

## Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5	
Budget Hearing Information	
PO BOX 870	Location: 220 MAIN STREET
PINE BLUFFS, WY 82082	Date: 7/19/2023
307-245-3207	Time: 6:30 PM
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

The budget for LCFD #5 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall decrease in expenditures of \$104,000 over prior years estimated expenditures. The reserve accounts for the 2022-2023 year have a budgeted increase of \$111,000 added to the depreciation reserve and \$115,000 out of depreciation reserve account. This budget includes a depreciation reserve expenditures for support vehicle, bathroom remodel and wildland equipment. The budget for capital outlay decreased by \$87,053 for firefighting gear, administrative costs increased by \$440, operations decreased by \$17,762 and indirect costs increased by \$368 from the prior years estimated expenditures.

**S-B RESERVE DESCRIPTION**

Year end cash reserve account will be \$158,586 and year end depreciation reserve account will be \$150,399.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
DEAN MCCLUSKEY	12/31/26	<input checked="" type="checkbox"/> <b>Yes</b>
GARY LAMB	12/31/26	
TRAVIS FREEBURG	12/31/24	
HESSTON FORNSTROM	12/31/24	
GARY EASTMAN	12/31/24	

**If Yes, enter**

Address of office: 214 MAIN STREET

City, State, Zip: PINE BLUFFS, WY 82082

Phone Number: 307-245-3207

Hours Open: 8 AM TO 4 PM

Where are the minutes of your board meeting available for public review?  
 214 MAIN STREET, PINE BLUFFS, WY 82082

How and where are the notices of meeting posted for the public?  
 WINDOWS OF PINE BLUFFS TOWN HALL AND THE FIRE HALL

Where are the public meetings held?  
 220 MAIN STREET, PINE BLUFFS, WY 82082

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$91,469	\$272,302	\$261,295	\$261,295
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$180,447	\$15,541	-\$4,000	-\$4,000
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$289,379	\$369,391	\$369,168	\$369,168
S-5	<i>Amount requested from County Commissioners</i>	\$120,114	\$141,947	\$134,436	\$134,436
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>			\$111,873	\$111,873

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8	<b>Tax levy (From the County Treasurer)</b>	\$97,070	\$123,895	\$111,436	\$111,436
S-9	<b>Government Support</b>	\$25,059	\$106,849	\$110,000	\$110,000
S-10	<b>Grants</b>	\$0	\$0	\$0	\$0
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$23,044	\$18,052	\$23,000	\$23,000
S-12	<b>Miscellaneous</b>	\$32,412	\$16,734	\$31,750	\$31,750
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$177,585	\$265,530	\$276,186	\$276,186

FY 7/1/23-6/30/24 LARAMIE COUNTY FIRE DISTRICT #5

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$7,193	\$137,053	\$50,000	\$50,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$5,395	\$9,255	\$9,695	\$9,695
S-18	<b>Operations</b>	\$54,737	\$86,262	\$68,500	\$68,500
S-19	<b>Indirect Costs</b>	\$14,144	\$17,732	\$18,100	\$18,100
S-20R	<b>Expenditures paid by Reserves</b>	\$10,000	\$22,000	\$115,000	\$115,000
S-20	<b>Total Expenditures</b>	\$91,469	\$272,302	\$261,295	\$261,295

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$111,794	\$103,861	\$92,982	\$92,982

Summary of Reserve Funds					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$116,997	\$297,444	\$312,985	\$312,985
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$116,997	\$297,444	\$312,985	\$312,985
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$190,447	\$37,541	\$111,000	\$111,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$190,447	\$37,541	\$111,000	\$111,000
S-31	<b>Subtotal</b>	\$307,444	\$334,985	\$423,985	\$423,985
S-32	<b>Less Total to be spent</b>	\$10,000	\$22,000	\$115,000	\$115,000
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$297,444	\$312,985	\$308,985	\$308,985

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** PO BOX 870  
PINE BLUFFS, WY 82082

