

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5	
Budget Hearing Information	
PO BOX 870	Location: 220 MAIN STREET
PINE BLUFFS, WY 82082	Date: 7/13/2021
307-245-3207	Time: 7:00 PM
LARAMIE COUNTY	Budget Prepared by: WYNEMA ENGSTROM

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase in expenditures of \$30,117 over prior years actual expenditures. The reserve accounts for the 2021-2022 year have a budgeted increase of \$60,875 into cash reserves and \$221,400 into depreciation reserve account. This budget includes a depreciation reserve expenditures for truck upgrades and building remodels. The budget for capital outlay decreased by \$3,861, administrative costs increased by \$1,329, operations increased by \$31,447 and indirect costs increased by \$1,204 from the prior years actual expenditures.

S-B RESERVE DESCRIPTION

Year end cash reserve account will be \$176,330 and year end depreciation reserve account will be \$224,758.

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
TOM MOHREN	12/31/22	<input checked="" type="checkbox"/> Yes
GARY LAMB	12/31/22	

If Yes, enter

Address of office: 214 MAIN STREET

City, State, Zip: PINE BLUFFS, WY 82082

Phone Number: 307-245-3207

Hours Open: 8 AM TO 4 PM

Where are the minutes of your board meeting available for public review?

214 MAIN STREET, PINE BLUFFS, WY 82082

How and where are the notices of meeting posted for the public?

WINDOWS OF PINE BLUFFS TOWN HALL

Where are the public meetings held?

220 MAIN STREET, PINE BLUFFS, WY 82082

PROPOSED BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$86,340	\$152,193	\$198,170	\$198,170
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$82,430	-\$39,255	\$182,275	\$182,275
S-4	Total General Fund and Forecasted Revenues Available	\$375,595	\$386,460	\$578,800	\$578,800
S-5	Amount requested from County Commissioners	\$112,603	\$126,426	\$112,900	\$112,900
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$90,613	\$104,454	\$91,000	\$91,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$21,990	\$21,972	\$21,900	\$21,900
S-12	Miscellaneous	\$4,893	\$1,935	\$127,000	\$127,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$117,496	\$128,361	\$239,900	\$239,900
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FY 7/1/21-6/30/22 LARAMIE COUNTY FIRE DISTRICT #5

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15	Capital Outlay	\$24,177	\$10,861	\$7,000	\$7,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$4,528	\$5,291	\$6,620	\$6,620
S-18	Operations	\$44,073	\$39,003	\$70,450	\$70,450
S-19	Indirect Costs	\$13,562	\$12,896	\$14,100	\$14,100
S-20R	Expenditures paid by Reserves	\$0	\$84,142	\$100,000	\$100,000
S-20	Total Expenditures	\$86,340	\$152,193	\$198,170	\$198,170

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$258,099	\$258,099	\$338,900	\$338,900

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$75,638	\$158,068	\$118,813	\$118,813
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$75,638	\$158,068	\$118,813	\$118,813
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$82,430	\$44,887	\$282,275	\$282,275
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$82,430	\$44,887	\$282,275	\$282,275
S-31	Subtotal	\$158,068	\$202,955	\$401,088	\$401,088
S-32	Less Total to be spent	\$0	\$84,142	\$100,000	\$100,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$158,068	\$118,813	\$301,088	\$301,088

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 870
PINE BLUFFS, WY 82082

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2022

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$90,613	\$104,454	\$91,000	\$91,000
R-1.2 Other County Support (see note on the right)	4005	\$21,990	\$21,972	\$21,900	\$21,900

FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$2,393	\$1,735	\$1,800	\$1,800
R-5.2 Other: Specify <u>Rental Income</u>	4500	\$2,455	\$200	\$200	\$200
R-5.3 Other: See Additional		\$45		\$125,000	\$125,000
R-5.4 Total Miscellaneous		\$4,893	\$1,935	\$127,000	\$127,000
R-5.5 Total Forecasted Revenue		\$4,893	\$1,935	\$127,000	\$127,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2022

