

Proposed Budget

| LARAMIE COUNTY FIRE DISTRICT #5 | |
|---------------------------------|-------------------------------------|
| Budget Hearing Information | |
| PO BOX 870 | Location: 220 MAIN STREET |
| PINE BLUFFS, WY 82082 | Date: 7/12/2022 |
| 307-245-3207 | Time: 6:30 PM |
| LARAMIE COUNTY | Budget Prepared by: WYNEMA ENGSTROM |

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall increase in expenditures of \$153,360 over prior years estimated expenditures. The reserve accounts for the 2022-2023 year have a budgeted decrease of \$100,000 out of depreciation reserve account. This budget includes a depreciation reserve expenditures for support vehicle, bathroom remodel and wildland equipment. The budget for capital outlay decreased by \$37,807 for bunker gear, administrative costs increased by \$1,256, operations increased by \$24,201 and indirect costs increased by \$96 from the prior years estimated expenditures.

S-B RESERVE DESCRIPTION

Year end cash reserve account will be \$158,586 and year end depreciation reserve account will be \$38,858.

S-C

| Names of Board Members | Date of End of Term | Does the district have regular office hours exceeding 20 hours per week? |
|------------------------|---------------------|--|
| DEAN MCCLUSKEY | 12/31/22 | <input checked="" type="checkbox"/> Yes |
| GARY LAMB | 12/31/22 | |
| TRAVIS FREEBURG | 12/31/24 | |
| HESSTON FORNSTROM | 12/31/24 | |
| GARY EASTMAN | 12/31/24 | |
| | | |
| | | |
| | | |
| | | |

If Yes, enter

Address of office: 214 MAIN STREET

City, State, Zip: PINE BLUFFS, WY 82082

Phone Number: 307-245-3207

Hours Open: 8 AM TO 4 PM

Where are the minutes of your board meeting available for public review?
 214 MAIN STREET, PINE BLUFFS, WY 82082

How and where are the notices of meeting posted for the public?
 WINDOWS OF PINE BLUFFS TOWN HALL AND THE FIRE HALL

Where are the public meetings held?
 220 MAIN STREET, PINE BLUFFS, WY 82082

PROPOSED BUDGET SUMMARY

| OVERVIEW | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|----------|--|---------------------|------------------------|-----------------------|---------------------|
| S-1 | Total Budgeted Expenditures | \$156,476 | \$78,318 | \$231,678 | \$231,678 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | -\$41,071 | \$180,447 | -\$100,000 | -\$100,000 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$445,484 | \$480,277 | \$531,667 | \$531,667 |
| S-5 | Amount requested from County Commissioners | \$115,218 | \$115,784 | \$118,166 | \$118,166 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 |

| REVENUE SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-----------------|--|---------------------|------------------------|-----------------------|---------------------|
| S-7 | Operating Revenues | \$0 | \$0 | \$0 | \$0 |
| S-8 | Tax levy (From the County Treasurer) | \$93,207 | \$93,034 | \$95,295 | \$95,295 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$0 | \$0 | \$0 | \$0 |
| S-11 | Other County Support (Not from Co. Treas.) | \$22,011 | \$22,750 | \$22,871 | \$22,871 |
| S-12 | Miscellaneous | \$2,391 | \$36,618 | \$13,750 | \$13,750 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 |

| | | | | | |
|------|---------------|-----------|-----------|-----------|-----------|
| S-14 | Total Revenue | \$117,609 | \$152,402 | \$131,916 | \$131,916 |
|------|---------------|-----------|-----------|-----------|-----------|