**DISTRICT PHONE:** 307-245-3207

**PREPARED BY:** WYNEMA ENGSTROM

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$97,070	\$123,895	\$111,436	\$111,436
R-1.2 Other County Support (see note on the right)	4005	\$23,044	\$18,052	\$23,000	\$23,000

## FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237	\$25,059	\$106,849	\$110,000	\$110,000
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$25,059	\$106,849	\$110,000	\$110,000
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501				
R-5.2 Other: Specify <u>Wildland Income</u>	4500	\$31,034	\$15,601	\$30,000	\$30,000
R-5.3 Other: See Additior <u>See Additional Details</u>		\$1,378	\$1,133	\$1,750	\$1,750
R-5.4 Total Miscellaneous		\$32,412	\$16,734	\$31,750	\$31,750
R-5.5 Total Forecasted Revenue		\$57,471	\$123,583	\$141,750	\$141,750
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Other (Specify)	6200	\$7,193	\$137,053	\$50,000	\$50,000
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$7,193	\$137,053	\$50,000	\$50,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013	\$40	\$1,570	\$250	\$250
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$5,002	\$3,621	\$5,000	\$5,000
E-4.3 Other (Specify)					
E-4.4 firefighting	7023	\$0	\$2,903	\$3,500	\$3,500
E-4.5 election judges	7023	\$0	\$400	\$0	
E-4.6 see additional details		\$74	\$375	\$545	\$545
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$79	\$261	\$200	\$200
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 dues/safety deposit box	7035	\$200	\$125	\$200	\$200
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$5,395	\$9,255	\$9,695	\$9,695

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202			
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211	\$0	\$981	\$1,000
E-8.2	Other (Specify)				
E-8.3	lodging	7212	\$1,073	\$1,469	\$1,500
E-8.4	meals	7212	\$109	\$440	\$500
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	repairs	7220	\$143	\$9,054	\$1,000
E-9.2	supplies	7220	\$15,856	\$6,544	\$15,000
E-9.3	gas and oil	7220	\$7,440	\$10,443	\$15,000
E-9.4	fire hose, flares and supplies	7220	\$6,916	\$28,820	\$7,500
E-9.5	see additional details		\$2,479	\$7,970	\$6,500
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	training	7230	\$0	\$790	\$1,000
E-10.2	truck maintenance	7230	\$12,469	\$14,419	\$10,000
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	dispatcher	7400	\$2,429	\$1,619	\$3,000
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	utilities	7450	\$3,296	\$3,713	\$4,000
E-12.2	building repairs	7450	\$2,527	\$0	\$2,500
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$54,737	\$86,262	\$68,500

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$7,613	\$11,183	\$11,500	\$11,500
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Bonds	7505	\$0	\$340	\$0	
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512	\$2,818	\$2,646	\$2,800	\$2,800
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$3,713	\$3,563	\$3,800	\$3,800
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7	7516				
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$14,144</b>	<b>\$17,732</b>	<b>\$18,100</b>	<b>\$18,100</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

LARAMIE COUNTY FIRE DISTRICT #5  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>			
C-1.1	General Fund Checking	1010	\$25,802	\$25,802	\$13,233
C-1.2	Savings and Investments	1040	\$93,600	\$93,600	\$80,249
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$297,444	\$297,444	\$308,985
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$416,846	\$416,846	\$402,467
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010	\$7,608		\$500
C-2.2	b. Reserves		\$297,444	\$312,985	\$308,985
C-2.3	<b>Total Deductions (a+b)</b>		\$305,052	\$312,985	\$309,485
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$111,794	\$103,861	\$92,982

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
<b>RESERVES</b>	1090

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$116,997	\$297,444	\$312,985
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$190,447	\$37,541	\$111,000	\$111,000
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$307,444	\$334,985	\$423,985	\$423,985
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____	\$10,000	\$22,000	\$115,000	\$115,000
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$10,000	\$22,000	\$115,000	\$115,000
C-4.12	Balance to be retained	\$297,444	\$312,985	\$308,985	\$308,985

	DOA Chart of Accounts
<b>BOND FUNDS</b>	1060

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$10,000	\$22,000	\$115,000	\$115,000