,220	\$399,220	\$300,164	\$300,164

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$75,638	\$75,638	\$75,638	\$75,638
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	<b>\$75,638</b>	<b>\$75,638</b>	<b>\$75,638</b>	<b>\$75,638</b>
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$93,382	\$93,382
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$93,382</b>	<b>\$93,382</b>
S-31	<b>Subtotal</b>	<b>\$75,638</b>	<b>\$75,638</b>	<b>\$169,020</b>	<b>\$169,020</b>
S-32	<b>Less Total to be spent</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	<b>\$75,638</b>	<b>\$75,638</b>	<b>\$169,020</b>	<b>\$169,020</b>

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** PO BOX 870  
PINE BLUFFS, WY 82082

**PREPARED BY:** WYNEMA ENGSTROM

**DISTRICT PHONE:** 307-245-3207

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$79,985	\$84,736	\$86,206	\$86,206
R-1.2	Other County Support	\$20,899	\$20,102	\$20,689	\$20,689

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$0	\$30,000	\$0	
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$30,000	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$1,744	\$1,771	\$1,400	\$1,400
R-5.2	Other: Specify				
R-5.3	Other: See Additional	\$20,495	\$2,200		
R-5.4	<b>Total Miscellaneous</b>	\$22,239	\$3,971	\$1,400	\$1,400
R-5.5	<b>Total Forecasted Revenue</b>	\$22,239	\$33,971	\$1,400	\$1,400
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles	\$0	\$40,000	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Fire Fighting Equipment</u>	\$16,035	\$11,086	\$18,000	\$18,000
E-1.6					
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$16,035	\$51,086	\$18,000	\$18,000

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Annual board meeting</u>	\$710	\$750	\$800	\$800
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$0	\$0	\$350	\$350
E-4.2	Accounting/Auditing	\$5,660	\$3,552	\$4,500	\$4,500
E-4.3	Other (Specify)				
E-4.4	<u>Election Judges</u>	\$0	\$350	\$350	\$350
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$1,485	\$1,422	\$1,500	\$1,500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Advertsing</u>	\$102	\$208	\$200	\$200
E-5.7	<u>Other</u>	\$2	\$192	\$150	\$150
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$7,959	\$6,474	\$7,850	\$7,850

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2020

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$599	\$123	\$300	\$300
E-8.2	Other (Specify)				
E-8.3	Lodging	\$1,101	\$1,349	\$1,500	\$1,500
E-8.4	Meals	\$0	\$398	\$500	\$500
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Repairs/Maintenance	\$1,724	\$1,891	\$2,000	\$2,000
E-9.2	Supplies	\$1,178	\$1,869	\$2,050	\$2,050
E-9.3	Gas/Oil	\$3,828	\$6,434	\$7,000	\$7,000
E-9.4	Fire Hose, Flares Etc	\$1,938	\$6,457	\$7,000	\$7,000
E-9.5	see additional details	\$133		\$250	\$250
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Fire Truck Maintenance	\$2,847	\$14,862	\$10,000	\$10,000
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Dispatcher	\$1,268	\$2,218	\$2,400	\$2,400
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Building Utilities	\$0	\$729	\$3,600	\$3,600
E-12.2	Building Repairs	\$7,427	\$0	\$8,000	\$8,000
E-12.3	Training	\$40	\$100	\$1,200	\$1,200
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$22,083</b>	<b>\$36,430</b>	<b>\$45,800</b>	<b>\$45,800</b>

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2020

## INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$6,686	\$7,257	\$7,500	\$7,500
E-14.2	Buildings and vehicles					
E-14.3	Equipment		\$292	\$340	\$400	\$400
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$2,297	\$2,917	\$3,500	\$3,500
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$3,150	\$3,000	\$3,200	\$3,200
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$12,425</b>	<b>\$13,514</b>	<b>\$14,600</b>	<b>\$14,600</b>

## DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2020

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$6,602	\$6,602	\$1,227	\$1,227
C-1.2	Savings and Investments Account Balance	\$195,431	\$195,431	\$100,223	\$100,223
C-1.3	General Fund CD Balance	\$197,187	\$197,187	\$198,714	\$198,714
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$75,638	\$75,638	\$169,020	\$169,020
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$474,858</b>	<b>\$474,858</b>	<b>\$469,184</b>	<b>\$469,184</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$4,410	\$4,431	\$4,431	\$4,431
C-2.2	b. Reserves	\$75,638	\$75,638	\$169,020	\$169,020
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$80,048</b>	<b>\$80,069</b>	<b>\$173,451</b>	<b>\$173,451</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$394,810</b>	<b>\$394,789</b>	<b>\$295,733</b>	<b>\$295,733</b>

## SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$75,638	\$75,638	\$75,638	\$75,638
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve			\$93,382	\$93,382
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$75,638</b>	<b>\$75,638</b>	<b>\$169,020</b>	<b>\$169,020</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$75,638	\$75,638	\$169,020	\$169,020

## BOND FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