FY 7/1/22-6/30/23

LARAMIE COUNTY FIRE DISTRICT #5

| EXPENDITURE SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|---------------------|-------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-15 | Capital Outlay | \$10,861 | \$7,193 | \$45,000 | \$45,000 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$4,762 | \$4,622 | \$5,878 | \$5,878 |
| S-18 | Operations | \$41,859 | \$42,499 | \$66,700 | \$66,700 |
| S-19 | Indirect Costs | \$13,036 | \$14,004 | \$14,100 | \$14,100 |
| S-20R | Expenditures paid by Reserves | \$85,958 | \$10,000 | \$100,000 | \$100,000 |
| S-20 | Total Expenditures | \$156,476 | \$78,318 | \$231,678 | \$231,678 |

| DEBT SUMMARY | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--------------|------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|----------------------|---------------------|---------------------|------------------------|-----------------------|---------------------|
| S-22 | TOTAL GENERAL FUNDS | \$327,875 | \$327,875 | \$399,751 | \$399,751 |

Summary of Reserve Funds

| | | | | | |
|------|---|-----------|-----------|-----------|-----------|
| S-23 | Beginning Balance in Reserve Accounts | | | | |
| S-24 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Reserves | \$158,068 | \$116,997 | \$297,444 | \$297,444 |
| S-26 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$158,068 | \$116,997 | \$297,444 | \$297,444 |
| S-27 | Amount to be added | | | | |
| S-28 | a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Reserves | \$44,887 | \$190,447 | \$0 | \$0 |
| S-30 | c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$44,887 | \$190,447 | \$0 | \$0 |
| S-31 | Subtotal | \$202,955 | \$307,444 | \$297,444 | \$297,444 |
| S-32 | Less Total to be spent | \$85,958 | \$10,000 | \$100,000 | \$100,000 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$116,997 | \$297,444 | \$197,444 | \$197,444 |

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District: _____

DISTRICT ADDRESS: PO BOX 870
PINE BLUFFS, WY 82082

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2023

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|--|-----------------------|------------------|---------------------|--------------------|------------------|
| R-1 Property Taxes and Assessments Received | | | | | |
| R-1.1 Tax Levy (From the County Treasurer) | 4001 | \$93,207 | \$93,034 | \$95,295 | \$95,295 |
| R-1.2 Other County Support (see note on the right) | 4005 | \$22,011 | \$22,750 | \$22,871 | \$22,871 |

FORECASTED REVENUE

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|---|-----------------------|------------------|---------------------|--------------------|------------------|
| R-2 Revenues from Other Governments | | | | | |
| R-2.1 State Aid | 4211 | | | | |
| R-2.2 Additional County Aid (non-treasurer) | 4237 | | | | |
| R-2.3 City (or Town) Aid | 4237 | | | | |
| R-2.4 Other (Specify) | 4237 | | | | |
| R-2.5 Total Government Support | | \$0 | \$0 | \$0 | \$0 |
| R-3 Operating Revenues | | | | | |
| R-3.1 Customer Charges | 4300 | | | | |
| R-3.2 Sales of Goods or Services | 4300 | | | | |
| R-3.3 Other Assessments | 4503 | | | | |
| R-3.4 Total Operating Revenues | | \$0 | \$0 | \$0 | \$0 |
| R-4 Grants | | | | | |
| R-4.1 Direct Federal Grants | 4201 | | | | |
| R-4.2 Federal Grants thru State Agencies | 4201 | | | | |
| R-4.3 Grants from State Agencies | 4211 | | | | |
| R-4.4 Total Grants | | \$0 | \$0 | \$0 | \$0 |
| R-5 Miscellaneous Revenue | | | | | |
| R-5.1 Interest | 4501 | \$2,191 | \$1,380 | \$1,750 | \$1,750 |
| R-5.2 Other: Specify <u>Rental Income</u> | 4500 | \$200 | \$0 | \$0 | |
| R-5.3 Other: See Additior <u>See Additional Details</u> | | | \$35,238 | \$12,000 | \$12,000 |
| R-5.4 Total Miscellaneous | | \$2,391 | \$36,618 | \$13,750 | \$13,750 |
| R-5.5 Total Forecasted Revenue | | \$2,391 | \$36,618 | \$13,750 | \$13,750 |
| R-6 Other Forecasted Revenue | | | | | |
| R-6.1 a. Other past due as estimated by Co. Treas. | 4004 | | | | |
| R-6.2 b. Other forecasted revenue (specify): | | | | | |
| R-6.3 _____ | 4500 | | | | |
| R-6.4 _____ | 4500 | | | | |
| R-6.5 _____ | | | | | |
| R-6.6 Total Other Forecasted Revenue (a+b) | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2023