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____ Fire Fighting Equipment	6200	\$24,177	\$10,861	\$7,000	\$7,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$24,177	\$10,861	\$7,000	\$7,000

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Annual Board Meeting	7013		\$0	\$750	\$750
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$3,813	\$4,445	\$4,500	\$4,500
E-4.3 Other (Specify)					
E-4.4 _____ Election Judges	7023	\$0	\$400	\$350	\$350
E-4.5 _____ Cleaning	7023	\$460	\$130	\$500	\$500
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$125	\$200	\$300	\$300
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____ Miscellaneous	7035	\$20	\$20	\$20	\$20
E-5.7 _____ Advertising	7035	\$110	\$96	\$200	\$200
E-5.8 _____					
E-6 TOTAL ADMINISTRATION		\$4,528	\$5,291	\$6,620	\$6,620

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2022

OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage	7211	\$54	\$0	\$300
E-8.2	Other (Specify)				
E-8.3	Lodging	7212	\$922	\$0	\$1,500
E-8.4	Meals	7212	\$0	\$0	\$0
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Repairs/Maintenance	7220	\$0	\$8	\$1,000
E-9.2	Supplies	7220	\$10,107	\$12,148	\$21,850
E-9.3	Gas/Oil	7220	\$3,315	\$2,402	\$5,000
E-9.4	Fire Hose,Flares Etc	7220	\$6,625	\$523	\$12,000
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Truck Maintenance	7230	\$13,124	\$10,691	\$10,000
E-10.2	_____	7230			
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Dispatcher	7400	\$810	\$3,837	\$3,000
E-11.2	Equipment Testing	7400	\$5,803	\$4,889	\$7,000
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Building Utilities	7450	\$2,782	\$3,560	\$3,600
E-12.2	Building Repairs	7450	\$78	\$807	\$2,500
E-12.3	Training	7450	\$200	\$0	\$2,000
E-12.4	Registrations	7450	\$153	\$38	\$200
E-12.5	_____ see additional details		\$100	\$100	\$500
E-13	TOTAL OPERATIONS		\$44,073	\$39,003	\$70,450

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2022

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
E-14 Insurance					
E-14.1 Liability	7502	\$7,637	\$7,864	\$8,000	\$8,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$2,805	\$1,867	\$3,000	\$3,000
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$3,120	\$3,165	\$3,100	\$3,100
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$13,562	\$12,896	\$14,100	\$14,100

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
D-1 Debt Service					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2022

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2019-2020	2020-2021	2021-2022	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$91	\$91	\$7,671	\$7,671
C-1.2	Savings and Investments	1040	\$54,282	\$54,282	\$108,219	\$108,219
C-1.3	General Fund CD Balance	1050	\$200,751	\$200,751	\$204,581	\$204,581
C-1.4	All Other Funds	1020	\$2,975	\$2,975	\$18,429	\$18,429
C-1.5	Reserves (From Below)		\$158,068	\$158,068	\$301,088	\$301,088
C-1.6	Total Estimated Cash and Investments on Hand		\$416,167	\$416,167	\$639,988	\$639,988
C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE		\$3,402	\$1,242	\$1,242	\$1,242
C-2.2	b. Reserves		\$158,068	\$118,813	\$301,088	\$301,088
C-2.3	Total Deductions (a+b)		\$161,470	\$120,055	\$302,330	\$302,330
C-2.4	Estimated Non-Restricted Funds Available		\$254,697	\$296,112	\$337,658	\$337,658

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$75,638	\$158,068	\$118,813	\$118,813
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve	\$82,430	\$44,887	\$282,275	\$282,275
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$158,068	\$202,955	\$401,088	\$401,088
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Grass Truck		\$84,142		
C-4.8	b. Equipment/building rem:			\$100,000	\$100,000
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$84,142	\$100,000	\$100,000
C-4.12	Balance to be retained	\$158,068	\$118,813	\$301,088	\$301,088

BOND FUNDS	1060
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		2019-2020	2020-2021	2021-2022	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$84,142	\$100,000	\$100,000