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|------------|-----------------------------|------------------|---------------------|--------------------|------------------|
| E-1 | Capital Outlay | | | | |
| E-1.1 | Real Property | | | | |
| E-1.2 | Vehicles | | | | |
| E-1.3 | Office Equipment | | | | |
| E-1.4 | Other (Specify) | | | | |
| E-1.5 | Firefigting equipment | \$10,861 | \$7,193 | \$45,000 | \$45,000 |
| E-1.6 | | | | | |
| E-1.7 | | | | | |
| E-1.8 | TOTAL CAPITAL OUTLAY | \$10,861 | \$7,193 | \$45,000 | \$45,000 |

ADMINISTRATION BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|------------|--------------------------------------|------------------|---------------------|--------------------|------------------|
| E-2 | Personnel Services | | | | |
| E-2.1 | Administrator | | | | |
| E-2.2 | Secretary | | | | |
| E-2.3 | Clerical | | | | |
| E-2.4 | Other (Specify) | | | | |
| E-2.5 | | | | | |
| E-2.6 | | | | | |
| E-2.7 | | | | | |
| E-3 | Board Expenses | | | | |
| E-3.1 | Travel | | | | |
| E-3.2 | Mileage | | | | |
| E-3.3 | Other (Specify) | | | | |
| E-3.4 | Board Expenses | \$0 | \$40 | \$250 | \$250 |
| E-3.5 | | | | | |
| E-3.6 | | | | | |
| E-4 | Contractual Services | | | | |
| E-4.1 | Legal | | | | |
| E-4.2 | Accounting/Auditing | \$3,856 | \$4,303 | \$4,500 | \$4,500 |
| E-4.3 | Other (Specify) | | | | |
| E-4.4 | Election Judges | \$400 | \$0 | \$350 | \$350 |
| E-4.5 | Cleaning | \$130 | \$0 | \$208 | \$208 |
| E-4.6 | | | | | |
| E-5 | Other Administrative Expenses | | | | |
| E-5.1 | Office Supplies | \$200 | \$79 | \$200 | \$200 |
| E-5.2 | Office equipment, rent & repair | | | | |
| E-5.3 | Education | | | | |
| E-5.4 | Registrations | | | | |
| E-5.5 | Other (Specify) | | | | |
| E-5.6 | Advertising | \$156 | \$0 | \$170 | \$170 |
| E-5.7 | Box rent/dues | \$20 | \$200 | \$200 | \$200 |
| E-5.8 | | | | | |
| E-6 | TOTAL ADMINISTRATION | \$4,762 | \$4,622 | \$5,878 | \$5,878 |

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2023

| |
|-------------------|
| OPERATIONS BUDGET |
|-------------------|

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|---|------------------------|------------------|---------------------|--------------------|------------------|
| E-7 Personnel Services | | | | | |
| E-7.1 | Wages--Operations | 7202 | | | |
| E-7.2 | Service Contracts | 7203 | | | |
| E-7.3 | Other (Specify) | | | | |
| E-7.4 | _____ | 7204 | | | |
| E-7.5 | _____ | 7204 | | | |
| E-7.6 | _____ | | | | |
| E-8 Travel | | | | | |
| E-8.1 | Mileage | 7211 | \$0 | \$0 | \$750 |
| E-8.2 | Other (Specify) | | | | |
| E-8.3 | Lodging | 7212 | \$0 | \$1,073 | \$1,250 |
| E-8.4 | Meals | 7212 | \$100 | \$109 | \$500 |
| E-8.5 | _____ | | | | |
| E-9 Operating supplies (List) | | | | | |
| E-9.1 | Repairs/Maintenance | 7220 | \$1,134 | \$143 | \$1,000 |
| E-9.2 | Supplies | 7220 | \$13,567 | \$8,522 | \$15,000 |
| E-9.3 | Gas/Oil | 7220 | \$2,875 | \$6,337 | \$15,000 |
| E-9.4 | Fire Hose, Flares, Etc | 7220 | \$523 | \$6,916 | \$7,500 |
| E-9.5 | _____ | | | | |
| E-10 Program Services (List) | | | | | |
| E-10.1 | Truck Maintenance | 7230 | \$10,391 | \$9,329 | \$10,000 |
| E-10.2 | _____ | 7230 | | | |
| E-10.3 | _____ | 7230 | | | |
| E-10.4 | _____ | 7230 | | | |
| E-10.5 | _____ | | | | |
| E-11 Contractual Arrangements (List) | | | | | |
| E-11.1 | Dispatcher | 7400 | \$3,837 | \$1,619 | \$3,000 |
| E-11.2 | Equipment Testing | 7400 | \$6,330 | \$2,479 | \$6,500 |
| E-11.3 | _____ | 7400 | | | |
| E-11.4 | _____ | 7400 | | | |
| E-11.5 | _____ | | | | |
| E-12 Other operations (Specify) | | | | | |
| E-12.1 | Registrations | 7450 | \$38 | \$0 | \$200 |
| E-12.2 | Building Utilities | 7450 | \$3,064 | \$3,445 | \$3,500 |
| E-12.3 | Building Repairs | 7450 | \$0 | \$2,527 | \$2,500 |
| E-12.4 | _____ | 7450 | | | |
| E-12.5 | _____ | | | | |
| E-13 TOTAL OPERATIONS | | | \$41,859 | \$42,499 | \$66,700 |

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2023

INDIRECT COSTS BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-------------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| E-14 Insurance | | | | | |
| E-14.1 Liability | 7502 | \$8,004 | \$7,613 | \$8,000 | \$8,000 |
| E-14.2 Buildings and vehicles | 7503 | | | | |
| E-14.3 Equipment | 7504 | | | | |
| E-14.4 Other (Specify) | | | | | |
| E-14.5 _____ | 7505 | | | | |
| E-14.6 _____ | 7505 | | | | |
| E-14.7 _____ | | | | | |
| E-15 Indirect payroll costs: | | | | | |
| E-15.1 FICA (Social Security) taxes | 7511 | | | | |
| E-15.2 Workers Compensation | 7512 | \$1,867 | \$2,828 | \$3,000 | \$3,000 |
| E-15.3 Unemployment Taxes | 7513 | | | | |
| E-15.4 Retirement | 7514 | \$3,165 | \$3,563 | \$3,100 | \$3,100 |
| E-15.5 Health Insurance | 7515 | | | | |
| E-15.6 Other (Specify) | | | | | |
| E-15.7 _____ | 7516 | | | | |
| E-15.8 _____ | 7516 | | | | |
| E-15.9 _____ | | | | | |
| E-17 TOTAL INDIRECT COSTS | | \$13,036 | \$14,004 | \$14,100 | \$14,100 |

DEBT SERVICE BUDGET

| | DOA Chart of Accounts | 2020-2021 Actual | 2021-2022 Estimated | 2022-2023 Proposed | Pending Approval |
|-------------------------------|-----------------------|------------------|---------------------|--------------------|------------------|
| D-1 Debt Service | | | | | |
| D-1.1 Principal | 6401 | | | | |
| D-1.2 Interest | 6410 | | | | |
| D-1.3 Fees | 6420 | | | | |
| D-2 TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 |

Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS

| | | End of Year | Beginning | Beginning | | |
|-------------------------------------|---|--------------------------|-----------|-----------|-----------|-----------|
| | | 2020-2021 | 2021-2022 | 2022-2023 | Pending | |
| | | Actual | Estimated | Proposed | Approval | |
| C-1 | Balances at Beginning of Fiscal Year | DOA Chart of Accounts | | | | |
| C-1.1 | General Fund Checking | 1010 | \$3,528 | \$3,528 | \$11,847 | \$11,847 |
| C-1.2 | Savings and Investments | 1040 | \$114,414 | \$114,414 | \$170,215 | \$170,215 |
| C-1.3 | General Fund CD Balance | 1050 | \$205,023 | \$205,023 | \$206,383 | \$206,383 |
| C-1.4 | All Other Funds | 1020 | \$4,910 | \$4,910 | \$11,306 | \$11,306 |
| C-1.5 | Reserves (From Below) | | \$116,997 | \$116,997 | \$197,444 | \$197,444 |
| C-1.6 | Total Estimated Cash and Investments on Hand | | \$444,872 | \$444,872 | \$597,195 | \$597,195 |
| C-2 General Fund Reductions: | | | | | | |
| C-2.1 | a. Unpaid bills at FYE | 2010 | \$5,252 | \$5,252 | \$3,045 | \$3,045 |
| C-2.2 | b. Reserves | | \$116,997 | \$297,444 | \$197,444 | \$197,444 |
| C-2.3 | Total Deductions (a+b) | | \$122,249 | \$302,696 | \$200,489 | \$200,489 |
| C-2.4 | Estimated Non-Restricted Funds Available | | \$322,623 | \$142,176 | \$396,706 | \$396,706 |

| DOA Chart of Accounts |
|--------------------------|
| 1070 |

| | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|--------|---|-----------|-----------|-----------|----------|
| | | Actual | Estimated | Proposed | Approval |
| C-3.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.3 | Amount to be added to the reserve | | | | |
| C-3.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.6 | Identify the amount and project to be spent | | | | |
| C-3.7 | a. _____ | | | | |
| C-3.8 | b. _____ | | | | |
| C-3.9 | c. _____ | | | | |
| C-3.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-3.11 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |

| RESERVES | 1090 |
|----------|------|
|----------|------|

| | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|--------|---|-----------|-----------|-----------|-----------|
| | | Actual | Estimated | Proposed | Approval |
| C-4.1 | Beginning Balance in Reserve Account (end of previous year) | \$158,068 | \$116,997 | \$297,444 | \$297,444 |
| C-4.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.3 | Amount to be added to the reserve | \$44,887 | \$190,447 | | |
| C-4.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.5 | SUB-TOTAL | \$202,955 | \$307,444 | \$297,444 | \$297,444 |
| C-4.6 | Identify the amount and project to be spent | | | | |
| C-4.7 | a. Grass Truck | \$85,958 | | | |
| C-4.8 | b. Partial Bathroom remodel | | \$10,000 | | |
| C-4.9 | c. See Additional Details | | | \$100,000 | \$100,000 |
| C-4.10 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-4.11 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$85,958 | \$10,000 | \$100,000 | \$100,000 |
| C-4.12 | Balance to be retained | \$116,997 | \$297,444 | \$197,444 | \$197,444 |

| BOND FUNDS | 1060 |
|------------|------|
|------------|------|

| | | 2020-2021 | 2021-2022 | 2022-2023 | Pending |
|-------|---|-----------|-----------|-----------|-----------|
| | | Actual | Estimated | Proposed | Approval |
| C-5.1 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.2 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.3 | Amount to be added to the reserve | | | | |
| C-5.4 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.5 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.6 | Identify the amount and project to be spent | | | | |
| C-5.7 | <i>Date of Reserve Approval in Minutes:</i> _____ | | | | |
| C-5.8 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.9 | TOTAL TO BE SPENT | \$85,958 | \$10,000 | \$100,000 | \$100,000 |